

**DESERT COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING  
CSSC MULTI-PURPOSE ROOM  
FRIDAY, FEBRUARY 11, 2011  
MINUTES**

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Board Chair Hayden called the meeting to order at 9:31 a.m. and asked Trustee Broughton to lead the Pledge.

**II. ROLL CALL**

Trustees Broughton, Hayden, Marman, O’Neill and Stefan were present. Student Trustee Jaramillo was not present for roll-call, but arrived at 10:10 a.m.

President Patton introduced a special guest, Jeff Baum, member, Board of Governors. Mr. Baum commented that College of the Desert is very well represented by our former Student Trustee, Michelle Price. Ms. Price is the student representative on the Board and does a wonderful job of advocating on behalf of the students. He outlined the 3 goals of the Board of Governors and encouraged the Board of Trustees to rally the community and policymakers to help them understand the critical roles community colleges play and that a cut to community colleges results in a cut to economic viability, job creation and basic advancement of our communities.

Mr. Baum also explained his new assignment as assistant to the President of the Annenberg Foundation Trust at Sunnylands. The Trust is transforming the estate from a private residence to a public asset, which will enhance the activities in this community as well as returning it to a place where world leaders will continue to gather. Sunnylands has already worked with College of the Desert’s music program, led by Professor Fesmire. Students have performed at various events at the Sunnylands Visitor Center. Mr. Baum would like to expand this partnership by not only having musicians perform, but by having students do work study assignments on the golf course. He also introduced Mary Perry, head of community and media relations for Sunnylands. He is looking forward to a warm and productive relationship with College of the Desert.

Trustee Hayden thanked Mr. Baum and asked him to give his best wishes to the Board of Governors.

Dr. Nancy Moll, Associate Professor, Geology, read the Proclamation for Women’s History Month. She reported that she, Chris Totten and Joana Ciurash held a FLEX presentation last month on “Underappreciated Women of Science”.

**III. CONFIRMATION OF AGENDA:**

A motion was made by Trustee Marman, seconded by Trustee Stefan, to approve the agenda as presented. Motion carried unanimously.

#### **IV. PUBLIC COMMENTS:**

There were no requests to address the Board.

#### **V. APPROVE THE MINUTES:**

There were no corrections to the minutes of the regular meeting of January 18, 2011 and they stand approved.

There is a correction to the minutes of December 17, 2010. The “Organization for 2010” on the second page should read “Organization for 2011”. A motion was made by Trustee O’Neill, seconded by Trustee Stefan to correct the minutes of December 17, 2010 as noted. Motion carried unanimously.

#### **VI. REPORTS**

##### **A. GOVERNING BOARD**

Trustee Marman attended various meetings in the last 3 months. Of note are:

- Met Dr. Cedric Dempsey, retired President NCAA. Trustee Marman wrote his thesis for Dr. Dempsey at the University of Arizona.
- Talked with Dr. William Kroonen, past COD President at City Hall
- Played Santa at Lincoln School
- Attended the 10<sup>th</sup> annual PSA Graduation, Classified Luncheon, East Valley Alumni meeting
- Met with Justin Blake, Chairman of the Palm Springs Unified School District Board, and Elizabeth Toledo, Riverside County Board of Education
- Attended a 9/11 planning meeting
- Attended several FLEX activities
- Announced the women’s softball team is 4 and 1
- Attended services for Dr. Rottschaefer, former COD school physician

Trustee O’Neill attended a number of FLEX activities. Of note:

- The walking tour of the Bond renovations. This was well attended and Steve Renew and Mac McGinnis did a great job.
- Faculty Forum: Question and Answer session with the Vice President. He is impressed with the faculty initial efforts to take a look at the situation regarding the budget. He was concerned about the faculty frustration setting in with the reality of the severity of what the college is facing. He hopes everyone understands the people in the room are not responsible for this. If not for the efforts of this board and previous boards the college would not be in the position we are today – severe cuts would have been made a year ago.
- Along with President Patton and Trustee Hayden, he met with the Palm Springs Unified School District Superintendent and 2 Board members.

Trustee Stefan had nothing to report.

Trustee Broughton reported on her activities:

- The Date Festival starts on the 18<sup>th</sup> and runs through the 27<sup>th</sup> of February
- Continues to work on the planning of East Valley Friends and Alumni event; the “College is for You” celebration at the Mecca/Thermal Campus. She thanked the Friends and Alumni Board for all their hard work, as well as the Student Trustee and ASCOD. The Foundation has also offered their help.
- Toured the Applied Technology Center at San Bernardino Community College. She appreciated the tour and was very interested in seeing how that college reaches out to the community, as it helps her, as a trustee, see how College of the Desert can do a better job.

Trustee Hayden reported on the following:

- Attended the Community College League’s Annual Trustees & Legislative Conferences. Visited our 3 Legislators and discussed the budget and attended several workshops.
- Attended the ACES committee meeting during the CCLC Conference. This is one of the League’s standing committees and is the advisory committee on education.
- Attended FLEX, the PSA Graduation and a 2 + 2 meeting with Palm Springs Unified School District

Trustee Broughton asked Trustee Hayden, on behalf of COD, to ask the League to consider holding more webinars. With the budget situation and travel restricted, this would be a good way to attend workshops without traveling. Trustee O’Neill supports this as well. Trustee Hayden reported the League is considering this.

Student Trustee Jaramillo reported on the following:

- Reported on the smoking survey done in December. A total of 109 people took the survey. 45.9% were male, 53.2% were female and the majority was between the ages of 56 & 65, with only 22% of them being students. 91% never smoked at a COD campus, 1% of them smoke every time they visit a campus. Overall the survey indicated COD is doing a poor job educating the campus community about the smoking policy and enforcing it. People would like to see it enforced near eating areas and building entrances. She will present the results to ASCOD on Monday and the Student Senate will decide what steps to take next.

## **B. ASCOD**

Tony Aguilar, ASCOD President, was present and gave a brief report.

## **C. COLLEGE OF THE DESERT FOUNDATION**

Jim Hummer was not able to attend.

## **D. COLLEGE OF THE DESERT ALUMNI ASSOCIATION**

Gene Marchu, Executive Director, COD Alumni Association, was present and gave a brief report.

#### **E. ACADEMIC SENATE**

Rey Ortiz, President, Academic Senate, was present and gave a brief report.

#### **F. FACULTY ASSOCIATION**

Chuck Decker, President, Faculty Association, was present and gave a brief report.

#### **G. C.O.D.A.A.**

David Bashore, President, CODAA, was present but asked the Board to refer to the written report he submitted, as he did not have much of a voice due to illness.

#### **H. CSEA**

Mary Lisi, President, CSEA, was present and gave a brief report.

Dr. Edwin Deas, Vice President, Business Affairs, reported the college will receive 2 important tokens of recognition. The first one relates to the Board policy on sustainability stewardship. In pursuit of that effort, Steve Renew, Director of Facilities, contacted Southern California Edison. They have an incentive program, and after looking at our systems and facilities, improvements were made to lighting and the HVAC. Dr. Deas introduced Mr. David Fanous of Southern California Edison, who presented the college with an incentive check for \$402,727.92. This is a one-time incentive to help recover some of the costs of the up-front capital outlay. Steve Renew thanked the President and the Board for their support in getting this project completed.

Dr. Deas introduced Ken Salyer of HMC Architects. Mr. Salyer presented the college with its first LEED (Leadership in Energy and Environmental Design) award, a "LEED Silver" glass plaque, which will be installed in the lobby of the Barker Nursing building. Mr. Salyer reviewed some of the features in the nursing building that qualified it for LEED certification.

### **VII. ADMINISTRATIVE REPORTS**

**President Patton** introduced Dr. William Gudelunas, Professor Political Science and American History, and acknowledged his contributions to College of the Desert.

He also reviewed the Governor's budget. Community Colleges are facing a \$400M cut if the tax extensions do not pass in the special election. He reported COD will have to do less with less and has to downsize. We have 3 months to put a plan in place before the faculty leaves for the summer. He is taking the lead and is working on spreading the budget impact over several years. For year one (2011-2012) he is concentrating on a narrow area, but will need more time to develop a longer-range plan. This is President Patton's plan to try to develop a framework to narrow the decision-making process. He's looked at 6 areas; 1) Revenue: look at ways to

increase revenues – possibly find ways to partner with corporations and seek grants; 2) Facilities: can we eliminate some of our facility leases or lease some of our land/buildings we currently have or closing centers; 3) support technology – outsourcing some of this; 4) base FTES apportionment – match revenues with our enrollment; 5) salaries and benefits – shift funds and positions; 6) looking at the Alumni Association and Foundation working together. He will make this process as open as possible to gather as much input as possible.

**Farley Herzek, Vice President Academic Affairs**, presented and reviewed a Power Point on matching FTES production with our cap. For the 2009-2010 year our cap was reduced to 7,772 – we produced over 9,000 FTES, which was 16.4% over our cap. We served over 1200 FTES but did not receive money for them. President Patton has charged Mr. Herzek with taking immediate action to match our FTES generation to our apportionment revenue. This translates to reducing between 665 – 725 FTES, which is approximately 200 and 225 sections of classes, which equals \$600,000 to \$625,000. Mr. Herzek continued reviewing the handout.

Trustee Broughton and Trustee O’Neill expressed their support of the efforts being taken. Trustee Broughton suggested we consider another approach in reviewing the assessments and give students fewer choices in their pathway to and from the college. Trustee O’Neill feels COD needs to take a fast, quick look at what we are doing in the area of assessment, how we are impacting students and the degree of remediation. He reported that faculty members at Palm Springs Unified have taken our assessment test and they cannot meet the requirements to take college-level classes. Trustee Broughton is pleased that Student Services is working on this issue.

Trustee Marman suggested the key to being successful is the side-by-side part. We must work collaboratively for it to be successful.

**Dr. Edwin Deas - Vice President Business Affairs** distributed and reviewed handouts, showing 3 separate scenarios; best case, mid case and worst case, Five-year Pro Forma Budget statement to the Governor’s proposal.

President Patton reviewed the why/what/how of the plan he is looking at. The “what” is: stand alone classes, low enrolled classes, electives, GTSE offerings, recreational avocation, program viability, remediation (1 level), non-credit (at least a 50% reduction). President Patton reiterated this is his plan to look at for this first year. The “how” will include; modification, limited offerings, eliminate, alternative deliveries such as fee based, outsource. These are the areas the Deans and faculty will be asked to help determine how to go about it. This equates to approximately \$600,000.

The other part is Staffing. We need approximately \$400,000 and would do this, under the best case scenario, we would not fill vacancies. One of these vacancies, which will be a hardship, is the Vice President Student Affairs. There are also 2 Directors and others that would not be filled. In the worst case scenario, these vacancies would not be filled and there would be 5-10 Administrative or Classified positions to eliminate.

President Patton asked the Board if this is what they meant when they ordered him to remain fiscally solvent. These steps must be made now and further steps to address years 2, 3 and 4 will

be taken in the fall when faculty is back on campus. Trustee O'Neill said there were initial discussions about moving all remediation to fee-based and asked if we changed our approach by keeping one level of remediation because it's required by Ed Code? Mr. Herzek reported it is not for legal reasons, it is to leave one or two levels to begin. Subsequent years may see it moved to PaCE area.

With no further comments President Patton will proceed as outlined. The Deans, Lead Faculty and Vice President's will start working on the "how".

President Patton provided a handout on Form 700: Conflict of Interest. This comes from the California Fair Political Practices Commission. They are becoming more involved in assuring we do not have a conflict of interest. There was concern from faculty regarding a misprint in the newspaper regarding the relationship between College of the Desert and the College Recovery Community (CRC). The newspaper reported we were one and the same. We are separate entities – the College Recovery Community is not a part of College of the Desert. It will be critical for the board members in filling out the Form 700.

President Patton also provided a Code of Conduct, which is in addition to the Policy and Procedure for Code of Ethics. This Code of Conduct will assist the members in filling out the Form 700. We want to make sure we are as open as we can be and can say with a clear conscience the form is filled out correctly. He recommends the Code of Conduct be reviewed and signed every year.

Trustee O'Neill commented he has had faculty report to him their concerns they feel pressured from sources to use the CRC. They have questions about the referral process and where College of the Desert fits in. This needs to be clarified as it looks like we are supporting it and are a part of it and that is not the image we want to present.

Trustee Hayden felt the CRC has tried to make it clear it is an off-campus organization, non-profit, strictly involved in helping students who are coming out of recovery centers. There is no cost to the student of the college and the college is not involved with the program at all.

Trustee Broughton thought this brings back discussions a while back regarding recommending insurance, and what could and could not be done in putting literature out for students. We were trying to provide a service and choices for students but it appeared we were recommending a specific insurance. She asked if we were following the guidelines we set up then regarding the CRC? President Patton said we need to be careful that those lines do not get blurred for various reasons, not the least of which could be a lawsuit. There must be a clear separation between what CRC does and what College of the Desert does. We are cognizant of what they are doing but aren't necessarily supporting or encouraging them. He is hearing comments from employees and faculty there has been a passionate approach to students on how they can make sure we have on-campus promotion of CRC and employees are uncomfortable with the relationship with CRC. He feels it is important to keep CRC at arms-length. He has asked Wade Ellis, Director, Fiscal Services, and Dr. Deas, VP Business Affairs, to make sure our legal counsel has a good understanding of what CRC does, what they promote, the materials they use, the perception of the relationship between them and CRC. Legal counsel has given us some guidelines we have to

make very clear. President Patton is working with Dr. Tom Wentz of CRC, in looking at their literature, and will likely ask them to take the name of the college off of their literature. COD had given them a letter of support, but our legal counsel has suggested we change that letter to stress we are separate organizations and not entwined at all.

Trustee Broughton commented that CRC is the current issue but it could be others in the future.

President Patton asked the Board to review the Code of Conduct and consider bringing it back next month for approval.

Trustee Broughton, along with Trustee Marman, have had training in the proper way to fill out the Form 700 from other boards they serve on. She recommended caution in filling the form out as salaries or stipends from other organizations must be reported, as well as tickets received for various events. There are penalties associated with incomplete reporting. The Board must be open, transparent and ethical.

**Dr. Edwin Deas, Vice President Business Affairs**, introduced Steve Renew, Director of Facilities. Mr. Renew reviewed a Power Point on the sewage situation, both current and future, at the Mecca/Thermal Campus.

**President Patton** acknowledged the faculty in the audience being approved by the Board for Tenure: Dr. Cheryl Imes, Leif Jordan, John Learned, Douglas Redman, Robert Rosteck, Anna Reber-Frantz. He expressed his appreciation for the work they have done.

Dr. Deas asked the Board to consider bringing forward 2 items from the Action agenda, as there are guests here that are awaiting their approval. The items are Action agenda, Business Affairs, D 2 and D3. A motion was made by Trustee Broughton, seconded by Trustee O'Neill, to deviate from the posted agenda and move these items to be discussed now. Motion carried by unanimous vote.

#### **A. BUSINESS AFFAIRS – Business Services, Fiscal Services, Facilities Services**

##### **2. Public Hearing for Approval of a Proposed Energy Service Contract and a Solar Farm Lease with Southern California Edison Company**

A public hearing was opened. Dr. Deas reported the West Valley Campus will feature not only an outstanding campus but a solar array, using approximately 60 acres. This land will be leased to Southern California Edison, who will invest approximately \$30M to create and operate a solar array. This will generate 10 megawatts of dc power that will go into the grid, capable of powering almost 6000 homes. Dr. Deas explained the relationship between the Energy Service Contract and the Solar Farm Lease.

Normally, if the college leased land, it would have to be made available to any interested party. There are not many interested parties in energy production, and as such, there is legislation that allows us to sole-source a lease. It requires a separate energy service contract. He introduced Russell Harding and Jessica Ritchey from Southern California

Edison. Dr. Deas thanked those from Edison and COD that worked so hard on this project and this “partnership” is the result of strong cooperation between the 2 organizations.

Trustee Broughton asked who is responsible for the clean-up of the site at the end of the lease? The lease is 22 years with one option to renew for an additional 5 years. Edison is required to restore the site to its original condition.

With no other comments the Public Hearing is now closed.

3. Resolution #212 – Approving an Energy Service Contract and a Solar Farm Lease with Southern California Edison Company and Determining other Matters in Connection Therewith

A motion was made by Trustee Broughton, seconded by Trustee O’Neill, to approve the energy service contract and a solar farm lease with Southern California Edison Company and determining other matters in connection therewith. A roll call vote was taken with all members voting aye.

A short recess was taken. Meeting reconvened at 1:05 p.m.

**Farley Herzek, Vice President, Academic Affairs** introduced John Jaramillo, Dean of Business, Technical and Workforce Education, and Ralene Friend, Director of Partnership and Community Education (PaCE). Dean Jaramillo provided a handout and presented a Power Point Presentation on PaCE.

Trustee O’Neill reported that during a meeting he recently attended with Palm Springs Unified School District Board members, our programs are praised highly.

**Dr. Edwin Deas, Vice President Business Affairs** introduced Ray Griffith, Director of Security, to report on Lockdown. A question was raised last month: “can a faculty member lock a door from the inside”? The college went to an electronic system as the previous system was 50 years old, many keys had been lost and the system was very labor intensive (approximately 3 hours for security to physically lock all doors on campus and repeat to unlock). The intentions with the new system were to increase our security, tie the system to class schedule whenever possible, and an ability to track movement. It was not intended to: track the movement of employees, to lock employees out or to have the ability to lock down. This came as the result of April 16, 2007, with the Virginia Tech disaster.

The system allows for programming to unlock and lock at a set time. The fob toggle system allows for unlocking of a door and the door will remain unlocked until someone uses their fob to lock it or it is locked at a pre-set time. Most classrooms are on a timer. Faculty would have to go outside of their classroom and use their fob to lock themselves into a classroom.

Total lockdown can only be done by 4 employees on 4 computers on campus. Only the newer buildings are hardwired into the system. The older buildings are connected wirelessly and the doors “talk” to the main system every 10 minutes. The doors connected via wireless can be

locked down between 1 second and 10 minutes, depending on when the door was last activated. Even if a door is locked, someone inside can always get out – doors are not locked from the inside.

Dr. Deas reported we have spent approximately \$1.8M on this system. For an additional \$1M we could move to a remote application of central lockdown, which would give us the ability to essentially press a button. There would also be lockdown capabilities in each classroom. He referenced the draft “Active Shooter protocol” handout, prepared by Mr. Griffith. The responsibility would then reside with the individual faculty members. Trustee O’Neill thought this additional investment would give us a better product, one which would be safer and more user-friendly. Mr. Griffith will be attending a national conference in which these issues will be discussed. Dr. Deas suggests waiting until he returns and reports on the conference.

Trustee O’Neill asked if the emergency broadcast system is still operational and it is, and is tested monthly. Trustee Broughton asked about our texting system and Mr. Griffith said it does work but not well. When a major incident occurs, everyone immediately uses their cell phones and this overloads the cell towers and shuts the system down.

There was a question about first-aid kits. Mr. Griffith is in the process of distributing new kits to all areas. The goal is for every office and every building to have this high-quality kit.

**Dr. Diane Ramirez, Vice President Student Affairs** provided a Power Point handout on Spring registration and reviewed it with the members. Trustee Marman asked if phones are answered on Friday when A & R is closed. Adrian Gonzales, Dean, Student Support Services, said they do not service students on Fridays but try to answer calls from faculty.

Trustee Marman commented that permanent signage on campus needs to be addressed soon. He has driven around campus at night and it is difficult to see the names of buildings. Trustee Broughton thought Mecca Thermal needs new signs as well. Steve Renew, Director of Facilities, said they are aware of the signage needs.

Trustee Stefan has recently talked with various students during registration and said the students are extremely pleased with all services being in one location.

Student Trustee Jaramillo has heard fewer complaints this year. The complaints she did hear were about having to go online to get a parking permit and students who didn’t read the instructions regarding add-codes.

**Vice President Herzek** reported work has begun on the 2011-2012 college catalog. He distribute copies of the 2010-2011 catalog and asked the members to review it and encouraged their input.

**VIII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

**A. BUSINESS AFFAIRS – Human Resources**

1. Classified Appointment
2. Classified – Extension of Assignments
3. Classified – Correction to Hours
4. Classified – New Job Descriptions
5. Faculty – Temporary New Appointment
6. Faculty – Correction in Salary
7. Faculty – Retirement
8. Classified - Resignations
9. Hourly Personnel – Student Workers, Tutors & Temporary Employees
10. Employment Agreements
11. Volunteers
12. Hourly Personnel – Adjunct Faculty

**B. BUSINESS AFFAIRS – Business Services, Fiscal Services**

1. Approval of Contracts
2. Gifts/Donations to the District
3. Approve/Ratify Out-of-State/Country Travel
4. Payroll #7
5. Approval of Warrant Lists

A motion was made by Student Trustee Jaramillo, seconded by Trustee Stefan, to approve the consent agenda as presented. Motion carried unanimously.

Trustee Marman commented on the number of changes and corrections to the back up material this month. This makes it difficult for the members to keep up. He knows one of the items; PSA Lab Tech, is important, but sees the money is coming from the Foundation, on money raised by Man About Town and other events. He would like to eventually see this paid from internal funds.

**IX. ACTION AGENDA**

**B. BOARD OF TRUSTEES**

1. Proclamation: Women’s History Month

A motion was made by Student Trustee Jaramillo, seconded by Trustee Broughton to approve the Proclamation as presented. Motion carried unanimously.

2. Reaffirmation of Board Strategic Goals

A motion was made by Trustee Marman, seconded by Student Trustee Jaramillo to reaffirm the Board Strategic Goals as presented. Trustee Marman suggested these goals need to change based on the budget. President Patton suggested approving these with the stipulation it is a dynamic document. Motion carried unanimously with the change noted.

3. Resolution #219 – Support for California Community Colleges

A motion was made by Trustee Stefan, seconded by Trustee O’Neill to approve the Resolution as presented. A roll-call vote was taken with all members voting aye. Motion carried unanimously.

**C. BUSINESS AFFAIRS – Human Resources**

1. Leadership – Non-Renewal of Contracts

A motion was made by Trustee Stefan, seconded by Trustee Marman to approve the non-renewal of Leadership Contracts as presented. Motion carried unanimously.

2. Faculty – Granting of Tenure

A motion was made by Student Trustee Jaramillo, seconded by Trustee O’Neill to grant tenure as presented. Motion carried unanimously.

**D. BUSINESS AFFAIRS – Business Services, Fiscal Services, Facilities Services**

1. Notice of Completion – Practice Field Lighting Improvement Project – Ace Electric, Inc.

A motion was made by Trustee Stefan, seconded by Trustee O’Neill to approve the notice of completion as presented. Motion carried unanimously.

2 & 3 were approved earlier in the meeting.

4. Public Hearing for Dedication of Right-of-Way to the City of Palm Desert

A Public Hearing was opened. There were no comments and the Public Hearing was closed.

5. Adopt Resolution #216 – Approving Dedication of Right-of-Way to the City of Palm Desert

A motion was made by Student Trustee Jaramillo, seconded by Trustee Stefan to adopt Resolution #216 as presented. A roll-call vote was taken with all members voting aye. Motion carried unanimously.

6. Budget Transfers

A motion was made by Trustee Broughton, seconded by Trustee Stefan to adopt the Resolution as presented. Motion carried unanimously.

7. Public Hearing Categorical Flexibility for Fiscal Year 2010-2011

A Public Hearing was opened. There were no comments and the Public Hearing was closed.

8. Adoption of Resolution #218 Categorical Flexibility for Fiscal Year 2010-2011

A motion was made by Trustee Marman, seconded by Trustee Broughton to adopt Resolution #218 as presented. A roll-call vote was taken with all members voting aye. Motion carried unanimously.

**X. ITEMS OF INFORMATION**

1. Revised Board Policy 6700 Civic Center and Other Facilities Use

**XI. SUGGESTIONS FOR FUTURE AGENDAS**

1. None.

**XII. BOARD COMMENTS**


1. Trustee O'Neill:
  - Regarding 2-16 week semesters and the 4 week intersession: there had been discussion to eliminate the intersession and start spring semester the 2<sup>nd</sup> week of January, end early and then offer various summer school or 3<sup>rd</sup> semester options. He suggests looking at this again.
  - Regarding live presentations: he feels streaming the board meetings is very important, especially as we look at things that impact faculty and staff. He suggests holding the meetings in places where we can stream them.

Trustee Marman agreed we should look at when spring semester begins and suggested a bridge program. Student Trustee Jaramillo asked about going to the quarter system as it would help students move along faster. Trustee O'Neill thought most are moving away from the quarter system. Dr. Ramirez said for transfer students, the later they are in the spring, the chances of them getting in are null

2. Trustee Stefan:
  - Regarding referrals to outside agencies: the County of Riverside had a referral chart for various services the community might have need of and the school districts used it frequently. Dr. Ramirez said we do use it. Any direct referral is only to a State or Federal agency. We give students 3 choices and let them choose.

**XIII. ADJOURN**

Trustee O'Neill made a motion to adjourn, seconded by Trustee Broughton. Meeting adjourned at 2:05 p.m.

  
By: Michael O'Neill, Clerk



# COLLEGE OF THE DESERT

*Opening the Door...*

COLLEGE OF THE DESERT  
School of Business Technology and Workforce Education

# Partnership and Community

## Education

- Combining former CTD with Community Ed
- Customized Education
- Ability to deliver anywhere
- High Quality Instruction
- Does not require College enrollment
- Content is limited only by customer need
- Supports College EWD activities



**COLLEGE OF THE DESERT**  
Partnership and Community Education

*For Your Professional Development and Personal Enrichment*

# Current Training Partners



- New Horizons
  - Computer Based Training and Certification
- Boston Reed
  - Online Medical Training and Certification
- Ed2GO
  - Online Skills Building
- Great Decisions
  - Speakers Forum



**COLLEGE OF THE DESERT**  
Partnership and Community Education

*For Your Professional Development and Personal Enrichment*

# Community Education



- Reorganization in progress to build resources to offer courses in:
  - Self Enrichment
    - Art, Cooking, Travel, Performing Arts
  - Health and Wellness
    - Personal Nutrition, Exercise, Sports Skill Clinics, Stress Management
  - Technical Education
    - Technology Classes, IPAD use, Software Programs, Social Networking
  - Personal and Professional Development
    - Continuing Education Units CEU's, Personal Finance, Work Skills

# **COD Economic Development**

## **California Community College Chancellor's Office Economic Development Program (EDP)**

**The purpose of the CA EDP is to advance the state's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement, technology deployment and business development consistent with the state's regional economies.**

# COD Economic Development

Primary part of CCC mission since 1996



Not-For-Credit



Workforce Training

# COD Economic and Workforce Development Centers



- Advanced Transportation Technology and Energy Center ATTE
  - Advanced Transportation Technology and Energy Initiative ATTEI
- Desert Energy Enterprise Center
- Palm Desert Mall Learning Center

# Career and Technical Education

Learning Today  
Earning Tomorrow



CTE is a program of study that involves a multi-year sequence of courses that integrate core academic knowledge with technical and occupational knowledge to provide students with pathways from secondary to post-secondary education and careers.



**CTE is for Credit Education that includes both Transfer and Career entry Pathways!**

# What Is CTE?

Themed Instruction

Industry Connected

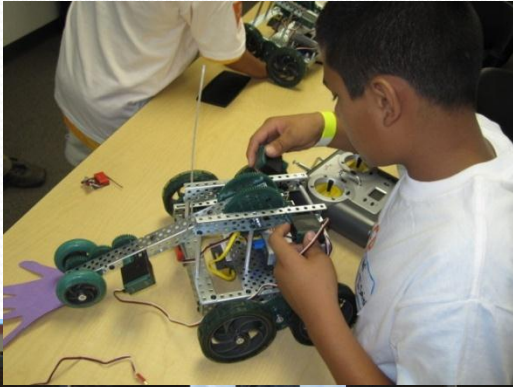


Contextualized Academics



# COD Tech Prep

Tech Prep is a federal initiative developed to address the demand for a highly skilled workforce. Tech Prep is a means for students to begin a program of study in middle and high school which continues through a community college to career or four-year institutions. COD is part of the Desert Region which covers both Riverside and San Bernardino counties and includes 10 community colleges and 6 ROPs.



Informed by data, powered by inspiration and developed through collaboration—Cal-PASS partners identify problems, develop local solutions and scale them across regions and the state to achieve student success at every level.

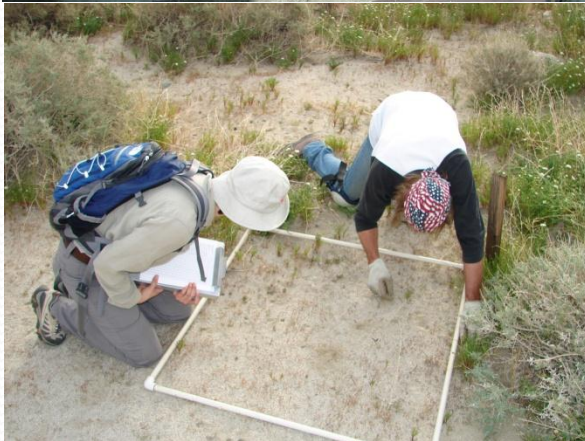


# Industry Sectors & Pathways

Industry Sectors	COD Credit Programs			
Agriculture and Natural Resources	<ul style="list-style-type: none"> <li>Agriculture</li> <li>Ag-Business</li> </ul>	<ul style="list-style-type: none"> <li>Environmental Horticulture</li> </ul>	<ul style="list-style-type: none"> <li>Natural Resources</li> </ul>	<ul style="list-style-type: none"> <li>Turfgrass Management</li> </ul>
Arts, Media and Entertainment	<ul style="list-style-type: none"> <li>Digital Design and Production</li> </ul>		<ul style="list-style-type: none"> <li>Mass Media and Journalism</li> </ul>	
Building Trades and Construction	<ul style="list-style-type: none"> <li>Building Inspection Technology</li> </ul>	<ul style="list-style-type: none"> <li>Construction Management</li> </ul>	<ul style="list-style-type: none"> <li>Construction Technology</li> </ul>	<ul style="list-style-type: none"> <li>HVAC, Heating, Ventilation and Air Conditioning</li> </ul>
Education, Child Development and Family Services	<ul style="list-style-type: none"> <li>Early Childhood Education</li> </ul>		<ul style="list-style-type: none"> <li>Nutrition</li> </ul>	
Energy and Utilities	<ul style="list-style-type: none"> <li>Energy Systems Technician (In Development)</li> </ul>		<ul style="list-style-type: none"> <li>Facilities Management (In Development)</li> </ul>	
Engineering and Design	<ul style="list-style-type: none"> <li>Engineering Technologies (In Development)</li> </ul>	<ul style="list-style-type: none"> <li>Architecture</li> </ul>	<ul style="list-style-type: none"> <li>Drafting/CAD</li> </ul>	
Fashion and Interior Design				
Finance and Business	<ul style="list-style-type: none"> <li>Accounting &amp; Finance</li> </ul>		<ul style="list-style-type: none"> <li>Business Management, Administration &amp; Retail Management</li> </ul>	
Health Science and Medical Technology	<ul style="list-style-type: none"> <li>Certified Nursing Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Emergency Medical Technician</li> </ul>	<ul style="list-style-type: none"> <li>Licensed Vocational Nurse</li> </ul>	<ul style="list-style-type: none"> <li>Registered Nursing</li> </ul>
Hospitality, Tourism and Recreation	<ul style="list-style-type: none"> <li>Culinary Arts</li> </ul>	<ul style="list-style-type: none"> <li>Hospitality Management</li> </ul>	<ul style="list-style-type: none"> <li>Recreation</li> </ul>	<ul style="list-style-type: none"> <li>Golf Management</li> </ul>
Information Technology	<ul style="list-style-type: none"> <li>Computer Information Systems</li> </ul>		<ul style="list-style-type: none"> <li>Computer Science</li> </ul>	
Manufacturing and Product Development				
Marketing, Sales and Service	<ul style="list-style-type: none"> <li>Real Estate Development</li> </ul>		<ul style="list-style-type: none"> <li>Retail Management</li> </ul>	
Public Services	<ul style="list-style-type: none"> <li>Admin of Justice</li> </ul>	<ul style="list-style-type: none"> <li>Drug and Alcohol Studies</li> </ul>	<ul style="list-style-type: none"> <li>Fire Technology</li> </ul>	
Transportation	<ul style="list-style-type: none"> <li>Advanced Transportation</li> </ul>		<ul style="list-style-type: none"> <li>Automotive Technology</li> </ul>	

# COD's CTE Programs

## **Agriculture and the Environment**



Agriculture

Ag-Business

Environmental Horticulture

Plant Science

Natural Resources

Turfgrass Management

# COD's CTE Programs

## General Business



Accounting/Finance

Administration

Management

Mass Media and Journalism

Retail Management

Work Experience

# COD's CTE Programs

## **Hospitality and Tourism**



Culinary Arts

Golf Management

Hospitality Management

Nutrition

Recreation

# COD's CTE Programs



## **Public Safety Academy**

Emergency Medical Technician

Fire Technology

POST Certifications

Level III

Level II

Level I

Police Science (*Proposed*)



# COD's CTE Programs

## Technology

Administration of Justice

Applied Construction Technology

Architecture

Automotive

Building Inspection Technology

Computer Information Systems

Construction Management

Digital Design

Drafting/CAD

HVAC&R



# COD's CTE Programs



## Allied Health and Early Childhood Education

Registered Nurse RN

Licensed Vocational Nurse LVN

Home Health Aid

Human Services –Drug & Alcohol

Early Childhood Education

Nutrition



# COLLEGE OF THE DESERT

*Opening the Door...*

COLLEGE OF THE DESERT  
School of Business Technology and Workforce Education

**College of the Desert Faculty Association  
Report to the Board – February 11, 2011**

**Faculty Accomplishments**

**Doug Kroll** participated in the Adults Program at the Palm Desert Library, providing a presentation and discussion on the history of the Salton Sea.

**Betty Baluski** reports that the nursing faculty has added electronic charting as a new part of the skills lab activities. The faculty says this brings the lab as close to a true hospital experience as possible without having live patients.

**Kelly Hall's** real-world retail operations project is up and running. The So-lu-tions kiosk is located at the south-east corner of Carol Meier Hall.

Advisors **Steve Acree** and **Vida Rossi** are working with Phi Theta Kappa to sponsor a pledge day, on February 14<sup>th</sup>, to encourage students to commit to the completion of their degree programs.

**Geoff Hagopian** has published a detailed report concerning his attendance at and participation in the December 2010 California Mathematics Council. His report can be accessed at [http://geofhagopian.net/papers/cmc3\\_fall2010-2.pdf](http://geofhagopian.net/papers/cmc3_fall2010-2.pdf)

**COD Board of Trustees**  
**Alumni Association Report**  
**February 8, 2011**

We are entering into the “high season” at the Street Fair. We have a giant 3-day Street Fair Saturday, Sunday, and Monday during President’s Day weekend. The extra selling day generates an average of approximately 200 vendors.

The Alumni East Valley Chapter is coordinating the Anniversary Celebration of the Mecca-Thermal Campus on Saturday, March 26, from 10 a.m. –2 p.m.

The Alumni Association sponsored the COD Recognition Service Awards on January 28.

The Alumni Association helped initiate these awards starting in 1997. Since then, the Alumni Association has given over \$108,000 in support of the COD Employee Service Awards.

The Alumni Association wrote out a check for \$45,000 to support the Campus Work Study Program. The Alumni Association has pledged \$135,000 this year to support this program. Campus Work Study Funds support COD students who work on campus and supplement Federal financial assistance. They are based on need. In the past 16 years the Alumni Association has donated over \$1.5 million in support of the student Campus Work Study Program.

# COLLEGE OF THE DESERT

## Anniversary Celebration - Mecca Thermal Campus

**Saturday, March 26, 2011  
10 a.m. - 2 p.m.**

**Music, FREE BBQ,  
Entertainment and  
more!**

**COLLEGE IS FOR YOU**  
**Education = Higher Earning Power**

Join us for an Anniversary Celebration at College of the Desert's Mecca/Thermal Campus and learn how you can get your AA degree or take classes that will enhance your opportunities for a better career.

Learn more about:

Financial Aid

Steps to Prepare for College and Applying to COD

Vocational Programs at COD

English Second Language Program

GED/High School Completion

Programs ( COD & CV Adult School)

For more information, call

(760) 396-2010 or (760) 776-7200.

College of the Desert  
Mecca/Thermal Campus  
61120 Buchanan Street  
Mecca, CA 92254  
(760) 396-2010



Sponsored by the COD  
East Valley Friend/Alumni chapter.



**COLLEGE OF THE DESERT**  
*Opening the Door...*

# COLLEGE OF THE DESERT

## Mecca-Thermal Campus Celebración de Aniversario



**Sábado**  
**26 de Marzo de 2011**  
**10 a.m. - 2 p.m.**

**musica, comida,**  
**entretenimiento y mas!**

## El colegio es para ti.

**Educación = mejor posibilidades economicas.**

Acompañenos a celebrar el aniversario del colegio del desierto en el campus de Mecca y enterese de como usted puede obtener su titulo de 2 años o tome cursos para aumentar sus oportunidades para una carrera mejor.



College of the Desert  
Campus de Mecca  
61120 Buchanan Street  
Mecca, CA 92254  
(760) 396-2010

Informese sobre:

Asistencia Financiera

Preparación para atender el colegio

Aplicar con el Colegio del Desierto

Programas vocacionales en el Colegio del Desierto

Programa de ingles como segundo idioma

Programa de escuela de adulto y GED (Colegio del Desierto y C.V. Adult School)

Para mas informacion favor de llamar  
al (760) 396-2010 o al (760) 776-7200.



Evento patrocinado por COD  
East Valley Friend/Alumni chapter.



**COLLEGE OF THE DESERT**  
*Opening the Door...*

**COLLEGE OF THE DESERT ALUMNI ASSOCIATION  
CAMPUS WORK STUDY (CWS) DONATIONS  
1994-2010**

<u>YEAR</u>	<u>FISCAL YEAR</u>	<u>AMOUNT PAID</u>
1	1994-1995	\$25,000.00
2	1995-1996	50,000.00
3	1996-1997	75,000.00
4	1997-1998	75,000.00
5	1998-1999	75,000.00
6	1999-2000	75,000.00
7	2000-2001	75,000.00
8	2001-2002	75,000.00
9	2002-2003	125,000.00
10	2003-2004	125,000.00
11	2004-2005	125,000.00
12	2005-2006	125,000.00
13	2006-2007	135,000.00
14	2007-2008	135,000.00
15	2008-2009	135,000.00
16	2009-2010	135,000.00
		<u><u><b>\$1,565,000.00</b></u></u>

# FTES History and Projections

DRAFT Revised 3/2/2011

Year	Cap	Summer	Fall + Spring	Total FTES	FTES Over Base	%Over Base	*Revenue Not Received
2008-09(final 320 report)	8090	643 263 sections	4103 + 3980	8691	601	7.4%	\$2,824,700
2009-10 (final 320 report)	7772			9050.93	1277.94	16.4%	\$6,001,900
2010-11	8001	140 (summer '10)		8648	647	8.1%	\$3,040,900

2.9% GROWTH FUNDING 2010-11

**PROJECTION**

- We receive approximately \$4,700 for each full time equivalent student we serve in credit classes. We receive approximately 66% of \$4700 for non-credit classes.
- Of the **1277** FTES we served over our cap (unpaid FTES) 150 FTES were generated by faculty enrolling additional students over their class size maximum.
- The "Cap" column indicates the maximum number of students the State of California will pay us for. If we serve more students than our cap, the state will not reimburse us for the additional work we do to support the additional students. The income generated by our cap revenue includes all the additional student support services (out of classroom support such as enrollment, counseling, assessment, financial aid, fee collection, screening applications, prerequisite checks, etc.).
- On average, each section of class generates approximately 3 FTES.
- If we want to serve the number of students the state actually pays us for we would have to reduce our course offering by approximately 200-225 class sections. We get this number by dividing **647** FTES (the number of FTES we project to be over for the 2010/2011 school year) by 3 (the average FTES we generate per class section).
- Each class section taught by adjunct cost an average of about \$3000 per class section. If we reduced our course offerings by 208 sections, that would save COD approximately \$624,000 per school year.
- The Governor's budget proposal presents three scenarios to COD based upon a vote by the general population that will take place June 7<sup>th</sup>, 2011. The three scenarios include:
  - June Tax Package is approved a \$1.9 million reduction to COD 947 Lost FTES
  - June Tax Package Fails and Prop. 98 is Funded at Minimum a \$3.35 million dollar reduction to COD 1,666 Lost FTES
  - Tax Package Fails and Prop. 98 is Suspended a \$5.2 million dollar reduction to COD 2,577 Lost FTES
- The above figures are in addition to a \$1.7 million dollar structural deficit COD already has. A structural deficit means we are currently spending \$1.7 million dollars more per year than we are taking in.
- Even if we reduce our course offering by 208 sections we **MUST** also reduce additional costs (and possibly generate additional revenue) to fill a gap of anywhere between \$3 million dollars to \$6.3 million dollars per year. Our challenge is to work together to find solutions, while addressing our guiding principles.

**\*Above numbers are approximate**

**College of the Desert**  
**Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15**  
**New Format--Governor's Proposal--Best Case Scenario**

**PLEASE NOTE: SUBJECT TO CHANGE**

Approved Budget	FY2010/11	Budget Projections	FY2011/12	FY2012/13	FY2013/14	FY2014/15
Opening Fund Balance	\$8,046,615	Opening Fund Balance	\$7,464,768	\$3,926,938	-\$1,069,523	-\$7,341,415
		Prior Year Revenues	\$40,965,886	\$39,708,886	\$40,208,886	\$40,708,886
		COLA	\$0	\$0	\$0	\$0
		Growth Revenue increase	\$723,000	\$500,000	\$500,000	\$500,000
		State Funding Cuts	-\$2,731,000	\$0	\$0	\$0
		Tuition Revenue increase	\$751,000	\$0	\$0	\$0
		Other Revenues Increases	\$0	\$0	\$0	\$0
Total Revenues	\$40,965,886	Total Revenues	\$39,708,886	\$40,208,886	\$40,708,886	\$41,208,886
Expenditures	\$40,002,915	Prior Year Expenditures	\$41,547,733	\$43,246,716	\$45,205,347	\$46,980,778
		Projected Cost Drivers--see below for details	\$1,698,983	\$1,958,631	\$1,775,431	\$1,793,161
		Structural Budget Deficit	\$0	\$0	\$0	\$0
Transfers out of General Fund	\$1,544,818	Transfers out of General Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$41,547,733	Total Expenditures	\$43,246,716	\$45,205,347	\$46,980,778	\$48,773,939
Excess of Revenues over Expenditures	-\$581,847	Excess of Revenues over Expenditures	-\$3,537,830	-\$4,996,461	-\$6,271,892	-\$7,565,053
Closing Fund Balance	\$7,464,768	Closing Fund Balance WITHOUT ANY ACTION PLAN	\$3,926,938	-\$1,069,523	-\$7,341,415	-\$14,906,468
		<b>Action Plans</b>				
		Compensation Adjustment-Leadership	\$0	\$105,000	\$105,000	\$0
		Compensation Adjustment-FT Faculty	\$0	\$279,000	\$279,000	\$0
		Compensation Adjustment-Classified	\$0	\$197,000	\$197,000	\$0
		Benefits-cost escalation avoidance	\$500,000	\$525,000	\$550,000	\$0
		Operating Efficiencies	\$0	\$0	\$0	\$0
		Prior Year Action Plans	\$0	\$1,500,000	\$4,085,189	\$10,394,581
		Tentative Action Plans Already Identified including Prior Years' Required Action Plans	\$500,000	\$2,606,000	\$5,216,189	\$10,394,581
		New Required Action Plans each year to maintain Closing Fund Balance of at least 7.5% of Revenues	\$1,000,000	\$1,479,189	\$5,178,392	\$7,602,553
		Closing Fund Balance AFTER ACTION PLANS	\$5,426,938	\$3,015,666	\$3,053,166	\$3,090,666

College of the Desert  
 Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15  
 New Format--Governor's Proposal--Best Case Scenario

**PLEASE NOTE: SUBJECT TO CHANGE**

Approved Budget	FY2010/11	Budget Projections	FY2011/12	FY2012/13	FY2013/14	FY2014/15
		<b>Projected Cost Drivers details</b>				
		Steps	\$661,138	\$661,138	\$661,138	\$661,138
		Benefits premiums increases	\$472,747	\$520,021	\$572,023	\$572,023
		Utilities increases	\$265,098	\$278,353	\$292,270	\$310,000
		Academic Supplies	\$0	\$249,119		
		Projected Programs and Services cost increases related to Growth funding increases	\$300,000	\$250,000	\$250,000	\$250,000
		<b>Total Cost Drivers</b>	<b>\$1,698,983</b>	<b>\$1,958,631</b>	<b>\$1,775,431</b>	<b>\$1,793,161</b>

**College of the Desert**  
**Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15**  
**New Format--Governor's Proposal--Mid Case Scenario**

**PLEASE NOTE: SUBJECT TO CHANGE**

Approved Budget	FY2010/11	Budget Projections	FY2011/12	FY2012/13	FY2013/14	FY2014/15
Opening Fund Balance	\$8,046,615	Opening Fund Balance	\$7,464,768	\$2,423,938	-\$4,075,523	-\$11,850,415
		Prior Year Revenues	\$40,965,886	\$38,205,886	\$38,705,886	\$39,205,886
		COLA	\$0	\$0	\$0	\$0
		Growth Revenue increase	\$723,000	\$500,000	\$500,000	\$500,000
		State Funding Cuts	-\$4,234,000	\$0	\$0	\$0
		Tuition Revenue increase	\$751,000	\$0	\$0	\$0
		Other Revenues Increases	\$0	\$0	\$0	\$0
Total Revenues	\$40,965,886	Total Revenues	\$38,205,886	\$38,705,886	\$39,205,886	\$39,705,886
Expenditures	\$40,002,915	Prior Year Expenditures	\$41,547,733	\$43,246,716	\$45,205,347	\$46,980,778
		Projected Cost Drivers-- see below for details	\$1,698,983	\$1,958,631	\$1,775,431	\$1,793,161
		Structural Budget Deficit	\$0	\$0	\$0	\$0
Transfers out of General Fund	\$1,544,818	Transfers out of General Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$41,547,733	Total Expenditures	\$43,246,716	\$45,205,347	\$46,980,778	\$48,773,939
Excess of Revenues over Expenditures	-\$581,847	Excess of Revenues over Expenditures	-\$5,040,830	-\$6,499,461	-\$7,774,892	-\$9,068,053
Closing Fund Balance	\$7,464,768	Closing Fund Balance WITHOUT ANY ACTION PLAN	\$2,423,938	-\$4,075,523	-\$11,850,415	-\$20,918,468
		<b>Action Plans</b>				
		Compensation Adjustment- Leadership	\$0	\$105,000	\$105,000	\$0
		Compensation Adjustment-FT Faculty	\$0	\$279,000	\$279,000	\$0
		Compensation Adjustment- Classified	\$0	\$197,000	\$197,000	\$0
		Benefits-cost escalation avoidance	\$500,000	\$525,000	\$550,000	\$0
		Operating Efficiencies	\$0	\$0	\$0	\$0
		Prior Year Action Plans	\$0	\$1,500,000	\$6,978,464	\$14,790,856
		Tentative Action Plans Already Identified including Prior Years' Required Action Plans	\$500,000	\$2,606,000	\$8,109,464	\$14,790,856
		New Required Action Plans each year to maintain Closing Fund Balance of at least 7.5% of Revenues	\$1,000,000	\$4,372,464	\$6,681,392	\$9,105,553
		Closing Fund Balance AFTER ACTION PLANS	\$3,923,938	\$2,902,941	\$2,940,441	\$2,977,941

**College of the Desert**  
**Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15**  
**New Format--Governor's Proposal--Mid Case Scenario**

**PLEASE NOTE: SUBJECT TO CHANGE**

Approved Budget	FY2010/11	Budget Projections	FY2011/12	FY2012/13	FY2013/14	FY2014/15
		<b>Projected Cost Drivers details</b>				
		Steps	\$661,138	\$661,138	\$661,138	\$661,138
		Benefits premiums increases	\$472,747	\$520,021	\$572,023	\$572,023
		Utilities increases	\$265,098	\$278,353	\$292,270	\$310,000
		Academic Supplies	\$0	\$249,119		
		Projected Programs and Services cost increases related to Growth funding increases	\$300,000	\$250,000	\$250,000	\$250,000
		<b>Total Cost Drivers</b>	<b>\$1,698,983</b>	<b>\$1,958,631</b>	<b>\$1,775,431</b>	<b>\$1,793,161</b>

**College of the Desert**  
**Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15**  
**New Format--Governor's Proposal--Worst Case Scenario**

PLEASE NOTE: SUBJECT TO CHANGE

<b>Approved Budget</b>	<b>FY2010/11</b>	<b>Budget Projections</b>	<b>FY2011/12</b>	<b>FY2012/13</b>	<b>FY2013/14</b>	<b>FY2014/15</b>
Opening Fund Balance	\$8,046,615	Opening Fund Balance	\$7,464,768	\$483,938	-\$7,955,523	-\$17,670,415
		Prior Year Revenues	\$40,965,886	\$36,265,886	\$36,765,886	\$37,265,886
		COLA	\$0	\$0	\$0	\$0
		Growth Revenue increase	\$723,000	\$500,000	\$500,000	\$500,000
		State Funding Cuts	-\$6,146,000	\$0	\$0	\$0
		Tuition Revenue increase	\$723,000	\$0	\$0	\$0
		Other Revenues Increases	\$0	\$0	\$0	\$0
Total Revenues	\$40,965,886	Total Revenues	\$36,265,886	\$36,765,886	\$37,265,886	\$37,765,886
Expenditures	\$40,002,915	Prior Year Expenditures	\$41,547,733	\$43,246,716	\$45,205,347	\$46,980,778
		Projected Cost Drivers--see below for details	\$1,698,983	\$1,958,631	\$1,775,431	\$1,793,161
		Structural Budget Deficit	\$0	\$0	\$0	\$0
Transfers out of General Fund	\$1,544,818	Transfers out of General Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$41,547,733	Total Expenditures	\$43,246,716	\$45,205,347	\$46,980,778	\$48,773,939
Excess of Revenues over Expenditures	-\$581,847	Excess of Revenues over Expenditures	-\$6,980,830	-\$8,439,461	-\$9,714,892	-\$11,008,053
Closing Fund Balance	\$7,464,768	Closing Fund Balance WITHOUT ANY ACTION PLAN	\$483,938	-\$7,955,523	-\$17,670,415	-\$28,678,468
		<b>Action Plans</b>				
		Compensation Adjustment-Leadership	\$0	\$105,000	\$105,000	\$0
		Compensation Adjustment-FT Faculty	\$0	\$279,000	\$279,000	\$0
		Compensation Adjustment-Classified	\$0	\$197,000	\$197,000	\$0
		Benefits-cost escalation avoidance	\$500,000	\$525,000	\$550,000	\$0
		Operating Efficiencies	\$0	\$0	\$0	\$0
		Prior Year Action Plans	\$0	\$2,236,003	\$10,712,964	\$20,465,356
		Tentative Action Plans Already Identified including Prior Years' Required Action Plans	\$500,000	\$3,342,003	\$11,843,964	\$20,465,356
		New Required Action Plans each year to maintain Closing Fund Balance of at least 7.5% of Revenues	\$1,736,003	\$7,370,961	\$8,621,392	\$11,045,553
		Closing Fund Balance AFTER ACTION PLANS	\$2,719,941	\$2,757,441	\$2,794,941	\$2,832,441

**College of the Desert**  
**Five-year Pro Forma Budget Statement - FY2010/11 thru FY2014/15**  
**New Format--Governor's Proposal--Worst Case Scenario**

**PLEASE NOTE: SUBJECT TO CHANGE**

Approved Budget	FY2010/11	Budget Projections	FY2011/12	FY2012/13	FY2013/14	FY2014/15
		<b>Projected Cost Drivers details</b>				
		Steps	\$661,138	\$661,138	\$661,138	\$661,138
		Benefits premiums increases	\$472,747	\$520,021	\$572,023	\$572,023
		Utilities increases	\$265,098	\$278,353	\$292,270	\$310,000
		Academic Supplies	\$0	\$249,119		
		Projected Programs and Services cost increases related to Growth funding increases	\$300,000	\$250,000	\$250,000	\$250,000
		<b>Total Cost Drivers</b>	<b>\$1,698,983</b>	<b>\$1,958,631</b>	<b>\$1,775,431</b>	<b>\$1,793,161</b>



# 2010/2011 Statement of Economic Interests

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## Form 700

A Public Document

*Also available on the FPPC website:*

- *Form 700 Reference Pamphlet*
- *Form 700 in Excel format*

### **California Fair Political Practices Commission**

428 J Street, Suite 620 • Sacramento, CA 95814

Toll-free advice line: 1 (866) ASK-FPPC • (866) 275-3772

Telephone: (916) 322-5660 • Website: [www.fppc.ca.gov](http://www.fppc.ca.gov)

## What's New

**Gifts to Family Members** The Fair Political Practices Commission recently revised Regulation 18944 which addresses gifts to family members of public officials and designated employees.

**All officials:** Gifts given to family members of local and state public officials and designated employees for such expenses as housing, food, health costs, or for a television, automobile, or college tuition may be considered a gift to the official subject to reporting and limits.

**87200 filers:** Gifts such as a round of golf, spa treatment or tickets to an event given to a family member of a Section 87200 official may be considered a gift to the official subject to reporting and limits under certain circumstances. Such circumstances include when the donor of the gift has business before the official's agency and the donor and family member have no working, social or similar relationship.

### Who must file:

- Elected and appointed officials and candidates listed in Government Code Section 87200
- Employees and appointed officials filing pursuant to a conflict-of-interest code ("code filers"). **Obtain your disclosure categories, which describe the interests you must report, from your agency;** they are not part of the Form 700
- Candidates running for local elective offices that are designated in a conflict-of-interest code (e.g., county sheriffs, city clerks, school board trustees, and water board members)
- Members of newly created boards and commissions not yet covered under a conflict-of-interest code
- Employees in newly created positions of existing agencies

See Reference Pamphlet, pages 2 and 3, at [www.fppc.ca.gov](http://www.fppc.ca.gov) or obtain from your filing officer.

### Where to file:

#### 87200 Filers

State offices	⇒ Your agency
Judicial offices	⇒ The clerk of your court
Retired Judges	⇒ Directly with FPPC
County offices	⇒ Your county filing official
City offices	⇒ Your city clerk
Multi-County offices	⇒ Your agency

#### Code Filers — State and Local Officials and Employees Designated in a Conflict-of-Interest Code:

File with your agency, board, or commission unless otherwise specified in your agency's conflict-of-interest code (e.g.,

Legislative staff files directly with FPPC). In most cases, the agency, board, or commission will retain the statements.

**Members of Boards and Commissions of Newly Created Agencies:** File with your newly created agency or with your agency's code reviewing body.

**Employees in Newly Created Positions of Existing Agencies:** File with your agency or with your agency's code reviewing body. See Reference Pamphlet, page 4.

**Candidates:** File with your local elections office.

### How to file:

The Form 700 is available at [www.fppc.ca.gov](http://www.fppc.ca.gov). Form 700 schedules are also available in Excel format. All statements must have an original "wet" signature. Instructions, examples, FAQs, and a reference pamphlet are available to help answer your questions.

### When to file:

#### Annual Statements

##### ⇒ March 1, 2011

- Elected State Officers
- Judges and Court Commissioners
- State Board and Commission Members listed in Government Code Section 87200

##### ⇒ April 1, 2011

- Most other filers

Individuals filing under conflict-of-interest codes in city and county jurisdictions should verify the annual filing date with their local filing officers.

Statements postmarked by the filing deadline are considered filed on time.

#### Assuming, Leaving, and Initial Statements

Most filers file within 30 days of assuming or leaving office or within 30 days of the effective date of a newly adopted or amended conflict-of-interest code. See Reference Pamphlet, pages 5 and 6, for exceptions.

#### Candidate Statements

File no later than the final filing date for the declaration of candidacy or nomination documents.

#### Amendments

Statements may be amended at any time. You are only required to amend the schedule that needs to be revised. It is not necessary to amend the entire filed form. Obtain amendment schedules at [www.fppc.ca.gov](http://www.fppc.ca.gov).

**There is no provision for filing deadline extensions.** Statements of 30 pages or less may be faxed by the deadline as long as the originally signed paper version is sent by first class mail to the filing official within 24 hours.

**COLLEGE OF THE DESERT  
BOARD OF TRUSTEES CODE OF CONDUCT**

The Code of Conduct of the Board of Trustees of College of the Desert shall be distributed to potential Board members prior to being elected to the Board of Trustees. They shall review and agree to abide by this Code of Conduct by signing this form. Each trustee shall sign a Code of Conduct form provided annually by the Secretary of the Board of Trustees at the same time as the Conflict of Interest form is distributed.

I, \_\_\_\_\_, as a member of the Governing Board of College of the Desert, hereby agree to:

1. Remember that as an individual I have no legal authority outside the meetings of the Board of Trustees, and I will conduct any relationships with the college staff, the local citizenry and news media on the basis of this fact. I agree that the Board of Trustees Chairperson or designee serves as the official spokesperson and that the individual Board of Trustees members will not represent themselves as speaking for the Board of Trustees.
2. Bear in mind that the Board of Trustees accomplishes its responsibility to govern and evaluate the college by adopting the policies by which the college is to be governed, but that the administration of the educational program and the conduct of college business are the responsibility of the President and that the President is the exclusive agent of the Board of Trustees in the conduct of all College affairs.
3. To understand the role of the Board of Trustees as a policy making body and to avoid participation in the administration of policy.
4. To support the Mission and Vision of the College and those it serves. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs. This accountability supersedes the personal interests of any Board of Trustees' member.
5. Recognize that discussions of the Board of Trustees in Executive Session are confidential.
6. To learn and consistently use designated institutional channels when conducting Board of Trustees' business. Be considerate of faculty and staff time by not "dropping in" to chat or by contacting directly, unless to perform committee/taskforce work. I agree to contact the President's Office when in need of information from any department on campus. The President's office will gather the information requested and distribute it to all board members.
7. Set an example to students and staff by abiding by all college policies, regulations and procedures including: parking (including paying of citations), use of campus facilities, borrowing of college equipment, etc.
8. Be scrupulous in claiming only legitimate, college-related expenses. Ensure the expenditure benefits the college and meets the test of ethical behavior.
9. Resist every temptation and outside pressure to use my position to benefit either myself or any other individual or agency apart from the total interest of the college – even if that outside agency is assisting our students; resist using my position as trustee to influence or intimidate staff or contact staff directly on behalf of another organization.
10. To uphold and abide by Board Policy 2715 Code of Ethics.

\_\_\_\_\_  
Board of Trustee

\_\_\_\_\_  
Date

## SPRING 2011 REGISTRATION

College of the Desert  
Report to the Board  
February 11, 2011  
Dr. Diane N. Ramirez



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### Activities



- Increased Registration Information for Students
- Minimized "Wait" Time Through
  - Personal Assistance
  - Dedicated Windows
  - Bursar Services Increased
  - Extended Counseling Hours

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### Increased Registration Information for Students ...



- More A&R, FA, and FAFSA info, timelines on Portal
  - Scholarship info
  - FAFSA/Cal Grant Workshops
  - Spr 11 disbursement info
- Continuous advertisement messages on the CSSC LCD Screens
- Increased signage within CSSC
- Centralized Information Desk in CSSC and 2 Info Tents; combined provided info to over 3,000 student interactions

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- 2 Student Welcome Tents first week of classes
  - ASCOD facilitated
  - Staff, Student Workers, Faculty
  - Directions, Answers and Maps
    - Buildings, Parking, Fees, FA, SA Offices, Reg. Process, Add Codes, Student Life
  - Free fruit smoothies, pens, calculators, academic supplies to students @ PDV & EVC from FA, Counseling, OSL

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### Personal Assistance



- Student workers and staff worked the A&R and FA lines to direct students to appropriate student service area; have completed documents before standing in line; and answered questions to speed up students' process and queuing direction
- Financial Aid Director personally checked the line and counter traffic, ensuring adequate staffing in place to answer phone calls
- Counseling Lead Faculty assisted students who had exceptions ( FA, AR, Academic Offices)

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### Dedicated Windows



- Queuing of students was shortened and flow increased by implementing the following procedures:
  - New dedicated A&R Separate Window
  - 3 Financial Aid Windows
  - 1 Dedicated " Faculty" Window
  - Scholarship disbursement relocated to Bursar's
  - Reformatting of Counseling physical waiting area

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### Bursar's Services Increased

- Scholarship checks were distributed to students between 10am-2pm in the Bursar's Office by the Financial Aid Office Scholarship coordinator to reduce lines at the FA counter. A placard was placed at the FAO front counter directing students to pickup their scholarship check in the Bursar's Office. This practice was also in place during the Fall 2010 semester.



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### Extended Counseling Hours

- General Counselors were/are available Monday through Friday, 8:00am to 6:00pm
- Several Program & Service areas extended their counseling hours during the registration period. These included: International Education; Veterans; ACES; EOPS/CARE



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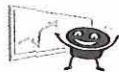
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### Outcomes



- Successful registration of over 33,000 enrollments as of 02/10/11: an increase of 7.8% over same time last year
- Students Adapted Rapidly from F10 Reg
- No lengthy queuing lines
- Improved Service
- Improved Systems
- Increased Collaborations
- Very Few Overlap Requests
- No new costs
- Identification of Issues for Continuous Improvement

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Challenges 

- Staffing: F2F and/or Phone Customer Service & Paper Processing Time
- Pre-requisite challenges
- Student Privacy Issues
- Clarification of Procedures for Add Codes
- Manual v. Electronic Processes

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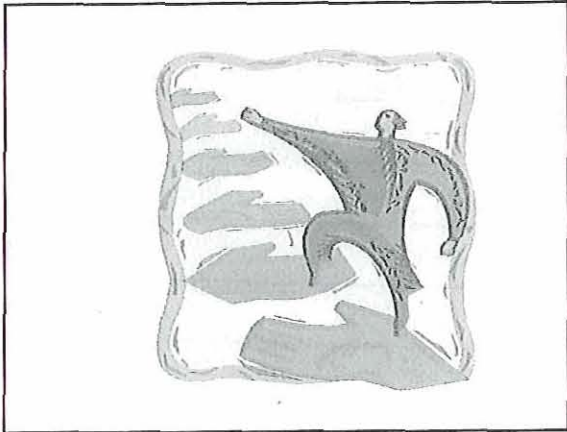
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## Building a Self-Sustainable Campus in the West Valley

College of the Desert and the City of Palm Springs are embarking on a unique initiative to establish a self-sustainable satellite campus on the northwest corner of Indian Canyon Drive and Tramview Road to serve the cities of Palm Springs, Cathedral City, Desert Hot Springs and beyond.

The 119-acre campus site will encompass three components:

1. College of the Desert (COD) program buildings integrated with the recreational resources of the existing James O. Jessie Desert Highland Unity Center;
2. Commercially-operated facilities for training, research & development, business incubation of 'clean technologies' and a potential location for a Coachella Valley iHub;
3. *GreenPark*, a 60-acre site that will feature sustainable energy-generating systems developed, constructed and operated by Southern California Edison (SCE), as well as facilities for research & development and teaching & learning.

To serve the needs of the West Valley, COD has tentatively identified four program 'pillars' for the new campus that each present significant opportunities for partnerships with business, industry, and other educational institutions: (1) Hospitality & Tourism; (2) Media & the Arts; (3) Allied Health; and (4) Sustainability Technology. COD's Educational Master

Plan will determine the mix of programs to be phased in at the West Valley Campus.

### Going Green big time

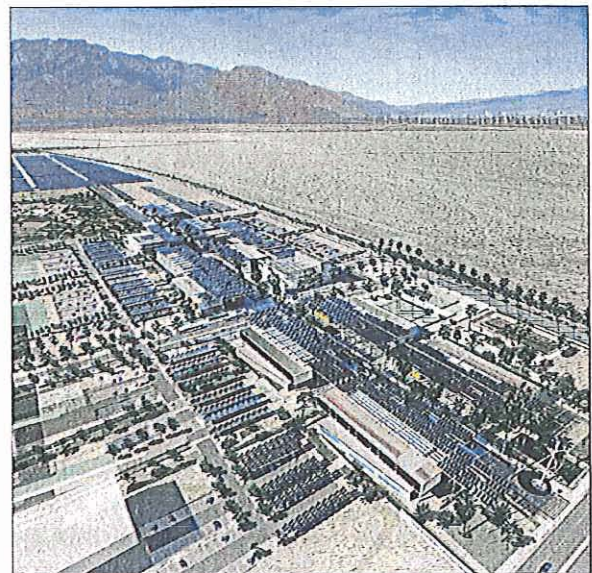
'Integrated sustainability' will feature prominently in design, construction and operation of the West Valley Campus to address issues such as waste management, water conservation, energy efficiency and reduction, and renewable energy generation. The result will be a holistic operating campus that is compatible with desert ecology and will feature a teaching and learning environment that is environmentally and socially responsible, and economically viable.

The City of Palm Springs aims to establish a green economy and attract clean technology companies. College of the Desert is poised to educate future 'green collar' workers and become a catalyst and economic development driver for the region's plans. The proposed West Valley Campus will allow COD to show leadership in meeting or exceeding federal, state, county and municipal sustainability policies.

### Creating energy and jobs

About half of the campus will be occupied by the *GreenPark* energy center operated by SCE and featuring photovoltaic solar and other green technologies, which have the potential to generate enough power for 5,200 homes.

Phase 1 of the educational half of the campus, slated to open September 2014, is being developed with proceeds from voter-approved Measure B bond sales. Future phases will be funded from other sources, including potential revenues from the lease of *GreenPark*. During Phase 1 construction, the West Valley Campus is estimated to create 700 jobs.



"This bold and ambitious initiative makes economic and environmental sense. The City of Palm Springs and College of the Desert have the leadership and commitment to innovation and collaboration that's required to turn this bold vision into reality."

Jerry Patton, President, College of the Desert

## Questions & Answers

### 1. Why is COD developing the West Valley Campus?

COD's Palm Desert Campus is reaching capacity for enrollment; at the same time, access from the outer regions of the Valley is becoming more difficult. In 2004, citizens passed Measure B, a \$346.5 million bond issue that included a mandate to establish satellite campuses in the east and west Valley. The East Valley Campus at Mecca-Thermal is operational; and the leased facilities in Indio will be replaced by a new, permanent 3-story building in downtown Indio. In 2007, COD's Board of Trustees identified Palm Springs as the location of the West Valley Campus with a small satellite center in Desert Hot Springs. COD is already offering classes at Palm Springs High School and the new Desert Energy Enterprise Center.

The City of Palm Springs is diversifying its economy and developing plans to establish a green economy and attract clean technology companies. COD is poised to educate future 'green collar' workers and become a catalyst and economic development driver for the region's economic plans.

College of the Desert recognizes the opportunity to work with the City of Palm Springs to achieve these sustainability goals. COD intends to not only teach the principles of sustainability but to distinguish itself from other post-secondary institutions by inviting the West Valley Campus and Valley community to learn, teach, work, and experience the benefits and challenges of a sustainable campus. For example, if water is processed on campus in a closed-loop system, the campus community will need to learn to prevent hazardous materials (eg, from labs) from entering the water system.

In addition, COD intends to show that if community needs are considered in concert with the needs of the campus, green buildings and infrastructure can pay for themselves. The College recognizes the benefit of demonstrating how green buildings result in lower life cycle costs and higher productivity, and how passive or active cooling based on renewable sources is better for the environment and better economically. The proposed West Valley Campus will allow COD to show leadership in meeting or exceeding federal, state, county and municipal sustainability policies.



Main entrance of the West Valley Campus



Transportation hub

### 2. Why a self-sustainable campus?

The College has three reasons for developing a self-sustainable campus:

1. To reduce the ecological footprint (eg, water and energy consumption and conservation, and greenhouse gas emissions) to demonstrate and teach that sustainable buildings and infrastructure are environmentally and socially responsible, and economically viable.
2. To show the ecological, social, and economic value of designing campus buildings and infrastructure using an integrated approach.
3. To reclaim resources and generate energy through renewable technologies in a sustainable fashion.

### 3. How can COD build and expand in the midst of budget cuts?

This is a legitimate concern that requires a multi-faceted answer.

- In 2004, voters overwhelmingly approved a bond measure that authorized COD to sell \$346.5-million in bonds to be guaranteed by local property tax revenues. Voters agreed to fund renovation of COD buildings and infrastructure, to build necessary new facilities, and establish permanent campuses in the east and west areas of the Valley. What followed was nearly four years of planning, design, and the lengthy approval process required by California.

- By law, the bond proceeds can only be used for acquisition of land and construction, including equipment and furnishings ('capital expenditures'). A volunteer committee of citizens oversees the spending and assures no bond money is used for salaries or operations ('operational expenditures' which are funded by the state).
- Penalties would accrue if COD failed to complete the bond-approved projects within a certain length of time, and the bonds would become taxable to those who purchased them.
- The original campus was completed 50 years ago; Measure B was designed to meet the needs of the Valley for the next 50 years. Stopping development and construction now would cost time and money.
- With the global economic downturn, there has never been a better time for a building program because we are consistently experiencing good prices on construction and services, allowing our funding to stretch further.

#### 4. What programs will be offered at the new West Valley Campus?

To serve the needs of the West Valley, COD has tentatively identified four educational 'pillars' that each present significant opportunities for partnerships with business, industry, and other educational institutions: 1. Hospitality & Tourism; 2. Media & the Arts; 3. Allied Health; 4. Sustainability Technology. COD's Educational Master Planning process will determine the mix of programs to be phased in at the West Valley Campus.

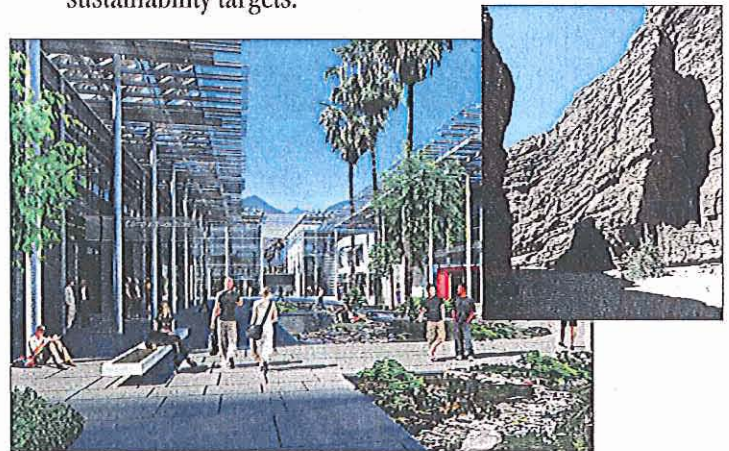
#### 5. Why will GreenPark be located on the campus?

About half of the property is envisioned as an 'energy center'—named *GreenPark*—that will feature sustainable energy-generating systems developed, constructed and operated by Southern California Edison (SCE). Photovoltaic solar technologies will be used because of the available land area, height restrictions, proximity to a residential neighborhood, and a mission to promote sustainable use of water resources. SCE will also use the site for controlled research & development, and alternative energy training programs to help the state move toward a cleaner energy future. SCE's solar park is expected to generate an estimated 10 MWp (dc), megawatts on peak, which is enough to power approximately 5,200 homes at a point in time. The partnership lease with SCE will provide a revenue stream for COD to develop programs and services at the West Valley Campus.

#### 6. What is covered in COD's Policy on Sustainability Stewardship?

Based on the knowledge that we do not 'own' environmental resources but only 'manage' them and are responsible to future generations for their condition, COD has adopted a Policy on Sustainability that guides decision making about:

- Responsible and thoughtful utilization of College land;
- Development and operation of alternative energy generation to promote self-sustainability and practical teaching and learning;
- Design, construction and retrofitting of buildings to the highest feasible level of sustainability recognition;
- Fund and grant raising to promote green initiatives;
- Partnerships with energy producing agencies and other businesses, public and private, to promote green initiatives;
- Operating practices that demonstrate commitment to sustainability management;
- Encouragement of 'greening' of the curriculum;
- Development of annual strategies to meet sustainability targets.



Box canyon inspired Plaza Arcade

#### 7. What is meant by integrated sustainability?

Sustainability, as applied to the West Valley Campus project, moves beyond "simply living within available resources" to a strategy of designing a holistic campus that is compatible with, and learns from ("mimics") desert ecology, emphasizing conservation, efficiency, recovery of wastes, adaptation, and regeneration. A desert-inspired design concept for the West Valley Campus might look like: *a campus designed like a box canyon, with a shaded south side and wind protection, photovoltaic solar panels that create shade and energy, daylight from the north, a storm water reservoir to create evaporative cooling, and desert landscaping.*

## 8. What are COD's Integrated Sustainability Guidelines?

The Guidelines establish five broad goals for the West Valley Campus: 1. Zero waste; 2. Sustainable hydrology; 3. Net-zero energy utilization/energy generation; 4. Carbon neutral; 5. Ecological regeneration.

## 9. Are there examples of integrated sustainability building designs at other California colleges?

There are many bond-driven building and energy retrofit projects at colleges in California that address specific environmental features and conditions. For examples, please visit Directory of Sustainability Programs at California Community Colleges: [www.green-technology.org/ccsummit/directory.html](http://www.green-technology.org/ccsummit/directory.html).

## 10. How will COD's West Valley Campus be different?

Because the new West Valley Campus is a *tabula rasa* ('clean slate'), COD has the opportunity to take an integrated approach to campus planning, facility design and construction, facility operation, and campus management. West Valley Campus plans to deal with sustainability at a building scale, a land development scale, and in a community context. This holistic approach will address sustainability issues such as waste management, water conservation, energy efficiency and reduction, and incorporate renewable energy systems to create an integrated sustainable teaching and learning environment that is environmentally and socially responsible, and economically viable.

## 11. How much will it cost to build the new campus?

COD's Bond program includes \$40-million for Phase 1 of the West Valley Campus, including infrastructure development of the entire 119-acre site. Future phases of the campus will be funded from other sources, including revenues from *GreenPark*.

## 12. When will construction of Phase 1 start?

An architectural integrated design team has been appointed. The team consists of Santa Monica architectural firm *HGA* partnered with local architect Lance O'Donnell of *o2 Architecture*; leading Coachella Valley firms *RGA Landscape Architects* and *MSA Consulting, Inc.*; and construction management firm *Sundt Construction, Inc.* Design of the campus, followed by the necessary state

approvals including Division of the State Architect (DSA) that approves all community college building plans, will take approximately 2 years. Construction is expected to start in 2012 and take 2 years. A tentative opening for classes is slated for September 2014.

## 13. Does it cost more to use green technologies?

Not necessarily. The initial cost to install such green technologies as triple-pane glass windows or low-flow toilets may be more expensive; however, these costs are offset by lower cooling and heating equipment requirements and lower water usage, resulting in significant net savings over the long term.

COD is already reaping the benefits of green technologies. Recently, the college implemented lighting and HVAC retrofits and upgrades on some of its existing Palm Desert campus buildings. Combined, the projects secured more than \$402,000 in electrical utility energy-efficiency incentives through SCE's California Community College/Investor Owned Utilities (CCC/IOU) partnership program, and ongoing savings of more than 1.6 million kilowatt-hours or \$92,000 are projected annually.

## 14. Are there any endangered species on the property?

There is no evidence of documented endangered animals on the property; however, there is an endangered plant: Coachella Valley milk vetch—an herb that grows to about a foot in height, produces pinkish-purple flowers, and is found in wind-blown dunes or flat areas and along sandy washes. COD intends to work with appropriate environmental agencies and groups to find ways to protect the plant and possibly incorporate it into the xeriscape landscape design.

## For More Information

For more information on the proposed College of the Desert West Valley Campus, please contact:

Dr. Edwin Deas  
Vice-President of Business Affairs  
College of the Desert  
43•500 Monterey Avenue,  
Palm Desert, CA 92260

T: 760•773•2592

E: [edeas@collegeofthedesert.edu](mailto:edeas@collegeofthedesert.edu)



Paper contains 10%  
post-consumer  
recycled content

## About GreenPark

### A. What is a solar electric or photovoltaic (PV) system and how does it work?

Solar electric or photovoltaic (PV) technology transforms the sun's energy into electrical energy. When sunlight strikes an array of solar panels, electrons are freed by the interaction of sunlight with semiconductor materials (typically silicon) to create electricity.

Solar cells produce direct current (dc). Appliances and machinery, however, operate on alternating current (ac), as supplied by utility companies. The dc energy produced by the solar panels is transformed by inverters into ac energy, which is fed into the utility's grid to help power houses and businesses.

### D. Will the solar panels generate extra heat in the neighborhood?

No. Solar photovoltaic panels will not cause an increase in the ambient air temperature on or near the *GreenPark* site.

### E. Will the solar field generate noise?

No. There is no appreciable noise associated with the electricity generation process using photovoltaic panels of the type that SCE plans to install in *GreenPark*. The solar panels to be used will not move to track the sun.



### B. Will the solar panels contain toxic materials such as Cadmium?

The panels SCE plans to use for the *GreenPark* project contain no toxic materials.

### C. What about danger of electromagnetic radiation?

There are many sources of power frequency electric and magnetic fields (EMF), including home or building wiring, electrical appliances, and electric power transmission and distribution facilities. There have been numerous scientific studies conducted about the potential health effects of EMF; however, after 30 years of research, health hazards have not been established to exist.

**"The large solar array Southern California Edison plans to construct at the College of the Desert will provide additional clean energy to our Coachella Valley customers plus enhance industry knowledge about integrating this type of renewable energy plant into neighborhood power grids."**

**Mark Nelson**  
Director of Generation Planning and Strategy  
Southern California Edison

**F. Will the solar panels cause sun reflection?**

No. While some solar panels contain mirrors, the photovoltaic panels to be used at *GreenPark* will not be reflective.

**G. Can the high winds in our area blow down the solar panels?**

*GreenPark* will be engineered and constructed to withstand high winds of the type that are common in the north Palm Springs area.

**H. What about the height of the solar array?**

The low profile of *GreenPark* will have no appreciable impact on surrounding views.

**I. How will industrial-type development adjacent to a residential community affect values of surrounding properties?**

COD believes that its new West Valley Campus will be an asset to the north Palm Springs area.

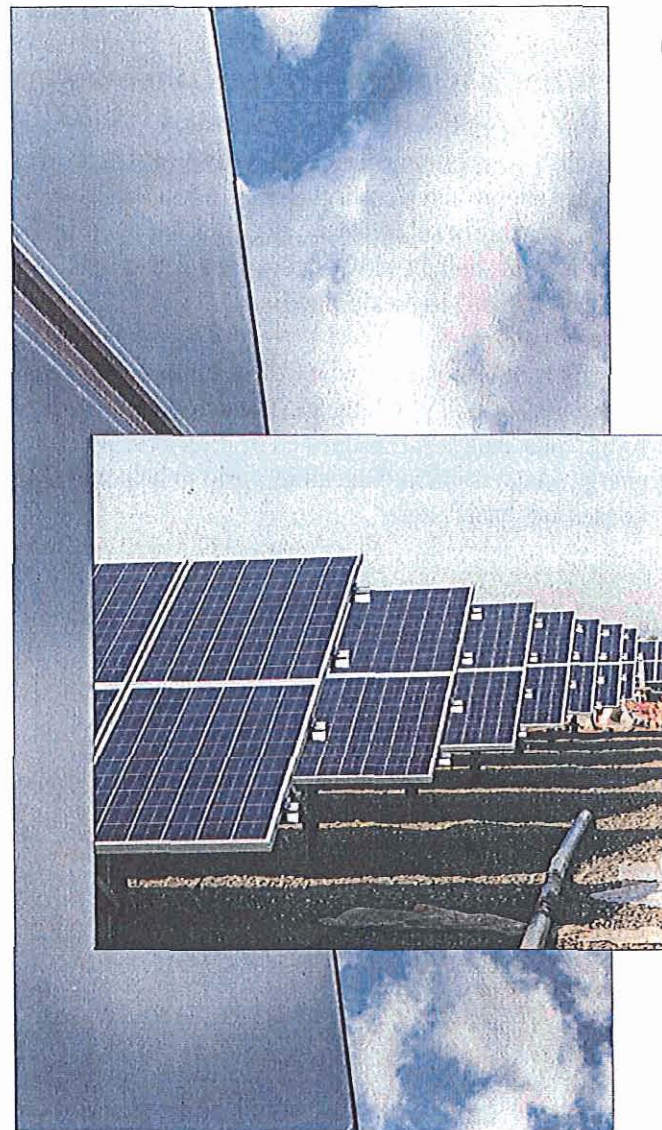
**J. Does SCE have other solar projects?**

Yes, the utility has 10 large solar stations in operation in San Bernardino and Riverside counties and others under construction or in the planning stage. In October 2010, Southern California Edison began work in Porterville on the largest individual installation of its Solar Rooftop Program. The installation consists of 29,300 photovoltaic panels producing 6.7 megawatts of power – enough to serve 4,300 average-sized homes in the San Joaquin Valley. The project covers unused industrial rooftops with photovoltaic panels to create clean, emission-free power for customers.

In February 2011, SCE established 7 neighborhood solar stations in Ontario and Redlands, California. The latest project is capable of providing electricity for 8,125 average homes.

**K. Where can I find more information on SCE's solar projects?**

For information on SCE's solar PV projects, please visit: [www.edison.com/solar](http://www.edison.com/solar).



**"West Valley Campus will allow us to show that our integrated sustainability approach is environmentally and socially responsible, can solve environmental challenges, and be economically viable through cost savings and reduced operating costs. SCE is a vital part of our self-sustainable campus plan."**

**Dr. Edwin Deas**  
Vice-President of Business Affairs  
College of the Desert