DUPLICATE DIPLOMA REQUEST

Instructions

- Submit the completed form to the Admissions & Records Office via email to enrolls@collegeofthedesert.edu with a valid picture ID.
- Once Admissions & Records confirms your diploma, you will be directed to pay the $25 fee.

STUDENT INFORMATION

_____

Last Name First Name MI Student ID# if known

_____ _____ _____

Email Address Daytime Telephone Number Birthdate (mm/dd/yyyy)

DIPLOMA INFORMATION

Award Type: ☐ Degree ☐ Certificate

Program Major: _____ Term Earned (Sem/Year):_____

DELIVERY/MAILING INFORMATION

☐ MAIL TO: _____ OR ☐ IN PERSON PICK UP

_____

_____

*Must provide valid photo ID and must be picked up within 30 days or request will need to be reordered.