



## Guided Pathways Steering Committee

### Minutes for Friday, March 10, 2023

Scheduled for: 12:00 pm – 1:30 pm

#### Members (9)

Present: Amanda Phillips, Brian Thompson, Craig Donahue, Gary Plunkett, Jeff Baker, Matthew Wilson, Sara Butler, Veronica Daut

Absent: Donna Greene

Guest: Val Martinez Garcia

Recorder: Patricia Danna

#### 1. Call to Order

Matthew Wilson called the meeting to order at 12:03 p.m. and welcomed back Jeff Baker and Sara Butler.

#### 2. Action Items

2.1 Approval of 3/10 Agenda - Approved as is.

2.2 Approval of Minutes – December 9, 2022 – No changes, unanimously approved.

2.3 Approval of Funding Requests:

- a. Seeking Educational Equity and Diversity (SEED) New Leaders Week Training – Presented by Sara Butler and Val Martinez Garcia. – Estimate \$9,000

Dr. Butler gave an overview. It is DEIA work that brings together faculty to discuss how to make their classes and curriculum more accessible, student-focused and equitable.

**Motion** was made to approved this request. All Aye votes, no opposed

- b. Metamajor Website Display & Integration – Veronica Daut Estimate: \$6,400.

Will collaborate with the Dean of Counseling Services and Webmaster and Sharepoint Administrator to incorporate metamajors into the College website. This will be for the Academic Programs section on the website. We can reorganize the information that is there without a re-design and can do it

fairly quickly. This can be an interim step.

**Motion** was made to approved this request. All Aye votes, no opposed

- c. Peer Online Course Review Quality Badging, presented by Donna Greene – Estimate \$20,000

Faculty will complete a rigorous review of their online course and then submit their course to our local Peer Online Course Review team. Courses that have a quality review badge rise to the top of the course search in the California Virtual Campus. This will also help to increase our enrollment numbers with greater visibility. COD has a goal of getting 20% of online courses or sections reviewed and aligned. We now have a local team to review the courses, so it moves faster than in the past when they had to go to the state team for review.

**Motion** was made to approved this request. All Aye votes, no opposed

### 3. Information/Discussion Items

#### 3.1 GP Work Plan – 2022-2026

- Jeff Baker and Matt Wilson met with Angelica Ibarra, the Guided Pathways Regional Coordinator, last week to get an update on the work plan. Matt attended a state training for this work plan. It is an in-depth document with 10 different data point areas that they want us to report on. Matt to send out the basic questions “cheat sheet” to the GP Task Force volunteers (Amanda, Veronica, Jeff) The report is due June 1<sup>st</sup>.

#### 3.2 Funding Update

Carry forward balance: \$183,000 – Some has been unofficially encumbered: OER, 2<sup>nd</sup> semester faculty mentor program and funding approved for a few additional years of the mobile app. We should utilize the carry forward monies in this academic year.

New funding for the next four years totals \$506,00 of which we mostly have received. The last amount will arrive in June. (About \$125,000 per year for the next four years).

We need to determine two things:

1. Do we want to have a faculty funded coordinator
2. Do we want to return to our steering committee plus the Pillar teams or a hybrid group of the two of them.

Baker commented that we talked about this in enrollment management and Val would really like to push enrollment management priorities through Guided Pathways because Guided Pathways is about access to completion. We may not have enough funds for a full time faculty member, but perhaps some release time for a faculty member. This

group needs to strategize how we can get back to the Pillar teams.

Amanda talked about what is the end game. Guided Pathways is a topic in all relevant standing committees. We need to bring more people on board. We need to remind people that this is still happening. We need to take a look at the charters of our standing committees and find where Guided Pathways belongs in terms of how do we insert GP as a goal for CPC and Academic Senate committees.

Veronica mentioned that it is important to have at least somebody with partial release time so that the budget updates etc. are communicated to the committee as Matt has been so kind to do so.

Matt mentioned that there is a finite funding amount over the four years so there needs to be a balance between allocation of funds for the Coordinator versus available funds for the implementation of the programs.

Let's make this a continued discussion between Guided Pathways and Enrollment Management. We need to bring all of these pieces together at the institution and a big piece is going to be the website. We have earmarked some monies for this website re-design. We also need to focus on research as we need the data to support what we are doing.

Matt made the suggestion to start meeting every two weeks to continue the conversations as we go through the work plan. VP Baker and Patricia will get a schedule worked out.

### 3.3 Project Updates

Leif Jordan's funding request for Open Math that we approved in December has been cancelled due to lack of participation.

The Caring Campus work group has agreed to take over the design and updates for the mobile application; and then will work with Matt and Michael Harlow to make those changes.

#### **4. Good of the Order**

Veronica stated that we need to improve morale on campus. Maybe we can use Guided Pathways to do this. Maybe COD Cares can help with this, too.

#### **5. Adjournment**

The meeting was adjourned at 1:30 p.m.

**Next Meeting:** Zoom - Friday, April 14, 2023 - Noon to 1:30 p.m.