



BOARD POLICY

2315

DESERT COMMUNITY COLLEGE DISTRICT

CLOSED SESSIONS

Closed sessions of the Board shall be held only as permitted by applicable legal provisions including but not limited to the Brown Act, and the California Education Code. Matters for closed session may include:

- the appointment, employment, evaluation of performance, discipline, or dismissal of a District employee;
- charges or complaints brought against a District employee by another person or employee, unless the accused employee requests that the charges or complaints be heard in an open session. The employee shall be given at least twenty-four hours written notice of the right to have the charges or complaints heard in open session.
- consultation with legal counsel on pending or anticipated litigation, as defined by law;
- consideration of liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling;
- consultation with real property negotiators regarding price or terms of payment for potential purchase, sale, exchange, or lease of real property.;
- threats to public security;
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees; and
- consideration of gifts from a donor who wishes to remain anonymous.
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- To consider its response to a confidential final draft audit report from the Bureau of State Audits

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session, in the manner required by law.

2315 Closed Sessions (Continued)

After any closed session, the Board shall reconvene in open session before adjourning and, as required by law, shall announce actions taken in closed session and the vote of every member present.

All matters discussed or disclosed during a lawfully held closed session, and all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.

If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Superintendent/President. Notice shall be given to the employee against whom the charges or complaints are directed. If the charges or complaints are not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least twenty-four hours written notice of the closed session, and shall be given the opportunity to request that the charges or complaints be heard in an open meeting of the Board.

**Reference: Government Code Sections 54956.8, 54956.9, 54956.95, 54957, 54957.6;
Education Code Section 72122**

Approval Date: July 19, 2007

Administrator: Superintendent/President

Updated: October 17, 2008

Next Review: October 2013

5-Year Review/Board Approval Date - 1st Reading: December 18, 2015

5-Year Review/Board Approval Date - 2nd Reading: January 15, 2016

Next Review: December 2021