



Guided Pathways Pillar Two
Minutes for Friday, September 27, 2019

1:00-3:00pm

COMM Room 102

Meeting Participants

Committee Members Present

Alexis Gonzalez, Student; Ana Hernandez, Career Services Rep; Angel Meraz, Counselor (Co-Chair); Dean Papas, Instructional Dean (Co-Chair); Florante Roa, Dir. Of Sys. Management-As Needed; Gary Ginther, Library Director-As Needed; Jessica Dominguez, Student; Joseph Phil Parker, Instructional Faculty; Katie Chartier, Asst. Dir. Of FYE; Kristin Milligan, Director of Financial Aid; Lindsay Vance, Dir. Of Non-Credit-As Needed; Mariana Zepeda, Counselor; Maritza Fuentes, A & R Specialist; Melissa Flora, Instructional Faculty; Terri Fleck, TASC Director/Designee; Visa Graves, Lead Financial Aid Specialist.

Committee Members Not Present

John Labiento, Instructional Faculty; Liliana Casas, EDGE Outreach Specialist

Guest(s) (optional)

Michael Harlow, Webmaster; Christen Smith, Unofficial Attendee (Non-voting)

Recorder

Zoe Crawford

Meeting Minutes

1. Call to Order/Roll Call

Called to order at 1:05pm

2. Action Items

2.1 Approval of Agenda

- Angel Meraz motions to add a financial aid website project discussion to the agenda. The motion is approved. The agenda is approved with the addition.

2.2 Approval of 9/13/19 Minutes

- Melissa Flora approved. Joseph Phil Parker seconded.

3. Information/Discussion Items

3.1 Review Themes That Emerged From Group Goal setting Discussion

- Angel Meraz and Dean Papas listed the themes that emerged from last meeting's discussion, as seen below.
- The webpage - exploring student access to information and how to make it more accessible.
- In-depth planning and exploration – creating more structure to guide student entering the path.

3.1 Conclusion

Overall, the main theme was creating more interactive and accessible information for students.

3.2 Review Inventory of Current Opportunities Discussion

- With guidance from Dean Papas and Angel Meraz, members discussed the major and career exploration resources currently available to students.
- The majority of major and career exploration resources at COD are available through the Career and Workforce Solution Center or through links on the website.
- There are also some resources available through EDGE, campus clubs, family night
- The full list will be an attachment in an email to the team, along with the minutes.

3.2 Conclusion

- We have a good amount of major and career resources, but they are often hard to find, or have obstacles, such as needing an account to use them.
- Through the inventory of current resources, several questions about our resources were brought up, as well as some students that are not being served by current resources (See Sub-Item 3.2.1).

3.2.1 Resource Gaps and Questions Discussion

- How often do faculty request workshops from the Workforce Solution Center?

- We don't know who runs the COD Careers webpage.
- We don't have resources that find jobs interested in hiring veterans.
- Does the resume writing workshop have students upload to Purple Briefcase at the end?
- We don't have many workshops on exploration.

3.2.1 Follow-up Items	3.2.1 Task of	3.2.1 Due by
Research how often faculty request workshops from the Workforce Solution Center.	Angel Meraz	10/11/19
Find out who runs the COD Careers webpage.	Angel Meraz	10/11/19

3.3 Refine Pillar 2 Goals Discussion

- The team broke up into groups to discuss goals for the semester.
- Student focus groups about Job Hub- how easy/difficult it is to use, follow-up with students, workshops on how to use Job Hub.
- COD Careers webpage- update it to be accurate, add it to the getting started checklist for new students, possibly before even applying.
- Hold an open house to allow prospective students to interact with all departments.
- Focus on skill development, then connect those skills to jobs and careers.
- Leverage data we already collect (Student goals, interests, etc.)
- Make the website more intuitive and easier to understand

3.3 Conclusion

The summary of the goals are as follows:

- Improving the COD website.
- Creating more workshops and interactive information.
- Creating in-depth exploration opportunities and a structured planning process for students.
- Establishing K-12 and community partnerships for early exploration.

3.3 Follow-up Items	3.3 Task of	3.3 Due by
Members will decide which of the four main goals interests them the most.	All Members	10/11/19

3.4 Financial Aid Website Project Discussion

- Financial Aid Counseling’s current title causes confusion.
- Financial Aid TV might be more accessible if it were its own tab on the sidebar. Maybe convert the “What’s New” tab into “Financial Aid TV” or “Financial Aid FAQs.”

3.4 Conclusion

- Make a sidebar tab for Financial Aid TV.
- Rename Financial Aid Counseling, and possibly move it to a new location.

3.4 Follow-up Items

3.4 Task of

3.4 Due by

Kristin Milligan will look into the ability to make those changes.	Kristin Milligan	10/11/19
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4. Adjournment

Adjourned at 2:50pm.

Next Meeting

Friday, October 11, 2019

General Session – 1:00-2:00pm

Communication Building – Room 111/112

Pillar Meeting – 2:00-3:00pm

Communication Building – Room 102

