



Guided Pathways Steering Committee

Minutes for Friday, November 5th 2021

12:00 pm – 1:30 pm

Meeting Participants

Amanda Phillips, Amy Glover, Brian Thompson, Donna Greene, Doug Benoit, Gary Plunkett, Juan Jose Moreno, Katie Chartier, Matthew Wilson, Sara Butler, Steve Holman, Veronica Daut

Recorder

Cheri Maki

1. Information/Discussion Items

1.1. Budget Update

Dr. Matthew Wilson reported that last month, the committee authorized over \$52,000 in funding. The remaining budget is \$231,389., which comes out to an average of approximately \$38,500 per meeting for the remaining six meetings of the year.

1.2 Mobile App Update

Dr. Wilson said that there is a workgroup that has been created to look into bringing a new mobile app to campus. They talked with two different developers and chose to move forward with Campus M. A service agreement is being drafted. The Mobile app will be funded through HEERF (Higher Education Emergency Relief Fund).

1.3 Funding Requests

1.3.1 Faculty Mentor Program 22/23

Sara Butler presented the request, (see attached). The Committee approved the request.

1.3.2 ACUE 22/23

Dr. Wilson presented the request, (see attached). The Committee approved the request.

1.3.3 Caring Campus Faculty

Katie Chartier presented the request, (see attached). The Committee approved the request.

1.4 **Interactive/Virtual Campus Tours**

Dr. Wilson advised that the current service that the College uses is not accessible due to technical issues with integration into the current website. A meeting has been set up with Modern Campus, a company that has a fully integrated platform that could provide interactive/virtual campus tours. The proposal is for \$12,000 with an annual renewal fee of \$6,000. Other lower cost options were discussed. Dr. Wilson will continue working with IT staff and the Committee to determine whether or not to move forward with Modern Campus.

1.5 **OER (Open Education Resources) Faculty Coordinator**

Donna Greene suggested developing a course shell in Canvas to certify faculty members who want to adopt OER. The course would train instructors on finding OER that is legally licensed and accessible. Dr. Wilson added that the Committee will continue to look for an OER/ZTC (Zero Textbook Cost) coordinator. Once that person is identified, their primary role will be to develop the Canvas course that faculty will use to become "badged" (certified). Once badged, faculty would be authorized to develop their OER course(s). The coordinator would then move into an advisory/resource role.

Dr. Wilson added that there is State funding available - up to \$10,000 - \$15,000 per program for creating an entire degree path or certificate program that is 100% OER.

Dr. Wilson concluded that the college needs to ensure that OER information is available to students *before* registration. A discussion ensued about ways of doing this.

2.. **Good of the Order**

Nothing to add.

3. **Future Agenda Topics**

Nothing to add.

4. **Adjournment**

Meeting was adjourned at 1:26 pm.