

Course Outline of Record

1. Course Code: ENG-061
2.
 - a. Long Course Title: Accelerated English for College Success
 - b. Short Course Title: ACCELERATED ENGLISH
3.
 - a. Catalog Course Description:
Preparation for academic writing and critical thinking expected in transfer and associate-degree classes. Strongly recommended: participation in the English placement process.
 - b. Class Schedule Course Description:
This course prepares students for academic writing and critical thinking expected in transfer and associate degree classes.
 - c. Semester Cycle (if applicable): N/A
 - d. Name of Approved Program(s):
4. Total Units: 4.00 Total Semester Hrs: 72.00
 Lecture Units: 4 Semester Lecture Hrs: 72.00
 Lab Units: 0 Semester Lab Hrs: 0
 Class Size Maximum: 30 Allow Audit: No
 Repeatability No Repeats Allowed
 Justification 0
5. Prerequisite or Corequisite Courses or Advisories:
Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)
 Prerequisite: None
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
 - a. Green, Kathleen, and Amy Lawlor (2016). *Read, Write, Connect: A Guide to College Reading and Writing* (2nd or current/e). Boston Bedford/St. Martin's. ISBN: 9781319035969
 College Level: Yes
 Flesch-Kincaid reading level: N/A
7. Entrance Skills: *Before entering the course students must be able:*
 - a. None

8. Course Content and Scope:

Lecture:

1. Synthesizing ideas and information from multiple sources, including readings, personal observation, and reflection
2. *Essay structure and the process of writing*
3. *Forming a controlling idea in writing*
4. *Evaluation and use of specific data to support general ideas*
5. *The role of audience awareness in reading and writing*
6. *Individualized instruction in writing skills, including modeling and practicing reading strategies, proofreading, and sentence focus and development*

Lab: (if the "Lab Hours" is greater than zero this is required)

9. Course Student Learning Outcomes:

1.
Write coherent, developed, and clearly constructed paragraphs and thesis-driven essays—in class and out of class.
- 2.

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Use effective paragraph- and essay-writing strategies, including pre-writing, composing, and revising, both in and out of class.

3.

Compose sentences free of major errors in mechanics, punctuation, and spelling.

4.

Select, evaluate, and document (in MLA style) credible academic resources in text-based essay assignments.

10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Use theses to organize paragraphs into coherent analyses.
- b. Demonstrate the ability to think critically and express ideas using various patterns of development.
- c. Recognize features of style such as purpose, audience and tone integrate these elements into academic and professional writing.
- d. Demonstrate the ability to use research skills including library resources such as books, periodicals, electronic databases and online resources such as the internet.
- e. Demonstrate the ability to read and respond in writing beyond the literal interpretation of the text.
- f. Utilize a handbook to properly cite and document source material in MLA format.

11. Methods of Instruction: (*Integration: Elements should validate parallel course outline elements*)

- a. Collaborative/Team
- b. Demonstration, Repetition/Practice
- c. Discussion
- d. Lecture
- e. Participation
- f. Self-exploration

12. Assignments: (*List samples of specific activities/assignments students are expected to complete both in and outside of class.*)

In Class Hours: 72.00

Outside Class Hours: 108.00

a. In-class Assignments

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| <ol style="list-style-type: none">a. Complete Peer Revision and Editing Assignments.b. Write in-class essays and responses. |
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b. Out-of-class Assignments

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| <ol style="list-style-type: none">a. Read and Respond to assigned readings.b. Produce 4-5 Essays including a Research Paper.c. Complete Homework. |
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13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- College level or pre-collegiate essays
- Written homework
- Guided/unguided journals
- Reading reports
- Presentations/student demonstration observations
- True/false/multiple choice examinations
- Mid-term and final evaluations

14. Methods of Evaluating: Additional Assessment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO-BS Reading and Writing Skills

Read complex passages with understanding.

Type structured texts in a variety of written forms according to purpose and audience.

Apply English conventions of grammar, mechanics, usage, punctuation, and format according to course intensity.

Summarize written texts with ability to differentiate fact from opinion.

Illustrate self-expression and original thinking through writing.

Recognize writing as a process (brainstorming, organizing, drafting) and revise and edit original work based on self-evaluation and peer review.

16. Comparable Transfer Course

University System	Campus	Course Number	Course Title	Catalog Year
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17. Special Materials and/or Equipment Required of Students:

USB drive

18. Materials Fees: None Required Material?

Material or Item	Cost Per Unit	Total Cost
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19. Provide Reasons for the Substantial Modifications or New Course:

Revise SLOs

- 20. a. Cross-Listed Course (Enter Course Code): *N/A*
- b. Replacement Course (Enter original Course Code): *N/A*

21. Grading Method (choose one): Letter Grade Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000529564
- b. T.O.P. Code [CB03]: 150100.00 - English
- c. Credit Status [CB04]: C - Credit - Not Degree Applicable
- d. Course Transfer Status [CB05]: C = Non-Transferable
- e. Basic Skills Status [CB08]: 1B = Course is a basic skills course
- f. Vocational Status [CB09]: Not Occupational
- g. Course Classification [CB11]: Y - Credit Course
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: *N/A*
- j. Course Prior to College Level [CB21]: A = 1 Level Below
- k. Course Noncredit Category [CB22]: Y - Not Applicable
- l. Funding Agency Category [CB23]: Y = Not Applicable
- m. Program Status [CB24]: 2 = Stand-alone

Name of Approved Program (if program-applicable): *N/A*

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 60
 Third Year: 180

24. Resources - Faculty - Discipline and Other Qualifications:

- a. Sufficient Faculty Resources: Yes
- b. If No, list number of FTE needed to offer this course: *N/A*

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25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (*Explain:*)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Richard W. Rawnsley Origination Date 08/30/17