



<b>Guided Pathways Steering Committee Meeting</b>		
Minutes for February 22, 2019	12:00-1:00 PM	Communication Conference Room
<b>Members Present:</b>	Christen Smith, Kelly Hall, Dean Papas, Amanda Phillips, Jorge Perez, Jeff Baker, Oscar Espinoza-Parra, Donna Greene, Veronica Daut, Angel Meraz	
<b>Members not Present:</b>		
<b>Guests:</b>		
<b>Recorder:</b>	Lynda Scott	

- I. **Call to Order at 12:00 PM**
- II. **Approval of the Minutes with no noted changes**

**III. Informational and Discussion Items: A. Guided Pathways – Interact Report**

<b>DISCUSSION</b>	<p>Christen and Kelly led the group discussion with a PowerPoint of important facts and informational findings from Interact Communications. Having held four student focus groups, and an online survey Interact reported material from each source, including;</p> <ul style="list-style-type: none"> <li>➤ Good student response especially from the online survey with 998 respondents</li> <li>➤ Detailed Pillar Team Take-Aways;; Challenges included first time students navigating a new system, students needing assistance to select a degree or major to graduate or transfer; meeting continual student needs during their term at College of the Desert.</li> <li>➤ Recommendations included proactive communication with students, additional counseling services, providing students with comprehensive updated information</li> </ul> <p>Christen noted the need to establish and promote an atmosphere that encourages students to ask for support and guidance, along with providing ongoing services to meet student needs.</p> <p>Kelly promoted the idea of a proactive staff; both faculty and classified that will play an important role with the Guided Pathways program.</p> <p><i>Failure to Enroll Report</i>-Kelly noted one of the online survey questions was why a student did not enroll after inquiring about COD classes, and other enrollment information. Results identified several reasons for not enrolling:</p> <ul style="list-style-type: none"> <li>➤ Financial Reasons</li> <li>➤ Scheduling issues, personal circumstances</li> <li>➤ Transportation</li> <li>➤ Attended or transferred to another college</li> </ul> <p>Recommendations;</p> <ul style="list-style-type: none"> <li>➤ Develop communication plan on financial aid and scholarship</li> <li>➤ Develop two-year schedule with several options</li> <li>➤ Develop a Hospitality Plan regarding onboarding processes</li> </ul> <p>Overall, members noted the ongoing challenges and obstacles that students encounter, but expressed optimism with the current Pillar Teams in place objectives will be met to provide COD students with a positive educational experience.</p>	
<b>CONCLUSION</b>		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>
		<b>DEADLINE</b>

**B. Guided Pathways Planning Summit - March 4-5 & The CCCO Workshop March 11**

DISCUSSION	Christen provided a brief overview of the upcoming Summit in Riverside. The Guided Pathways representatives have been asked to review and discuss the COD student success metrics prior to the Summit. All Pillar Team members have been invited to attend the Guided Pathways Workshop March 11.		
CONCLUSION			
<b>FOLLOW-UP ITEMS</b> Pillar Team Chairs will notify Lynda Scott of members who want to attend CCCO Workshop	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**Next Meeting:**  
**March 15, 2019 - 12:00-1:00 PM**  
**COM Conference Room**