

Draft Feb. 22 Pillar Team meetings; Pillar Team Planning Chart Templates Part 2

This is a continuation of the Feb. 1st Template. Columns will be added to Pillar Team Planning Chart Templates. Complete this Action Plan ONLY for product goals which your team has prioritized working on for Spring 2019.

Product/Goal Team has prioritized working on in Spring 2019	What specific actions/activities/events would be appropriate for the Team to facilitate changes that benefit/support GP for each goal/product?	What is your anticipated timeline for this goal/product: will work be ongoing or is there a target completion month?	What type of assistance/resources does your team need from the Guided Pathways Faculty Coordinator, Institutional Research, other?	Other TBD?
<p>AB 705 Student Implementation</p> <p>GOAL: Student Friendly Electronic Interface to help students with the Guided Self-placement process</p>	<ol style="list-style-type: none"> 1. View each of the rubrics and determine how student friendly they are 2. Look at the language of AB 705 and the interpretations of the law to ensure we are complying 3. Review the online tool being implemented currently in Canvas to determine if a student is online ready. 4. Review best practices at other colleges. 	<p>Email by Wednesday 3/6/19, will review as a group on 3/15/19 (Angel)</p> <p>Email by Wednesday 3/6/19, will review as a group on 3/15/19 (Angel)</p> <p>3/15/19 Florante will bring an example of the tool next meeting</p> <p>Create Google doc with best practice by 3/6/19. Send out emails as it is updated</p> <p>Melissa contact math faculty by 3/8/19</p>	<p>From IT: Accessibility issues Programming process</p> <p>Resources: Facilities (assessment center) Staff</p> <p>Institutional Research: Survey/focus group of students who have gone through the process. Development of a tool to validate this process</p> <p>User Experience Testing Group (counselors, students, staff, etc.)</p>	

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	<p>5. Send an email to the chairs of the math and english department for the interfaces they may have come across</p> <p>6. Identify if it is possible to go through these rubrics in an "assessment center". Talk to the other players involved in assessment/placement to determine what is possible. Figure out if it is appropriate to use the assessment center/staff for this process. What do we have access to?</p> <p>7. Determine location(s) that student(s) will interface with these rubrics. Goal is to have multiple, but where are these places online</p> <p>8. Identify appropriate people to help students through the self rubric process</p> <p>9. Figure out how to map guided self placement to student planning portal. Have the student's</p>	<p>Dean contact English faculty by 3/8/19</p> <p>4/30/19</p> <p>4/30/19</p> <p>4/30/19</p> <p>4/4/19</p> <p>5/30/15</p>		
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	<p>self-placement choice pop up on student plan</p> <ol style="list-style-type: none"> 10. Focus groups with students to determine if the process is working (user-experience testing) 11. Have accessibility experts review whatever interface is developed throughout the entire process 12. Talk with IT regarding the programming process 	<p>and again 6/22/19</p> <p>4/4/19</p> <p>4/4/19</p>		
<p>Stronger Resources for Major and Career Exploration</p> <p>GOAL: Give students option of taking CCC brief career assessment prior to online application</p>	<ol style="list-style-type: none"> 1. Determine how we can pre-program the CCC apply assessment to be the first thing that students do 2. Evaluate career assessment tool available on CCC apply to determine if it is a good resource for students 3. Create a comprehensive guide for career and major resources 	<p>3/15/19: if we can't do this, we can't put a timeline together (Dean and Mariana)</p>		
<p>Support Financial Aid Process</p>	<ol style="list-style-type: none"> 1. Document notification on Canvas and COD portal (make sure it 	<p>3/15/19 (Katie)</p>		

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<p>GOAL: Help students complete their missing documents in order to finalize their Financial Aid file</p>	<p>doesn't go away, similar to a hold but not a hold)</p> <ol style="list-style-type: none"> 2. Workshops with targeted list. Bring your parent morning and evening event 3. Identify if there is a need for Evening services (counter and workshop) and Financial Aid Nights similar to HSI activities (FAFSA and Dream Act Nights) 4. Open lab for completing documents on campus consistently (have an open lab consistently, long term) 5. handout for students to take home to show what documents they are still missing 6. Develop on online workshop using connected (online counseling tool) 7. Determine if there is a 24 hour chat service that exists (similar to library and tutoring services) and if not, see if this is something that the CC consortium should take on 	<p>3/15/19 (Angel and Kristen)</p> <p>4/30/19 (Katie and Kristen)</p> <p>Determine if this is possible by 4/30/19</p> <p>4/30/19</p>		
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	<ol style="list-style-type: none">8. Canvas course (if appropriate)9. review communication emails that go out to students to see if the language is user friendly			
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