

Course Outline of Record

1. Course Code: HSAD-032B
2.
  - a. Long Course Title: Supervised Practicum II
  - b. Short Course Title: SUPRVSD PRACTICUM II
3.
  - a. Catalog Course Description:  
This course concludes the work begun in Supervised Practicum I (HSAD-032A). This is a required course for the Alcohol and Drug Studies Certificate.
  - b. Class Schedule Course Description:  
This course gives direction, interpretation, guidance, and evaluation to assist the student in making the transition from the college to job placement via the Supervised Internship I (HSAD-033B).
  - c. Semester Cycle (*if applicable*): Fall and Spring
  - d. Name of Approved Program(s):
    - ALCOHOL AND DRUG STUDIES
4. Total Units: 2.00      Total Semester Hrs: 36.00  
 Lecture Units: 2      Semester Lecture Hrs: 36.00  
 Lab Units: 0      Semester Lab Hrs: 0  
 Class Size Maximum: 20      Allow Audit: No  
 Repeatability No Repeats Allowed  
 Justification 0
5. Prerequisite or Corequisite Courses or Advisories:  
*Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm I-A)*  
 Prerequisite: HSAD 032A  
 Corequisite: HSAD 033B
6. Textbooks, Required Reading or Software: (*List in APA or MLA format.*)
  - a. Doweiko, Harold E. (2012). *Concepts of Chemical Dependency* (8th/e). Belmont, CA Thomson Brooks/Cole. ISBN: -  
 College Level: Yes  
 Flesch-Kincaid reading level: 12
  - b. Capuzzi, D. & Stauffer, M. D. (2012). *Foundations of Addictions Counseling* (2nd/e). Upper Saddle River Pearson. ISBN: 9780137057788  
 College Level: Yes  
 Flesch-Kincaid reading level: N/A
7. Entrance Skills: *Before entering the course students must be able:*
  - a. Evaluate Supervised Internship I assignment
    - HSAD 032A - Evaluate their internship assignment.
  - b. Achieved three measurable objectives for their Supervised Internship I assignment.
    - HSAD 032A - Define three measurable objectives for their internship assignment and determine when and how the goals might be achieved.
  - c. Develop basic communication and relationships with clients on an individualized basis.
    - HSAD 032A - Develop communication and relationships with clients on an individualized basis.
  - d. Demonstrate beginning knowledge, understanding, application, analysis, synthesis, evaluation, and competence in the following areas:
    - i. Professional identity, including self-awareness and commitment to the values and ethics of the profession.
    - ii. Human behavior, group dynamics, cultural diversity, abused drugs, human sexuality, and counseling.
    - iii. The dynamics of chemical and psychological dependency, including the categories of alcohol and drugs, and their affects, effects, and

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complications related to psychosocial and medical problems, evaluation procedures and reference material. iv. Treatment coordination, including continuity of care and referral and follow-up services. v. Legal and administrative statutes, rules and regulations, including commitment procedures and clients' rights. vi. Counseling and intervention skill, including crisis intervention. vii. Assessment, planning, and referral skills. viii. Case management and recording, including written and verbal communication skills. ix. Screening, in-take, and orientation procedures. x. Client education and professional consultation. xi. Structure and function of an agency. xii. Self-evaluation and professional growth. xiii. Use of supervision and constructive criticism.

- HSAD 032A - Demonstrate beginning knowledge, understanding, application, analysis, synthesis, evaluation, and competence in the following areas:
- HSAD 032A - Professional identity, including self-awareness and commitment to the values and ethics of the profession.
- HSAD 032A - Human behavior, group dynamics, cultural diversity, abused drugs, human sexuality, and counseling.
- HSAD 032A - The dynamics of chemical and psychological dependency, including the categories of alcohol and drugs, and their affects, effects, and complications related to psychosocial and medical problems, evaluation procedures and reference material.
- HSAD 032A - Treatment coordination, including continuity of care and referral and follow-up services.
- HSAD 032A - Legal and administrative statutes, rules and regulations, including commitment procedures and clients' rights.
- HSAD 032A - Counseling and intervention skill, including crisis intervention. vii. Assessment, planning, and referral skills.
- HSAD 032A - Case management and recording, including written and verbal communication skills.
- HSAD 032A - Screening, in-take, and orientation procedures.
- HSAD 032A - Client education and professional consultation.
- HSAD 032A - Use of supervision and constructive criticism.

### 8. Course Content and Scope:

#### Lecture:

1. Over-the-counter analgesics
2. Tobacco products and nicotine addiction
3. Consequences of drug abuse during pregnancy
4. Hidden faces of chemical dependency
5. Chemical addiction and mental illness
6. Chemical abuse by children and adolescents
7. Codependency and enabling
8. Addiction and the family
9. Evaluation of substance abuse problems
10. Intervention
11. Treatment
12. Treatment formats for rehabilitation
13. Recovery
14. Problems in treating chemical dependency
15. Pharmacological intervention tactics
16. Infectious disease and substance abuse
17. Self-help groups
18. Crime and drug use
19. Personal goal setting in the chemical dependency field
20. Attributes of a good counselor
21. Maintaining counselor wellness

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Lab: (if the "Lab Hours" is greater than zero this is required)

## 9. Course Student Learning Outcomes:

1.  
Demonstrate the ability to integrate previously learned curriculum into a cohesive counseling theory and practice.
2.  
Apply previously learned curriculum in a work/study internship.
3.  
Prepare for the CAADAC examinations.

## 10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Evaluate their second internship assignment.
- b. Define three additional measurable objectives for their second internship assignment and determine when and how the goals might be achieved.
- c. Develop more sophisticated communication and relationships with clients on an individual and group basis.  
**Demonstrate intermediate knowledge, understanding, application, analysis, synthesis, evaluation, and competence in the following areas:**
- e. Professional identity, including self-awareness and commitment to the values and ethics of the profession.
- f. Human behavior, group dynamics, cultural diversity, abused drugs, human sexuality, and counseling.
- g. The dynamics of chemical and psychological dependency, including the categories of alcohol and drugs, and their affects, effects, and complications related to psychosocial and medical problems, evaluation procedures and reference material.
- h. Treatment coordination, including continuity of care and referral and follow-up services.
- i. Legal and administrative statutes, rules and regulations, including commitment procedures and client's rights.
- j. Counseling and intervention skill, including crisis intervention.
- k. Assessment, planning, and referral skills.
- l. Case management and recording, including written and verbal communication skills.
- m. Screening, in-take, and orientation procedures.
- n. Client education and professional consultation.
- o. Structure and function of an agency.
- p. Self-evaluation and professional growth.
- q. Use of supervision and constructive criticism.
- r. Enhance personal and professional development 1. Communication 2. Journaling 3. Self-awareness

## 11. Methods of Instruction: *(Integration: Elements should validate parallel course outline elements)*

- a. Discussion
- b. Lecture
- c. Role Playing
- d. Technology-based instruction

Other Methods:

Guest Lecture Student presentations

## 12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 36.00

Outside Class Hours: 72.00

### a. In-class Assignments

1. Attend the class and take detailed notes of the instructor and guest lectures, videos, and class discussions.
2. Read and comprehend all reading assignments.

3. Take examinations.
4. Participate in class discussion.
5. Analyze, compare, and evaluate that which has been learned in required courses with that which is learned in the Supervised Internship I field work.
6. Closely observe the learning experience in the Supervised Internship I agency and share these experiences constructively in class.
7. Write and give oral reports that interpret and compare the assignments with the experiences in the field.
8. Recognize how one has developed competence as an effective counselor.

b. Out-of-class Assignments

1. Read and comprehend all reading assignments.
2. Analyze, compare, and evaluate that which has been learned in required courses with that which is learned in the Supervised Internship I field work.
3. Closely observe the learning experience in the Supervised Internship I agency and share these experiences constructively in class.
4. Recognize how one has developed competence as an effective counselor.

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Mid-term and final evaluations
- Student participation/contribution

14. Methods of Evaluating: Additional Assesment Information:

Oral reports Supervisory reports

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO - Career and Technical Education

Fulfill the requirements for an entry- level position in their field.

Apply critical thinking skills to execute daily duties in their area of employment.

Display the skills and aptitude necessary to pass certification exams in their field.

IO - Personal and Professional Development

Self-evaluate knowledge, skills, and abilities.

Develop realistic goals.

Display habits of intellectual exploration, personal responsibility, and physical well being.

Demonstrate an understanding of ethical issues to make sound judgments and decisions.

16. Comparable Transfer Course

<b>University System</b>	<b>Campus</b>	<b>Course Number</b>	<b>Course Title</b>	<b>Catalog Year</b>
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17. Special Materials and/or Equipment Required of Students:

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18. Materials Fees:  Required Material?

<b>Material or Item</b>	<b>Cost Per Unit</b>	<b>Total Cost</b>
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19. Provide Reasons for the Substantial Modifications or New Course:

2 year cycle review

20. a. Cross-Listed Course (*Enter Course Code*): *N/A*

b. Replacement Course (*Enter original Course Code*): *N/A*

21. Grading Method (*choose one*): Letter Grade Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000249946
- b. T.O.P. Code [CB03]: 210440.00 - Alcohol and Controlled Su
- c. Credit Status [CB04]: D - Credit - Degree Applicable
- d. Course Transfer Status [CB05]: B = Transfer CSU
- e. Basic Skills Status [CB08]: 2N = Not basic skills course
- f. Vocational Status [CB09]: Clearly Occupational
- g. Course Classification [CB11]: Y - Credit Course
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: N/A
- j. Course Prior to College Level [CB21]: Y = Not Applicable
- k. Course Noncredit Category [CB22]: Y - Not Applicable
- l. Funding Agency Category [CB23]: Y = Not Applicable
- m. Program Status [CB24]: 1 = Program Applicable

Name of Approved Program (if program-applicable): ALCOHOL AND DRUG STUDIES

*Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)*

23. Enrollment - Estimate Enrollment

First Year: 0

Third Year: 0

24. Resources - Faculty - Discipline and Other Qualifications:

- a. Sufficient Faculty Resources: Yes
- b. If No, list number of FTE needed to offer this course: N/A

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (Explain:)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Chris Jones Origination Date 10/13/14