



## Desert Community College District Auxiliary Services

Board of Directors Meeting

### Minutes for Wednesday, October 2, 2025

3:30 p.m.

Conference Room 101, Building C

#### 1. Call to Order/Roll Call

The meeting was called to order at 3:38 p.m. by Chip West.

Roll Call:

##### Present

- Chip West, Chairperson
- Diana Guijarro, Secretary/Treasurer
- Val Garcia Martinez, Member
- Jessica Enders, Member

##### Not Present

- Vacant, Vice Chairperson

#### 2. Action Items

##### 2.1 Approval of Agenda

- Val Martinez Garcia made a motion to approve the agenda as presented, seconded by Jessica Enders.
- Discussion: No changes were made to the agenda.
- Agenda was approved as presented.

##### Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

##### 2.1 Follow-up Items

##### 2.1 Task of

##### 2.1 Due by

None	None	None
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## 2.2 Approval of June 11, 2025 Board of Directors Meeting Minutes

- Val Martinez Garcia made a motion to approve the June 11, 2025 Board of Directors meeting minutes as presented, seconded by Jessica Enders.
- Discussion: There were no corrections made to the minutes.
- Minutes were approved as presented.

### Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

2.2 Follow-up Items	2.2 Task of	2.2 Due by
None	None	None

## 2.3 Approval of Payments for the period ending June 30, 2025

- Val Martinez Garcia made a motion to approve the payments as presented, seconded by Jessica Enders
- Discussion: Payments were presented and reviewed by Diana Guijarro. Salary savings resulted from vacant positions, including the Director, Auxiliary Services, Contracts and Purchasing and College Golf Center Secretary.

### 2.3 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

2.3 Follow-up Items	2.3 Task of	2.3 Due by
None	None	None

## 3. Information/Discussion Items

### 3.1 Review Financial Reports for the period ending June 30, 2024

- Discussion: Diana Guijarro presented and reviewed the financial reports for period ending June 30, 2024. Deficits have grown significantly, increasing by 72.4% from FY2023/2024 to FY2024/2025.

### 3.1 Conclusion

- Information provided by Diana Guijarro.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
None	None	None

### 3.2 Auxiliary updates

- Hope to bring in revenue through hosting events and exploring the possibility of adding student housing in partnership with a third-party provider.

### 3.2 Conclusion

- Information provided by Chip West.

3.2 Follow-up Items	3.2 Task of	3.2 Due by
None	None	None

### 4. Adjournment

The meeting was adjourned at 4:10 p.m. by Chip West.

### Next Meeting

Monday, February 23, 2026

9:00 a.m. – 10:00 a.m.

Location: Conference Room 101, Building C