



Pillar 2: Guided Pathways Team Meeting		
MINUTES FOR Friday, April 26, 2019	1:00 PM–3:00 PM	COMM 102
Members Present:	Liliana Casas, Katie Chartier, Terri Fleck, Melissa Flora, Elias Hernandez, Angel Meraz, Kristin Milligan, Florante Roa(end of meeting), Lindsay Vance	
Members not Present:	Maritza Fuentes, Gary Ginther, Angie Juarez, Dean Papas, Blanca Zazueta, Mariana Zepeda	
Guest(s):	Kelly Hall, Amanda Phillips	
Recorder:	Kelly Hall/Zoe Crawford	

AGENDA

1. Call to Order/Roll Call at 1:10pm	
2. Action Item(s)	
2.1 Review Completed self-guided placement Tools in Canvas	
DISCUSSION	<p>Update: Melissa Flora demonstrated work done on Guided Self Placement since previous pillar meeting. Demonstrated tool in Canvas. Because of the large number of math options, there are many questions on the tool. Exit points are needed or a way to make the tool more efficient technologically. There are 4 categories of questions. Student goals, questions aiming at assessing skills, students' prior experience, and general knowledge. Questions complete for Math 45, 65, 54, 49, Soc 3. Still needs questions for Math 5, 11, 13, 14, 10.</p> <p>Terri Fleck wondered if syllabi and other course resources could be linked to the tool. According to the chancellor, there can be no problems shown.</p> <p>Angel previewed the English questions.</p>
CONCLUSION	<p>There is a multiple measures placement service MMPS being built in to CCC Apply.</p> <p>There is a legislative mandate that colleges have to maximize the probability that students will complete college level English and Math in the first year.</p> <p>Links to learning outcomes and course description are an option.</p> <p>Having information about the work load needed for a class would be helpful.</p> <p>FERPA laws are not violated if Personal Identifying Information is not collected. But 3rd party tools introduce privacy concerns.</p>

	Team will move on to new projects as this one is underway and will just require updates in the future.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
Next step would be for Melissa to meet with Marvin. She can do this before the end of the semester.		Melissa	End of SP 19
Need to finalize results on English tool that happen once students submit the tool. Angel will communicate with Reed.		Angel	Before next meeting
2.2 Update on the Video that will accompany self-guided placement			
DISCUSSION	Laureli Jackson has already agreed to start on this project. They will work on it over the summer and through the fall. They will interview Edge students from a couple of different cohort. The students have asked for some help defining terms.		
CONCLUSION	<p>We need to think about titles for the tool itself and the video tutorials. Until a name is decided upon there shouldn't be lots of specific terminology used in the video.</p> <p>Team will move on to new projects as this one is underway and will just require updates in the future.</p> <p>We need to discuss student friendly terminology with EDGE students over the summer.</p>		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
Need to know exactly what the film students need from this team and a timeline. K. Hall will check with film faculty and communicate back to Angel.		Kelly Hall	Before Next Meeting.
2.3 Review Pillar Team II planning document			
DISCUSSION	<p>Take a look at planning document and review the work products that had been identified in initial meeting.</p> <p>Strengthen resources for major and career exploration was a top priority for the team but it might be best to wait until the meta-major work being done by Pillar 1 has been complete.</p> <p>Resource mapping could be done to strengthen student access to existing resources.</p> <p>Work is being done on non-credit matriculation.</p>		

	Kristin went over the student process to access financial aid. Demonstrated the web site.	
CONCLUSION	We could start resource mapping in the financial aid area. Melissa Flora suggested providing contact info for other financial aid resources to students	
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Florante will find out if the list of uploaded document options. He will check to see which documents have ever been uploaded from the Financial Aid page so the committee can consider possibly remove some of the old options that are no longer needed.</p> <p>Kristin will review the list of forms and email Florante with the forms that should be removed from the list.</p> <p>Members should look at the financial information available on website and note where they found info and resources.</p>	Kristen & Florante	Next Meeting
3. Adjournment at 2:51		

NEXT MEETING:

May 3, 2019- 1:00-3:00

Communication Room 102