



Academic Senate – Curriculum Committee

Agenda for Thursday, October 20, 2022

Cravens Student Services Center: Multi-Purpose Room

Indio Campus: Room- 203

<https://cccconfer.zoom.us/j/93115939471?pwd=ZWdUVG12MjBWM2lXa051dW10ZnZIUT09>

12:30 pm – 1:50 pm

COLLEGE OF THE DESERT MISSION: College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

*****Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, to take part in the Senate meeting. Requests should be directed to the Academic Senate President and/or Secretary as soon in advance of the Senate meeting as possible. The Senate minutes of the meeting are the official record of the actions of the Senate. The Senate meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962).**

Committee Members (10)

John Learned (Chair); Maria Teresa Moulin (Adjunct); George Brown (Applied Science); Chris Reba (Arts & Media); Gwen Earle (Business); Kristie Camacho (Communications & Humanities); Christine Schaefer (General Counseling); Ben Fitzpatrick (Health Sciences & Education); Jin An-Dunning (Library, DE, Student Support Services); Bart Podlesny (Math & Computer Science); Alex Sawa (Science & Engineering); Amber Black (Social Sciences)

Ex-Officio (non-voting): S. Butler (Interim-Vice President, Instruction), C. Wild (Student Learning Outcome Coordinator), M. Jasso (Articulation Officer), Vacant, (Student Representative), R. Brazell and T. Aguilar (Curriculum & Catalog Specialists)

Quorum 6 Majority 7:

Subject to Brown Act: Yes

Call to Order/Roll Call

1.1 Public Comments

1. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: **10/04/2022**

2.3 Consent

2.4 Items removed from Consent

2.5 First and Second Reading: Courses and Programs/Changes to courses and programs.

2.6 New Courses

2.6.1 CIS 081: Introduction to Data Analytics

Effective Term: Fall 2023.

2.7 Course Modifications

2.7.1 ART 021B: Intermediate Watercolor Painting

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update textbook, schedule description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation. Updating transfer status **Not Transferable** ~~Transferable to both UC and CSU~~

2.7.2 ART 025B: Intermediate Acrylic Painting

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update textbook, schedule description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

2.7.3 AUTO 340A: CNG Component Function & Operation

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

2.7.4 AUTO 340B: CNG Maintenance & Repair

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

2.7.5 AUTO 340C: CNG Diagnosis & Troubleshoot

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog descriptions, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

2.7.6 AUTO 341A: CNG Conversion & Installation A

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update catalog description, course objectives, course objectives, SLO's, methods of instruction and evaluation. Update non-credit hours ~~45-81~~, In-class hours ~~30-45~~, out-of-class hours ~~15-36~~, total semester hours: ~~45-81~~

2.7.7 AUTO 341B: Compressed Natural Gas (CNG) Conversion & Installation B

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule, and catalog descriptions, entrance skills, requisite course objectives, course objectives, course objectives, SLO's, methods of instruction and evaluation. Update non-credit hours ~~45-81~~, In-class hours ~~30-45~~, out-of-class hours ~~15-36~~, total semester hours: ~~45-81~~

2.7.8 BUAC 003: Accounting for Government & Non-Profit

Effective Term: Fall 2023. Adding face to face modality. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~. Update textbook, requisite course objectives, course content, lab content, methods of instruction and evaluation.

2.7.9 BUAC 004: Income Tax – Individuals

Effective Term: Fall 2023. Updating title. BUAC 004: ~~Income Tax Accounting I~~-Individuals. Adding 100%online modality. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~, in-class hours: ~~90-54~~, out-of-class hours: ~~72-108~~. Update Advisory Math ~~065 060~~. Update textbook, lab content, methods of instruction and evaluation.

2.7.10 BUAC 004A: Income Tax - Individuals / CTEC

Effective Term: Fall 2023. Updating title. BUAC 004A: ~~Individual~~ Income Tax- ~~Individuals/CTEC~~. Updating lecture units: ~~3-4~~, lab units: ~~1-0~~, lecture semester hours: ~~54-72~~, in-class hours: ~~108-72~~, out-of-class hours: ~~108-144~~. Update Advisory Math ~~065 060~~. Update textbook, lab content, methods of instruction and evaluation.

2.7.11 BUAC 005: Income Tax - Corporations / Partnerships / Estates / Trusts

Effective Term: Fall 2023. Updating title. BUAC 005: ~~Income Tax- Corporations/Partnerships/Estates/Trusts Tax Accounting II~~. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~, in-class hours: ~~90-54~~, out-of-class hours: ~~72-108~~. Update Advisory Math ~~065 060~~. Add prerequisite BUAC 020A: Financial Accounting. Update textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation. Removing hybrid modality.

2.7.12 BUAC 010: Accounting with QuickBooks

Effective Term: Fall 2023. Updating lecture units: ~~1-3~~, lab units: ~~2-0~~, lecture semester hours: ~~18-~~

~~54~~, in-class hours: ~~126-54~~, out-of-class hours: ~~36-108~~. Update textbook, course and lab content, methods of instruction and evaluation.

2.7.13 BUAC 013: Payroll Accounting

Effective Term: Fall 2023. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~. Update Advisory Math ~~065 060~~. Transfer Prerequisites BUAC 020A and BUAC 066 to Advisories. Update class size ~~40-45~~, textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation. Adding face to face modality.

2.7.14 BUAC 019: Excel Spreadsheets for Accounting

Effective Term: Fall 2023. Updating lecture units: ~~1-2~~, lecture semester hours: ~~18-36~~, in-class hours ~~72-36~~, out-of-class hours ~~36-72~~. Update textbook, course and lab content, methods of instruction and evaluation.

2.7.15 BUAC 066: Fundamentals of Bookkeeping

Effective Term: Fall 2023. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~, in-class hours: ~~90-54~~, out-of-class hours: ~~72-108~~. Update Advisory Math ~~065-060~~. Update textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation.

2.7.16 BUFI 012: Money Management & Planning for the Future

Effective Term: Fall 2023. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~, in-class hours: ~~90-54~~, out-of-class hours: ~~72-108~~. Update Advisories: ~~Math 065 and ENG 061~~. Update textbook, lab content and course content, methods of instruction and evaluation.

2.7.17 BUFI 013: Investment Opportunities

Effective Term: Fall 2023. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~. Update Advisories: Remove ~~ENG-070~~, add in ~~ENG 061~~, Math ~~065-Math 060~~. Update textbook, lab content, course content, methods of instruction and evaluation. Adding 100% Online Modality.

2.7.18 BUHM 014: Hotel and Restaurant Accounting

2.7.19 BUHM 024: Hospitality Sales and Marketing

2.7.20 BUHM 047: Hospitality Law

2.7.21 BUHM 050: Introduction to the Hospitality Industry

2.7.22 BUHM 051: Introduction to Food and Beverage Management

2.7.23 BUHM 054: Hospitality Supervision

Effective Term: Spring 2023. Update Class Size: ~~35-40~~

2.7.24 CART 002: Kitchen Basics

Effective Term: Spring 2023. Update Class Size: ~~25-35~~

2.7.25 CDE 202: Teaching in a Diverse Society

2.7.26 CDE 204: Practicum in Early Childhood Education

Effective Term: Fall 2023. Update Textbook

2.7.27 HIST 006: History of Western Civilization II

2.7.28 HIST 023: Latin American History

Effective Term: Fall 2023. Update Class Size: 45-50

2.7.29 HS 071: Strategies for Success/Nursing Program

Effective Term: Spring 2023. Adding 100% Online Modalities

2.7.30 HSAD 095B: Alcohol and Drug Work Experience

Effective Term: Fall 2023. Adding 100% Online and hybrid modalities. Adding in HSAD 033A and HSAD 032B as corequisites.

2.7.31 MATH 011: Math Concepts for Elementary School Teachers - Number Systems

Effective Term: Fall 2023. Adding 100% Online Modalities. Removing MATH 040 as a prerequisite. Updating textbook, class size: 28-30, requisite course objectives, entrance skills, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

2.8 Course Deactivations

2.8.1 BUHM 063: Hotel & Restaurant Operations

2.8.2 MATH 030: Plane Geometry

2.8.3 MATH 060: A Preparation for the Study of Algebra

2.8.4 MATH 070: Arithmetic

Effective Term: Fall 2023.

3 New Programs

3.1 Arts Entrepreneurship Certificate of Achievement in Ceramics

Effective Term: Fall 2024.

3.2 Arts Entrepreneurship Certificate of Achievement in Drawing

Effective Term: Fall 2023.

3.3 Arts Entrepreneurship Certificate of Achievement in Painting

Effective Term: Fall 2023.

3.4 Arts Entrepreneurship Certificate of Achievement in Printmaking

Effective Term: Fall 2023.

3.5 Arts Entrepreneurship Certificate of Achievement in Sculpture

Effective Term: Fall 2023.

3.6 Catering: Banquets and Buffets Certificate of Completion

Effective Term: Spring 2023.

- 3.7 CNG Essentials Certificate of Completion
- 3.8 CNG Inspection Certificate of Completion
- 3.9 CNG Installation Essentials Certificate of Completion
Effective Term: Fall 2023.
- 3.10 Employment Preparation: Line Cook Certificate of Completion
Effective Term: Spring 2023.
- 3.11 Nursing Assistant Certificate of Completion
Effective Term: Fall 2023.

4 Program Modifications

- 4.1 Accounting AS Degree
Effective Term: Fall 2023. Updated PLO's. Added BUAC 019 or AIS 007B as required courses. Added ECON 001, ECON 002 and BUAC 095A as Electives. Removed BUAC 004 from electives. Updated Program narrative, LMI, Local Advisory Committee members list, Regional Consortium Meeting Minutes. Degree Total: 60/61.
- 4.2 Accounting Certificate of Achievement
Effective Term: Fall 2023. Removed BUAC 004A from required courses. Added BUAC 094A as an option for an elective. Certificate Total: 28/19. Updated LMI
- 4.3 Advanced Film Production Certificate of Achievement
Effective Term: Fall 2023. Removed FILM 010A, 010B, 010C, 010D, 021, 022, 023, MUS 078A, DDP 121. Added FILM 010, 011A, 011B as Electives. Updated course sequence, narrative, LMI, and Local Advisory documents.
- 4.4 Advanced Transportation Technologies AS Degree
Effective Term: Fall 2023. Updated catalog description, Added in AUTO 042B as a required course. Degree Total: 60 Units. Updated course sequence, narrative, LMI data, and local Advisory Committee Members.
- 4.5 Automotive Alternative Fuels Certificate of Achievement
Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.
- 4.6 Automotive Electrical Certificate of Achievement
Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.
- 4.7 Automotive Emissions Certificate of Achievement
Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

4.8 Automotive Engine Management Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

4.9 Automotive General Service Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

4.10 Automotive Technology AS Degree

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents. Adding in AUTO 042B as a required course. Degree Total: 62 Units.

4.11 Automotive Terminology Certificate of Completion

Effective Term: Fall 2023. Updated catalog description, PLO's, LMI, Local advisory documents.

4.12 Automotive Transmission & Axle Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents. Adding in AUTO 042B as a required course. Degree Total: 18 Units.

4.13 Business Information Worker - Real Estate Specialist Certificate of Achievement

Updated PLO's.

4.14 Computer Information Systems AS Degree for Employment Preparation

Effective Term: Fall 2023. Adding in CIS 088 as an option for a required course. Removed CIS 066 as an option for a required course. Added in CIS 065 as an elective, and removed CIS 085C as an elective option. Degree total 60 Units.

4.15 Film Production AS Degree

Effective Term: Fall 2023. Removed: FILM 010A, B, C, D as electives, and replaced with FILM 010, 011A, 011B. Removed: FILM 021, 022, 023, MUS 078A, DDP 121 as elective courses. Degree total: 60 Units. Updated suggested course sequence, Narrative, LMI documents.

4.16 Film Production Management Certificate of Achievement

Effective Term: Fall 2023. Removed: FILM 010A, B, C, D, and replaced with FILM 011A, 011B. Certificate total: 9 Units.

4.17 Hospitality Management AS Degree (employment preparation)

Effective Term: Fall 2023. Added in required courses: BUHM 055, 024, 014. Degree total: 60-66 Units.

4.18 Hospitality Management Certificate of Achievement

Effective Term: Fall 2023. Replaced BUAC 020A and BUAC 020B with BUHM 014. Certificate Total: 21-25 Units.

5 First Reading: Courses and Programs/Changes to courses and programs

5.1 New Courses

5.1.1 AIS 013: Professional Office Readiness

Effective Term: Fall 2023. Advisory: AIS 005

5.1.2 AIS 073: Word Processing

Effective Term: Fall 2023.

5.1.3 AIS 074: Effective Slides

Effective Term: Fall 2023.

5.1.4 CART 301: Culinary Interview Preparation

Effective Term: Spring 2023.

5.1.5 DDP 104: Print Production

Effective Term: Fall 2023.

5.1.6 ENG 003: Argumentative Writing and Critical Thinking

Effective Term: Fall 2023. Prerequisite: ENG 001A. COD GE: C4. A, C4.B.

Transfer Status: UC and CSU

5.1.7 ENTR 301: Basic Makerspace Skills I

5.1.8 ENTR 302: Basic Makerspace Skills II

5.1.9 ENTR 700: Introduction to Makerspaces

Effective Term: Fall 2023.

5.1.10 MATH 372: Preparation for Beginning Algebra – Noncredit

5.1.11 MATH 374: Beginning Algebra – Noncredit

Effective Term: Fall 2023.

5.1.12 NRN 210: Chronic Alterations in Health

Effective Term: Fall 2023.

Prerequisite: NRN 120

Corequisite: NRN 210C & NRN 210L

Limitation on Enrollment: Acceptance into the nursing program

5.1.13 NRN 210C: Chronic Alterations in Health: Clinical

Effective Term: Fall 2023.

Prerequisite: NRN 120C

Corequisite: NRN 210 & NRN 210L

5.1.14 NRN 210L: Chronic Alterations in Health: Lab

Effective Term: Fall 2023.

Prerequisite: NRN 120L

Corequisite: NRN 210 & NRN 210C

5.1.15 NRN 220: Acute Complex Alterations in Health

Effective Term: Fall 2023.

Prerequisite: NRN 210

Corequisite: NRN 220L & NRN 220C

5.1.16 NRN 220C: Acute Complex Alterations in Health Clinical

Effective Term: Fall 2023.

Prerequisite: NRN 210C

Corequisite: NRN 220 & NRN 220L

5.1.17 NRN 220L: Acute Complex Alterations in Health Lab

Effective Term: Fall 2023.

Prerequisite: NRN 210L

Corequisite: NRN 220 & NRN 220C

5.1.18 NRN 230: Pediatric Health and Wellness

Effective Term: Fall 2023.

Corequisite: NRN 230C

Limitation on Enrollment: Acceptance into the nursing program

5.1.19 NRN 230C: Pediatric Health & Wellness Clinical

Effective Term: Fall 2023.

Corequisite: NRN 230

Limitation on Enrollment: Acceptance into the nursing program

5.1.20 NRN 240: Health & Wellness in Growing Families

Effective Term: Fall 2023.

Corequisite: NRN 240C

Limitation on Enrollment: Acceptance into the nursing program

5.1.21 NRN 240C: Health & Wellness in the Growing Family: Clinical

Effective Term: Fall 2023.

Prerequisite: NRN 210 & 210C

Corequisite: NRN 240

5.2 Course Modifications

5.2.1 A 001: Descriptive Astronomy

5.2.2 A 002: Descriptive Astronomy

5.2.3 A 031: Undergraduate Research Experience

Effective Term: Fall 2023. Prerequisite Math 049-Math ~~040~~.

Update requisite course objectives.

5.2.4 AGEH 001: Horticulture

5.2.5 AGPS 001: Soils & Plant Nutrition

Effective Term: Fall 2023. Adding 100% and Hybrid online modalities. Updates Methods of instruction and evaluation.

5.2.6 AIS 005: Computer ~~Basics~~ ~~Survival Skills~~

Effective Term: Fall 2023. Update course title and catalog description. Update Lecture Units: ~~2-1~~, Lecture Semester Hours: ~~36-18~~, In-Class Hours: ~~90-72~~, Out-of-class Hours ~~72-36~~, Total Semester Hours: ~~162-108~~, Total Course Units: ~~3-2~~. Update textbook, course content, lab content, course objectives, methods of instruction and evaluation.

5.2.7 AIS 012: Professional Office ~~Foundations~~ ~~Procedures~~

Effective Term: Fall 2023. Update course title and schedule description.

5.2.8 AIS 020: Accessibility for Office Professionals

Effective Term: Fall 2023. Update schedule description. Lecture units ~~2-1~~, lecture semester hours ~~36-18~~, in-class hours ~~90-72~~, out of class hours ~~72-36~~. Total semester hours ~~162-108~~. Update SLO's, Methods of evaluation,

5.2.9 AIS 072: ~~Spreadsheets~~ ~~Microsoft-Excel~~

Effective Term: Fall 2023. Update catalog and schedule descriptions, textbook, class size: ~~35-28~~, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

5.2.10 BI 004: Elements of Biology

Effective Term: Fall 2023. Adding hybrid option, update textbook, SLO's, methods of evaluation and instruction.

5.2.11 BI 011: Biology of Viruses

Effective Term: Fall 2023. Adding 100% online modality. Update methods of instruction and evaluation.

5.2.12 CH 004: Fundamentals of Chemistry

Effective Term: Fall 2023. Change lecture units: ~~4-3~~, lecture semester hours, in-class hours: ~~126-108~~, out-of-class hours: ~~144-108~~, total semester hours: ~~270-216~~. Update course content, lab content, course objectives, methods of evaluation.

5.2.13 DDP 110: Graphic Design

Effective Term: Fall 2023. Removing DDP 102 as a prerequisite and add as an advisory. Update textbook.

5.2.14 EMR 387: AHA Basic Life Support (BLS) Healthcare Provider

Effective Term: Spring 2023. Update in class hours: ~~8-80~~

5.2.15 ENG 002: Argumentative Writing and Critical Thinking through Literature

Effective Term: Fall 2023. Updating Textbook.

5.2.16 ENG 036: Children's Literature

Effective Term: Fall 2023. Periodic Review

5.2.17 ENG 095A: English Work Experience

Effective Term: Fall 2023. Update catalog and schedule descriptions, course content, course objectives, SLO's, methods of evaluation and instruction.

5.2.18 HS 061: Medical Terminology

Effective Term: Fall 2023. Update units: 3-2, textbook, SLO's, methods of instruction and evaluation. COD GE: C1. Transfer Status: CSU Only.

5.2.19 KINE 006: Women's Self Defense, Health & Fitness

Effective Term: Fall 2023. Update catalog and schedule descriptions, textbook, course content, SLO's, methods of instruction and evaluation.

5.2.20 KINE 302: Advanced CPR and AED

Effective Term: Fall 2023. Update catalog and schedule descriptions, textbook. Remove Prerequisite: KINE 301.

5.2.21 MUS 086: Musical Theatre Performance

Effective Term: Fall 2023. Update schedule description, remove limitation on enrollment: Audition required to confirm eligibility for enrollment.

5.3 Course Deactivation

5.3.1 MATH 044: College Geometry

5.4 Program Modifications

5.4.1 Liberal Arts: Arts, Humanities & Communication Studies AA Degree

Effective Term: Fall 2023. Adding FILM 022, and FILM 023 to area of emphasis.

5.4.2 Liberal Arts: Business and Technology AA Degree

Effective Term: Fall 2023. Adding BUHM 051, BUMA 003, BUMA 015, CIS 030, CIS 065, CIS 088, ECON 012, MATH 009 to area of emphasis. Removing CS 007A, CS 007B, CS 008, CS 009 from area of emphasis.

5.4.3 Liberal Arts: Math and Science AA Degree

Effective Term: Fall 2023. Adding BUMA 003, PH 020A, and PH 020B to area of emphasis.

5.4.4 Liberal Arts: Social and Behavioral Sciences AA Degree

Effective Term: Fall 2023. Adding ETHN 001, ETHN 002, ETHN 003, ETHN 004, ETHN 005, PHIL 014, PHIL 017, PSY 009, SOC 005, SOC 006 to area of emphasis.

5.4.5 Biology AS-T Degree

Effective Term: Fall 2023. Adding PH 020A, and PH 020B to required core courses. Degree total 60 Units.

5.4.6 Computer Information Systems Associate of Science and Transfer Preparation

Effective Term: Fall 2023. Adding CIS 088 as an optional required course. Degree Total: 61-63 Units.

6 **New Programs**

6.1 Makerspace Basic Skills Certificate of Completion

6.2 Pre-Algebra and Beginning Algebra Certificate of Competency

7 **Deleted Program**

7.1 Business Administration AS-T Degree

8. Information/Discussion Items

8.1.1 Curriculum Course Tracking Sheet- Lists Curriculum Specialists assigned to steward each course

8.1.2 700 Series across all disciplines for MAKR Space Courses.

9. Reports/Updates

10. Good of the Order

11. Future Agenda Topics

12. Adjournment

Next Meeting

Tuesday, November 1, 2022 12:30 pm – 1:50 pm