



ADMINISTRATIVE **PROCEDURE**

3200

DESERT COMMUNITY COLLEGE DISTRICT

ACCREDITATION

In accordance with the standards of the Accrediting Commission for Community and Junior Colleges, the college shall conduct a comprehensive self-evaluation every seven years and host a visit by an accreditation team. Mandatory midterm reports are prepared and submitted to the Accrediting Commission in the fourth year of each seven-year cycle.

Those employees who are responsible for the functions related to the accreditation standards must be involved in the self-evaluation and team visit.

The process for producing the written document that is the comprehensive Self-Study must include:

- Self-evaluations Chairs for each standard, appointed by the Superintendent/President in accordance with college procedures. All faculty members, chair or member, must be approved by the Academic Senate;
- Accreditation Liaison Officer, appointed by the Superintendent/President;
- Active, campus-wide involvement of administrators, faculty, classified staff, and students; and
- A Steering committee.

When the self-evaluation is completed, it must be reviewed and approved by the Board of Trustees prior to submission to the Accrediting Commission.

References: ACCJC Accreditation Eligibility Requirement 21
ACCJC Accreditation Standards I.C.12 and I.C.13
Title 5 Section 51016

Adopted by Cabinet: January 11, 2011

College Council Review: February 25, 2011

Reference Change: April 2012

Executive Cabinet Review: February, 2016

College Planning Council Review/Approval, 1st Reading: April 8, 2016

College Planning Council Review/Approval, 2nd Reading: April 22, 2016

Board of Trustees Review/Approval: May 20, 2016

Next Review: May 2021

Administrator: Superintendent/President