



Academic Senate – All Faculty

Minutes for Thursday, April 23, 2020

12:30 p.m. - 1:50 p.m.

Meeting conducted via ConferZoom

Senate Exec: Kim Dozier, President; Pamela Stegeman, Educational Technology/Distance Ed; Ed Reed, Outcomes and Assessment; John Learned, Curriculum; Donna Greene, Faculty Development; Oceana Collins, Educational Policies and Practices; Artel Garcia, Senior Adjunct

Senators: Judith Cook, Arts & Media; Felix Marhuenda-Donate, Business & Applied Tech; Corbyn Voyu, Communication/Humanities; Basil Augustine, General Counseling; Monica Camargo, Health Sciences and Education; Claudia Derum, Library and Learning Resources; Dan Kleinfelter, Math and Computer Science; Michael Silveira, Science and Engineering; Ellen Hardy, Social Sciences; Don O’Loughlin, Student Services/Special Programs. Non-voting: Michael Gladych, Junior Adjunct; Anika Acosta, Student Liaison

Not Attending: All present

Guests (not inclusive): D Anderson, J An-Dunning, J Baker, Z Becker, D Benoit, G Bergstrom, B Bitanga, K Chartier, C Christman, ME Diaz, J Faupel, M Flores, M Gabut, R Galicia, G Hagopian, S Hauf, W Holloway, S Holman, C Maldonado, M McJilton, J Miller, A Nery, A Phillips, J Place, R Przeklasa, C Reba, H Schneider, A Schulz, C Smith, L Soccio, K Struwe, S Willis, C Wilson

1. Opening Items

1.1 Call to Order and Roll Call by Academic Unit 12:32 p.m.

1.2 Public Comments - None

2. Action Items

2.1 Approval of Agenda as submitted

2.2 Approval of Minutes of March 26, 2020 as provided

2.3 Consent Agenda: Courses-Programs through April 16, 2020

Motion: J Learned, 2nd

Approved unanimously

2.4 Items Removed from Consent - None

2.5 1st Reading Resolution 1.79 Emergency Distance Education

Addendum and Online Instruction Training (through Dec 31, 2020)

Motion: M Gladych, 2nd

Discussion:

- Need to plan ahead should courses not be able to be conducted on campus due to government restrictions as recommended by ASCCC
- The emergency blanket was issued for spring not fall and we need to be prepared for fall if no new blanket is issued
- Courses must be approved for online delivery and this addendum covers that option
- Many CalState and community colleges have already moved to online for fall
- Does not indicate courses must be taught online which is a determination between faculty and deans.
- Some courses not designed to be online, such as trades
- Suggestion to add "hybrid" modality
- Currently students are not allowed on campus and only a few people are designated as essential.
- Some certificate programs require face-to-face because of agency requirements
- It appears some flexibility has been granted elsewhere or are others disregarding government restrictions
- If courses are not DE approved, they cannot be offered, and students cannot receive financial aid
- Need disaster preparedness
- Can certain areas be exempt, i.e. PSA

- May need consideration of a resolution to administration for option to offer face to face with appropriate precautions and social distancing.
- Nursing is in support of resolution and has been putting in many hours to make current situation work and looking at options. Not ideal and must also work with boards. Students touch patients, work with children. Some have been able to have clinical hours by helping with CoVid testing.
- Arts & Media students need access to some equipment needed
- State regulations for fire academy have specific SLOs, course objectives, and specific skills mandated by state fire marshall. Other colleges have been conducting fire academies with social distancing. Special permission given for hybrid until July 1 at all 35 academies with 22 currently using hybrid.
- Need to look at alternatives or outcomes that might not be met
- Several suggestions shared such as using incomplete and offering future hands-on follow-up.
- Resolution doesn't limit any negotiations for face to face
- May need to prioritize and some classes may need to not be offered or scheduled in fall

Motion to amend resolution to include "hybrid" in bullet one: J Learned,
2nd

Approved Unanimously

Amended Resolution passed

2.6 1st Reading Professional Development Charter

Motion: D Greene, 2nd

Discussion:

- Faculty would like more representation.
- Faculty Development will be involved and anyone can participate

Approved Unanimously

2.7 1st Reading Professional Development Plan

Motion: D Greene, 2nd

Discussion:

- Accreditation requires colleges have a coordinated plan
- Group met with members from across campus to development the plan.
- Large need for staff left in dust and coordinated leadership training.
- Faculty Development will have purview over faculty

Approved Unanimously

2.8 1st Reading Technology Master Plan

Motion: P Stegeman, 2nd

Discussion:

- Current plan expires this year. New plan covers 2021-2025
- Part of Accreditation
- Group met November to April; 5 faculty, 1 student, 3 admin, 2 classified
- College mission statement now included with goals and objectives that align with Strategic Master Plan.

Approved Unanimously

3. Reports/Updates

3.1 EDGE/PIEDGE Update – K Chartier

- This summer will be fully online and 2 weeks instead of 3
- Math, English, Student Development (interdisciplinary), 1.5 hours each
- Students with 3.5 GPA or higher can take summer course instead
- 1800 last year, almost 900 enrolled now, expect 2000
- Faculty interested in teaching can contact K Chartier or A Phillips

3.2 SLO Update – C Voyu

- 97% completion as of last week, working on the final 3%
- Coordinators have been supporting OAC and faculty
- Additional is still available for working on completion
- Will work on quality assessments in fall and possible resolution to clarify process

3.3 Committee Assignments Fall Discussion – K Dozier

- Usually there is a spring call for faculty interest in committee participation. Some faculty may not be able to serve and now circumstances may allow others to serve. Looking at for feedback
 - Wait for Face to face back on campus
 - Allow faculty to continue this semester without putting in names
 - New faculty and others wanting to serve
- Looking at fall interest might seem secondary, need to continue as best as possible and will send survey for at-large spots and contact Academic Units and schools for their appointments.

3.4 Ed Policies & Practices – O Collins

- Has been on hiatus. Working with new chair for transition and potential issues. Looking at guide sheet for grading in an emergency.

3.5 Ed Tech & Distance Ed – P Stegeman

- Reviewing technology, what's been learned, and need to pursue student laptop loans

3.6 Faculty Development – D Greene

- Fall Flex presentations closes May 4th and will be fully online and include synchronist sessions

3.7 Outcomes & Assessments – E Reed

- Didn't meet in March, will be meeting in two weeks. SLO update

3.8 Student Liaison – A Acosta

- Working student elections

3.9 Adjuncts – A Garcia

- Arianne Schulz elected new Junior Adjunct

3.10 Curriculum – J Learned

- Still approving courses and programs
- Discussed Distance Ed Addendum resolution

3.11 Senate President – K Dozier

- Elections review
 - Michael Silveira new Chair, Ed Policies & Practices

- John Learned reelected Chair, Curriculum
- Ed Reed reelected Chair, Outcomes & Assessments
- Arianne Schulz, Junior Adjunct
- May 14th last meeting of term
- Enrollment Management - Demand classes – when open sessions fill, new section will open allowing for enrollment fluctuations
- ASCCC and Chancellor’s office webinars are ongoing - refer to their websites

4. Good of the Order

- Librarians training to offer “virtual reference service” in Zoom

5. Adjournment. 1:50 p.m.

Last Meeting of Term May 14, 2020 12:30 – 1:50 Zoom

[Academic Senate 2019-2020 Minutes and Agendas](#)



Academic Senate – All Faculty

Minutes for Thursday, May 14, 2020

12:30 p.m. - 1:50 p.m. Cravens Multi-Purpose

<https://cccconfer.zoom.us/j/96200642272>

Present:

Senate Exec: Kim Dozier, President; Pamela Stegeman, Educational Technology/Distance Ed; Ed Reed, Outcomes and Assessment; John Learned, Curriculum; Donna Greene, Faculty Development; Oceana Collins, Educational Policies and Practices; Artel Garcia, Senior Adjunct

Senators: Judith Cook, Arts & Media; Felix Marhuenda-Donate, Business & Applied Tech; Corbyn Voyu, Communication/Humanities; Basil Augustine, General Counseling; Monica Camargo, Health Sciences and Education; Claudia Derum, Library and Learning Resources; Dan Kleinfelter, Math and Computer Science; Michael Silveira, Science and Engineering; Ellen Hardy, Social Sciences; Don O’Loughlin, Student Services/Special Programs. Non-voting: Michael Gladych, Junior Adjunct; Anika Acosta, Student Liaison

Guests: A Nery, M Gabut, C Donahue, S Willis, G Hagopian

1. Opening Items

- 1.1 Call to Order and Roll Call by Academic Unit - 12:32
- 1.2 Public Comments - None

2. Action Items

- 2.1 Approval of Agenda as amended moving reporting order 3.9
- 2.2 Approval of [Minutes April 23, 2020](#) as submitted
- 2.3 Consent Agenda:
 - 2.3.1 [Courses-Programs Through May 5, 2020](#)
 - 2.3.2 [Resolution 1.154 Emeritus: Jon Fernald](#)
 - 2.3.3 Ratification of ASCCC Liaisons
 - 2.3.3.1 Guided Pathways – Veronica Daut
 - 2.3.3.2 Legislative – Michael Silveira

2.3.3.3 Non=Credit – Alison Airhart

2.3.3.4 OER – Jin An-Dunning

2.3.4 Newly formed Academic Unit: Library, Distance Education, & Student Support Programs

2.3.5 [Educational Policies & Practices Charter Update](#) (EPP approved 5/7)

Motion: J. Learned, 2nd

Approved unanimously

2.4 Items Removed from Consent if Need be – None

2.5 [Professional Development Committee Charter 2nd Reading](#)

Motion: D Greene, 2nd

Discussion: No changes from 1st reading

Approved unanimously

2.6 [Professional Development Plan 2nd Reading](#)

Motion: D Greene, 2nd

Discussion: No changes. Need to help support staff training

Approved unanimously

2.7 [Technology Master Plan 2nd Reading](#)

Motion: P Stegeman, 2nd

Discussion: update on distance response needs

- Dean Butler helping to distribute chrome books, laptops, hotspots, web cams, free partnerships. VP Nery working to advertise widely, Pell grant ownership preferred, additional chromebooks will be ordered, possible rentals. Looking at summer options.

Approved unanimously

2.8 2nd Reading Resolution 1.79 Emergency Distance Education Addendum and Online Instruction Training Proposed changes through May 31, 2021:

[Emergency Distance Ed Addendum & Online Instruction Training 2nd Reading Proposed Changes](#)

Discussion: No changes [Resolution 1.79: Approved AFS April 23, 2020](#)

Approved majority, 1 nay Don O’Loughlin

3. Reports/Updates

3.1 Canvas shell student self-placement – C Donohue, M Gabut

- 3.2 Dual Enrollment – A Nery
- 3.3 Ed Tech & Distance Ed – P Stegeman
- 3.4 Faculty Development – D Greene
- 3.5 Outcomes & Assessments – E Reed
- 3.6 Student Liaison – A Acosta
- 3.7 Adjuncts – A Garcia
- 3.8 Curriculum – J Learned
 - Curriculum Institute will be online. Email John if interested July 7-10
- 3.9 Ed Policies & Practices – O Collins (left meeting at 1:30 p.m.)
 - 3.9.1 Emergency Grading Options – K Dozier
 - 3.9.2 Options reviewed by EPP with other campus and state recommendations [Emergency Grading Options](#)
- 3.10 Senate President – K Dozier
 - Thank you to
 - Oceana Collins for EPP;
 - Artel Garcia AS SR & JR Adjunct;
 - Anika Acosta, Student Liaison
 - Reminder to complete Survey Monkey for committee interest
 - Online Teaching Conference is virtual and free

4. Good of the Order

- 20-30% state budget reduction concern
 - Previous approach was do less with less and do it right
 - COD is in a position to weather this, some will struggle or end business

5. Adjournment 2:01 p.m.

Next Meeting September 10, 2020 12:30 – 1:50 Zoom

[Academic Senate 2019-2020 Minutes and Agendas](#)