



## **Citizens' Bond Oversight Committee**

### **Minutes for Tuesday, June 8, 2021**

3:30 p.m.

Via Zoom Video Conference Call

#### **Meeting Participants**

##### **Committee Member(s) Present**

Steven Bayard (Chair and Member-At-Large, West Valley); Andrew Harker, Ed.D. (Vice Chair and Member-At-Large, East Valley); Margie Eklund (Senior Citizen Group Representative); Becky Broughton (Business Representative); Diane M. Rubin (College Support Organization Representative), and Maria Cuautle (Student Representative)

##### **Committee Member(s) Not Present**

Vacant (Taxpayer's Association Representative)

##### **District Official(s) Present**

Ruben AriAztlan Perez (Trustee); John O. White (Executive Director, Bond Program & Facilities Planning), Scott Adkins, Ed.D. (Director, Education Centers, West Valley) and Jessica Enders (Director, Education Centers, East Valley Campus)

##### **District Official(s) Not Present**

John Ramont (Vice President, Administrative Services) and Jeff Baker (Interim Superintendent/President)

##### **Bond Management Representative(s) Present**

Mac McGinnis (Program Manager, MAAS Companies)

##### **Recorder**

Mark Howard (Executive Assistant, Bond Program & Facilities Planning)

##### **Guest**

Don Field (Partner with Orrick, Herrington & Sutcliffe, LLP)

# Meeting Minutes

## 1. Call to Order/Roll Call

- Chair Steven Bayard called the committee to order at 3:30 p.m. The committee had a quorum.

### 1.1 Public Comments

- Pursuant to the Governor’s Executive Order N-25-20, Chair Steven Bayard stated that the Citizens’ Bond Oversight Committee (C.O.C.) may participate via teleconference. He further stated that public participation, in accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email to [mhoward@collegeofthedesert.edu](mailto:mhoward@collegeofthedesert.edu) during the meeting, prior to the close of public comment on an item, and read into the record during public comment. There is a time limit of three (3) minutes per person and a maximum of 15 minutes for the entire meeting.
- Chair Steven Bayard requested that any guest(s) present in the Zoom Meeting identify themselves or reached out to Mark Howard via email. No response was received and Recorder Mark Howard confirmed no guest(s) had joined the meeting or had communicated through email.

## 2. Action Items

### 2.1 Approval of June 8, 2021 Agenda

- A motion was made by Diane Rubin to approve the June 8, 2021 Meeting Agenda. Becky Broughton seconded the motion. No discussion ensued. All in favor. No opposed. Motion was passed.

### 2.1 Conclusion

- June 8, 2021 Meeting Agenda was approved as presented.

### 2.1 Follow-up Items

### 2.1 Task of

### 2.1 Due by

None	None	None
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### 2.2 Approval of March 9, 2021 Minutes

- A motion was made by Margie Eklund to approve the March 9, 2021 Meeting Minutes as presented. Diane Rubin seconded the motion. No further discussion ensued. All in favor. No opposed. Motion was passed.

### 2.2 Conclusion

- March 9, 2021 Meeting Minutes were approved.

2.2 Follow-up Items	2.2 Task of	2.2 Due by
None	None	None

### 2.3 Committee Member Appointment(s) Reappointment(s) Process

- Chair Steven Bayard advised the Committee that nominations for the 2021-2022 Citizens’ Bond Oversight Committee Chair and Vice Chair, and subsequent voting, would take place at the next meeting on September 14, 2021.
- Chair Steven Bayard noted that this was his sixth year and final term as the East Valley member of the Committee and a new member would need to fill this vacancy. In addition, Becky Broughton is at the end of her second term and, if willing, requires reappointment for third term and Maria Cuautle is finishing her one year of service and, if willing, will need reappointment for an extended six-month term. Becky Broughton stated she was willing to serve another term. Maria Cuautle informed the Committee that another student would be applying for the Student Representative member position.

### 2.3 Conclusion

- At the next meeting the Committee will address nominations and vote for the next Chair and Vice Chair, as well as re-visit the Member Appointment(s) and Reappointment(s) process.

## 3. Information/Discussion Items

### 3.1 Bond Council Committee Overview/Orientation Presentation

- Chair Steven Bayard welcomed Don Field, Partner with Orrick, Herrington & Sutcliffe, LLP and the District’s legal counsel for the Bond Program. Mr. Field introduced himself to the Committee and outlined the purpose of the Citizens’ Bond Oversight Committee which touched on the following points:
  - ✓ The purpose of the Committee is to act as an audit and monitoring entity to ensure the Bond monies are spent on, and only on, the authorized projects.
  - ✓ The Committee does not have any jurisdiction concerning the projects’ design aspects, locations, time tables or other project management details. The decisions regarding these matters are

made by the District’s Board of Trustees and may not be delegated.

- ✓ The Committee must meet at least once a year and review the Annual Citizens’ Bond Oversight Committee Report. Presently there are four scheduled meetings per year.
- Following Diane Rubin’s inquiry as to if there are any support organizations for the bond oversight committees in California, Mr. Field commented that he believed there was and would research and advise the Committee.

**3.1 Conclusion**

- The committee thanked Mr. Field for his time and the presentation.

**3.1 Follow-up Items**

**3.1 Task of**

**3.1 Due by**

None	None	None
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**3.2 Bond Project Updates**

- Mac McGinnis presented the Bond Project Updates slides, beginning with aerial photos of the following four locations where the bond projects are happening:
  - Palm Desert Central Campus:
    - ✓ New Athletics Stadium and fields.
  - Indio Center:
    - ✓ The new 67,000 square foot expansion building, and
    - ✓ The new Indio Child Development Center.
  - Palm Springs Development Project:
    - ✓ The Jack in the Box building has been demolished.
  - The Roadrunner Motors Project:
    - ✓ The recently acquired undeveloped lot in Cathedral City will be the future home of the Roadrunners Motors auto program.
- The Committee was briefed on the highlights of the two Indio projects with a total budget of \$89,500,000. and construction is slated to begin in spring, 2022.
  - The new Roadrunner Motors building in Cathedral City will be 24,000 square feet with a \$28,500,000 budget. Construction is anticipated to begin in summer, 2022.
  - Budgeted at \$345,000,000 the Palm Springs Development Project is in the schematic phase with plans for a 330,000 square foot learning center

where the Palm Springs Mall previously stood. Construction is tentatively scheduled to begin in fall, 2023.

- The New Athletics Stadium and Fields has a budget of \$25,000,000. The total project will encompass 88,000 square feet, which includes revamped football and soccer fields that will have lighting for night games. The new stadium will be 20,000 square feet.

- The Active Project matrix was shared with the committee and reflected a total of \$494,000,000 worth of projects presently in progress.

- The committee reviewed the Completed Projects, Future Projects and Summary matrixes.

- Diane Rubin inquired if any delays or other obstacles have resulted from COVID-19. Mac McGinnis informed the committee that most of the projects were still in the planning stages and were being handled via Zoom conference meetings. The only impact that could greatly impact the projects is the costs of materials, which have increased considerably since the beginning of the pandemic.

**3.2 Conclusion**

- The committee members thanked Mac McGinnis for the presentation.

3.2 Follow-up Items	3.2 Task of	3.2 Due by
None	None	None

**3.3 Annual Bond Report, Final**

- John White reminded the committee that the 2019-2020 Annual Bond Report was finalized, published and posted on the College of the Desert web site. He thanked the committee for their cooperation and contributions to the content, as well as noting the new streamlined appearance and updated graphics that are in line with the College of the Desert branding.

**3.3 Conclusion**

- The committee acknowledged the final 2019-2020 Annual Bond Report.

3.3 Follow-up Items	3.3 Task of	3.3 Due by
None	None	None

**4. Future Agenda Topics**

- Committee Member Appointment/Reappointment Process (Action item)

**5. Questions for the District**

- Chair Steven Bayard posed the following two questions to the District Officials, concerning Bond proceeds and expenditures:
  1. "Are you aware of any Bond proceeds that were expended for purposes other than those set forth in Measure B or Measure CC?"  
On behalf of the District John White responded, "No".
  2. "Are you aware of any Bond proceeds that were expended for any teacher or administrative salaries of the College or for the operating expense?"  
On behalf of the District John White responded, "No".

## 6. Adjournment

The Committee adjourned at 4:07 p.m.

## **Next Meeting**

Tuesday, September 14, 2021 at 3:30 p.m.

Zoom Video Conference Meeting