



REQUEST FOR ARTICULATED COURSE CREDIT

Student Information:				
PRINT Last Name		First Name	MI	Student ID
Address		City	State	Zip
College Email Address _____@mycod.us			Daytime telephone number	
Articulated Course Taken:				
Semester/Year	Department & Course #	Course Title	Units	Grade
COD Course Credit Requested:				
Semester/Year	Department & Course #	Course Title	Units	Grade
Student Statement:				
<input type="checkbox"/> I completed the approved articulated course at _____ <input type="checkbox"/> I am enrolled at College of the Desert <input type="checkbox"/> I have provided official high school transcripts or ROP Certification				
Student Signature _____		Date _____		
Office Use Only				
<input type="checkbox"/> Articulation Agreement Verified <input type="checkbox"/> Tran attached <input type="checkbox"/> STAC=E <input type="checkbox"/> STAL Initial _____ Date _____				

Articulation Process

(For ROP/High School Students who *enroll* at College of the Desert)

1. Student completes articulated course at high school or ROP.
2. Student receives articulation packet from ROP/high school instructor that includes:
 - _ High School/ROP Certification of Completion of Articulated Course Form
 - _ College of the Desert Request for Articulated Course Credit Form
3. Student completes College of the Desert online Admission Application
4. Student enrolls at College of the Desert.
5. Student requests official transcript from high school.
6. Student submits Request for Articulated Course Credit Form and Official High School transcript to College of the Desert Admission and Records Office to have articulated high school credit posted to college transcript.
7. Credit will be posted to the transcript by the end of the semester as Credit by Exam.

Students must be enrolled at COD in order to receive college credit for an articulated course.