

Course Outline of Record

1. Course Code: COMM-009
2.
 - a. Long Course Title: Intro To Interpersonal Communication
 - b. Short Course Title: INTRO INTERPRSNL COM
3.
 - a. Catalog Course Description:

The course enables students to understand and demonstrate interpersonal communication skills. Students focus on knowledge of communication theories, self-concept, methods of resolving conflict, issues of human perception, nonverbal communication, rhetorical principles, and improvement of listening skills. Significant speaking assignments are an integral part of the course.
 - b. Class Schedule Course Description:

Students learn rhetorical principles and develop better interpersonal communication skills, including conflict resolution, listening, nonverbal communication, and verbal communication.
 - c. Semester Cycle (if applicable): N/A
 - d. Name of Approved Program(s):
 - COMMUNICATION STUDIES Associate in Arts for Transfer Degree (AA-T)
 - LIBERAL ARTS with emphasis in Arts, Humanities & Communications AA Degree and Transfer Preparation
 - REGISTERED NURSING AS Degree for Employment Preparation
4. Total Units: 3.00 Total Semester Hrs: 54.00
 Lecture Units: 3 Semester Lecture Hrs: 54.00
 Lab Units: 0 Semester Lab Hrs: 0
 Class Size Maximum: 30 Allow Audit: No
 Repeatability No Repeats Allowed
 Justification 0
5. Prerequisite or Corequisite Courses or Advisories:

Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)

 Advisory: ENG 001A
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
 - a. Adler, R. B., L.B. Rosenfeld, & R. F. Proctor (2015). *Interplay: The Process of Interpersonal Communication* (13/e). Oxford University Press.
 College Level: Yes
 Flesch-Kincaid reading level: N/A
7. Entrance Skills: *Before entering the course students must be able:*
 - a. Demonstrate critical thinking skills when reading, composing and participating in class discussions.
 - ENG 001A - Find, read, analyze, evaluate, interpret, and synthesize outside sources, including online information.
 - ENG 001A - Read, analyze, and interpret varied texts (i.e. literature, digital forms, visual).
 - ENG 001A - Participate in the process of developing texts in collaborative and individual settings.
 - b. Demonstrate the ability to read and respond in writing beyond the literal interpretation of the text.
 - ENG 001A - Read, analyze, and interpret varied texts (i.e. literature, digital forms, visual).
 - ENG 001A - Develop ideas coherently in writing through the drafting process.
 - ENG 001A - Write thesis statements, topic sentences, and ideas in an organized way in multi-page essays.
 - c. Develop, organize and express complex ideas in both expository and research papers.
 - ENG 001A - Develop ideas coherently in writing through the drafting process.
 - ENG 001A - Write thesis statements, topic sentences, and ideas in an organized way in multi-page essays.
 - ENG 001A - Write essays with varied strategies, including persuasive essays, with a arguable theses and evidence from a variety types of sources.

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- ENG 001A - Incorporate complex sentence-structure and variety of word choice.

d. Compose expository responses to complex readings.

- ENG 001A - Write thesis statements, topic sentences, and ideas in an organized way in multi-page essays.
- ENG 001A - Incorporate complex sentence-structure and variety of word choice.

8. Course Content and Scope:

Lecture:

1. Theories and principles of interpersonal communication
2. Verbal and nonverbal communication
3. Interpersonal communication in personal and professional contexts
4. Effects of communication on perception and identity
5. Ethical interpersonal communication
6. Conflict management
7. Rhetorical principles

Lab: *(if the "Lab Hours" is greater than zero this is required)*

9. Course Student Learning Outcomes:

1.

1. Apply perception checking as a tool to verify the accuracy of interpretations and create greater understanding with others.

2. Employ strategies for competently managing relationships in a variety of social contexts.

3. Demonstrate effective verbal and nonverbal communication skills.

10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Describe ways that communication creates, develops, and changes personal identities; explain the effect of communication on personal identities
- b. Describe the effects of communication on interpersonal relationships and social and cultural realities
- c. Demonstrate an understanding of ethical communication founded on communication theory and research
- d. Diagnose conflict in interpersonal relationships and demonstrate appropriate conflict resolution strategies

11. Methods of Instruction: *(Integration: Elements should validate parallel course outline elements)*

- a. Activity
- b. Demonstration, Repetition/Practice
- c. Discussion
- d. Distance Education
- e. Lecture
- f. Participation
- g. Role Playing
- h. Self-exploration
- i. Technology-based instruction

12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 54.00

Outside Class Hours: 108.00

a. In-class Assignments

1. Participation in class discussions
2. Faculty-supervised and faculty-evaluated oral presentations in front of other listeners.

b. Out-of-class Assignments

1. Read textbook
2. Journals entries
3. Student critiques of video and written scenarios
4. Research papers

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- College level or pre-collegiate essays
- Written homework
- Self-paced testing
- Field/physical activity observations
- Presentations/student demonstration observations
- Group activity participation/observation
- Mid-term and final evaluations
- Student participation/contribution
- Oral and practical examination
- Other

Faculty-supervised, faculty-evaluated formal speaking assignments in front of other listeners

14. Methods of Evaluating: Additional Assessment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

CSU GE Area A: Communication in the English Language and Critical Thinking

A1 - Oral Communication

PO-GE C4.b - Language & Rationality (Communication & Analytical Thinking)

Apply logical and critical thinking to solve problems; explain conclusions; and evaluate, support, or critique the thinking of others.

IO - Critical Thinking and Communication

Apply principles of logic to problem solve and reason with a fair and open mind.

16. Comparable Transfer Course

University System	Campus	Course Number	Course Title	Catalog Year
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17. Special Materials and/or Equipment Required of Students:

18. Materials Fees: Required Material?

Material or Item	Cost Per Unit	Total Cost
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19. Provide Reasons for the Substantial Modifications or New Course:

Course maximums are being reduced to accommodate for increased faculty supervised and faculty evaluated speaking opportunities for students that now must be included to make the course eligible for IGETC.

20. a. Cross-Listed Course (*Enter Course Code*): *N/A*
- b. Replacement Course (*Enter original Course Code*): *N/A*

21. Grading Method (*choose one*): Letter Grade Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000108012
- b. T.O.P. Code [CB03]: 150600.00 - Speech Communication
- c. Credit Status [CB04]: D - Credit - Degree Applicable

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d. Course Transfer Status [CB05]: A = Transfer to UC, CSU

e. Basic Skills Status [CB08]: 2N = Not basic skills course

f. Vocational Status [CB09]: Not Occupational

g. Course Classification [CB11]: Y - Credit Course

h. Special Class Status [CB13]: N - Not Special

i. Course CAN Code [CB14]: N/A

j. Course Prior to College Level [CB21]: Y = Not Applicable

k. Course Noncredit Category [CB22]: Y - Not Applicable

l. Funding Agency Category [CB23]: Y = Not Applicable

m. Program Status [CB24]: 1 = Program Applicable

Name of Approved Program (if program-applicable): COMMUNICATION STUDIES, LIBERAL ARTS with emphasis in Arts, Humanities & Communications, REGISTERED NURSING

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 350

Third Year: 420

24. Resources - Faculty - Discipline and Other Qualifications:

a. Sufficient Faculty Resources: Yes

b. If No, list number of FTE needed to offer this course: N/A

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (Explain:)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Maria Elena Diaz Origination Date 10/05/17