

College of the Desert ~ Financial Aid Office

2009-2010 Independent Verification Worksheet Federal Student Aid Programs

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "verification" by the U.S. Department of Education. In this process, the Financial Aid Office is required by federal law (34 CFR, Part 668) to compare the information from your FAFSA with the information provided on this form and with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms, W-2's and other financial documents. If there are differences between your FAFSA information and any of the documents you have submitted, the Financial Aid Office may need to make corrections electronically to your FAFSA so that the data may be reprocessed by the Federal Processor. **We cannot process your financial aid file until verification has been completed. As such, please provide the required documents to the Financial Aid Office as soon as possible.** Contact us if you have any questions about this form.

What you should do:

1. Collect your and (and, if applicable, your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. **Complete both sides of this form.** Be sure that you **sign this worksheet.**
3. Do not leave any section blank. If you (and, if applicable, your spouse) did not receive income from one of the sources listed on this form, put a "0" for the amount.
4. Submit the completed worksheet, tax forms, and any other documents to the Financial Aid Office.
5. The Financial Aid Office will compare the information on your documents and make corrections if necessary. If additional information is required from you by the Financial Aid Office, you will be notified by mail.

A. Student Information

Last Name	First Name	M.I.	COD ID # or Social Security Number
Date of Birth	E-mail address	Current phone number (include area code)	

B. Family Information

List the people in your household, include:

- yourself;
- your spouse (if you are married);
- your children - if you will provide more than half of their support from July 1, 2009 through June 30, 2010; and
- other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members, including yourself, in the spaces below: Also write in the name of the college for any household member, who will be attending college, at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate piece of paper.

First and last name of family member	Age	Relationship to student	Will attend <u>COLLEGE</u> at least half-time in 2009-2010 year?	Name of <u>COLLEGE</u> the person will attend in the 2009-2010 school year	If COD student, list ID#
		SELF	<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		
			<input type="checkbox"/> YES <input type="checkbox"/> NO		

Continue to back side of form.

C. Tax Forms and Income Information

All tax filers must submit a signed copy of their 2008 Federal tax returns (IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, tax return from Puerto Rico or a foreign return). If you did not keep a copy of your tax return, call the IRS at 1-800-829-1040. Press "3, For all other questions." When you get a person on the line, request a Tax Transcript for 2008 -- Form 8050C.

Check the box(es) for those tax returns that you have copied and are submitting along with this document:

- You
 You and your Spouse (Filed a Joint Return)
 Your Spouse only (if applicable)

Check the box(es) below for those people who did not and **are not required** to file a 2008 Federal tax return. List below the source(s) and the amount of ALL income received in 2008 (refer to W-2 forms or other documents). Use another worksheet if needed.

- You
 Your Spouse

Source of income/support/employment	Student Amount

Both tax filers and non-tax filers must list "Additional Financial Aid Information" and any "Untaxed Income." Enter zeros if no funds were received. Failure to complete this section will delay processing of your financial aid! Refer to the "Additional Financial Aid Information" and "Untaxed Income" sections of your FAFSA information.

Student (and spouse, if applicable)	Calendar Year 2008: January 1, 2008 - December 31, 2008
Additional Financial Information	
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS 1040 - line 50; 1040A - line 31.
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your household that you already reported in your 2009-2010 FAFSA.
\$	Taxable earnings from need-based employment programs, such as Federal-Work Study and need-based employment portions of fellowships and assistantships.
\$	Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes Ameri-Corps benefits (awards, livings allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on your W-2 (Box 12, code Q).
\$	← Student (and spouse, if applicable) Total
2008 Untaxed Income	
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on your W-2 in Boxes 12a through 12d codes, D,E,F,G,H and S.
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040 - line 28 + line 32; or 1040A - line 17.
\$	Child support received for all children. Do not include foster care or adoption payments.
\$	Tax exempt interest income from IRS Form 1040 - line 8b; or 1040A - line 8b.
\$	Untaxed portions of IRA distributions from IRS Form 1040 - lines (15a minus 15b) or 1040A - lines (11a minus 11b). Exclude rollovers. If negative, enter a zero.
\$	Untaxed portions of pensions from IRS Form 1040 - lines (16a minus 16b) or 1040A - lines (12a minus 12b). Exclude rollovers. If negative, enter a zero.
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).
\$	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.
\$	Other untaxed income not reported elsewhere on the FAFSA, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
\$	Money received or paid on your behalf (e.g., bills paid), not reported elsewhere on this form.
\$	← Student (and spouse, if applicable) Total

D. Sign this Worksheet

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

By signing below, I certify that all the information reported on this form is true and accurate to the best of my knowledge and, if requested, I agree to provide proof of the information that I have reported. Submit this worksheet (and attachments) to the Financial Aid Office.

Student's Signature

Date