

Course Outline of Record

1. Course Code: HSAD-095B
2.
 - a. Long Course Title: Alcohol & Drug Work Experience
 - b. Short Course Title: ALCOHOL/DRUG WK EXP
3.
 - a. Catalog Course Description:
 This course is the field work co-requisite for Supervised Internship I (HSAD-033A) and Supervised Internship II (HSAD-033B). The student builds on skills in an internship experience in the field of drug and alcohol studies. Students will develop counseling and communication skills and apply these skills in diverse drug and alcohol treatment programs. Students will master the 12 core functions of substance abuse counseling and apply these skills. The course consists of Internships/clinical fieldwork experience at drug and alcohol treatment programs. Internships are a required component of the HSAD Certificate and Degree Program.
 - b. Class Schedule Course Description:
 This course is the field work co-requisite for Supervised Internship I (HSAD-033A) and Supervised Internship II (HSAD-033B). The student builds on skills in an internship experience in the field of drug and alcohol studies. Students will develop counseling and communication skills and apply these skills in diverse drug and alcohol treatment programs. Students will master the 12 core functions of substance abuse counseling and apply these skills. The course consists of Internships/clinical fieldwork experience at drug and alcohol treatment programs. Internships are a required component of the HSAD Certificate and Degree Program.
 - c. Semester Cycle (if applicable): *N/A*
 - d. Name of Approved Program(s):
 - ALCOHOL AND DRUG STUDIES Certificate of Achievement
 - ALCOHOL AND DRUG STUDIES AA Degree for Employment Preparation
4. Total Units: 2.00 Total Semester Hrs: 128.00-150.00
 Lecture Units: 0 Semester Lecture Hrs: 0
 Lab Units: 2 Semester Lab Hrs: 128.00-150.00
 Class Size Maximum: 25 Allow Audit: No
 Repeatability Work Experience per Title 5 §55253
 Justification Maximum of 16 total Work Experience units (per Title 5, 55253). Learning objectives will be different for each enrollment.
5. Prerequisite or Corequisite Courses or Advisories:
Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)
 Prerequisite: HSAD 001
 Prerequisite: HSAD 002
 Prerequisite: HSAD 004
 Prerequisite: HSAD 020
 Prerequisite: HSAD 022
 Prerequisite: HSAD 024
 Prerequisite: HSAD 030
 Prerequisite: HSAD 034
 Corequisite: HSAD 032A
 Corequisite: HSAD 033B
6. Textbooks, Required Reading or Software: *(List in APA or MLA format.) N/A*
7. Entrance Skills: *Before entering the course students must be able:*
 - a.
 Complete HSAD 1, HSAD 2, HSAD 4, HSAD 20, HSAD 22, HSAD 24, HSAD 30, and HSAD 34 with grades of C or better.
 Completion of the core courses is required before entering the internship/practicum phase of the program by the accrediting organizations California Association of Alcohol/Drug Educators (CAADE) and California Consortium of Addiction Programs and Professionals (CCAPP).

HSAD 095B-Alcohol & Drug Work Experience

8. Course Content and Scope:

Lecture:

See lab content

Lab: *(if the "Lab Hours" is greater than zero this is required)*

Laboratory activities in this course include 128 hours in the clinical setting, generally a substance abuse treatment facility where the 12 core competencies of an addiction counselor are demonstrated and practiced. Under the monitoring and direction of the facility intern supervisor and practicum faculty supervisor, the student will apply previously learned curriculum.

9. Course Student Learning Outcomes:

1.

Apply previously learned curriculum in a work/study internship under the direction and monitoring of agency supervisors and the student's Supervised Practicum and Internship instructors

2.

Develop communication and relationships with clients on an individualized basis.

3.

Define and achieve three measurable objectives for their internship assignments.

4.

Demonstrate knowledge, understanding, and beginning competence in the field of substance abuse counseling.

5.

Complete 10-11 hours in each of the 12 Core Functions of an Addiction Counselor (for a total of no less than 128 hours).

10. Course Objectives: *Upon completion of this course, students will be able to:*

a. Complete 10-11 hours in each of the 12 Core functions of an addiction counselor for a total of 128 hours of practical experience at an internship site.

b. Demonstrate employment skills under actual working conditions.

c. Apply and integrate acquired knowledge and values of addiction counseling theory to real life experience.

d. Demonstrate an increase in self-identity and confidence as an addiction counselor through individual attention given by instructor/supervisor.

e. Demonstrate an understanding of their own abilities in the work environment.

f. Refine addiction counseling skills taught in the classroom.

11. Methods of Instruction: *(Integration: Elements should validate parallel course outline elements)*

a. Activity

b. Clinical

c. Collaborative/Team

d. Experiential

e. Individualized Study

f. Journal

g. Observation

h. Participation

i. Self-exploration

Other Methods:

a. Agency/Internship Specific Orientation

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12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 0

Outside Class Hours: 128.00

a. In-class Assignments

1. Closely observe the learning experience in the Supervised Internship agency.
2. Rotate assignments at the agency in order to view and participate in all aspects of the agency's functions and methods.
3. Apply and refine skills related to the 12 Core Functions of substance abuse counseling.
4. Develop measurable learning objectives with the supervisor that are specific to the job.
5. Confer with agency supervisor on final learning objectives.
6. Meet with agency supervisor and instructor to discuss objectives and other issues and sign the internship agreement.

b. Out-of-class Assignments

1. Prepare small group experiential activities to lead at internship site.
2. Prepare educational talks/lessons to give at internship site.

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Reading reports
- Field/physical activity observations
- Presentations/student demonstration observations
- Group activity participation/observation
- Self/peer assessment and portfolio evaluation
- Student participation/contribution
- Student preparation
- Organizational/timelines assessment
- Other

An agency supervisor evaluates supervised interns for each rotation. These evaluations are shared with the Practicum/Internship Supervisor. The Practicum/Internship Supervisor shares agency evaluations with supervised interns. The Practicum/Internship Supervisor and the intern discuss and make adjustments as necessary.

14. Methods of Evaluating: Additional Assessment Information:

- a. Hours worked. b. Performance on 12 Core Functions. c. Attendance at agency orientation. e. Completion and timelines of paperwork f. On-site visit by the instructor/coordinator.

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO - Career and Technical Education

Fulfill the requirements for an entry- level position in their field.

Apply critical thinking skills to execute daily duties in their area of employment.

Display the skills and aptitude necessary to pass certification exams in their field.

IO - Personal and Professional Development

Self-evaluate knowledge, skills, and abilities.

Develop realistic goals.

Display habits of intellectual exploration, personal responsibility, and physical well being.

Demonstrate an understanding of ethical issues to make sound judgments and decisions.

16. Comparable Transfer Course

University System	Campus	Course Number	Course Title	Catalog Year
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17. Special Materials and/or Equipment Required of Students:

18. Materials Fees: Required Material?

Material or Item

Cost Per Unit

Total Cost

19. Provide Reasons for the Substantial Modifications or New Course:

This is part of a revision of what was once HSAD 033A and HSAD 033B. Change HSAD 33A and 33B Internship from existing 1 unit lecture/2 unit lab to HSAD 33A and 33B becoming 1 unit lecture with a concurrent enrollment requirement of HSAD 095B which will be coded as a 2 unit internship/work experience lab. Requirements of the internship/work experience lab component will have all the same elements of what was previously included as the lab component in HSAD 33A and 33B.

20. a. Cross-Listed Course (*Enter Course Code*): *N/A*
b. Replacement Course (*Enter original Course Code*): *N/A*

21. Grading Method (*choose one*): Letter Grade Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000338067
b. T.O.P. Code [CB03]: 210440.00 - Alcohol and Controlled Su
c. Credit Status [CB04]: D - Credit - Degree Applicable
d. Course Transfer Status [CB05]: B = Transfer CSU
e. Basic Skills Status [CB08]: 2N = Not basic skills course
f. Vocational Status [CB09]: Clearly Occupational
g. Course Classification [CB11]: Y - Credit Course
h. Special Class Status [CB13]: N - Not Special
i. Course CAN Code [CB14]: *N/A*
j. Course Prior to College Level [CB21]: Y = Not Applicable
k. Course Noncredit Category [CB22]: Y - Not Applicable
l. Funding Agency Category [CB23]: Y = Not Applicable
m. Program Status [CB24]: 2 = Stand-alone

Name of Approved Program (*if program-applicable*): *N/A*

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 128

Third Year: 128

24. Resources - Faculty - Discipline and Other Qualifications:

- a. Sufficient Faculty Resources: Yes
b. If No, list number of FTE needed to offer this course: *N/A*

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (*Explain:*)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Linda Emerson Origination Date 10/20/16
