



Guided Pathways Pillar Two
Minutes for Friday, November 22, 2019

1:00pm – 3:00pm

COMM 105

Meeting Participants

Committee Members Present

Ana Hernandez, Career Services Rep; Angel Meraz, Counselor (Co-Chair); Dean Papas, Instructional Dean (Co-Chair); John Labiento, Instructional Faculty; Joseph Phil Parker, Instructional Faculty; Katie Chartier, Asst. Dir. Of FYE; Kristin Milligan, Director of Financial Aid; Liliana Casas, EDGE Outreach Specialist; Mariana Zepeda, Counselor; Melissa Flora, Instructional Faculty; Michael Harlow, IT- As Needed; Visa Graves, Lead Financial Aid Specialist.

Committee Members Not Present

Alexis Gonzalez, Student; Florante Roa, Dir. Of Sys. Management-As Needed; Gary Ginther, Library Director-As Needed; Jessica Dominguez, Student; Joseph Phil Parker, Instructional Faculty; Lindsay Vance, Dir. Of Non-Credit-As Needed; Maritza Fuentes, A & R Specialist; Terri Fleck, TASC Director/Designee.

Guest

Jenna Huntzinger

Recorder

Zoe Crawford

Meeting Minutes

1. Call to Order/Roll Call

Called to order at 1:12pm.

2. Action Items

2.1 Approval of Agenda

- Approved

2.2 Approval of 11/8/19 Minutes

- COD to Careers needs to be changed to Career Assessments. Approved with changes.

3. Information/Discussion Items

3.1 Math Guided Self-Placement Document Discussion

- Melissa created a list of Self-Placement questions in Microsoft Word. She will talk to Jim Matthews to see about moving it into Canvas.
- The GSP guidelines were changed over summer, the school now needs to provide reasons when a student enters below college level courses. Responsibility for GSP is now moving to Dean Phillips.
- The math questions are split into goals, skills, and experience. Students can selectively answer questions. There should be an emphasis on students choosing their own path.

3.1 Conclusion

- Melissa is submitting the list of math GSP questions to counselling, but the enactment of GSP now lies with Dean Phillips.

3.1 Follow-up Items

3.1 Task of

3.1 Due by

3.1 Follow-up Items	3.1 Task of	3.1 Due by
Melissa will follow-up with Jim Matthews to see if the question list can be enabled in Canvas.	Melissa Flora	Next Meeting

3.2 Funding Request from EDGE Discussion

- Proposal for EDGE postcards that would be mailed to all high school seniors' home addresses.
- It would cost ~\$4000 to send out postcards to send out to all valley high school seniors/adult school (4800) students. Maybe have "To the ____ Family" on the postcards.
- Maybe have a PLEDGE/EDGE presentation just for ESLN.

3.2 Conclusion

- We want to explore a large communication plan to promote EDGE/PLEDGE and financial aid. Angel and Dean will present to Steering.

3.2 Follow-up Items

3.2 Task of

3.2 Due by

3.2 Follow-up Items	3.2 Task of	3.2 Due by
Present PLEDGE/EDGE and financial aid communication plan proposal to Steering.	Angel Meraz Dean Papas	Next Meeting

Discuss what Interact Report Items to pursue with Steering outside of meeting.	Kristin Milligan Katie Chartier Angel Meraz Dean Papas	Next Meeting
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3.3 Financial Aid Goals Supplement Allocation Discussion

- Some funding for the college has changed. Part now has to do with how many AB540 students are enrolled (students that apply for/receive financial aid).
- New Financial Aid TV logo is now online.
- Student workers will look at email communication plan when it is ready.
- Financial Aid and A&R are working on a chatbot to answer student questions without going to the offices/when the office is closed. The same company is working on a texting service.
- Qless, SARS, and Emergency Services can already text students. Angel will research if texting services would be possible for EDGE and Financial Aid based on current available services.

3.3 Conclusion

- A discussion broke out that decided that EGDE and Financial Aid need more effective forms of communication with students.

3.3 Follow-up Items	3.3 Task of	3.3 Due by
Research if current texting services can be harnessed by EDGE and Financial Aid.	Angel Meraz	Next Meeting

3.4 Break Out into Work Groups

3.5 Report Out Updates on Work Group Progress Discussion

- Community Partnerships Subgroup: Angel will have a draft of the survey put together by February and it will be finalized in our February meeting.
- Angel and Mariana will start attending the K-14 meetings.
- Angel, Jenna, and Mariana will plan a workshop for the counselor conference outside of meetings.
- Career Exploration Subgroup: The team will organize a student focus group next semester.
- The title of the Career Assessments page needs to be changed. The pathway to the page should also be changed.
- The Prospective Students page is under-utilized, and the team wants to find uses for it.

3.5 Follow-up Items	3.5 Task of	3.5 Due by
Create a draft of community partnerships survey.	Angel Meraz	February Meeting
Attend K-14 meetings moving forward.	Angel Meraz Mariana Zepeda	Ongoing
Plan a workshop for the counselor conference outside of meetings.	Angel Meraz Mariana Zepeda Jenna Huntzinger	Next Meeting
Change title and pathway to Career Assessments page on the website.	Michael Harlow	Next Meeting
Organize student focus group.	Career Exploration Subgroup	Next Semester

4. Adjournment

Adjourned at 2:34pm.

Next Meeting

Friday, February __, 2020

