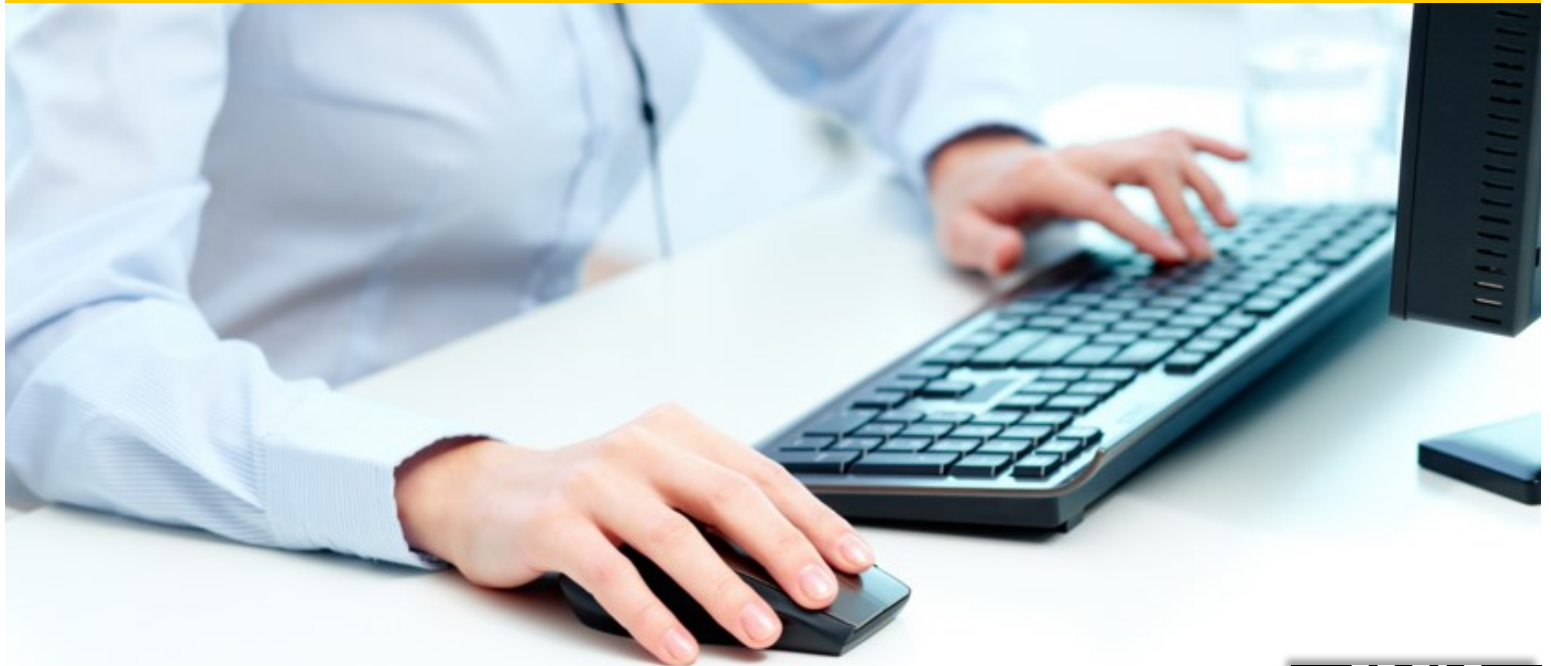


COMPUTER SKILLS



**LEARN TO USE
COMPUTERS EFFICIENTLY**



COMPUTER LITERACY

UPCOMING SESSIONS

- Sept 14 - 28, 2018

FRIDAYS

4:00 p.m. - 6:00 p.m.

REGISTRATION: \$99

Basic Concepts | Practical Applications
Create Folders | Web Browsing | Email

KEYBOARDING

UPCOMING SESSIONS

- Oct 5 - Nov 9, 2018

FRIDAYS

4:00 - 7:00 p.m.

REGISTRATION: \$275

Type-by-touch | 25 WPM speed goal
Accuracy | Good keyboarding techniques