

## **APO Recommendations to CPC for Equipment Prioritization v1 030317:**

### **Introduction and Background:**

In 2014-2015, Assessment of Planning and Outcome (APO), subcommittee of the College Planning Council (CPC) committed to evaluating the CPC Handbook. Evaluation is part of APO's role to evaluate the planning and institutional effectiveness including institutional prioritization. In the 2014-2015 APO agendas and minutes, there was agreement that the committee would also have to evaluate the Planning and Institutional Effectiveness (PIE) Handbook. The work of evaluating the PIE Handbook began at the February 4, 2016 meeting and continued to an APO two hour working meeting on February 11, 2016 to review and complete a qualitative evaluation of the PIE Handbook. On March 10, 2016, APO approved the PIE Handbook recommendations to CPC, which included Recommendation 6. At the March 11, 2016 CPC meeting, APO's recommendations for the PIE Handbook was accepted

**“Recommendation #6: Recommend that CPC create a workgroup to evaluate the staffing prioritization and the equipment prioritization**

**Background on Recommendation #6: Currently the Academic Senate and Leadership have jointly created a work group to evaluate the faculty prioritization. This same method of evaluation should be considered for the other prioritizations.”**

The workgroup that evaluated faculty prioritization reconvened in spring 2016 to finalize faculty prioritization, set up a work group to review staff prioritization first, and then equipment prioritization second. The work group met on February 24 and March 3, 2017 and worked through email for updates and suggestions.

### **Method of Evaluation of Equipment Prioritization process:**

APO reviewed the results of the prioritization that were specific to equipment prioritization.

### **Recommendations to CPC:**

Recommendation #1: Recommend to coordinate equipment prioritization date after the Perkins funding announcements.

Recommendation #2: Recommend that in 2017-2018, the college consider a resource allocation model at the executive level for funding equipment needs and prioritization. (i.e. Budget Subcommittee allocates money or percentage of equipment budget to the Refresh Plan in the Technology Master Plan)

Recommendation #3: Recommend that after evaluating the upcoming equipment prioritization, consider that areas submit a finite number or dollar amount of equipment requests.