



**Guided Pathways Steering Committee  
Debrief Session – February 7, 2019  
Communications Room 104**

- I. Feedback from Friday 2/1 Meeting
  - A. Questions?
  - B. What info will all teams benefit from receiving?
  - C. Acknowledge that products/goals on Charters are an opening conversation to check ourselves and where we are at, not necessarily a laundry list of task.
  
- II. Pillar Team Agendas & Minutes:
  - A. Format
  - B. Due Dates (Agendas 72 hours in advance; Minutes by following Tuesdays 5pm)
  - C. Smith/Hall will post on GP Page under each team's page.
  
- III. Pillar Team Planning Chart Template Strategy for completing work between meetings:
  - A. Google Doc or?
  - B. Canvas shells for team members?
  
- IV. 2/22 Agenda suggestion-
  - A. Interact Report
    1. 20 min all 4 teams together in 111/112 for overview of key points of Interact report
    2. Hall/Smith will provide 15 min individual presentations to each team highlighting key points of Interact report relating to each team
  - B. Review 2/22 Meeting Goal to complete the 2<sup>nd</sup> half of 2/22 template (see attached)
  - C. Establish teams of 4 to attend IEPI Ready. Set. Design Accelerating Guided Pathways to the Next Level (Riverside) March 11<sup>th</sup>. Report names in minutes to Lynda Scott to arrange registration.
  - D. Allow Teams to choose which product/goal action plan you will work on in March 1 meeting; consider actions which can be completed quickly/easily to build momentum. Think about how to organize groups within the team to work on separate parts of the project if appropriate.

February 22 Steering Meeting Agenda

- A. Inland Empire Summit