

2009-2010 Board of Governors (BOG) Enrollment Fee Waiver Instruction Page:

California state law requires that all students attending a California Community College pay an enrollment fee for classes. The Board of Governors (BOG) enrollment fee waiver is a waiver of **enrollment fees only** provided for students who have been California residents for more than one year as determined by College of the Desert's Admissions and Records Office. **To qualify for a BOG Fee Waiver, you must be a California resident AND meet any ONE of the following criteria listed below under BOG A, B, or C:**

BOG A: You (and your spouse/RDP, if applicable) or your family (if applicable) are currently receiving TANF/CalWORKs; or SSI/SSP (Supplemental Security Income); or General Assistance/General Relief as your primary source of income. ***If this is true, you will need to provide proof of TANF/CalWORKs, SSI/SSP or General Relief benefits being received.*** If you are considered dependent, you must provide proof of the benefits that your parents receive. **Acceptable documentation includes:**

TANF/CalWORKs and General Assistance/GR -- Please submit **ONE** of the following:

- ◆ Copy of current or last month's check, Notice of Action, or cash issuance receipt
- ◆ Agency Certification Form (completed by DPSS)

SSI/SSP -- Please submit **ONE** of the following:

- ◆ Award letter for current or last month
- ◆ Bank statement showing SSI direct deposit (for current or last month)
- ◆ Agency Certification Form (completed by SSA)

BOG B:

You meet one of the following income standards:

<u>Family size/number in household</u> (include yourself)	<u>2008 Total family income</u> (adjusted gross income and/or untaxed income)
1	\$ 15,600
2	21,000
3	26,400
4	31,800
5	37,200

If family size is greater than 5, for each additional family member, add \$ 5,400.

- For **DEPENDENT** students, the parent(s) total 2008 income (taxed and untaxed) must be equal to or less than the above amounts.
- For **INDEPENDENT** students, the student and spouse's/RDP's total 2008 income (taxed and untaxed) must be equal to or less than these amounts.

Please provide household size and all sources of income by completing Method B on the BOG application. The Financial Aid Office requests verification of the income listed in Section B. Therefore, students are requested to submit the following: if you (or your parents, if applicable) filed tax returns - copies of your tax returns must be submitted; if you (or your parents, if applicable) did NOT file tax returns - you must submit copies of your W-2's, an Agency Certification or a Verification Form.

Special Classifications: Questions 18 - 22 on the BOG Enrollment Fee Waiver application:

For the following categories documentation **must** be submitted along with the BOG Enrollment Fee Waiver application:

- **Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?**
Submit certification.
- **Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?**
Submit certification.
- **Are you eligible as a recipient or as a child of a recipient of the Congressional Medal of Honor?**
Submit documentation from the Department of Veterans Affairs.
- **Are you eligible as a dependent of a Victim of the September 11, 2001 terrorist attack?**
Submit documentation from the CA Victim Compensation and Government Claims Board.
- **Are you eligible as a dependent of a Deceased Law Enforcement/Fire Suppression Personnel killed in the line of duty?**
Submit documentation from the public agency employer of record.

BOG C: You have completed the 2009-2010 Free Application for Federal Student Aid (FAFSA) and it has been determined that you have "financial need." If you have not received information from the Financial Aid Office approximately 6-8 weeks after you submitted your FAFSA, please contact the Financial Aid Office as soon as possible.

A BOG Enrollment Fee Waiver is just one of the financial aid opportunities available to students! If you also complete a 2009-2010 Free Application for Federal Student Aid (FAFSA), you may be eligible to receive a Federal Pell Grant, Federal Work-Study or other federal and state financial assistance to help you meet your educational costs such as books, supplies, transportation, and living expenses.

Students MUST re-apply one time each school year for a BOG Enrollment Fee Waiver. This application is for the Summer 2009, Fall 2009 and Spring 2010 semesters. If you are awarded a BOG Fee Waiver, the BOG award is good for the entire school year. If you have already paid for your classes and are later deemed eligible to receive a BOG Fee Waiver, be advised that refunds are generated automatically and are mailed to students approximately six weeks after the BOG has been awarded.

California Community Colleges 2009-2010 Board of Governors Fee Waiver Application

*This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help pay for books, supplies, food, rent, transportation and other educational costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available on-line at www.fafsa.ed.gov or a paper application can be obtained from the Financial Aid Office.***

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for this enrollment fee waiver. Do not complete this application. You may apply for other types of financial aid by completing the FAFSA.

Name: _____ Student ID # _____
Last First Middle Initial

Home Address: _____ Telephone Number: (____) _____
Street City Zip Code

Email (if available): _____ Date of Birth: ____/____/____

Has the Admissions or Registrar's Office determined that you are a California resident? Yes No

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, and 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for BOG fee waiver eligibility and whether parental information is needed to complete this form. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an **INDEPENDENT** student and need to report only your (and spouse, if applicable) income information. If you answer "No" to questions 1-10 below, you will be considered a **DEPENDENT** student and need to report your parent's income information and continue with Question 11 on the next page.

1. Were you born before January 1, 1986? (If "Yes," skip to question 13) Yes No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. Also, if you answer "Yes," skip to question 13.) Yes No
3. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) Yes No
4. Do you have children who receive more than half of their support from you, **or** other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2010? (If "Yes," skip to question 13) Yes No
5. When you were age 13 or older, were both your parents deceased, were you in foster care or were you a dependent/ward of the court? (If "Yes," skip to question 13) Yes No
6. As of today, are you an emancipated minor as determined by a court in your state of legal residence? (If "Yes," skip to question 13) Yes No

DEPENDENCY STATUS (Continued)

7. As of today, are you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2008, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
9. At any time on or after July 1, 2008, did the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2008, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? (If "Yes," skip to question 13) Yes No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for BOG enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all of the questions 1 - 10, answer the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2008 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?
 Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer the questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this BOG enrollment fee waiver application. You may answer questions as an **INDEPENDENT** student and report only your income information on the rest of this application. However, in order to file a FAFSA so that you may be considered for other student financial aid, you will need to get your parent(s)' information. You will NOT be able to get other financial assistance without your parent(s)' information.

METHOD A - ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

• If you answered "Yes" to question 13 or 14 you are eligible for a **BOG ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of receipt of benefits. Be sure to complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B - ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2010.) _____

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2010.) _____

17. 2008 Income Information

(Dependent students should **not** include their income information for Questions 17a and 17b below.)

- a. Adjusted Gross Income (If 2008 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; or 1040EZ, line 4).
- b. All other income (Include **ALL money** received in 2008 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions, etc.).

**DEPENDENT STUDENT:
PARENT(S)/ RDP
INCOME ONLY**

**INDEPENDENT STUDENT:
STUDENT (& SPOUSE'S/
RDP) INCOME**

\$ _____

\$ _____

+ \$ _____

+ \$ _____

TOTAL Income for 2008 (Sum of a + b)

= \$ _____

= \$ _____

The Financial Aid Office will review your income information and let you know if you qualify for a BOG ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, check the chart below for eligibility based on special classifications. If you are still not eligible based on those questions, you should file a FAFSA to determine if you may receive this fee waiver under Method C which is based on "financial need" as determined by the federal need analysis process.

SPECIAL CLASSIFICATIONS - ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No

19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No

20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No

21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. Yes No

22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

- If you answered "Yes" to any of the questions 18-22, you are eligible for a BOG ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification at the end of this form. Contact the Financial Aid Office if you have additional questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse's/registered domestic partner's and/or my parent's/registered domestic partner's 2008 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my BOG enrollment fee waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

- Federal and state financial aid programs are available to help me with college costs (including enrollment fees, books & supplies, transportation and room & board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work-study and other financial aid.
- I may apply for and receive financial assistance if I am enrolled, either full-time or part-time, in an eligible program of study (certificate, associate's degree or transfer).
- Financial aid program information and application assistance is available in the college's Financial Aid Office.

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The California Community Colleges Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. Your SSN may be used to verify your identity under recordkeeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The California Community Colleges Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the Financial Aid Office of the college to which you are applying for financial assistance.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A: <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B <hr style="width: 50px; margin: 0 auto;"/> <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification: <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard Dependent <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP: <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
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Comments: _____

Certified by: _____ Date: _____