



ADMINISTRATIVE **PROCEDURE**

5052

DESERT COMMUNITY COLLEGE DISTRICT

OPEN ENROLLMENT

All courses of the District shall be open to enrollment in accordance with Board Policy 5052 Open Enrollment and a priority system consistent with Administrative Procedure 5055 Enrollment Priorities. Enrollment shall be limited to students meeting properly validated prerequisites and co-requisites, or due to other non-evaluative, practical considerations as determined by the Superintendent/President or designee.

No student is required to confer or consult with or required to receive permission to enroll in any class offered by the District, except as provided for in Administrative Procedure 5055 Enrollment Priorities and those other District programs that utilize authorized restricted enrollment.

Students are not required to participate in any pre-registration activities not uniformly required. No registration procedures shall be used that result in restricting enrollment to a specialized clientele, except as provided for in Administrative Procedure 5055 Enrollment Priorities and those other District programs that utilize authorized restricted enrollment.

A student may challenge an enrollment limitation on any of the following grounds:

- The limitation is unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
- The District is not following its enrollment procedures;
- The basis for the limitation does not in fact exist.

Challenges are submitted in writing to the Dean of Enrollment Services for official consideration.

References: Title 5, Sections 51006, 58106, and 58108

Cabinet Approved: August 31, 2010

Administrator: VP Student Success

Executive Cabinet Review/Approval: April 4, 2017

College Planning Council Review/Approval, 1st Reading: April 7, 2017

College Planning Council Review/Approval, 2nd Reading: April 28, 2017

Board Meeting/Information Item: May 19, 2017

Next Review: May 2022