



Guided Pathways Steering Committee

Minutes for Friday, December 9, 2022

Scheduled for: 12:00 pm – 1:30 pm

Members (9)

Present: Amanda Phillips, Gary Plunkett, Matthew Wilson, Craig Donahue, Brian Thompson, Donna Greene

Absent: Dr. Christina Tafoya, Jeff Baker, Steve Holman, Veronica Daut

Recorder: Patricia Danna

1. Call to Order

Matthew Wilson called the meeting to order at 12:03 p.m.

2. Action Items

2.1 Approval of 12/9 Agenda – Matt would like to add a 3.3 Item

2.2 Approval of Minutes – November 4, 2022 – No changes, unanimously approved.

2.3 Approval of Funding Requests:

- **MyOpenMath Faculty Training and Course Content Creation (use current year funding) Presented by Leif Jordan**
 - This opportunity was offered to all Math faculty
 - Eight adjuncts signed up – paid at lab rate; there may be more
 - 1st Friday is training and the 2nd Friday a product is produced-planning for February/March
 - Approximately 500 students could benefit from this with a savings of \$75,000 annually
 - Suggestion was made to involve DSPS for accessibility solutions
 - GP Steering Committee to approve this project with increasing the number of participants to 10 to increase the total amount of the request. Adjuncts are paid at different rates so this new total should cover the payments.

VOTE: Matt called for a vote; all ayes, no opposed; passed unanimously.

- Spring Flex Key Note Address: How to Use Mindfulness for Health & Wellbeing (Use carry forward funds)

- Submitted by Cheryl Etter, Academic Senate Secretary

Spring Flex Theme is: Happy is the New Healthy

- The breakdown of the \$2,500 fee is:

\$2,000 for the presenter’s fee/\$500 for 25-30 books

Matt had previously sent a voting poll by email whereby everyone was in favor of this project and will be followed up today by an official vote.

VOTE: Matt called for a vote; all ayes, no opposed; passed unanimously.

2.3 Follow-up Items	2.3 Task of	2.3 Due by
Provide Cheryl Etter the budget code to use	Matt or Patricia	

- Faculty Mentor Program – 2023-2024 Academic Year

- Submitted by VP Sara Butler and Jermaine Cathcart (use new funding) – Cost is \$37,500

This program was presented at the November 4, 2022 committee meeting. All GP committee members were in favor. However, it was added to this agenda as an action item to finalize the vote.

VOTE: Matt called for a vote; all ayes, no opposed; passed unanimously.

- OER Initiative Coordinator Stipend

- Submitted by Matthew Wilson, Guided Pathways Faculty Coordinator (Use carry forward funds)

Discussion: Someone needs to do this work. This proposal is for Jin an Dunning to be paid \$5,000 for the organization and coordination of all OER projects and to support faculty with the adoption of OER Textbooks.

Question: Have we applied for funds from the state budget for these OER textbooks? Jin has grants in process for OER monies

VOTE: Matt called for a vote; all ayes, no opposed; passed unanimously.

2.4 Approval of any ongoing fund requests from the previous five year cycle (2016-2021) be considered null and void and a new request submitted.

Discussion: The only ongoing fund request is for the support person for MESA. Does the committee want to continue to support this position?

VOTE: Matt called for a vote; all ayes, no opposed; passed unanimously

2.4 Follow-up Items	2.4 Task of	2.4 Due by
Contact Dean Holman to submit a new funding request	Matt	

3. Information/Discussion Items

3.1 Funding Request Form - 3rd Set of Revisions

- Some items will not be applicable for different requests.
- Patricia to add the form to the GP webpage

3.1 Follow-up Items	3.1 Task of	3.1 Due by
Add the GP Funding Request Form to the GP webpage	Patricia	

3.2 January 13th Zoom meeting will be cancelled due to the holidays

3.3 Jin an Dunning wants to utilize \$1,000 of Guided Pathways funds for gift cards for students promoting the OER textbooks.

Discussion: Generic gift cards cannot be given to students. Other options need to be explored. Budget code 7000 is for Direct Aid to students which would include supplies & food.

3.3 Follow-up Items	2.4 Task of	2.4 Due by
Contact Jin an-Dunning for other options for students	Matt	

4. Good of the Order

- Veronica had mentioned at a previous meeting that we need to improve morale here at COD. Andree from Athletics made a suggestion for a dodgeball tournament for faculty, staff and leadership and possibly including students and to charge a nominal registration fee to pay for a food truck.
- The GP committee members are in support of this and thought having students participate was a good idea. Guided Pathways could be in charge

of organizing such a tournament. Matt to work with Andree and to ask the Foundation to fund this versus charging an entry fee.

5. Future Agenda Topics

6. Adjournment

The meeting was adjourned at 1:05 p.m.

Next Meeting: Zoom
Friday, February 10, 2022
Noon to 1:30 p.m.