

College of the Desert ~ Financial Aid Office

2009-2010 Dependent Verification Worksheet Federal Student Aid Programs

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "verification" by the U.S. Department of Education. In this process, the Financial Aid Office is required by federal law (34 CFR, Part 668) to compare the information from your FAFSA with the information provided on this form and with signed copies of your and your parents' 2008 Federal tax forms, W-2's and other financial documents. If there are differences between your FAFSA information and any of the documents you have submitted, the Financial Aid Office may need to make corrections electronically to your FAFSA so that the data may be reprocessed by the Federal Processor. **We cannot process your financial aid file until verification has been completed. As such, please provide the required documents to the Financial Aid Office as soon as possible.** Contact us if you have any questions about this form.

What you should do:

1. Collect your and your parents' financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. **Complete both sides of this form.** Be sure that you and at least one parent whose income information is being submitted with this form **sign this worksheet.**
3. Do not leave any section blank. If you or your parent(s) did not receive income from one of the sources listed on this form, put a "0" for the amount.
4. Submit the completed worksheet, tax forms, and any other documents to the Financial Aid Office.
5. The Financial Aid Office will compare the information on your documents and make corrections if necessary. If additional information is required from you by the Financial Aid Office, you will be notified by mail.

A. Student Information

Last Name	First Name	M.I.	COD ID # or Social Security Number
Date of Birth	E-mail address	Current phone number (include area code)	

B. Family Information

List the people in your parent(s)' household, which include:

- yourself and your parent(s) - - including stepparent - - even if you do not live with your parents;
- your parent(s)' other children, even if they do not live with your parent(s), if: (a) your parent(s) will provide more than half of their support from July 1, 2009 through June 30, 2010 or (b) the children would be required to provide parental information when applying for Federal Student Aid; and
- other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members, including yourself, in the spaces below: Also write in the name of the college for any family member [excluding your parent(s)], who will be attending college at least half-time from July 1, 2009 through June 30, 2010 and will be enrolled in a degree, diploma or certificate program. Attach a separate piece of paper for additional names.

First and last name of family member	Age	Relationship to student	Will attend COLLEGE at least half-time in 2009-2010 year?	Name of COLLEGE the person will attend in 2009-2010 school year	If COD student, list ID#
		SELF	<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		

Continue to the back side of this form.

C. Tax Forms and Income Information

All tax filers must submit a signed copy of their 2008 Federal tax returns (IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, tax return from Puerto Rico or a foreign return). If you did not keep a copy of your tax return, call the IRS at 1-800-829-1040.

Check the box(s) for those tax returns that you have copied and are submitting along with this document:

- You
 Your mother & father (Filed a Joint Return)
 Your Mother
 Your Father

Check the box(s) below for those people who did not and **are not required** to file a 2008 Federal tax return. List below the source(s) and the amounts of ALL income received in 2008 (refer to W-2 forms or other documents). Use another worksheet if needed.

- You
 Your Father
 Your Mother

Source of income/support	Student Amount	Parent(s) Amount

Both tax filers and non-tax filers must list "Additional Financial Aid Information" and any "Untaxed Income." Enter zeros if no funds were received. Refer to the "Additional Financial Aid Information" and "Untaxed Income" sections of your FAFSA information.

Student	Calendar Year 2008: January 1, 2008 - December 31, 2008	Parent/Stepparent
Additional Financial Information		
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS 1040 - line 50; 1040A - line 31.	\$
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your or your parents' household that you already reported in your 09-10 FAFSA.	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Student grant and scholarship aid reported to the IRS in your or your parents' adjusted gross income. Includes Ameri-Corps benefits (awards, livings allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your or your parents' adjusted gross income. Do not enter untaxed combat pay reported on your W-2 (Box 12, code Q).	\$
\$	← Student Total	Parent(s) Total →
2008 Untaxed Income		
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on your W-2 in Boxes 12a through 12d, codes D,E,F,G,H and S.	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040 - line 28 + line 32; or 1040A - line 17.	\$
\$	Child support received for all children. Do not include foster care or adoption payments.	\$
\$	Tax exempt interest income from IRS Form 1040 - line 8b; or 1040A - line 8b.	\$
\$	Untaxed portions of IRA distributions from IRS Form 1040 - lines (15a minus 15b) or 1040A - lines (11a minus 11b). Exclude rollovers. If negative, enter a zero.	\$
\$	Untaxed portions of pensions from IRS Form 1040 - lines (16a minus 16b) or 1040A - lines (12a minus 12b). Exclude rollovers. If negative, enter a zero.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported elsewhere on the FAFSA, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money received or paid on your behalf (e.g., bills paid), not reported elsewhere on this form.	XXXXXXXXXXXX
\$	← Student Total	Parent(s) Total →

D. Sign this Worksheet

Each person signing this worksheet certifies that all of the information reported on this form is true and accurate to the best of their knowledge. If requested, we agree to provide proof of the information that we have reported on this form. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature (*one parent whose income information is being submitted must sign here*)

Date