

# COLLEGE OF THE DESERT

Course Code ESL-370

## Course Outline of Record

1. Course Code: ESL-370
2. a. Long Course Title: ESL/Academic English I  
b. Short Course Title: ACAD ESL I
3. a. Catalog Course Description:  
This is the first of two reading and writing courses to help non-native English students develop and improve academic reading and writing skills. Emphasis will be on basic essay structure, beginning research skills, and critical reading strategies with integrated practice and reinforcement in writing and reading. ESL 370A Introductory Grammar & Editing corequisite strongly advised.  
b. Class Schedule Course Description:  
This is the first of two reading and writing courses to help non-native English students develop and improve academic reading and writing skills. Emphasis will be on basic essay structure, beginning research skills, and critical reading strategies with integrated practice and reinforcement in writing and reading. ESL 370A Introductory Grammar & Editing corequisite strongly advised.  
c. Semester Cycle (if applicable): N/A  
d. Name of Approved Program(s):
  - **ADVANCED ACADEMIC ENGLISH AS A SECOND LANGUAGE NONCREDIT Certificate of Competency**
4. Total Units: 0 Total Semester Hrs: 72.00  
Lecture Units: 0 Semester Lecture Hrs: 72.00  
Lab Units: 0 Semester Lab Hrs: 0  
Class Size Maximum: 29 Allow Audit: Yes  
Repeatability Noncredit - Unlimited  
Justification unlimited
5. Prerequisite or Corequisite Courses or Advisories:  
*Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)*  
Advisory: ESL 370A is strongly recommended as a co-requisite.
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
  - a. Anker, S. (2015). *Real Writing Interactive Boston* (5th/e). Boston Bedford St. Martin's. ISBN: 978145769  
College Level: Yes  
Flesch-Kincaid reading level: N/A
  - b. Bullock, Richard, et al.. *Little Seagull Handbook 2nd ed.*. W.W. Norton , 02-01-2014.
7. Entrance Skills: *Before entering the course students must be able:*

### 8. Course Content and Scope:

#### Lecture:

Strategies for understanding a text Active reading, including summarizing and posing questions Essay structure and the process of writing Forming a controlling idea in writing Vocabulary development The writing process Outlining and mapping Summarizing skills Introduction and conclusion strategies Thesis Topic sentences
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Support Transitions Reading-Writing connections
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Lab: (if the "Lab Hours" is greater than zero this is required)

9. Course Student Learning Outcomes:

1.  
Apply skills learned in class to read articles critically and summarize them.
2.  
Demonstrate competency in the writing process of prewriting, drafting, revising and editing on one's own and with peers.
3.  
Recognize and use patterns of organization to effectively produce unified coherent essays.
4.  
Recognize errors in sentence structure, grammar, spelling, and capitalization and correct errors using skills learned in class.

10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Summarize readings;
- b. Read and identify main ideas and supporting details in readings of 1-5 pages long;
- c. Recognize and explain patterns of idea development;
- d. Recognize the role of voice and audience;
- e. Demonstrate annotation skills for improving understanding of a text;
- f. Demonstrate the ability to use a writing handbook as a reference tool;
- g. Develop and expand vocabulary;
- h. Demonstrate fluency in word classification and purpose;
- i. Identify and employ prewriting activities;
- j. Demonstrate the ability to generate, develop and organize ideas into a cohesive essay using multiple paragraphs;
- k. Identify and employ transitions and connectors to show unity between ideas;
- l. Construct sentences that demonstrate variety and effective word choice, using mostly college level diction;
- m. Demonstrate through the writing process the ability to apply standard rules of grammar, punctuation and spelling in academic writing;
- n. Improve editing and revision strategies through individual and peer review activities;
- o. Demonstrate the ability to produce several drafts of essays through a series of revisions using a computer;
- p. Demonstrate the ability to recognize an introduction to basic concepts of research and documentation strategies [in-text quote; basic MLA citations—book, interview];
- q. Demonstrate beginning competence in basic business writing [letter, resume, email etiquette];
- r. Demonstrate the ability to understand the differences between writing as a process and in-class timed writing.

11. Methods of Instruction: (*Integration: Elements should validate parallel course outline elements*)

- a. Demonstration, Repetition/Practice
- b. Discussion
- c. Distance Education
- d. Individualized Study
- e. Journal
- f. Lecture
- g. Participation

h. Technology-based instruction

12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 72.00

Outside Class Hours: 144.00

a. In-class Assignments

Journals  
Paragraphs  
Essays  
Summaries  
Responses  
Exams  
Quizzes  
Group Discussion

b. Out-of-class Assignments

Journals  
Paragraphs  
Essays  
Summaries  
Responses

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- College level or pre-collegiate essays
- Written homework
- Guided/unguided journals
- Portfolios
- Presentations/student demonstration observations
- Group activity participation/observation
- Self/peer assessment and portfolio evaluation
- Mid-term and final evaluations
- Student participation/contribution
- Student preparation

14. Methods of Evaluating: Additional Assessment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO-GE C4.a - Language & Rationality (English Composition)

Communicate in many different situations, involving diverse people and viewpoints.

Listen and analyze the substance of others' comments.

Summarize and analyze fiction and nonfiction.

Recognize public presentation of oral and written work as a process subject to brainstorming, organizing, drafting, and revising.

IO - Critical Thinking and Communication

Compose and present structured texts in a variety of oral and written forms according to purpose, audience, and occasion with implementation of thesis, supporting details and idea development.

Apply standard conventions in grammar, mechanics, usage and punctuation.

Appreciate diversity as it is expressed in multiple disciplines and across various cultures through reading, speaking and writing.

16. Comparable Transfer Course

**University System                      Campus                      Course Number                      Course Title                      Catalog Year**

17. Special Materials and/or Equipment Required of Students:

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18. Materials Fees:  Required Material?

Material or Item	Cost Per Unit	Total Cost
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19. Provide Reasons for the Substantial Modifications or New Course:

Some SLO, objectives, PLO and/or ILO minor modifications to meet the current standards as set by the Outcomes and Assessment Committee.

20. a. Cross-Listed Course (*Enter Course Code*): ENG-070  
 b. Replacement Course (*Enter original Course Code*): N/A

21. Grading Method (*choose one*): Pass/No Pass Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000580631
- b. T.O.P. Code [CB03]: 493084.00 - English as a Second Langu
- c. Credit Status [CB04]: N - Noncredit
- d. Course Transfer Status [CB05]: C = Non-Transferable
- e. Basic Skills Status [CB08]: 1B = Course is a basic skills course
- f. Vocational Status [CB09]: Not Occupational
- g. Course Classification [CB11]: K - Other Noncredit Enhanced Funding
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: N/A
- j. Course Prior to College Level [CB21]: B = 2 Levels Below
- k. Course Noncredit Category [CB22]: A - English As A Second Language
- l. Funding Agency Category [CB23]: Y = Not Applicable
- m. Program Status [CB24]: 1 = Program Applicable

Name of Approved Program (*if program-applicable*): ADVANCED ACADEMIC ENGLISH AS A SECOND LANGUAGE NONCREDIT

*Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)*

23. Enrollment - Estimate Enrollment

First Year: 29  
 Third Year: 60

24. Resources - Faculty - Discipline and Other Qualifications:

- a. Sufficient Faculty Resources: Yes
- b. If No, list number of FTE needed to offer this course: N/A

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (*Explain:*)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

Same as ESL 70 so library resources sufficient.

28. Originator Diane E. Taras                      Origination Date 04/10/18

