Guided Pathways – Pillar Team One
February 1, 2019
1:00 – 3:00 P.M. - Communications Room 107

Present: Amanda Phillips (administrator co-chair), Victoria Jimenez, Roz Weissmann, Jojie Magbuhat, Donna Blanton, Oceana Collins, Marion Champion (for Pam Hunter), Florante Roa*, Juan Castro, Kathy Blessing, Maria Avalos, Abraham Cervantes, Daniel Martinez*, Veronica Daut (faculty co-chair**)
Recorder: Jeff Larson

*Florante Roa and Daniel Martinez are members of multiple pillar teams to provide information technology and data support, respectively.
** Veronica Daut was elected unanimously as faculty co-chair of the Pillar Team by the faculty members present at the meeting.

The meeting began around 1:30 p.m.

Creating Team Norms
- Successful committees and their attributes
    - Outcomes-driven, regular reporting of activities, committee output moves through several stages internally and externally
    - Clear objects that can be quantified
    - Ongoing communication with members: agendas, minutes, etc.
    - Open communication among members
    - Communication between faculty and administration members on the committee
    - Members take initiative to be prepared in advance of meetings
    - Provide members with a greater understanding of the college and its processes – "why we do the things we do"
    - Diversity of perspective, and acting upon that
    - The act of compromise is valued
    - Have clear goals so members can celebrate milestones along the journey
    - Data-driven
    - Leadership support so that committee work is valued and isn't for naught
- **Unsuccessful committees and their attributes**
    - No clear mission statement, objective, and/or leadership
    - Failure to prioritize students and their needs over those of faculty and staff
- **Norms for Pillar Team I**
    - Wording for norms will be emailed to Pillar Team members for response and norming in advance of the next meeting

Meeting ended at 3:06 p.m.