



Guided Pathways Pillar 2

Minutes for Friday, May 3, 2019

1:00pm –3:00 pm

COMM 102

Meeting Participants

Committee Members Present

Angel Meraz, Dean Papas, Florante Roa, Gary Ginther, Katie Chartier, Liliana Casas, Lindsay Vance, Mariana Zepeda, Maritza Fuentes, Melissa Flora, Terri Fleck.

Committee Members Not Present

Angie Juarez, Elias Hernandez, Kristin Milligan.

Guest(s) (optional)

Christen Smith, Marvin Gabut, Tiffany Abeytia (for Kristin Milligan).

Recorder

Zoe Crawford

Meeting Minutes

1. Call to Order/Roll Call

Dean called to order at 1:07pm.

1.1 Public Comments (optional)

- None.

2. Action Items

2.1 Approval of Agenda

- [Approval of 5/3/19 Agenda. Terri Fleck moves to approve. Lindsay Vance seconds. Agenda approved.]

2.2 Approval of 4/26/19 Minutes

- Melissa Flora corrects 2.1 Conclusion. Guided self-placement is to help get students to college level math in their first year.
- Laureli Jackson was misspelled.
- Terri Fleck adds that defining student friendly terminology should be included in the 2.2 discussion.

- Melissa Flora moves to approve. Liliana Casas seconds. Minutes Approved.

2.3 Review Guided Self-Placement Updates

- Melissa Flora presented updated math self-placement. She spoke with Marvin Gabut and Greg Donahue and our current needs are not possible in Canvas.
- Maybe we can go through a third party, code in what we need, or buy an extension.
- Melissa is creating a guide for students of all math class explanations with hyperlinks.
- She would also like to create a map of the math class pathways for students to look at.
- Lindsay Vance points out that the self-placement landing page on Canvas is unwelcoming.

2.3 Conclusion

- A guide for all current math classes is being made by Melissa Flores, as well as a map of the same classes.
- Our current needs for guided self-placement are not possible in Canvas, so we may need a third party, an extension, etc.
- The landing page on Canvas needs to be improved.

2.3 Follow-up Items	2.3 Task of	2.3 Due by
Finish the math self-placement guide by finishing descriptions and adding hyperlinks.	Melissa Flora	5/17/19
Get feedback from Marvin and Craig.	Melissa Flora	5/17/19
Improve the Canvas landing page for Guided Self-Placement.	Angel Meraz and Dean Papas will follow up.	5/17/19

2.4 Begin Asset Mapping for Financial Aid

- We need answer questions on financial aid resources.
- Tiffany Abeytia representing Financial Aid for this meeting.
- Florante, Kristin, and the Financial Aid team cut down the financial aid document list on the website from ~60 to 1.

3. Information/Discussion Items

3.1 Asset Mapping Discussion

3.1.1 Who are we serving?

- Current students, high school students, prospective students, low income, first generation, undocumented, parents/guardians, high school counselors, state and federal, the community in general, people who are intimidated by the process, the COD campus community, veterans.

3.1.2 What resources are we providing them?

- High school students- EDGE presentations, FAFSA and Dream Act workshops, EDGE follow-up on application and document completion.
- High school counselors- training through the Student Aid Commission, Training manuals, brochures, state program literature, the COD high school counselor conference.
- Current students- FAFSA and DA workshops, student self-service portal, financial aid tv, FA offices open to students at 3 sites, Cost of Attendance resource, disbursement information.
- Prospective applicants- Getting started checklist, counseling office, orientation, social media.
- Low income first generation- TRI, EOPS, Chafee
- Parents- bilingual services, workshops, presentations.
- General- scholarships, other funding sources, work study, internships

3.1.3 Where can students find these resources?

- Website
- Financial Aid Office

3.1.4 Who are our partners?

- Childcare center, TASC, Alumni office, EOPS, Calworks, New Horizons, Career office, faculty/staff, non-profits, COD library, Sunline, Chancellor's Office, Dept. of Ed, One Future, I Can Afford College.

3.1 Conclusion

- We have all this information now. What do we do with it? What is the main issue for students? Are they not applying? Are they not moving on to the next steps? How many students don't apply for financial aid at all?
- We need data from the Financial Aid office on completion rates, application numbers, and grant acceptance.

3.1 Follow-up Items

3.1 Task of

3.1 Due by

Consider what we can do with our asset mapping conclusions.	All members	5/17/19
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3.1 Follow-up Items	3.1 Task of	3.1 Due by
Find out why we can't email the getting started checklist to students.	Angel Meraz will follow up.	5/17/19
Get financial aid statistics.	Tiffany Abeytia/Kristin Milligan.	5/17/19
Put list of assets in a spreadsheet.	Lindsay Vance and possibly Zoe Crawford.	5/17/19

3. Good of the Order (optional)

4. Future Agenda Topics (optional)

5. Adjournment

Adjourned at 3:08pm.

Next Meeting

Friday, May 17, 2019

1:00 pm – 3:00 pm

Communications Room 102