



**Citizens' Bond Oversight Committee**  
**Minutes for Tuesday, September 14, 2021**

3:30 p.m.

Via Zoom Video Conference Call

**Meeting Participants**

**Committee Member(s) Present**

Steven Bayard (Chair and Member-At-Large, East Valley); Margie Eklund (Senior Citizen Group Representative); Becky Broughton (Business Representative), and Diane M. Rubin (College Support Organization Representative)

**Committee Member(s) Not Present**

Andrew Harker, Ed.D. (Vice Chair and Member-At-Large, West Valley); Maria Cuautle (Student Representative), and Vacant (Taxpayer's Association Representative)

**District Official(s) Present**

Dr. Martha Garcia (Superintendent/President); Ruben AriAztlan Perez (Trustee); John Ramont (Vice President, Administrative Services); John O. White (Executive Director, Bond Program & Facilities Planning), Scott Adkins (Director, Education Centers, West Valley), and Jocelyn Vargas (College of the Desert Interim Director, Education Centers, East Valley Campus)

**District Official(s) Not Present**

None

**Bond Management Representative(s) Present**

Mac McGinnis (Program Manager, MAAS Companies)

**Recorder**

Mark Howard (Executive Assistant, Bond Program & Facilities Planning)

**Guest**

None

**Meeting Minutes**

**1. Call to Order/Roll Call**



- Chair Steven Bayard called the committee to order at 3:30 p.m. The committee had a quorum.

**1.1 Public Comments**

- Pursuant to the Governor’s Executive Order N-25-20, Chair Steven Bayard stated that the COC Committee may participate via teleconference. He further stated that public participation, in accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email to [mhoward@collegeofthedesert.edu](mailto:mhoward@collegeofthedesert.edu) during the meeting, prior to the close of public comment on an item, and read into the record during public comment. There is a time limit of three (3) minutes per person and a maximum of 15 minutes for the entire meeting.

- Chair Steven Bayard requested that any guest(s) present in the Zoom meeting identify themselves or reached out to Mark Howard via email. No response was received and Recorder Mark Howard confirmed no guest(s) had joined the meeting or had communicated through email.

**2. Action Items**

**2.1 Approval of Agenda**

- A motion was made by Becky Broughton to approve the September 14, 2021 Meeting Agenda. Diane Rubin seconded the motion. No discussion ensued. All in favor. No opposed. Motion was passed.

**2.1 Conclusion**

- September 14, 2021 Meeting Agenda was approved as presented.

**2.1 Follow-up Items**

**2.1 Task of**

**2.1 Due by**

None	None	None
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**2.2 Approval of June 8, 2021 Minutes**

- A motion was made by Margie Eklund to approve the June 8, 2021 Meeting Minutes as presented. Diane Rubin seconded the motion. No further discussion ensued. All in favor. No opposed. Motion was passed.

**2.2 Conclusion**

- June 8, 2021 Meeting Minutes were approved.

<b>2.2 Follow-up Items</b>	<b>2.2 Task of</b>	<b>2.2 Due by</b>
None	None	None

### **2.3 Committee Member Appointment(s) Reappointment(s) Process**

- Chair Steven Bayard requested the Committee present nominations for the 2021-2022 Citizens’ Bond Oversight Committee Chair and Vice Chair. After a brief discussion Andrew Harker was nominated for Chair and Diane Rubin for Vice Chair. Margie Eklund made a motion to approve the nominations and Stephen Bayard seconded the motion. No further discussion ensued. All in favor. No opposed. Motion was passed.

### **2.3 Conclusion**

- Andrew Harker will serve as the 2021-2022 Citizens’ Bond Oversight Committee Chair and Diane Rubin as the Vice Chair.

<b>2.3 Follow-up Items</b>	<b>2.3 Task of</b>	<b>2.3 Due by</b>
None	None	None

## **3. Information/Discussion Items**

### **3.1 Projects Updates**

- Mac McGinnis presented the Bond Project Updates PowerPoint presentation regarding the following sites:
  - Palm Desert Central Campus, Athletics Stadium and Fields Project:
    - ✓ This project is in schematic design with the architect and will be presented to the Board at their next meeting. The following aspects were noted:
      - The stadium renovation includes new work-out spaces, locker rooms, restrooms and outdoor lighting;
      - Realigning of the football and soccer fields, and
      - Installation of public restrooms and a food court for food trucks.

- Indio Center Expansion:
  - ✓ This project has been submitted to Division of State Architect (DSA) for approval and anticipate construction to begin in spring, 2022. Some of the highlights are:
    - The new building will be a three story, 67,000 square feet, mid-century designed structure, with classrooms, labs, multi-purpose spaces, indoor and outdoor gathering areas, and a cafeteria.
    - Once completed the classes will be moved from the old building, which will then have 10,000 square feet renovated to enlarge the classrooms and other spaces to comply with current standards.
- Indio Child Development Center:
  - ✓ This project has also been submitted to DSA for review and is expected to begin construction shortly after the Indio expansion project. Details included the following:
    - The new Indio Child Development Center will encompass 17,000 square feet, incorporating a modern architecture style for this state-of-the-art facility.
    - The building features pre-school classrooms, toddler rooms, indoor and outdoor play spaces, meeting rooms and a new parking lot.
- Palm Springs Development Project:
  - ✓ This project is still in the schematic design phase with the architects reviewing building design and performing numbers studies. In review Mac noted the following:
    - The new Palm Springs campus will consist of multiple buildings covering 300,000 square feet.
- The Roadrunner Motors Project:
  - ✓ This project is in the schematic design phase and the architects are reviewing all elements involved.
- A brief discussion ensued regarding materials, services and labor costs increases and impact on the projects.

### 3.1 Conclusion

- Committee members were briefed on future projects.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
None	None	None

### 3.2 Committee Member Vacancies Update

- Chair Steven Bayard advised the committee that the East Valley Member at Large and Taxpayer’s Association committee member vacancies were actively being recruited.

### 3.2 Conclusion

- Committee members were briefed on the two committee member vacancies.

3.2 Follow-up Items	3.2 Task of	3.2 Due by
None	None	None

## 4. Future Agenda Topics

- 2020-2021 COC Annual Report – Draft (Informational item)
- Committee Members to Execute Annual Conflicts of Interest Form (Informational item)

## 5. Questions for the District

- Chair Steven Bayard posed the following two questions to the District Officials, concerning Bond proceeds and expenditures:
  1. “Are you aware of any Bond proceeds that were expended for purposes other than those set forth in Measure B or Measure CC?”  
On behalf of the District John Ramont responded, “No”.
  2. “Are you aware of any Bond proceeds that were expended for any teacher or administrative salaries of the College or for the operating expense?”  
On behalf of the District John Ramont responded, “No”.



## **6. Adjournment**

The Committee adjourned at 4:23 p.m.

## **Next Meeting**

Tuesday, December, 14, 2021 at 3:30 p.m.

Zoom Video Conference Meeting