



Desert Community College District Auxiliary Services

Board of Directors Meeting

Minutes for Wednesday, September 14, 2022

3:30 p.m.

Conference Room 101, Building C

1. Call to Order/Roll Call

The meeting was called to order at 3:38 p.m. by Sai Vang.

Roll Call:

Present

- Dave Vigo, Chair
- Sai Vang, Vice Chair
- Tony Carrillo Jr., Secretary/Treasurer
- Jessica Enders, Ed.D., Member
- Martha Garcia, Ed.D., Member

2. Action Items

2.1 Approval of Agenda

- No changes were made to the agenda, moved forward with the agenda as presented.

2.2 Approval of June 15, 2022 Meeting Minutes

- Jessica Enders made a motion to approve the June 15, 2022 meeting minutes as presented, seconded by Martha Garcia.
- Discussion: There was one correction on the first page. Change Not-President to Not Present.
- Minutes were approved with the correction noted above.

2.2 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 1 Abstain

2.2 Follow-up Items

2.2 Task of

2.3 Due by

None	None	None
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2.3 Appointment for Vice President, Administrative Services position, Dave B. Vigo

- Jessica Enders made a motion to appoint Dave Vigo for the Vice President, Administrative Services representative replacing the former Vice President, Administrative Services that resigned, seconded by Martha Garcia.
- Discussion: No discussion.

2.3 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 1 Abstain

2.3 Follow-up Items	2.4 Task of	2.4 Due by
None	None	None

2.4 Election of Officers for FY2022-2023

- Jessica Enders nominated Dave Vigo as Chair and Dave Vigo accepted. Sai Vang also nominated Martha Garcia as Chair and Martha Garcia declined.
- Tony Carrillo Jr. nominated Sai Vang as the Vice Chair and Sai Vang accepted. No other nominations received for Vice Chair.
- Sai Vang nominated Tony Carrillo Jr. as the Secretary/Treasurer and Tony Carrillo Jr. accepted. No other nominations received for Secretary/Treasurer.

2.4 Conclusion

- Directors approved the following Officers for FY2022-2023:
 - Dave B. Vigo, Chair
 - Sai Vang, Vice Chair
 - Tony Carrillo Jr., Secretary/Treasurer

2.4 Follow-up Items	2.4 Task of	2.4 Due by
None	None	None

2.5 Approval of Payments for period ending June 30, 2022

- Sai Vang made a motion to approve the payments as presented, seconded by Tony Carrillo Jr.
- Discussion: Payments were presented and reviewed by Sai Vang.

2.5 Conclusion

- Motion passed: 5 Ayes, 0 Noes, 0 Abstain

2.5 Follow-up Items	2.5 Task of	2.5 Due by
None	None	None

3. Information/Discussion Item

3.1 Review Financial Reports for period ending June 30, 2022

- Discussion: Received and reviewed the financial reports for period ending June 30, 2022 by Sai Vang.

3.1 Conclusion

- Informational item.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
None	None	None

3.2 Overview of Auxiliary Enterprises

- Discussion: Reviewed the overview of Auxiliary Services Enterprises by Sai Vang. When the Board pursues new opportunities to increase revenue, these new opportunities should not create barriers for students to achieve their educational goals. Complaints have been received regarding outdated text material and discussions need to occur to remedy this issue.

3.2 Conclusion

- Informational item.

3.2 Follow-up Items	3.2 Task of	3.2 Due by
None	None	None

3. Adjournment

The meeting was adjourned at 4:13 p.m. by Dave Vigo.

Next Meeting

Wednesday, December 14, 2022

3:30 p.m. – 4:30 p.m.

Location: Conference Room 101, Building C