

Guided Pathways Steering Committee Meeting

May 17, 2019	12:00-1:00 PM	COMMUNICATIONS Conference Room
Members Present:	Kelly Hall, Co-Chair, Christen Smith, Co-Chair, Amanda Phillips, Oscar Espinoza-Parra, Dean Pappas, Christen Smith, Donna Greene, Jorge Perez, and Veronica Daut	
Members not Present:	Jeff Baker	
Guests:		
Recorder:	Lynda Scott	

I. Call to Order Kelly Hall, Co-Chair at 12:05 PM		
II. Approval of the March 15, 2019 Minutes		
DISCUSSION	Noted no Steering Committee meeting held on April 26, 2019	
CONCLUSION	Minutes approved as submitted and posted to the GP web site.	
III. Discussion Items A. Budget Update		
DISCUSSION	Kelly reviewed the 2018-19 budget items noting the Taskforce and Steering Committee were following the self-study budget submitted for 2018-19. Expenditures for current fiscal year will carry over. A new allocation will be received for next fiscal year on July 1.	
CONCLUSION	A proposed budget will be submitted for Committee review.	
B. Meeting Times for 2019-20		
DISCUSSION	Members agreed Friday meetings will continue in the fall with Second and Fourth Fridays, 1:00-3:00 PM, Second Fridays will have a General Session, 1:00-1:30. Steering Committee, Second Fridays, 12:00-1:00 PM.	
CONCLUSION	Update pillar team rosters.	
FOLLOW-UP ITEMS: Send out invites for fall meetings.		PERSONS RESPONSIBLE: Lynda Scott
DEADLINE: ASAP		
Action Items A. Funding Requests		
DISCUSSION	<ol style="list-style-type: none"> Christen provided proposed funding projects submitted for 2019-20. Pillar Team Chairs and Co-Chairs presented their proposals and described purpose and content of each. <ul style="list-style-type: none"> Pillar IV, Freed or Reduced Cost Textbooks; It's About Equity - \$56,000.00 Pillar III, Fall Flex Guided Pathways Presentation - \$3,000.00 Project A Video - \$1,600.00 Project B Video - \$200.00 Support Internships; Work Experience and Outcomes - \$67,500.00 	
CONCLUSION	After member discussion and review, Motion/Second to fund all projects; Approved unanimously.	
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE:
		DEADLINE: Dates provided by

B. Stipends

DISCUSSION	Members discussed how many faculty and staff are working numerous hours on a volunteer basis over and above their normal job hours to serve on Pillar Teams. Kelly acknowledged that she and Christen have had ongoing discussions on how to address an equitable proposal to pay stipends.	
CONCLUSION	With terms of current members running to spring 2020, a TEA will need to be drafted, and going forward Invoices will be submitted to individual Deans for signature/sign-off of project work.	
FOLLOW-UP ITEMS: Draft TEA's	PERSON RESPONSIBLE: Kelly Hall Christen Smith	DEADLINE: Dates provided by 9/1/2019

Meeting Adjourned 1:00PM

Next scheduled meeting – September 27, 2019

COMM Conference Room