

Roadrunner Motors Request for Qualifications and Fee Proposal, Questions and Answers

1. **Q:** Will Attachments A & B be shared with proposers?
A: Yes, they have now been posted and interested firms should download the appended RFQ+P.
2. **Q:** The RFQ states that there should only be 1 digital PDF file submitted for the electronic copy. Can you confirm that you want to the SOQ and the Fee Proposal digital file combined into 1 PDF file for the electronic copy?
A: The fee proposal should be submitted as a paper copy in a sealed envelope only, no digital copy.
3. **Q:** We understand the size of land as 5.8 acres and see the desired program breakdown. Do you have an approximate target for square footage for the new facilities and/or the size of the current facilities?
A: Preliminary programming efforts have trended towards a facility in the range of 25,000GSF (subject to further discussion during programming phase).
4. **Q:** For the Fee Proposal, do we need to include a breakdown of consultant hours and fees? Can you confirm to what “Staffing Needs” is referring? If consultant fees are needed, can you confirm whether it is OK to provide total hours per consultant firm, not individual?
A: Please include as much detail as possible for your firm’s staff, i.e. staff position, estimated hours, cost per hour, and lump sum per phase accordingly. Sub-consultants can be listed as total hours per consultant firm as suggested.
5. **Q:** Should the proposed sub-consultant team be included in the SOQ?
A: It is the responsibility of the firm to demonstrate competency, and convey strengths including any demonstrated experience working together as a team on similar endeavors. At a minimum, the responses should list sub-consultant firms and relay their qualifications, and the fee proposal should be all encompassing, however, there is no requirement to include sub-consultant team member resumes unless the firm deems there is value in doing so.
6. **Q:** The RFQ states that site planning is to consider phased development of the site. What is the preliminary plan for phased development?
A: The District intends to fully design and construct an initial phase to cover immediate needs in tandem with an overall site/master plan that can accommodate future additions. Thus, it is envisioned that the 5.8 acres will be master planned as part of the initial phase, with roughly 2.5 acres being developed in the initial construction phase.
7. **Q:** The RFQ states that schematic design phase is to include design for future development. What is the size or construction cost for the future development?
A: The size and construction value are unknown at this time; the site master planning discussed in the response to question 6 will be the extent of the work anticipated for the “future development”.
8. **Q:** Is the \$14M construction budget for full project or Phase 1 only?
A: The construction budget for the Phase I facility and associated site improvements is \$14M.
9. **Q:** Is there a page limit for the SOQ package?
A: Yes, 20 double sided pages (please see p. 6 of the RFQ+P for additional details).
10. **Q:** We are assuming 2 cost estimates as part of the first phase of work; one at Programming and one at Schematic Design – please confirm.
A: Confirmed, however, minor edits and adjustments are to be expected.
11. **Q:** Does the district desire outline specifications as part of the schematic design package?
A: Yes
12. **Q:** Does the district have standards that will be made available for the winning team?
A: Yes
13. **Q:** When does the college intend to acquire the 5.8 acres in Cathedral City?

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A: The District is approaching close of escrow at this time.