

DESERT COMMUNITY COLLEGE DISTRICT AUXILIARY SERVICES

MINUTES OF THE BOARD OF DIRECTORS MEETING

Date: **Wednesday, March 13, 2019**

Place: Communication Conference Room, Communication Building  
College of the Desert  
43-500 Monterey Avenue  
Palm Desert, CA 92260

**1. Call to Order**

The meeting was called to order at 10:05 a.m. by John Ramont.

Present:

John Ramont, Chairperson  
Joel Kinnamon, Vice Chairperson  
Virginia Ortega, Secretary/Treasurer (arrived at 10:07am)  
Pam Hunter, Member  
Sai Vang, Member

**2. Approval of Agenda for March 13, 2019**

Dr. Kinnamon made a motion to approve the agenda as presented, seconded by Pam Hunter.

No Discussion.

Motion passed: 4 Ayes, 0 Noes, 0 Abstain

**3. Approval of Minutes from January 10, 2019 Meeting**

Dr. Kinnamon made a motion to approve the minutes as presented, seconded by Pam Hunter.

No Discussion.

Motion passed: 4 Ayes, 0 Noes, 0 Abstain

**4. Approval of Bylaws**

John Ramont made a motion to approve updating the bylaws to reflect the following changes to the named positions and incumbent position holders, seconded by Dr. Kinnamon:

Replace Director, Fiscal Services with Director, Auxiliary Services, Contracts & Purchasing;  
Replace Vice President, Human Resources & Employee Relations with Appointment by Superintendent/President

Discussion: Reviewed proposal to update the membership to reflect current titles and two unnamed appointees by the Superintendent/President.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

**5. Receive Financial Reports for period ending December 31, 2018**

Discussion: Received and reviewed the financial reports for period ending December 31, 2018.

**6. Approval of Payments for period ending December 31, 2018**

John Ramont made a motion to approve the payments as presented, seconded by Pam Hunter.

Discussion: Payments were presented and reviewed.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

**7. Approval of Budget Revisions**

John Ramont made a motion to approve the budget revisions, seconded by Pam Hunter.

Discussion: Budget revisions were presented and reviewed.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

**8. Golf Repair Shop Lease Update**

Discussion: Sai provided an update on the lease with Rod Collins for the Golf Repair Shop. Rod Collins decided not to renew his lease.

**9. Adjournment** – The meeting was adjourned at 10:18 a.m.