

DESERT COMMUNITY COLLEGE DISTRICT AUXILIARY SERVICES

MINUTES OF THE BOARD OF DIRECTORS MEETING

Date: **Thursday, June 2, 2016**

Place: President's Board Room, Administration Building
College of the Desert
43-500 Monterey Avenue
Palm Desert, CA 92260

Minutes:

1. Call to Order

The meeting was called to order at 10:05 am.

Present:

Dr. Joel Kinnamon
Lisa Howell
John Ramont

Absent:

Diane Wirth

2. Approval of Agenda for June 2, 2016

Dr. Kinnamon made a motion to approve the agenda as submitted, seconded by John Ramont.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

3. Approval of Minutes from March 17, 2016 Meeting

Dr. Kinnamon made a motion to approve the minutes as submitted, seconded by John Ramont.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

4. Approval of Payments for period ending March 31, 2016

Dr. Kinnamon made a motion to approve the payments as submitted, seconded by John Ramont.

Discussion: Lisa Howell questioned the status of payments from Pacific Dining, noting that the year to date receipts were behind and that Kirstien Renna had sent an e-mail requesting payment. John Ramont indicated that he would follow-up to see if there was additional communication with Pacific Dining.

Motion passed, all in favor, No opposed. No Abstentions.

5. Financial Reports for period ending March 31, 2016

Dr. Kinnamon made a motion to approve the financial reports as submitted, seconded by John Ramont.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

6. Approve the 2016-17 Auxiliary Services Budget

Dr. Kinnamon made a motion to approve the financial reports as submitted, seconded by John Ramont.

Discussion: John Ramont reviewed the proposed budget figures and changes from the prior year.

Motion passed, all in favor, No opposed. No Abstentions.

7. Ratify/Approve Vending Contract for Courtesy Vending

Dr. Kinnamon made a motion to approve the financial reports as submitted, seconded by John Ramont.

Discussion: John Ramont reviewed the terms of the contract, noting that it was for one year only in anticipation of a new vending agreement sometime within the next year.

Motion passed, all in favor, No opposed. No Abstentions.

8. Alumni Support

Discussion: Dr. Kinnamon discussed the need to sustain good relations with the Alumni. Additional discussion focused on potential means of providing additional public relations support.

No action was taken.

9. Adjourn

The meeting was adjourned at 10:28 am.