I. CALL TO ORDER – PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:35 A.M. by Board Chair Miller, followed by the Pledge of Allegiance.

II. ROLL CALL
Trustees Becky Broughton, Charles Hayden, John Marman, Merle C. “Bud” Miller, and Bonnie Stefan were present. Student Trustee Lorraine Hernandez was not present.

A. Swearing in of Newly Elected Trustees: Charles Hayden, Dr. Merle C. “Bud” Miller and Dr. Bonnie Stefan.

President Jerry Patton administered the oath to Trustees Hayden, Miller and Stefan.

IV. ORGANIZATION FOR 2009

A. ELECTION OF OFFICERS
Board Chair Miller asked Board Administrative Assistant, Lee Ann Weaver, to assist with the meeting during the nominations.

Ms. Weaver opened the nominations for Chair. Trustee Miller nominated Trustee Becky Broughton for Chair, seconded by Trustee Marman. There were no further nominations for the office of Chair. No discussion. The motion carried unanimously.

Nominations were opened for the office of Vice-Chair. Trustee Broughton nominated Trustee John Marman for Vice Chair, seconded by Trustee Marman. There were no further nominations for the office of Vice Chair. No discussion. The motion carried unanimously.

Nominations were opened for the office of Clerk. Trustee Miller nominated Trustee Chuck Hayden for Clerk, seconded by Trustee Broughton. There were no further nominations for the office of Clerk. No discussion. The motion carried unanimously.

Nominations were opened for the office of Secretary. Trustee Hayden nominated President Jerry Patton as Secretary, seconded by Trustee Stefan. There were no further nominations for the office of Secretary. No discussion. The motion carried unanimously.

Nominations were opened for Representative to the College of the Desert Foundation Board of Directors. Trustee Broughton nominated Trustee Bud Miller, seconded by
Trustee Marman. There were no further nominations for the representative to the Foundation Board. No discussion. The motion carried unanimously.

Nominations were opened for Representative to the County Committee and the Inland Valley Trustees’ Association (IVTA). Trustee Broughton nominated Trustee Bonnie Stefan as representative to the County Committee and the Inland Valley Trustees’ Association. Discussion followed. Trustee Hayden stated there should be 2 representatives plus the CEO from each member college as representatives to the IVTA. Trustee Marman suggested that given the current budget situation only one Trustee should attend these meetings. Trustee Broughton suggested that Trustee Stefan attend the meetings when possible and be responsible for requesting an alternate when she is unable to attend. Another option discussed was for the members to carpool so as to avoid additional expense. Motion carried.

Nominations were opened for the Representative to the CACC/Board of Governors. Trustee Stefan nominated Trustee Chuck Hayden for the representative to the CACC/Board of Governors, seconded by Trustee Marman. Discussion followed. Trustee Broughton requested information on the purpose of the CACC. President Jerry Patton explained that the CACC is an organization that is now part of the Community College League of California (CCLC). Scott Lay, E.D. of the CCLC requests that members of the California Community College Trustees (CCCT) Board volunteer to attend one Board of Governors meeting a year. Trustee Hayden thought it was important that the Chancellor’s Office be made aware of the issues facing individual community colleges. President Patton agreed and stated there would be times when it would be necessary for the Representative to attend additional meetings. Trustee Broughton suggested if a need was presented for additional attendance; it should come back to the Board for discussion. Trustee Hayden felt it was critical COD attend the Legislative Conference in January 2009. The motion carried for Trustee Hayden to serve as the Representative to the CCLC/Board of Governors and attend one meeting a year unless otherwise directed by the Board.

It was agreed to change the name of this from the CACC/Board of Governors to the CCLC/Board of Governors.

The Representative/CCCT is an elected position. Each Community College Board of Trustees is able to nominate someone from their Board. That person is then elected from all member colleges. Trustee Hayden was elected by his peers. His term expires June 2009.

B. CERTIFICATION OF SIGNATURES

The Trustees are to sign this form for the Riverside County Office of Education following the meeting.

President Patton introduced a special guest from the audience, Mr. Jerry Fogelson.
Mr. Fogelson is assisting with our Institute of Real Estate Development and Construction. Mr. Fogelson briefly addressed the Board. The Board expressed their appreciation for Mr. Fogelson’s partnership.

**AGENDA:**

A. **CONFIRMATION OF AGENDA:**

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve the agenda as presented. The motion carried unanimously. Five (5) ayes.

IV. **PUBLIC COMMENTS (All Items):**

There were no requests to address the Board.

V. **APPROVE THE MINUTES OF:**

A motion was made by Trustee Stefan, seconded by Trustee Marman, to approve the minutes of the Regular meeting of November 18, 2008 as presented. The motion carried unanimously with 5 ayes.

VI. **REPORTS**

A. **GOVERNING BOARD**

Each of the Trustees provided a brief report on their activities since the last Board meeting.

Trustee Hayden:
- Press Conference for Pathways to Success
- CCLC Conference in Anaheim

Trustee Marman:
- Cathedral City High School meetings re: academic support
- Professor Dan Waddell recital
- Foundation Gala
- COD Opera
- Press Conference for Pathways to Success
- COD Acting Showcase
- Dr. Deas Budget Presentation
- Several Basketball Games

Trustee Marman also thanked Trustee Miller for serving as Chair this past year.

Trustee Miller:
- Mayor Pougnet meeting on the Pinnacle Fund

Trustee Stefan:
- Foundation Gala
Trustee Broughton:

- East Valley Friends/Alumni – bus pass project successful
- COD EVC Grand Opening meetings
- COD Opera – La Boheme
- Dr. Deas Budget presentation

Trustee Broughton also thanked Trustee Miller for serving as Chair.

B. COLLEGE OF THE DESERT FOUNDATION
Dr. Ralph Plumb, Executive Director of the COD Foundation, was present and gave a brief report.

C. COLLEGE OF THE DESERT ALUMNI ASSOCIATION
Mr. Gene Marchu, Executive Director of the Alumni Association, was present and gave a brief report.

D. ACADEMIC SENATE
Dr. Doug MacIntire, Academic Senate President, was present and gave a brief report.

E. FACULTY ASSOCIATION
Ms. Pat Keller, President of the Faculty Association, was present and gave a brief report.

F. C.O.D.A.A.
Dr. Fergus Currie, President of CODAA, was present and gave a brief report.

G. CSEA
Ms. Mary Lisi, President of CSEA, was present and gave a brief report.

H. ASCOD
Michelle Shannon, ASCOD President, was not present.

VII. ADMINISTRATIVE REPORTS

William Kelly, Interim Vice President Instruction, reported on the East Valley Center new campus. The schedule will be finalized today and it is scheduled to be mailed early January.

Mr. Kelly introduced David Acquistapace, Professor, Digital Design Production, who reported on his sabbatical.

Trustee Miller asked for an update on the West Valley Campus. Dr. Edwin Deas, Vice President, Administrative Services, reported that we are proceeding on the land acquisition with plenty of cooperation and leadership from the City of Palm Springs. The intention is the City will purchase approximately 50 acres and turn it over to the college. Once we assume title, we can move forward with design and construction.
VIII. CONSENT AGENDA

Trustee Broughton requested that Human Resources item #2 be moved to the Action agenda for further discussion. A motion was made by Trustee Stefan, seconded by Trustee Miller to approve the Consent agenda with the change noted. Motion carried unanimously with 5 ayes.

C. HUMAN RESOURCES
1. Classified – Increase in Assignment Hours
2. Hourly Personnel – Classified/Students/tutors
3. Employment Agreements

D. ADMINISTRATIVE SERVICES
1. Approval of Warrant Lists
2. Payroll #5
3. Gifts/Donations to the District
4. Approval of Contracts
5. Approval of Out-of-State Travel

IX. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION
1. Human Resources Item #2 – Hourly Personnel – Classified/Students/Tutors

Trustee Broughton requested clarification on this item. There were several items listed that were funded internally. Dr. Jack Randall, Interim Vice President Human Resources, explained that previously, these items were funded externally and that funding is no longer available. The funding for these items was included in the current budget.

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve Hourly Personnel – Classified/Students/Tutors as presented. Motion carried unanimously.

A motion was made by Trustee Stefan, seconded by Trustee Miller to allow the auditors to present their report at this time. The motion passed unanimously.

Trustee Marman suggested that in the future, presenters be permitted to be heard early in the meeting so as not to have to wait. There was consensus among the Board members to allow this in the future.

Wade Ellis, Director of Fiscal Services, briefly addressed the Board and reported that the College has unqualified opinions on the audits and he thanked Linda Valkenburg.
and Kris Stefferud for their assistance in preparing the financial statements. He then
introduced the auditors from Lund & Guttry, who briefly reviewed the audit with the
Board.

B. PRESIDENT
   1. Revised: 2210 Officers of the Board – Second Reading

   A motion was made by Trustee Marman, seconded by Trustee Miller to approve
   revised Board Policy 2210 as presented. The Board asked that this policy be clarified
   as to a member that does not wish to be Chair, Vice Chair, etc. or if someone new
   comes on the Board. This item has been tabled until the January 2009 meeting.

C. HUMAN RESOURCES
   1. Approval of the 2009-2010 Holiday Schedule – Correction

   A motion was made by Trustee Marman, seconded by Trustee Stefan to approve the
   corrected Holiday Schedule as presented. Motion carried unanimously.

D. INSTRUCTION
   1. Approval of Curriculum Modifications for 2009-2010 Academic Year

   A motion was made by Trustee Marman, seconded by Trustee Stefan to approve the
   Curriculum Modifications as presented. Motion carried unanimously.

E. ADMINISTRATIVE SERVICES
   1. Alumni Center Building Bid Award for Bid #B-285-0280-6900

   A motion was made by Trustee Marman, seconded by Trustee Stefan to approve the
   Alumni Center Building Bid Award as presented. Motion carried unanimously.

   2. Change Order #1 – Nursing/Health Sciences Building – E&R Glass Contractors

   A motion was made by Trustee Stefan, seconded by Trustee Miller to approve
   Change Order #1 – Nursing/Health Sciences Building – E & R Glass Contractors as
   presented. Motion carried unanimously.

   3. Change Order #4 – Nursing/Health Sciences Building – Inland Building
   Construction

   A motion was made by Trustee Marman, seconded by Trustee Miller to approve
   Change Order #4 – Nursing/Health Sciences Building – Inland Building Construction
   as presented. Motion carried unanimously.

   A motion was made by Trustee Stefan, seconded by Trustee Miller to approve the
5. Budget Transfers

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve the Budget Transfers as presented. Motion carried unanimously.

6. Budget Adjustments – Resolution #182

A motion was made by Trustee Stefan, seconded by Trustee Miller to approve the Budget Adjustments as presented. President Patton called the roll. Motion carried with all members voting aye.

7. Designation of Off-Site Location

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve the Designation of off-site location as presented. Motion carried unanimously.

8. Acceptance of 2007-2008 Audit Reports

A motion was made by Trustee Stefan, seconded by Trustee Miller to accept the 2007-2008 Audit Reports as presented. Motion carried unanimously.


A motion was made by Trustee Stefan, seconded by Trustee Marman to receive the 2007-2009 Audit Report for the College of the Desert Foundation as presented. Motion carried unanimously.

10. Bid Campus Hardware Replacement Project

A motion was made by Trustee Stefan, seconded by Trustee Miller to approve the Bid Campus Hardware Replacement Project as presented. Motion carried unanimously.

11. Resolution #183 – Approve Agreement for Child Development Services

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve Resolution #183 – Approve Agreement for Child Development Services as presented. President Patton called the roll. Motion carried with all members voting aye.

X. ITEMS OF INFORMATION

Items #A through #M have previously been approved by the Board. The CCLC has provided updates with suggested changes. These are presented for information only and will not be brought back for a second reading.

Chair Broughton read each title aloud.
XI. SUGGESTIONS FOR FUTURE AGENDAS

1. How many students in concurrent enrollment and what courses they are taking.
2. Who are our state and Federal Legislators
3. Report on Security on campus
4. Workers Compensation

XII. ADJOURN TO CLOSED SESSION

XIII. CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Section 54957.6; labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. John D. Randall

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Government Code, Section 54956.9)

3. PUBLIC EMPLOYEE/GOVERNMENT CODE SECTION 54957: Discipline/Dismissal/Release of a Public Employee

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
   Property: Parcel Numbers: 6572300015, 6572300025, 6572300028, 6693300015, 6693300025, 6693300029, 6693300030, 6572800015, 6572800014, 6572800016, 6572800002, 6572800002 and 66933000294.
   Agency Negotiator: Dr. Edwin Deas

XIV. RECONVENE TO OPEN SESSION

No reportable action taken in closed session.
XV. ADJOURN
A motion was made by Trustee Stefan to adjourn to the Retreat in the President's Board Room.

By: Charles Hayden, Clerk