

**COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVE.
PALM DESERT, CA 92260
FRIDAY, MAY 16, 2014
MINUTES**

- I. Chair Broughton called the meeting to order at 9:30 a.m. and asked Trustee Stefan to lead the pledge of allegiance.

President Kinnamon called the roll:

Present: Trustee Becky Broughton
Trustee Michael O'Neill
Trustee Mary Jane Sanchez-Fulton – Arrived at 9:50 a.m.
Trustee Bonnie Stefan
Student Trustee Andrew Campbell – will join the meeting after closed session

Parliamentarian: Carlos Maldonado

Recorder: Linda Costagliola

II. CONFIRMATION OF AGENDA:

There are no additions or corrections to the posted agenda and it stands confirmed.

III. CLOSED SESSION

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Superintendent/President

IV. OPEN SESSION

No reportable action taken in closed session.

Chair Becky Broughton announced that today's meeting will be adjourned in memory of long-time Trustee Charles Hayden, who passed away recently.

She will also be stepping away at 2:00 for a personal conference call. Vice Chair Stefan will step in for the Chair.

V. PUBLIC COMMENTS:

Kraig Johnson of Oasis Community Services addressed the Board and distributed information about the services offered.

Matt Monica addressed the Board lauding College of the Desert's production of Les Miserables.

VI. MINUTES

There were no corrections to the minutes of April 17, 2014 and they stand approved.

VII. REPORTS

- A. C.O.D.A.A:** David Bashore was present and gave a brief report.
- B. COLLEGE OF THE DESERT FOUNDATION:** Jan Hawkins was present and gave a brief report.

Chair Broughton asked Dr. Kinnamon to address the Foundation. Dr. Kinnamon asked Foundation Board President Donna Jean Darby and the Foundation staff present to come forward. He reported under her leadership the last year we have seen remarkable things occur and have worked closely to identify priorities. He presented Mrs. Darby and staff with a framed resolution that will be approved later in the meeting. Dr. Kinnamon read the resolution aloud, presented the resolution to Mrs. Darby and Foundation Staff and thanked them for all they do for the students of College of the Desert.

Mrs. Darby responded that their fundraising success comes not only from the hard work of staff, strong Foundation Board support and renewed community awareness from the Step up for COD and Everywhere you Look Campaigns, but also from a closer communication and collaboration with the Trustees, Administration and Faculty. The Foundation is grateful and hopes it will continue. The Foundation will continue to financially support College of the Desert student success.

- C. ASCOD:** Eleanor Campbell was not present but had asked Student Trustee Campbell to announce the new ASCOD officers, which he did.
- D. COLLEGE OF THE DESERT ALUMNI ASSOCIATION:** Jim DeBoom, Interim Executive Director, was present and gave a brief report
- E. C.S.E.A.:** Lauro Jimenez was present and gave a brief report
- F. C.O.D.F.A.:** Denise Diamond was present and gave a brief report.
- G. ACADEMIC SENATE:** Douglas Redman was present and gave a brief report
- H. GOVERNING BOARD**

Trustee Stefan read the following:

“College of the Desert has a number of dedicated advocates who have promoted the college and provided leadership over many years and in various capacities.

Not one of them better exemplifies this commitment than the late Charles Hayden.

Chuck Hayden became a member of the Desert Community College District's Board of Trustees in 1983 and was re-elected to that position time and again, until 2012. For 29 years, he devoted much of his time and energy to the mission of the college.

He was a mentor to new members of the Board, as some of our current trustees can attest. He understood the role of a Trustee and was always a passionate representative of his Area, while also cooperative and professional with his fellow Board members.

To put some perspective on Chuck Hayden's tenure at College of the Desert, he worked with six different COD Presidents, he participated in the development of the driving range, the McCallum Theatre, and the Measure B bond, just to name a few.

Beyond his involvement in our local college, Chuck founded the Inland Empire Community College Trustee and CEO Association, which brought together community college leaders in our region fostering increased communication and cooperation among our region's districts.

He was active in the Community College League of California and a member of the Community College Trustees Association, representing COD at the state level.

As if he wasn't busy enough in education, Chuck Hayden also volunteered his time and leadership for a number of other service organizations such as the COD Foundation Board, Food In Need of Distribution, Little League, Rotary, and St. Elizabeth's Catholic Church.

College of the Desert is very fortunate to have been one of the many benefactors of Chuck's interest in getting involved in local organizations and doing his part to make his community a better place.

He had a very personal dedication to the philosophy of community colleges and to College of the Desert in particular. His passion motivated his leadership and guidance so that students' interests were always at the forefront of his decision-making.

At Chuck's last board meeting, he told a story about why COD and education are so important to him. I want to share some of that story again:

"Returning students have a soft place in my heart – students that didn't have a chance the first time but came back a second or third time to get an education. I got interested because of Andrew. Andrew was a drug addict and an alcoholic. His family thought they lost him to that culture – it was terrible. When he was about 30 the light finally hit him and he decided he didn't want to die; he wanted to do something. He went to treatment and got clean and sober and got a job. He knew he needed an education so he came to College of the Desert and took classes, got a certificate in drug and alcohol abuse counseling and then went to work at the center where he had received treatment. But, he decided things could be better for him and came back to College of the Desert even though he was on academic probation. He completed his A.A. and transferred

to the University of California, Riverside, graduated magna cum laude, and went to Denver Law School. He completed his education at the age of 34, passed the bar and stayed in Colorado. He is now working in a small community in southeast Colorado as the Chief Deputy District Attorney. Andrew is my son.”

After Chuck’s funeral service, Andrew shared a story of his own. The nurse caring for his dad recognized Chuck for some reason – and as they talked more she realized that he had pinned her when she graduated from the Nursing Program here at COD.

College of the Desert was a huge part of Chuck’s life and our faculty, staff, and students all benefited from his dedication to our college. All of us can be grateful to have known Chuck and enjoyed his “world-famous” rice pudding.

On behalf of the Desert Community College District Board of Trustees, we offer our sincere condolences to Sharon, Chuck’s children, and his extended family and many friends as they adjust during this difficult time.

We will be closing today’s Board meeting in honor of Chuck Hayden. He was a friend and a mentor that gave his heart and soul and service to COD and the community college system.”

Trustee O’Neill: he commented that Mike Hadley works in our IT Department by day, and by night and weekends becomes a star performer. As Matt Monica said earlier, Mike Hadley’s performance in Les Miserables was absolutely incredible. Accolades also to Sha Newman and Darlene Romano for their directing and to all the cast.

He also thanked the Alumni Association for their annual luncheon prior to the performance and to their support of this spring musical by purchasing tickets for the Alumni members.

He thanked Carol Lasquade and the EOPS/CARE staff for their recognition event, as it was outstanding.

Trustee O’Neill thanked Andrew Campbell, Student Trustee, for his two years of service. He wished Mr. Campbell well and commended his work on behalf of the students.

He commented he knew Chuck Hayden for twenty-four years. Chuck never lost his interest in or love for College of the Desert. They talked several months prior to his passing, as Chuck was upset about some rumors he had heard about College of the Desert abandoning the West Valley Campus and our commitment to Desert Hot Springs. Fortunately, Chuck heard the new announcement prior to his passing. Chuck will be missed.

As the Board’s representative to the Foundation, Trustee O’Neill distributed materials to the members from the last Foundation meeting. He was pleased to report that Donna Jean Darby will continue in her role as President, Mark Nickerson as Vice President, Susan Hunt as the Treasurer and Diane Gershowitz as Secretary. He reviewed the materials with the members. He commented we owe all the Foundation Board members our gratitude.

Trustee Wilson commented it has been a year this month that she has served as a Board member. It has been an honor to represent her Area, as well as the Coachella Valley as a whole. She thanked her Board colleagues and Student Trustee for their unanimous decision to appoint her to this position. She also thanked her fellow Board members for helping her in the transition. All have taken the time to assist her. She also thanked President Kinnamon and staff for taking time to work with her so she could understand the local and state challenges facing College of the Desert. A special thank you to Donna Jean Darby and Foundation staff for helping her to understand the functions and great work of the Foundation.

She has spent the year entrenching herself into this community college and understanding its impact to the Coachella Valley. She has walked this campus and met with numerous people, including teachers and students. She has attended many student club meetings, walked in parades, appreciated and enjoyed the campus arts, theatre and music. She's also met with Faculty Senate, CSEA, the Alumni Association, and attended Foundation meetings and events, and attended California Community College League conferences. She's also attended Chamber of Commerce meetings, city events and local events like the Indio Campus beam signing, Public Safety Academy graduations, Nursing pinning's and attended her first commencement last year. She looks forward to attending this year's. She works closely with the cities in her district to keep them up to date on College of the Desert activities so they can put her name and face with COD.

This is a tough job. She reads everything and asks questions. She knows it is the people that work here that make COD the success it is. It has been an exciting and exhausting first year. It is an honor to serve on this Board and she looks forward to serving for a long time to come.

Student Trustee Campbell thanked his advisor, Carlos Maldonado and Dr. Kinnamon for their leadership. He also thanked his fellow Board members for their support, as well as the college administrators. Chair Broughton commented that as elected officials they are able to mentor the Student Trustees. We hear from previous Student Trustees and hope to hear from Andrew. Trustee Sanchez-Fulton commented that Andrew has done an outstanding job and we are hoping for great things from him when he returns to the valley. She thanked him and wished him luck.

Trustee Stefan attended the art show this last week and was able to see our student scholarship winners. She also ran into Donna Jean Darby giving a tour and representing both the Foundation and the college. She was overwhelmed by two photographs at the show and the stories represented by these photographs. She thanked the entire college community for their support in assisting students like these.

Trustee Sanchez-Fulton thanked faculty and staff for putting on these wonderful ceremonies, especially the upcoming graduation. She had the privilege of staying very late last night and noticed that we have faculty that stay late on their own time – she is humbled and honored to be around these people that work so hard for the students.

She congratulated the class of 2014. She met Chuck Hayden 7 years ago and they were members of the same church and Rotary club. She was touched that we honored him and his service to College of the Desert.

She attended:

- Congressman Ruiz's announcement
- COD's Performance of Les Miserables – this was a wonderful show
- Desert Hot Springs Redevelopment Agency Successor Oversight board meeting
- CalWorks Academic Recognition

Trustee Sanchez-Fulton also talked about the Trustee chats she is facilitating with the Desert Hot Springs Family Resource Center and Palms Springs Unified. They meet every month with families and students that have questions for Trustees. She hopes to expand this to all the school districts.

Trustee Broughton reminded everyone that the early closed session was scheduled to last a little longer than usual so this part of the meeting will continue until 1:00, at which point the board will go into closed session again.

Trustee Broughton reported that May is a wonderful month – an opportunity to see success and watch our student's progress. There are many end-of-year celebrations and while the Board cannot attend all of them they are there in spirit and thank the faculty, staff and all those involved, as it takes everyone to make it work.

She thanked Student Trustee Campbell for his work the last two years, and also thanked President Kinnamon and his leadership team for their efforts in moving the college forward so we can serve more members of our community.

Part of our success and life-long learning is enjoying wonderful musicals like the Les Miserables show. We are saying goodbye to old friends, those that are retiring. We have to say thank you to them for the many years they gave to the college. This is their commencement as they begin the next chapter of their lives, just like our students that walk across the stage are entering the next chapter of their lives. Those of us that remain have an opportunity to move forward and continue to improve this school. It's also an opportunity to say thank you to Chuck Hayden. Pam Hunter has been kind enough to help celebrate his life by making the famous Hayden's Rice Pudding, which will be available after the lunch break.

I. SUPERINTENDENT/PRESIDENT

Dr. Kinnamon thanked the Student Trustee for his service and appreciates his counsel these last two years.

He highlighted three Scholarship students;

Rossy Nayoti received the DuMont Scholarship:

“In 2010 I started a journey to achieve a dream of becoming an architect. As I got further into my studies, I found the love for not only Architecture, but for Art too. I discovered a talent I didn’t know I had. In the last year I have been faced with very difficult family issues that have made me even stronger, and more motivated to reach my goals. When I finish here at College of the Desert in Spring of 2015 I will be moving on to San Diego State University to work on a Bachelor’s Degree in Interior Design. After completing my Bachelor’s Degree, I am moving on to Cal Poly Pomona to get a Masters in Architecture. Art was a passion that was hidden in me. I have lots to be grateful for, and I have College of the Desert to thank for that. First, for putting me in contact with three of the most amazing professors I have ever known – Mr. Bitanga, Ms. Cole and Ms. Cook. These professors have had an enormous influence on my studies. They truly believe that I am able to accomplish my goals, and they see talent in me. I am a single mother of seven children, and I have dedicated my studies to them. I have a great responsibility to all of these people in my life, and I cannot let them down. They are the reason I get up every morning and go to school to complete my assignments. Thanks to this scholarship I have been able to continue school with less worries of how to make ends meet. Scholarships not only help me in my studies, but also help my family. With my education I will be paving the way for my children to follow.”

Kenny Chavez received the Hilmor Tool Scholarship:

“Kenny Chavez lost his job and decided to return to school to “retool” his career. College of the Desert’s Heating Ventilation Air Conditioning and Refrigeration program was his choice as he embarked on his life-long interest in that field.

He noticed a brochure advertising the Hilmor Tool scholarship application which required an essay. Kenny decided to write a poem instead. He titled it “A Midlife Crisis.” Here are a few lines:

Losing my job was the loss of my dream.

A midlife crisis tooled to the utmost extreme...

This story doesn’t end here, just wait and see.

School is molding HVAC’s next contractor to be.

My future I once feared, I fear no more.

I will “Retool and Conquer” it with tools from Hilmor!

The poem and the application stood out from the rest of the 550 applications received from around the United States and Kenny was chosen as one of three grand prize finalists. He was awarded a \$10,000 scholarship, an HVAC/R Starter Kit of tools, a trip to the 2014 Air

Conditioning, Heating, Refrigeration Exposition, and a Hilmer “green wall” of tools totaling \$5,000 donated to College of the Desert.

Kenny is now motivated to keep studying and get his C-20 contractor’s license.”

Noris Paul:

“As a child, College of the Desert alumnus Noris Paul found all the motivation he needed facing adversity growing up in Palm Springs’ Section 14 ghetto. After graduating from Palm Springs High School, Noris worked a year before joining the United States Air Force. For the next five years Noris served mostly in Spain as an air policeman where an accident left him partially disabled.

Upon returning to Palm Springs, Noris enrolled at College of the Desert. “It was very hard for me to get in. I had to take some remedial classes initially and had to petition to be admitted,” Noris said. “I attempted to get financial help, but this was before the COD Foundation even existed.”

Noris completed 70 units at the College and in 1968 transferred to San Bernardino State where he graduated with a degree in sociology and a minor in Spanish. In 1971 he took a job with the Riverside County Probation Department.

Noris retired as a senior probation officer for Riverside County more than 15 years ago, but he continues to find the motivation he needs to hit the gym every morning, practice his guitar lessons – acoustic and electric – tend to his vegetable garden, work on a project or two underway at all times in the woodshop, and then there’s Maja, his German Shepherd who gets two good walks a day.

In 2013, Noris came back to COD with a gift designed to motivate minority students to pursue higher education. The gift was inspired by a friendship Noris formed with former COD Foundation Executive Director Gene House via an early job out of college.

“As you can imagine, the work of the Foundation came up in many conversations with Gene,” Noris said. “I wanted to give back to the College while I am around to see the good it will do, the lives it will change.”

The Noris Paul \$50,000 Endowed Scholarship was established in April 2013 and is open to full-time minority students studying in any discipline with a minimum GPA of 2.5.

“I am honored to give back to the College which gave so much to me and encourage alumni and others to step up to help change lives.”

Dr. Kinnamon presented a video from the Foundation “Celebrating 30 years”.

VIII. CLOSED SESSION (1:00)

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 6
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 664 190 021, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020

Agency Negotiator or Designee: Dr. Joel Kinnamon

IX. OPEN SESSION

No reportable action taken in closed session.

- X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

A. HUMAN RESOURCES

1. Employment Group C Appointments
2. Volunteer
3. Proposal from the DCCD to CTA – 2nd Reading
4. Proposal from CSEA to DCCD – 2nd Reading
5. Retirements
6. Resignation
7. Extension of Assignment – Leadership

B. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Payroll #10
4. Gifts/Donations to the District
5. Out-of-State Travel
6. Agreements for Special Services and Amendments
7. Budget Transfers
8. Notice of Completion – Measure B Bond Project

- 9. Change Order – Prop 39 RCX – Reliable Energy Services Corporation
- 10. Change Orders – Measure B Bond Projects

E. STUDENT SUCCESS AND STUDENT LEARNING

- 1. Approval of Curriculum Modifications for Fall 2014

Motion by Trustee O’Neill, second by Trustee Stefan, to approve the consent agenda as presented.

Discussion: Lauro Jimenez, CSEA Chapter President, spoke to Human Resources item number 5: Retirement.

Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

XI. ACTION AGENDA

A. BOARD OF TRUSTEES

- 1. Resolution 051614-1: In Appreciation for the College of the Desert Foundation

Motion by Student Trustee Campbell, second by Trustee Stefan, to approve the resolution as presented.

Discussion: Trustee Stefan and Student Trustee Campbell thanked Foundation Board President Donna Jean Darby. Trustee Sanchez-Fulton thanked the staff for their dedication.

Roll Call Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

- 2. Consolidated Governing Board Member Biennial Election – Resolution 051614-2

Motion by Trustee Sanchez-Fulton, second by Trustee Stefan, to approve the resolution as presented.

Discussion: None.

Roll Call Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

B. ADMINISTRATIVE SERVICES

1. Resolution 051614-3 Budget Adjustments

Motion by Student Trustee Campbell, second by Trustee O'Neill, to approve the resolution as presented.

Discussion: Trustee O'Neill wanted to confirm this funding was coming from Prop 39 funding and not from our general fund.

John Ramont, Director of Fiscal Services, reported all the adjustments today are through categorical programs and the Prop 39 Workforce program. The other Prop 39 is to do energy efficiency projects on campus.

Roll Call Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. 2013-2014 CCFS-311Q/Quarterly Financial Status Report

Motion by Trustee Sanchez-Fulton, second by Trustee O'Neill, to approve the quarterly financial status report as presented.

Discussion: John Ramont, Director of Fiscal Services, reviewed the report with the members. Dr. Annebelle Nery, Executive Dean Institutional Effectiveness, also explained part of the report.

Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None

Abstain: None
Motion carried unanimously.

3. Resolution 051614-4 Authorization to Encumber Funds for the Following Fiscal Year

Motion by Student Trustee Campbell, second by Trustee O'Neill, to approve the resolution as presented.

Discussion: None

Roll Call Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

4. Designation of Off-Site Location

Motion by Student Trustee Campbell, second by Trustee O'Neill, to approve the designation of off-site location as presented.

Discussion: Anna Davies, Executive Vice President Student Success and Student Learning reported this item authorizes the district to offer credit courses at an off-site location. We are required to receive Board approval any time classes are offered off-campus.

Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

5. Notice of Intent to Award Contracts for the Applied Sciences Project & Addendum Notice of Intent to Award a Contract for the Athletic Facilities Project

Motion by Student Trustee Campbell, second by Trustee Stefan, to approve the notice of intent to award contracts as presented.

Discussion: None

Vote

Yes: Student Trustee Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

XII. STUDY SESSION

1. May Revise – John Ramont

Mr. Ramont reported there were not many changes in the May revise, however, the growth for community colleges was reduced from 3% to 2.75%. The cost of living adjustment funding is at .85%. The biggest concern is with CalSTERS. They must go to legislation to make any changes. In this budget package, the Governor has proposed legislation to close that gap. It is a large gap and it will be difficult. Everyone that participates in this retirement system will share the repair over a 30 year period. This means an increase to employers, employee deductions and what the state contributes. We currently pay 8.25% of a person's salary. This will change to 9.5% next year, with another 1.6% each year until it reaches 19%. The employee contribution goes from 8% to over 10%. It will have a significant impact to our budget. Trustee O'Neill asked if Mr. Ramont thought the legislature will support this. Mr. Ramont responded that given the magnitude of the problem he would anticipate significant change.

2. Board Goals

Chair Broughton commented the Board has been discussing a Trustee Workshop. The members were again asked to send in their three choices for facilitator. The workshop will likely be in late fall. They are also planning a workshop in late summer and that presenter has been chosen.

Chair Broughton distributed a copy of the draft Board goals to the members. They are:

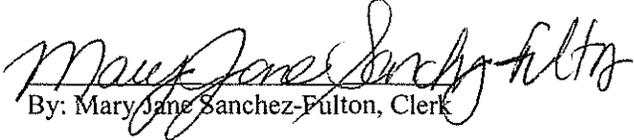
- Support the development and implementation of a comprehensive student success plan that includes pre-collegiate through completion
- Support the roles and responsibilities of constituency groups and management in advancing the Student Success Agenda through its planning, review and decision reaching processes
- Support the college's process for developing the annual budget that meets adopted fiscal criteria with emphasis on student success, compliance, articulated priorities, elimination of waste and efficiency of operations
- Model and emphasize team work as a basic trustee tenet that practices policy governance

There are measureable outcomes listed and the Chair asked the members to review these over the next month and send suggested changes or additions to the Board Executive Assistant. The goals will be adopted at the June Board meeting.

Trustee Stefan pointed out that the purpose of these goals is to alter the evaluation process and make it more measureable.

XIII. ADJOURN

There were no objections to adjourning the meeting. Meeting adjourned at 2:54 p.m. in memory of former Trustee Charles Hayden.


By: Mary Jane Sanchez-Fulton, Clerk



Desert Community College District

Resolution

051614-1

WHEREAS, The College of the Desert Foundation's mission is to enhance the quality of education by advancing the College of the Desert through building relationships, securing philanthropic support and stewarding assets; and

WHEREAS, the Foundation's primary purpose is to provide financial support from the private and public sectors to help underwrite programs and facilities at the College; and

WHEREAS, the Foundation, in honor of its 30-year anniversary, launched the Changing Lives Campaign to raise \$3 million dollars in 30 days; and

WHEREAS, Donna MacMillan and JoAnn McGrath served as co-chairs of the fundraising committee, providing exemplary leadership and support for the campaign; and

WHEREAS, the Foundation has exceeded that goal;

Now, Therefore, Be It Resolved that the Board of Trustees of the Desert Community College District does hereby adopt this Resolution in appreciation of all the College of the Desert Foundation does to support the students of the college and applauds the Foundation on reaching their fundraising goal.

Passed and adopted, this 16th day of May 2014 at a regular meeting of the governing board.

Board of Trustees

Becky Boughton
Ms. Becky Boughton

Michael O'Neil
Mr. Michael O'Neil

Mary Jane Sanchez-Fulton
Ms. Mary Jane Sanchez-Fulton

Dr. Bonnie Stefan
Dr. Bonnie Stefan

Aurora Wilson
Mrs. Aurora Wilson

Superintendent/President

Dr. Joel L. Kinnamon
Dr. Joel L. Kinnamon

Student Trustee

Mr. Andrew Campbell
Mr. Andrew Campbell

ORDER OF ELECTION

of Desert Community College District of Riverside and Imperial County, California

RESOLUTION #051614-2 ORDERING CONSOLIDATED GOVERNING BOARD MEMBER BIENNIAL ELECTION, SPECIFICATIONS OF THE ELECTION ORDER, AND REQUEST FOR CONSOLIDATION

WHEREAS, Section 5300 of the Education Code states that school district elections shall be governed by the Elections Code; and

WHEREAS, Section 1302 of the Elections Code and Section 5000 of the Education Code both allow for a governing board election to be held biennially on the first Tuesday after the first Monday in November of each odd-numbered year to fill the offices of governing board members whose terms expire on the first Friday of December next succeeding the election;

IT IS THEREFORE RESOLVED that, the County Superintendent of Schools of this county is hereby ordered to call an election for said purpose, and in accordance with the designations contained in the following specifications of the election order made under the authority of Education Code Sections 5304 and 5322;

IT IS FURTHER ORDERED that, pursuant to Education Code Section 5340 and Elections Code Section 1302(b)(3), the officer conducting the election shall cause said election to be consolidated with governing board elections being held on the same day by the school or community college district having area in common with this district.

The election shall be held on Tuesday, **November 4, 2014**.

The purpose of the election is to elect two member(s) of the governing board for a full term ending **December 7, 2018**, to the offices now held by the following members:

AREA 1 TRUSTEE 2014-2018 DESERT COMMUNITY COLLEGE DISTRICT
AREA 4 TRUSTEE 2014-2018 DESERT COMMUNITY COLLEGE DISTRICT

IT IS FURTHER RESOLVED THAT, pursuant to Elections Code Section 13307, candidates requesting a Candidates Statement, limited to 200 words, printed and mailed to the voters, shall be required to pay the actual prorated cost thereof.

IT IS FURTHER ORDERED THAT, pursuant to Education Code Section 5322, the clerk of the district is hereby directed to furnish copies of this Order to the County Superintendent of Schools and the officer conducting this election not less than 123 days prior to the date of the election.

The foregoing Resolution and Order was adopted and affirmed by the governing board of Desert Community College District of Riverside and Imperial Counties,

California, being the board authorized by law to make the designations contained therein,
by a formal vote as follows:

Ayes: 5

Noes: 0

Absent: 0

May 16, 2014

Date

(Signed)


Clerk of said Governing Board

State of California)

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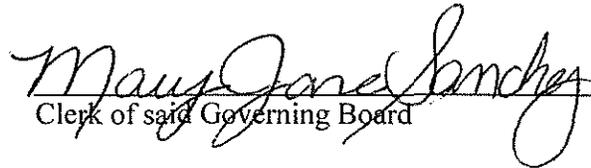
County of Riverside)

Certification

I hereby certify that the foregoing is a full, true and correct transcript of a
resolution duly adopted and affirmed by the Governing Board named therein at a duly
constituted regular meeting of the Governing Board held on May 16, 2014 as it appears
upon the minutes of said meeting.

May 16, 2014

Date


Clerk of said Governing Board

RIVERSIDE COUNTY OFFICE OF EDUCATION

COMMUNITY COLLEGE DISTRICTS

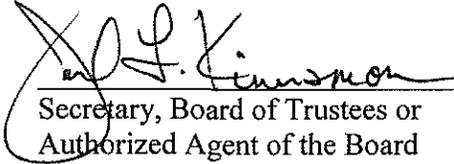
**RESOLUTION #051614-3
FOR BUDGET ADJUSTMENTS**

WHEREAS, the Governing Board of Desert Community College District has determined that income in the amount of \$732,508.86 is assured to said District in a different amount than previously budgeted, as is reflected on the attached page (agenda item);

WHEREAS, the governing board of the Desert Community College District can show just cause for the budget adjustment of such funds.

NOW, THEREFORE, BE IT RESOLVED such funds to be appropriated according to the schedule on the attached page.

This is an exact copy of Resolution
adopted by the governing board at the
regular meeting on May 16, 2014.


Secretary, Board of Trustees or
Authorized Agent of the Board

DESERT COMMUNITY COLLEGE DISTRICT

RESOLUTION #051614-4

**AUTHORIZATION TO ENCUMBER FUNDS
FOR THE FOLLOWING FISCAL YEAR**

WHEREAS, the Governing Board of Desert Community College District has determined that it has a need to issue purchase orders prior to July 1st for the following fiscal year in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Desert Community College District authorizes the following positions to sign and approve requests for purchase orders:

Superintendent/President
Vice President, Administrative Services
Director, Fiscal Services

BE IT FURTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following year for the items or services ordered in advance of the beginning of the fiscal year.

PASSED AND ADOPTED this 16th day in May 2014.



Secretary, Board of Trustees or
Authorized Agent of the Board

Academic Senate Board Report

May 2014

There has been a level of frustration amongst the Faculty, not all Faculty, but a significant number. Some are frustrated because of decisions that were made to not do something, some are frustrated by that same decision which was to do something. Some are frustrated because things are moving forward too quickly, some are frustrated because things are moving too slowly.

This clear frustration should cause us to pause and consider:

- Why?
- Is the College making the right decisions, going in the right direction, and is it happening too fast or too slowly?

I offer the following observations on WHY, based on numerous and varied conversations with Faculty and Administration:

- With some issues, Faculty have disagreed with the decisions made by administration, AND have felt that the arguments against the decisions, made by Faculty, were not being understood or were being ignored. To compound it, some of the issues were clearly related to academic and professional matters.
- Faculty felt some decisions were being made too quickly, not giving them the time to participate in the conversation and the decision making process.
- It appears, with certain issues, Administration has been frustrated with the length of time it can sometimes take to properly vet issues through the Senate.
- All agree that communication opportunities, pathways, and the allowance for input to be heard in a timely manner is an issue.

I offer the following observations on IS THE COLLEGE GOING THE RIGHT DIRECTION, based on numerous and varied conversations with Faculty and Administration:

- I have seen Administration change their decisions. One that the faculty disagreed with to one that the Faculty were arguing for and agreed with. I thank them for listening and reconsidering the issues.
- I have seen the Faculty Senate and Administration work collaboratively and begin the process of aligning meetings and schedules to facilitate better communication.
- I have not seen any malicious motivation from Administration to not include Faculty.
- I have seen, at times, that issues related to academic and professional matters are discussed and initial decisions made before involving Faculty, or getting Faculty involved in the conversation late, too late, in the process.
- I have seen a lack of clear communication between administration, between administration and Faculty, and between Faculty to Faculty.

The College is at a pivotal time. There have been good decisions made and steps in the right direction to improve communication. Each decision and HOW the decisions are made are under a microscope right now. It is time to see if how the decisions made between Administration and Faculty ease the tension and frustration or raise the level. I am optimistic, and believe we are going in the right direction. Time will prove me correct or prove me wrong.

Thank you again for this opportunity to share the Faculty perspective.

May 16th Board of Trustees Meeting

The Faculty Association has put together a short newsletter for you today **to honor 11 Faculty** who are Retiring. The longer newsletter with each one's bio is online. We will miss our colleagues and wish them well in their retirement. (newsletter) Thank-you to all those involved in creating the Tenure and Retiree celebration event on May 9th.

Of course, more than ever we will need **our adjunct faculty**. We urge the District to strongly support the hire, pay and wellbeing of our adjunct colleagues.

Of course, more than ever we will need our support staff, as 10 of them have taken retirement. Success in the classroom also depends on **our support staff**. We urge the District to be prompt in the hiring of well qualified, staff.

We look forward to the announcements from the District of the **new faculty hires**. Most of the hiring committees have completed their work, and we know that prompt processing will be needed since this is the hiring time for many districts.

The Faculty Association and the District have **signed an MOU on Dual Enrollment**. In some areas, full time faculty will be involved in teaching courses at the local high schools.

On **the Health and Welfare Committee**, the new increases have been presented and the Association is seeking information along with classified on CVP plan that local districts are using. Health Care is the first priority from the faculty and we will be meeting again in June.

The Association will be bargaining with the District on June 4th and then be dormant for the summer when faculty are on break.

Summer can be opportunity for each area of COD: Administrative, Classified, Faculty to engage in their respective areas in training, and team building. When each area is a cohesive, caring team, we all benefit. I encourage all of us to pay attention to each other and be a community that models the 3 c's:

Care Communication Collaboration!

Desert Community College District
Board of Trustees' Meeting
May 16, 2014
CODAA Report

At the end of this academic year, CODAA is optimistic about the future. The State's budgetary situation seems to be much improved, which translates to improved conditions for community colleges and for adjuncts who comprise the majority of employees working therein.

Our numbers are growing, and our contributions are also on the rise. This past academic year, we have seen adjunct participation in college governance at an all-time high. Adjuncts are on every standing and ad hoc committees with one Adjunct even chairing a subcommittee. This is in no small part due to the leadership of Douglas Redman, Academic Senate President.

As the college strives for growth, and the corresponding increased funding from the state, we expect that Adjunct contributions will be even more critical to the college's mission in the future. Therefore, it is even more important that Adjunct issues are addressed.

Over the past several months, CODAA's reports to this board have included articles from a variety of credible sources about the plight of Adjunct faculty across the country at all levels of higher education. Once again we bring to your attention two recent articles that address this critical situation. One is from the editorial board of *The New York Times*, the other from *The Atlantic* magazine.

Please read these short articles! When you do, you will see that this is a nationwide crisis that needs immediate attention. While you cannot solve the problems of higher education across the country, you all, each and every one of you, can do something meaningful to alter the inequality that exists here at College of the Desert.

This is more than an issue of fairness of pay, benefits, working conditions, treatment, and more, as if that weren't enough. **It is an issue that affects our students.** Each of the articles presented to you recently have highlighted the impact of "conditional" faculty on students.

As an institution, we spend many hours, many meetings, and many initiatives on student success. Yet, as cited in each of the articles presented to you, student success is hampered by the lack of adjunct faculty availability, lack of advance notice of teaching assignments, lack of office space, lack of clerical support, lack of academic freedom, lack of time to spend with students outside of class because of the need to teach at other colleges in order to survive, etc. All of which are the result of the college's deliberate decision to hire part-time faculty at very low wages in order to address its budgetary problems. **Our budget is being balanced on the backs of our adjuncts and our students.**

It is important to note that the negative impact on students is not due to the lack of qualifications on the part of Adjuncts. Adjuncts are as qualified, academically and in experience, as full-time faculty, and in many cases even more so. The negative impact on students is a direct result of

practices created, implemented, and sustained by the policies of these institutions, including College of the Desert. But this can be remedied easily.

The conclusion of the many reports presented to you is, not only that a gross injustice exists at COD in the treatment of Adjuncts, but also, more importantly, **that it has a negative impact on our students**. If students are our primary focus, solving the adjunct inequity problem will contribute to addressing the problem of student success.

CODAA has, in the past, provided you with a detailed list of all of the ways that Adjuncts fall far below parity with full-time faculty. Instead of closing the gap, **it is in fact widening** and adjuncts are even farther away from parity than before. Failure to address this critical issue is unacceptable.

Since negotiations with the District and CODAA have only just begun, now is the time to start to remedy these inequities. We recognize that parity cannot be achieved in one fell swoop, but a significant move in that direction needs to happen now.

Again, I am optimistic; I see conditions improving; I see involvement of Adjuncts increasing; I see an environment of cooperation; I see a future where fairness and equity is, at some point, attainable.

But, it won't happen without the concerted efforts of this college's leadership. We call on you to do the right thing.

The Adjunct Revolt: How Poor Professors Are Fighting Back

Elizabeth Segran, *The Atlantic*

Apr 28, 2014

Mary-Faith Cerasoli has been reduced to “sleeping in her car, showering at college athletic centers and applying for food stamps,” *The New York Times* recently reported. Is she unemployed? No, in fact, she is a college professor—but an adjunct one, meaning she is hired on a short-term contract with no possibility of tenure.

A spate of research about the contingent academic workforce indicates that Cerasoli’s circumstances are not exceptional. This month, a report by the American Association of University Professors showed that adjuncts now constitute 76.4 percent of U.S. faculty across all institutional types, from liberal-arts colleges to research universities to community colleges. A study released by the U.S. House of Representatives in January reveals that the majority of these adjuncts live below the poverty line.

Over spring break, Cerasoli publicly protested her working conditions on the steps of New York Department of Education wearing a vest emblazoned with the words “Homeless Prof” on it. Her efforts dovetail with a national labor movement in which thousands of adjuncts are fighting for change within the higher-education system. In the short-term, adjuncts are demanding a living wage, but they are also proposing long-term solutions to structural problems ailing universities. Many argue that the dependence on contingent labor is part of a larger pattern of corporatizing the university, which they believe is harming not just professors and students, but society more broadly.

“While there are micro-tragedies in the lives of individual adjuncts, there is also a macro, systemic problem unfolding,” said Adrianna Kezar, co-founder of the Delphi Project which examines how the changing faculty affects student success. Her data consistently shows that students who take more classes with adjuncts are more likely to drop out.

“Students aren’t getting what they pay for or, if they are, it is because adjuncts themselves are subsidizing their education.”

Kezar told me that this high attrition rate has nothing to do with the quality of instruction adjuncts provide; it is entirely a function of the compromised working conditions adjuncts face. Tenure-track professors have a wealth of career-development tools at their disposal; in contrast, Kezar says, universities do not give adjuncts the basic resources they need to properly teach their courses, such as sample syllabi or learning objectives. Since most departments hire adjuncts at the last minute, they are often inadequately prepared to enter the classroom. Universities do not provide adjuncts with office space, making it difficult for them to meet with students outside class. To make matters worse, many adjuncts teach at several colleges to make ends meet: Commuting—sometimes between great distances—further reduces the time they can devote to individual students.

Despite challenging working conditions, many adjuncts continue to meet with students and perform other time-consuming tasks they are not compensated for, such as writing recommendation letters or attending departmental meetings. “Students aren’t getting what they pay for or, if they are, it is because adjuncts themselves are subsidizing their education,” Maria Maisto, president of the adjunct activist group New Faculty Majority, told me. “Adjuncts are donating their time; they are providing it out of pocket.”

The presence of adjuncts also affects the quality of education in subtler ways. The tenure system was originally designed to foster academic freedom by allowing professors to voice unpopular opinions without the fear of being fired: in contrast, adjuncts can have their contracts terminated without a grievance process. Maisto told me that many adjuncts are afraid to challenge their students in class because poor student evaluations could cost them their jobs. “College is no longer creating a critically-thinking citizenry who can participate actively in a democracy,” she said.

Emily Van Duyne, an adjunct professor in New Jersey, told me she finds it uncomfortable to teach her students about issues like the American Civil Rights Movement when she feels unable to change her own unjust working conditions. “It feels very strange asking students to hone their critical thinking skills about an oppressive culture and the ways you can respond effectively, when you are teaching out of a broken system,” she told me.

The adjunct crisis also restricts the research output of American universities. For adjuncts scrambling between multiple short-term, poorly paid teaching jobs, producing scholarship is a luxury they cannot afford. “We have lost an entire generation of scholarship because of this,” Debra Leigh Scott, an adjunct activist and documentary filmmaker, told me. “Adjunct contracts not only drive professors into poverty, it makes it next to impossible for them to do the kind of scholarship they have trained an average of ten years to do.” Scott suggests that the loss of academic scholarship has ripple effects throughout society, since fewer scholars are contributing to national discussions on issues like the ethics of business and the value of the humanities. “If you lose these expert voices then who is really left speaking?” she asks. “You get the pundits on either side, but there is not a lot of depth to the conversations being held. There has been a dumbing down of discourse across all platforms.”

How did it come to this? Jeffrey Selingo, author of *College Unbound: The Future of Higher Education and What it Means for Students*, argues that the shift towards contingent labor occurred because university administrators began to focus on enhancing the student experience outside—rather than inside—the classroom. “We moved away from a faculty-centric university to one focused on serving students,” he told me. “To attract students, universities need amenities to keep up in an arms race with other institutions,” he says. Instead of being an institution of public good, the university began to look more and more like a business in which the student was the customer.

Selingo points out that university administration costs have ballooned over the last two decades, as universities hired non-faculty staff to run the growing list of campus amenities. Given these skyrocketing expenses, administrators felt pressure to cut costs. “As professors started to retire, administrators realized that if they did not hire tenure-track professors, they could have more

flexibility with their workforce,” explains Selingo. At the same time, graduate schools were churning out large numbers of Ph.D.s willing to teach single courses for a few thousand dollars, so hiring adjuncts seemed like a simple solution.

Maisto argues that in the midst of these changes administrators lost sight of the university’s mission. “This adjunct crisis did not happen because of some grand, nefarious plot,” she told me. “It has to do with the reactive character of university leadership who got caught up in short-term thinking rather than intentional, long-term strategic planning.” Yet, Maisto and other activists believe that it is not too late to change the system.

For many adjuncts, the first step is to fight for better compensation and benefits. Apart from improving their quality of life, adjuncts believe increased wages will more accurately reflect their value and give them more influence within the university.

Rosemary Feal, executive director of the Modern Language Association, says that tackling the adjunct crisis requires the support of middle administrators. Through her work with the Coalition on the Academic Workforce, a collective of higher education associations that addresses deteriorating faculty working conditions, Feal and others seek to educate administrators, legislators and boards of trustees about working conditions on campuses. “We need to show them that adjunctification is a problem and not a solution,” Feal told me. “They need to choose not to be complicit in a system that abuses adjuncts.” She also argues that we must educate accreditors about how adjunctification lowers the quality of higher education by making it hard for adjuncts—who can be among the best teachers on campus—to engage with students effectively. If administrators are faced with the possibility of lower rankings because of the proportion of adjuncts on their faculty, Feal believes they will change their hiring practices. “Accreditors could change this game overnight,” Feal said.

The College Faculty Crisis

By The Editorial Board of *The New York Times*
April 13, 2014

The public colleges and universities that educate more than 70 percent of this country's students were burdened by rising costs and dwindling state revenues long before the recession. They reacted by raising tuition, slashing course offerings and, sometimes, by cutting enrollment.

They also cut labor costs by replacing full-time professors who retired with part-time instructors, who typically have no health or pension benefits and are often abysmally paid, earning in the vicinity of \$3,000 per course.

The part-timers are often considered “invisible faculty,” because they rarely participate in academic life and typically bolt from campus the moment class ends. That researchers still know little about them — or how well they do their jobs — is especially startling given that a little more than half of all college faculty members are now part-timers, and they far outnumber full-time faculty members on most community college campuses.

The portrait of these instructors that emerges from a new study by the Center for Community College Student Engagement, a research center at the University of Texas at Austin, is alarming. The report, based on survey responses from more than 71,000 teachers, found that part-timers face many challenges. Because they are treated almost like transient workers, they are given little reason to make an investment in the institution.

They often learn which courses they are teaching just weeks or even days before the start of the semester, so there is almost no time to prepare. They often lack office space or administrative or technical support and are rarely given any guidance on how to do their jobs effectively. According to the report, they are implicitly told: “Just show up every Thursday at 5 o'clock and deliver a lecture to your class. Give a midterm and a final exam, and then turn in a grade, and the college will pay you a notably small amount of money.”

The colleges expect little of these teachers. Not surprisingly, they often act accordingly. They spend significantly less time than full-time teachers preparing for class, advising students or giving written or oral feedback. And they are far less likely to participate in instructional activities — like tutoring, academic goal setting or developing community-based projects — that can benefit students.

This situation is terrible, especially for students from disadvantaged backgrounds whom community colleges typically attract. On those campuses, nearly two-thirds of the students arrive needing remedial instruction in math, English or both, and often lack the basic competencies they need to move beyond remediation to a degree.

The community colleges have to do a better job of screening the part-time instructors they hire, and developing their skills, which means providing mentors and career paths that give them the opportunity to engage with campus life.

All of this will require more money for higher salaries and professional development. College degrees worth having don't come cheap. Public officials who determine community college budgets should know full well that colleges, like other institutions, only get what they pay for.

Alumni Association College of the Desert

Update -May 16, 2014

Hi, I am Jim de Boom, the Interim Executive Director of the COD Alumni Association presenting this update to the College of the Desert Trustees and staff.

Alumni Luncheon and McCallum Theater

Over 100 Alumni and guests enjoyed the annual luncheon and performance produced by COD Theater Arts at the McCallum Theater on Sunday, May 4, 2014. The luncheon and theater tickets were included as a member benefit to the Alumni Association.

COD Street Fair

May is the transition month for the Street Fair where we go from 300+ merchants during 'season' to 75 to 100 merchants for June, July and August. Summer merchant applications are coming in and fall merchant applications have been mailed. As the weather heats us, attendance slows down.

2014-15 Street Fair Marketing Plan

Betsy Young, Street Fair Manager and I have been interviewing a variety of advertisers including print, radio and TV and receiving their advertising proposals as we develop a 12 month marketing plan. In the past several years, the Street Fair has used 55 different advertising sources, sort of a shot gun approach. Our aim is to focus the advertising, reduce the number of advertisers used and add coverage into the Spanish and LGTB communities. A suggested marketing plan will be presented to the Alumni Board in the coming weeks for their review and action.

Street Fair and Alumni Association websites : Both websites are in the process of being updated by their respective webmasters: www.CODstreetfair.net by Jon Stevens and www.codalumni.org website, which has been hosted and updated since 2008 by the Greendays Group. We give THANK YOU to Greendays Group for their sponsorship of the website! The Street Fair website is further along as we started working on that one first. The Alumni website will be updated as we move the home page focus of off the Street Fair to our relationship with COD, the students and alumni.

Alumni Association Office

The next time you enter the Alumni Association lobby you will find on a wall, a display rack with Street Fair application packets, Alumni Association membership applications and the Street Fair tri-fold. On another wall is a cork board where we will post current Street Fair advertising and news articles. We are in the process of updating a three panel display of the investments the Alumni Association has made to College of the Desert and students in 2013-14.

Amber Fleming, our Executive Assistant, has transferred hundreds of binders containing information of Association prior to 2011 to banker boxes for easier storage and retrieval.

Questions? Suggestions? I can be reached at (760) 636-7959 or by email at jdeboom@alumni.collegeofthedesert.edu.

Jim de Boom
Interim Executive Director

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.
2. You will be called to speak at the section set aside for PUBLIC COMMENTS. Each speaker will be allowed a maximum of three (3) minutes per topic. Fifteen (15) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. *(per Board Policy 2350)*
3. You will be asked to state your name and appropriate affiliation for the record before your statements to the Board.
4. The Board Chair may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive. *(per Board Policy 2350)*

**For the complete text of Board Policy 2350 www.collegeofthedesert.edu – "Community", "Board of Trustees", "Board Policies and Procedures".*

(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 5/16/2014

NAME: LAURO JIMENEZ
(Please print legibly)

AFFILIATION: PUBLIC _____ STAFF
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. CONSENT AGENDAS HR ITEM #C

TITLE RETIREMENT

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.
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(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 5/16/14

NAME: Kraig Johnson
(Please print legibly)

AFFILIATION: PUBLIC X STAFF _____
FACULTY _____ STUDENT _____
Oasis Community Service

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. ✓

TITLE Open Session - public comment

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.
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(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: May 16, 2014

NAME: MATT MONICA
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
FACULTY _____ STUDENT _____

Wanted the Les Miserables production listed in minutes.

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

CODFA Special Issue

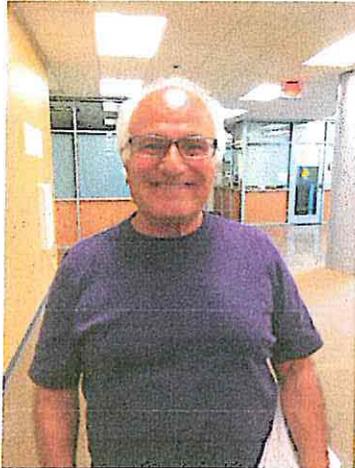


College of the Desert
Faculty Association
c o d f a
*Dedicated educators of
College of the Desert*

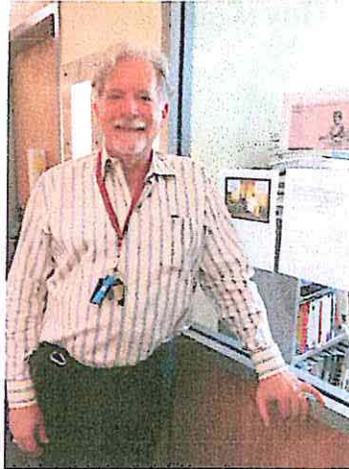
Thanks for the Memories!

Eleven great teachers are leaving our ranks for retirement at the end of this term. We thank them for their enormous contribution to College of the Desert.

Frank Attoun Foreign
Language, 1967



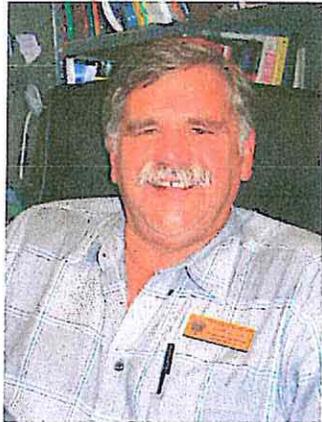
Steve Acree English, 1998



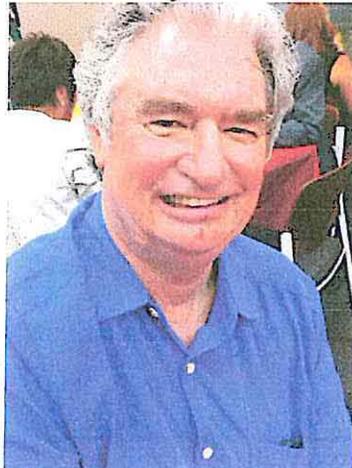
Eve Marie Andrews
Counseling, 1999



Chris Nelson English, 1990
Coordinator, Academic Skills Center



Rod Tracey Chemistry, 1984



Doug Kroll History, 2001



Thank You!

Margaret (Magee) Rose
Nursing, 1990



Joan Walker Nursing, 2004



Irene Larsen Nursing, 1992



Cynthia Hay Nursing, 2000



Kathleen Hudgins
Nursing, 2001





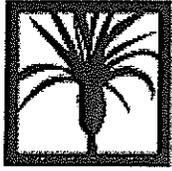
Election of Officers
Board of Directors 2014-2015

Donna Jean Darby
President

Mark Nickerson
Vice President

Suz Hunt
Treasurer

Diane Marcus Gershowitz
Secretary



COLLEGE
of the **DESERT**
FOUNDATION

Election of Board of Directors 2014-2015

Directors

Carol Ammon
Bob Archer
John J. Benoit
Joan Busick
James Carona
Norma Castaneda
Peggy Cravens
Donna Jean Darby
Marge Dodge
Diane Gershowitz
Brian Holcombe
Lisa Howell
Susan Kay Hunt
Dr. Joel Kinnamon
Jan Harnik
Penny Mason
Dr. Charles Monell, MD
Mark Nickerson
Michael O'Neill
Douglas Redman
Arlene Schnitzer
Dominique Shwe
Sally Simonds
Kate Spates
Larry Spicer
Marcia Stein



TABLE OF CONTENTS

CHAPTER 1 – BACKGROUND

1. Mission Statement
2. Nonprofit Determination Letter
3. IRS Form 990/CA Form 199 – see Appendix A
4. Financial Statements – see Appendix B
5. AG’s Registry of Charitable Trusts (*missing*)
6. Statement of Information, California Secretary of State
7. IRS Form 5768 (*missing, do we need*)
8. Audit Procedure (*Kippy to prepare with George*)

CHAPTER 2 – BOARD AND COMMITTEES

1. COD Organization Chart
2. COD Foundation Organization Chart
3. Bylaws
4. Contract Review and Authorization Process
5. Board Agenda Process
6. The Brown Act
7. Conflict of Interest Policy
8. Confidentiality Policy
9. Board Member Obligations
10. Board of Director Information Form
11. Board Packets
12. Board Meeting Dates
13. Board Roster
14. Board and Committee Meetings
15. Committee Meeting Dates
16. Academic Angels Executive Committee
17. Ad Hoc Stewardship and Donor Recognition Committee
18. Ad Hoc Marketing Committee
19. Ad Hoc McCallum Event Committee
20. Ad Hoc Special Events Fundraising Committee
21. Audit Committee
22. Finance and Investment Committee
23. Nominating Committee
24. Resource Development Committee

CHAPTER 3 – PROGRAMS

1. Goals and Strategies – see Strategic Plan (separate binder)
2. Annual Giving Programs
3. President’s Circle / Business Council
4. President’s Circle Monthly Invoicing
5. Academic Angels
6. Academic Angels Yearly Invoicing
7. Annual Campaign
8. Event Procedures – No Auction



CHAPTER 3 – PROGRAMS (cont'd)

9. Selection of Caterer
10. Event Equipment Rental
11. Obtaining a Liquor License from ABC
12. Auction – Silent and Live
13. On Campus Events
14. Application for Use of School Facilities Form
15. Off Campus Events
16. Staff Requirements for Events (Kippy to prepare)
17. Planned Giving
18. Planned Giving Strategy
19. Planned Giving Confirmation Form
20. Planned Giving Advisory Committee
21. Major Campaigns
22. Scholarship Process
23. Scholarship Agreement Form
24. Pass Through Scholarship Process
25. Pass Through Scholarship – Memo Sample
26. Pass Through Scholarship – Goldenrod Sample
27. Named and Annual (One Time) Scholarships
28. Campus Tour Management

CHAPTER 4 – GIFT ACCEPTANCE

1. Gift Acceptance Policy (current)
2. Procedures for Accepting a Non-Cash Gift (current)
3. Gift / Donation Review Form (current)

First Foundation to prepare the following:

- Terms and Definitions
- Fundraising Objectives
- Statement of Principles
- Relationship with Donors
- Gift Techniques
- Inter Vivos Outright Gifts
- Bequests
- Trusts
- Life Estate Agreements
- Bargain Sales
- Life Insurance
- Gift Annuity
- Gift Assets
- Cash and Cash Equivalent
- Marketable Securities
- Closely Held Securities
- Real Estate



CHAPTER 4 – GIFT ACCEPTANCE (cont'd)

- Notes and Trust Deeds
- Tangible Personal Property
- Partnership and Limited Liability Company Interest
- Appraisals
- Standards and Procedures

CHAPTER 5 - STEWARDSHIP

1. Stewardship
2. Stewardship Procedures
3. Donor Privacy Policy

CHAPTER 6 - INVESTMENTS

1. Investment Management / Investment Policy Statement – See Appendix C
2. Endowment Oversight

CHAPTER 7 – HUMAN RESOURCES

1. Human Resources Overview
2. Job Descriptions
 - Executive Director
 - Executive Assistant
 - Administrative Specialist
 - Director of Development
3. Leadership Plan Handbook – See Appendix D for link only

CHAPTER 8 – OFFICE PROCEDURES

1. Opening and Closing of the Office
2. Telephone Answering and Etiquette
3. Posting and Receiving Mail
4. Goldenrod Process – Administrative
5. Alumni Association Requisition
6. Alumni Association Requisition Form
7. Desert Community College District Credit Card Procedures
8. Internal Check Requests
9. Disbursement Request from FDN Operations Fund Form
10. Emergency Requests for Funds
11. Criteria for Distribution of RN Program Emergency Funds Form
12. Employee Reimbursement
13. Expense Report Form
14. Cell Phone Use Policy
15. Use of the Safe



CHAPTER 8 – OFFICE PROCEDURES (Cont'd)

16. Weekly Batch and Deposit Procedures
17. Sample Donation – Check
18. Sample Donation – Credit Card Authorization
19. Quick Step Guide for COD Facilities W/O Requesters
20. Copy Center Work Orders
21. Ordering Office Supplies
22. Ordering Xerox Supplies and Service
23. Xerox WorkCentre 7425/7428/7435 User Guide – See Appendix D for link only
24. Update the Foundation Website Calendar
25. Parking Permits Procedure
26. Record Retention and Document Destruction Policy

CHAPTER 9 – DONOR PERFECT

1. Donor Privacy Policy
2. Donor Perfect Access / Online Guide – See Appendix D for link only
3. Donor Perfect Donation Procedures
 - Enter Donations
 - Attach File to Gift
 - Create Thank You Letters
 - Run Weekly Batch Report
 - Stewardship Report
 - Additions / Revisions / Corrections
 - Update Membership
 - Run Monthly Batch Report
 - PC Current / Lapsed Monthly Reports
 - Academic Angels (aka Auxiliary) Current / Lapsed Monthly Reports
 - Bi-Annual Payroll Deduction Donations / Letters
 - Year-End Letter (Kristine to prepare at end of calendar year)
 - Mailing List Reports with Mailing Codes (Kristine to prepare)
 - Obituary Processing
4. Media Relations Guide Overview
5. Brand Style Guide 2013 – See Appendix E
6. Guidelines for Creating Collateral and Promotional Material

CHAPTER 10 – ETHICS

1. Whistleblower Policy
2. AFP Code of Ethical Principles and Standards

CHAPTER 11 – ACCOUNTING

1. How to Prepare Checks in Sage Fund Accounting System
2. How to Enter Deposits (by Donor Perfect Batch Reports)
3. Goldenrod Process – Accounting (George to prepare)
4. Fund Balance Look-Up in Sage
5. Vendor Balance Look-Up in Sage



CHAPTER 12 – APPENDICES

1. Appendix A – IRS Form 990
2. Appendix B – Financial Statements
3. Appendix C – Investment Policy Statement
4. Appendix D –
 - Leadership Plan Handbook (link only)
 - Xerox WorkCentre 7425/7428/7435 User Guide (link only)
 - Donor Perfect Online Getting Started Guide (link only)
5. Appendix E – Brand Style Guide 2013

COLLEGE OF THE DESERT FOUNDATION

FINANCIAL SUMMARY

March 31, 2014

Key Financial Information

	<u>March 2014</u>	<u>March 2013</u>
Total Net Assets:	\$ 26,749,932	\$ 24,132,098
Total Revenue Received July 1, 2013-March 31, 2014:		<u>\$ 4,168,839</u>
Permanently Restricted:		\$ 218,190
Temporarily Restricted:		\$ 1,730,290
Unrestricted:		\$ 2,220,359
Total Revenue received in March 2014:	\$ 1,393,967	
Total Funds transferred to College for Use:		
July 1, 2013 – March 31, 2014:		<u>\$ 702,457</u>
Scholarships:		\$ 392,545
Programs:		\$ 309,912
Total Funds in endowments: March 2014:	<u>\$ 18,389,653</u>	
Total Funds in Unrestricted Funds:		\$ 2,167,567
Carry over from July 2013---balance as of March 2014:		\$ 1,577,390
Ackerman Fund (Unrestricted) Balance: March 2014:		\$ 81,834

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2014
WITH COMPARATIVE TOTALS FOR MARCH 31, 2013

	Unrestricted Fund	Temporarily Restricted Fund	Permanently Restricted Fund	Totals (Memorandum Only)	
				2014	2013
ASSETS					
Cash and cash equivalents	\$ 878,719	\$ 622,700	\$ -	\$ 1,501,419	\$ 1,275,241
Investments	600,000	4,930,552	17,328,832	22,859,384	21,030,449
Pledges receivable	760,000	55,000	718,791	1,533,791	1,440,590
Accrued interest receivable	12,464	30,312	5,164	47,940	60,003
Property and equipment, net	5,045	6,000	-	11,045	5,091
FCCC - Scholarship Endowment	-	14,666	336,549	351,215	351,010
Split interest agreements	-	531,649	-	531,649	506,383
TOTAL ASSETS	\$ 2,256,228	\$ 6,190,879	\$18,389,336	\$26,836,443	\$24,668,767
LIABILITIES					
Accounts payable	\$ 88,661	\$ -	\$ -	\$ 88,661	\$ 536,669
Accrued expenses	-	(1,833)	(317)	(2,150)	-
TOTAL LIABILITIES	88,661	(1,833)	(317)	86,511	536,669
NET ASSETS	2,167,567	6,192,712	18,389,653	26,749,932	24,132,098
Unrestricted:					
Undesignated	1,567,567	-	-	1,567,567	676,672
Board designated	600,000	-	-	600,000	600,000
Temporarily restricted	-	6,192,712	-	6,192,712	6,156,108
Permanently restricted	-	-	18,389,653	18,389,653	16,699,318
NET ASSETS	2,167,567	6,192,712	18,389,653	26,749,932	24,132,098
TOTAL LIABILITIES AND NET ASSET:	\$ 2,256,228	\$ 6,190,879	\$18,389,336	\$26,836,443	\$24,668,767

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR CURRENT MONTH ENDED MARCH 31, 2014
WITH COMPARATIVE TOTALS FOR MARCH 31, 2013

CURRENT MONTH

	Temporarily Permanently			Totals	
	Unrestricted Fund	Restricted Fund	Restricted Fund	(Memorandum Only) 2014 2013	
REVENUE AND SUPPORT					
Interest	\$ -	\$ -	\$ -	\$ -	\$ 137,563
Donations	1,063,650	11,540	200	1,075,390	23,775
Annual Fund	1,000	-	-	1,000	-
Academic Angels Donations	2,500	-	-	2,500	350
Capital Campaign	-	-	35,050	35,050	50
Management Services	-	-	-	-	171,591
Grants	-	-	67,311	67,311	-
President's Circle	12,000	-	-	12,000	7,250
Scholarship Donations	1,620	48,000	42,425	92,045	87,467
Special Events (net)	108,671	-	-	108,671	1,849
TOTAL REVENUE AND SUPPORT	1,189,441	59,540	144,986	1,393,967	429,895
EXPENDITURES					
Contributions to college	115,855	66,728	-	182,583	13,906
Operating expenses	139,279	-	-	139,279	236,813
Refunds	-	60	-	60	(300)
Scholarships	-	9,875	-	9,875	20,784
TOTAL EXPENDITURES	255,134	76,663	-	331,797	271,203
EXCESS OF REVENUE AND SUPPORT OVER EXPENDITURES BEFORE OTHER INCOME AND EXPENSES					
	934,307	(17,123)	144,986	1,062,170	158,692
OTHER INCOME AND EXPENSES					
Investment gain/(loss), net of investment expenses	-	-	-	-	514,810
INCREASE (DECREASE) IN NET ASSETS	\$ 934,307	\$ (17,123)	\$ 144,986	\$ 1,062,170	\$ 673,502

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR NINE MONTHS ENDED MARCH 31, 2014
WITH COMPARATIVE TOTALS FOR MARCH 31, 2013

YEAR TO DATE

	Unrestricted Fund	Temporarily Restricted Fund	Permanently Restricted Fund	Totals (Memorandum Only)	
				2014	2013
REVENUE AND SUPPORT					
Interest	\$ 71,340	\$ 324,079	\$ 7,301	\$ 402,720	\$ 470,685
Donations	1,095,937	50,341	200	1,146,478	69,897
Annual Fund	16,910	-	-	16,910	9,775
Academic Angels Donations	19,500	4,805	-	24,305	13,915
COD Alumni donations	-	-	-	-	55,600
Grants	6,000	77,951	67,311	151,262	117,014
Estate Gifts	213,417	-	139	213,556	446
Capital Campaign	-	-	46,627	46,627	35,250
Management Services	165,999	-	-	165,999	247,418
Membership	7,500	-	-	7,500	1,000
Other Income	4,888	390	-	5,278	11,885
President's Circle	78,076	-	-	78,076	63,551
Scholarship Donations	1,620	391,906	73,094	466,620	569,850
Special Events (net)	310,363	2,000	-	312,363	291,025
TOTAL REVENUE AND SUPPORT	1,991,550	851,472	194,672	3,037,694	1,957,311
EXPENDITURES					
Contributions to College	178,696	131,216	-	309,912	205,225
Interfund transfers	382	13,687	(14,069)	-	-
Operating expenses	854,550	203,329	5,810	1,063,689	1,043,005
Refunds	-	60	-	60	72,441
Scholarships	-	392,545	-	392,545	428,389
TOTAL EXPENDITURES	1,033,628	740,837	(8,259)	1,766,206	1,749,060
EXCESS OF REVENUE AND SUPPORT OVER EXPENDITURES BEFORE OTHER INCOME AND EXPENSES					
	957,922	110,635	202,931	1,271,488	208,251
OTHER INCOME AND EXPENSES					
Investment gain/(loss), net of investment expenses	228,809	878,818	23,518	1,131,145	1,083,576
INCREASE (DECREASE) IN NET ASSETS	\$ 1,186,731	\$ 989,453	\$ 226,449	\$ 2,402,633	\$ 1,291,827

**COLLEGE OF THE DESERT FOUNDATION
SUMMARY REPORT
FOR CURRENT MONTH ENDED 03/31/2014
WITH COMPARATIVE TOTALS FOR YTD 03/31/2013**

	One Month Actual	YTD Actual	Total Annual Budget	Variance %	Budget Remaining	3/31/2013
Revenue						
President's Circle	12,000	85,576	160,000	53.5%	74,424	64,551
Annual Fund/Direct Mail	1,000	16,910	30,000	56.4%	13,090	9,775
Academic Angel/Membership	2,500	19,500	20,000	97.5%	500	11,915
Academic Angel Special Events	12,153	106,789	60,000	178.0%	(46,789)	63,735
Grants - Direct Revenue	-	6,000	150,000	4.0%	144,000	-
Title V Grant	-	-	24,000	0.0%	24,000	-
Marketing Reimbursement	-	-	30,000	0.0%	30,000	-
Individual Gifts	1,065,270	1,310,974	210,000	624.3%	(1,100,974)	37,398
McCallum Events (net)						
Stepping Out for COD	96,518	221,979	240,000	92.5%	18,021	163,160
Other	-	(18,405)	-	0.0%	18,405	52,543
Interest	-	71,340	125,000	57.1%	53,660	111,661
Other Income	-	4,888	-	0.0%	(4,888)	-
Management Services	-	165,999	300,000	55.3%	134,001	250,085
Total Revenue	1,189,441	1,991,550	1,349,000	147.6%	(642,550)	764,823
Expenditures						
President's Circle	80	3,921	5,000	78.4%	1,079	9,181
Academic Angel/Membership	46	678	-	0.0%	(678)	6,158
Auditor	-	16,750	20,000	83.8%	3,250	19,750
Bank Charges	1,363	6,884	5,000	137.7%	(1,884)	5,491
Board/Staff Training	5,555	16,233	12,000	135.3%	(4,233)	1,975
Community Outreach	20,836	90,378	154,700	58.4%	64,322	148,393
Repairs & Maintenance	64	1,395	2,000	69.8%	605	583
Campus Tours	798	2,150	5,000	43.0%	2,850	-
Donor/Scholarship Reception	-	5,000	5,000	100.0%	-	4,701
Donor Development	20,677	26,456	30,000	88.2%	3,544	58,526
Equipment Lease	336	2,689	8,000	33.6%	5,311	4,356
Insurance D & O	-	6,209	6,300	98.6%	91	5,219
Major Gifts	-	-	3,000	0.0%	3,000	-
Membership Dues	250	1,125	2,000	56.3%	875	875
Office Supplies & Equipment	472	13,023	16,000	81.4%	2,977	6,695
Other	-	481	6,000	8.0%	5,519	1,983
Postage	-	3,762	5,000	75.2%	1,238	98
President's Fund	-	3,334	20,000	16.7%	16,666	4,687
Printing/Design/Graphics	726	15,658	17,000	92.1%	1,342	13,839
Service Contracts	35	4,928	6,500	75.8%	1,572	3,555
Staff Mileage Reimburse	-	-	3,000	0.0%	3,000	-
Subscriptions & Publications	-	1,664	2,000	83.2%	336	55
Telephone	122	899	1,500	59.9%	601	893
Wages & Benefits	50,940	372,451	665,000	56.0%	292,549	453,294
Independent Contractors						
Roemer & Harnik	1,954	19,301	25,000	77.2%	5,699	40,735
MMGC CPA	-	48,200	80,000	60.3%	31,800	19,800
Peter Sturgeon	-	21,000	-	0.0%	(21,000)	56,509
Bookkeeping	2,960	42,430	48,000	88.4%	5,570	35,670
Kay Hazen & Co.	24,000	98,005	144,000	68.1%	45,995	48,560
Casey Strachan	8,000	27,499	48,000	57.3%	20,501	-
Other	-	-	-	0.0%	-	-
Website	65	2,047	4,000	51.2%	1,953	1,495
Total Expenditures before Contributions	139,279	854,550	1,349,000	63.3%	405,885	953,076
Contributions to College	115,855	178,696				
Realized/Unrealized Gains	-	(228,809)				
Interfund transfer	-	382				
Total Expenditures	255,134	804,819				
Excess or (Deficit)	934,307	1,186,731				
General Fund Carryover		390,659				
Total excess at 03/31/2014		1,577,390				
Ackerman Fund		81,834				

College of the Desert Foundation
Schedule Events
As of 03/31/2014

	Revenues	Expenditures	Total
Balances:			
Fall Luncheon			
Special Event Income	13,900.00	0.00	13,900.00
Postage	0.00	(1,028.61)	(1,028.61)
Printing/Design/Graphics	0.00	(1,265.91)	(1,265.91)
Special Event Expenses	<u>0.00</u>	<u>(7,592.54)</u>	<u>(7,592.54)</u>
Total Fall Luncheon	13,900.00	(9,887.06)	4,012.94
Spring Luncheon			
Special Event Income	9,150.00	0.00	9,150.00
Postage	0.00	(160.26)	(160.26)
Printing/Design/Graphics	0.00	(672.61)	(672.61)
Special Event Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Spring Luncheon	9,150.00	(832.87)	8,317.13
Coeta Barker Tea			
Special Event Income	5,375.00	0.00	5,375.00
Printing/Design/Graphics	0.00	(164.82)	(164.82)
Marketing	<u>0.00</u>	<u>(188.96)</u>	<u>(188.96)</u>
Total Chili Cook off	5,375.00	(353.78)	5,021.22
Chili Cook off			
Special Event Income	119,210.00	0.00	119,210.00
Special Event Expenses	0.00	(27,387.00)	(27,387.00)
Academic Angel Expense	0.00	(369.62)	(369.62)
Postage	0.00	(351.34)	(351.34)
Printing/Design/Graphics	0.00	(621.00)	(621.00)
Office Supplies & Equipment	0.00	(42.32)	(42.32)
Board & Staff Training	0.00	(101.05)	(101.05)
Recognition	<u>0.00</u>	<u>(900.00)</u>	<u>(900.00)</u>
Total Chili Cook off	119,210.00	(29,772.33)	89,437.67
Stepping Out for COD			
Special Event Income	362,960.00	0.00	362,960.00
Special Event Expenses	0.00	(113,525.00)	(113,525.00)
Postage	0.00	(3,326.34)	(3,326.34)
Printing/Design/Graphics	0.00	(598.00)	(598.00)
Marketing	<u>0.00</u>	<u>(21,532.00)</u>	<u>(21,532.00)</u>
Total Stepping Out for COD	362,960.00	(138,981.34)	223,978.66
Misc. Events	0.00	(18,405.00)	(18,405.00)
Total Balances:	<u>510,595.00</u>	<u>(198,232.38)</u>	<u>312,362.62</u>

Revenue and Expenditure Comparison

	Total Revenues to Foundation	Operating Expense Actual	Wages & Salaries
Fiscal Year 2009-2010	1,145,189	984,251	627,590
Fiscal Year 2010-2011	2,479,240	811,422	600,238
Fiscal Year 2011-2012	3,344,880	805,598	544,915
Fiscal Year 2012-2013	3,983,966	1,052,951	411,159
Fiscal Year 2013-2014	4,168,839	854,550	372,451

	Contributions to College	Scholarships	Programs
Fiscal Year 2009-2010	1,689,721	656,010	1,033,711
Fiscal Year 2010-2011	1,345,889	547,082	798,807
Fiscal Year 2011-2012	1,934,770	581,156	1,353,614
Fiscal Year 2012-2013	1,334,432	524,775	809,657
Fiscal Year 2013-2014 through 03/31/2014	702,457	392,545	309,912

	3/31/2014	3/31/2014	Change from Prior Fiscal Year
Total Net Assets	26,749,932	24,132,098	2,617,834
Total Endowments	18,389,653	16,699,318	1,690,335

	Fiscal YTD thru 03/31/2014	Same Period Last Fiscal year	Change from Prior Fiscal Year
Operating Revenue:	1,991,550	764,823	1,226,727
Operating Expenses	854,550	953,076	(98,526)
Scholarships to College	392,545	428,389	(35,844)
Programs to College	309,912	205,225	104,687
Total Funds to College	702,457	633,614	68,843

Hayden Remembrance

COD Board Meeting, May 16, 2014

College of the Desert has a number of dedicated advocates who have promoted the college and provided leadership over many years and in various capacities.

Not one of them better exemplifies this commitment than the late Charles Hayden.

Chuck Hayden became a member of the Desert Community College District's Board of Trustees in 1983 and was re-elected to that position time and again, until 2012. For 29 years, he devoted much of his time and energy to the mission of the college.

He was a mentor to new members of the Board, as some of our current trustees can attest. He understood the role of a Trustee and was always a passionate representative of his Area, while also cooperative and professional with his fellow Board members.

To put some perspective on Chuck Hayden's tenure at College of the Desert, he worked with six different COD Presidents, he participated in the development of the driving range, the McCallum Theatre, and the Measure B bond, just to name a few.

Beyond his involvement in our local college, Chuck founded the Inland Empire Community College Trustee and CEO Association, which brought together community college leaders in our region fostering increased communication and cooperation among our region's districts.

He was active in the Community College League of California and a member of the Community College Trustees Association, representing COD at the state level.

As if he wasn't busy enough in education, Chuck Hayden also volunteered his time and leadership for a number of other service organizations such as the COD Foundation Board, Food In Need of Distribution, Little League, Rotary, and St. Elizabeth's Catholic Church.

College of the Desert is very fortunate to have been one of the many benefactors of Chuck's interest in getting involved in local organizations and doing his part to make his community a better place.

He had a very personal dedication to the philosophy of community colleges and to College of the Desert in particular. His passion motivated his leadership and guidance so that students' interests were always at the forefront of his decision-making.

At Chuck's last board meeting, he told a story about why COD and education are so important to him. I want to share some of that story again:

"Returning students have a soft place in my heart – students that didn't have a chance the first time but came back a second or third time to get an education. I got interested because of Andrew. Andrew was a drug addict and an alcoholic. His family thought they lost him to that culture – it was terrible. When he was about 30 the light finally hit him and he decided he didn't want to die; he wanted to do something. He went to treatment and got clean and sober and got a job. He knew he needed an education so he came to College of the Desert and took classes, got a certificate in drug and alcohol abuse counseling and then went to work at the center where he had received treatment. But, he decided things could be better for him and came back to College of the Desert even though he was on academic probation. He completed his A.A. and transferred to the University of California, Riverside, graduated magna cum laude, and went to Denver Law School. He completed his education at the age of 34, passed the bar and stayed in Colorado. He is now working in a small community in southeast Colorado as the Chief Deputy District Attorney. Andrew is my son."

After Chuck's funeral service, Andrew shared a story of his own. The nurse caring for his dad recognized Chuck for some reason – and as they talked more she realized that he had pinned her when she graduated from the Nursing Program here at COD.

College of the Desert was a huge part of Chuck's life and our faculty, staff, and students all benefited from his dedication to our college.

On behalf of the Desert Community College District Board of Trustees, we offer our sincere condolences to Sharon, Chuck's children, and his extended family and many friends as they adjust during this difficult time. All of us can be grateful to have known Chuck and enjoyed his "world-famous" rice pudding.



COLLEGE
of the **DESERT**

Capital Projects Report

to the

Board of Trustees

May 16, 2014

EISPRO

TABLE OF CONTENTS

Overview of Projects

Aerial View Page 3

Project Status Reports - Projects in Initial Start-Up, Programming & Design

Central Campus Redevelopment Page 5

Project Status Reports - Current Construction Projects

Athletic Facilities Page 7

Applied Sciences Page 9

Child Development Center Page 11

Stagecraft Shop Page 13

Project Schedule

4 Week Look Ahead Page 15

Financial Review

Project Allocations Budget Page 17-19

Campus Activities

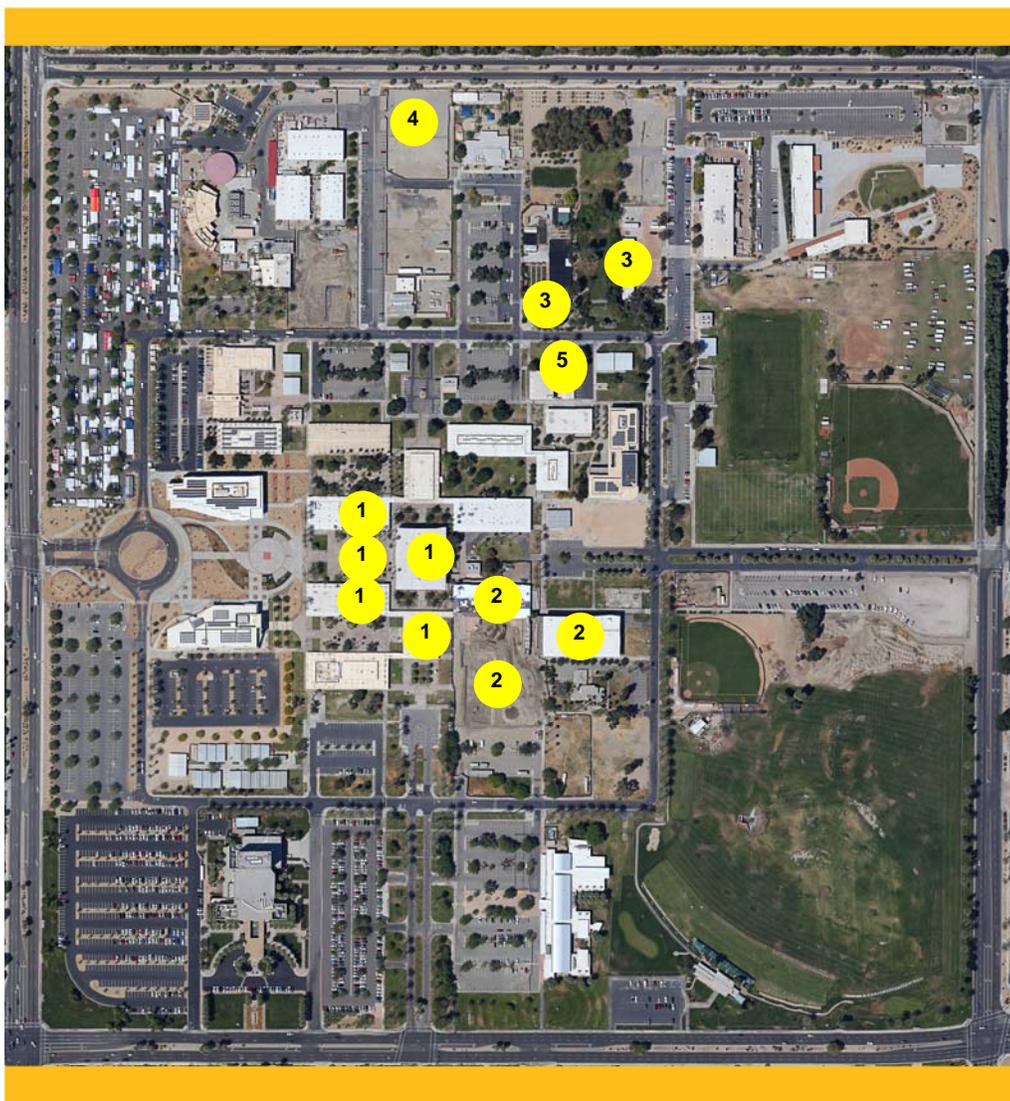
Upcoming Events Page 20

Projects in Programming & Design

1 Central Campus Redevelopment

Current Construction Projects

2 Athletic Facilities
3 Applied Sciences
4 Child Development Center
5 Stagecraft Shop



PROJECTS IN DESIGN . . .

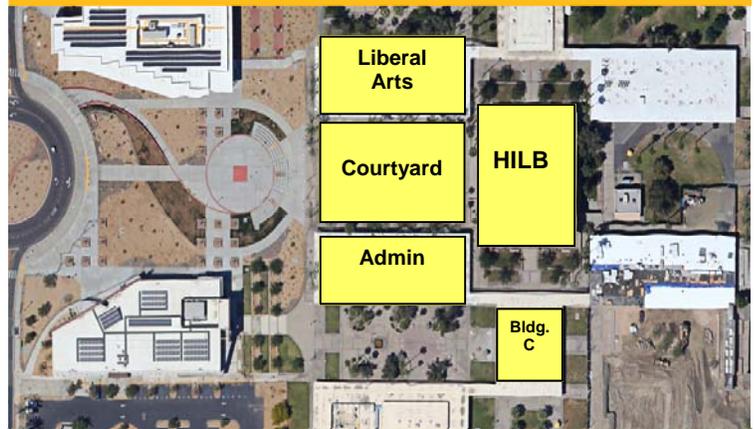
- Project Status Reports

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Don McLarty
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

Complete renovation of 4 buildings and the central campus fountain plaza. The renovations will prepare spaces to consolidate all administrative functions together and return the Hilb Learning Resource Center/Library to its central role as a research, study and tutoring facility.

- Total Project Budget \$37,550,000
- Project Square Footage (GSF) 66,526 SF
- Funding Source Measure B
- Construction Start Winter 2015-2016
- Targeted Completion Winter 2017-2018

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- Decisions and direction pending from Administration on design concepts

PROJECTS IN CONSTRUCTION . . .

- Project Status Reports

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Dave Hall
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

New gymnasium, team rooms, restrooms, shower/locker rooms and maintenance facilities for the Physical Education and Athletics programs, as well as renovation of an initial structure to accommodate weight training, multipurpose rooms and faculty/staff offices for the Physical Education and Athletics programs for the campus. New tennis facilities and athletics quad.

- Total Project Budget \$24,065,238
- Project Square Footage (GSF) 26,840 sq.ft.
- Funding Source Measure B
- Construction Start Winter 2012-2013
- Targeted Completion Phase 1 Summer 2014
- Targeted Completion Phase 2 Fall 2014

Sustainable Features

- Will be minimum LEED Silver certified

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$24,065,238
- Construction Budget \$19,081,410
- Expenditures To Date \$17,309,451
- Projected Change Order Percent.0%
- Percent Complete of Project Cost. 72%
- Percent Complete of Construction. 75%



Project Update

Gymnasium

- Concrete walks at courtyard and east elevation continue.
- Polished concrete floor at foyer complete.
- Site over-excavation in courtyard and east fire lane access continues
- Precast panels punch list complete.
- Basketball backstops at main court complete.
- Storefront framing installation commenced.

Kinesiology Building

- Athletics Department is now occupying the building.

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Jon Zuber
- **Architect** HGA Architects
Santa Monica, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

This project encompasses both the Agricultural Sciences, which will be renovated along with a new Greenhouse and Lath House, and a new Applied Sciences building that will be home to the HVAC, Drafting, Construction Technology, Natural Resources, classrooms and Labs. The Dean and Facility offices will also be in this building.

- **Total Project Budget** \$12,381,000
- **Project Square Footage (GSF)** 21,741 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Summer 2013
- **Targeted Completion** Fall 2014

Sustainable Features

- Will be minimum LEED Silver certified

PROJECT STATUS REPORT CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$12,381,000
- Construction Budget \$ 8,781,000
- Expenditures To Date..... \$ 7,706,351
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....62%
- Percent Complete of Construction..... 55%



Project Update

- Ag. Building
- Installation of HVAC equipment complete.
- Audio visual training complete.
- Restoration of landscape complete.
- Punch list pick-ups complete.
- Network and security system installation complete.



Applied Science Building

- Installation of rough plumbing and electrical continues.
- Installation of mechanical equipment complete.
- Installation of roofing material complete.
- Building insulation commenced.
- Installation of drywall complete.



CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Gregg Capper
- **Architect** HMC Architects
Ontario, CA
- **Construction Manager** None



Fast Facts

New laboratory providing direct observation of two separate early childhood groups. Support spaces for the young children and staff are included to facilitate the groups while allowing students the opportunity to monitor the interaction and behavioral development of the children.

- **Total Project Budget** \$6,074,000
- **Project Square Footage (GSF)** 10,314 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Summer 2013
- **Targeted Completion** Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified



CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 6,074,000
- Construction Budget \$ 4,640,078
- Expenditures To Date..... \$ 4,982,145
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 82%
- Percent Complete of Construction..... 90%



Project Update

- Punch list walk of building complete.
- Startup of HVAC units complete.
- New furniture delivered and coordinated by Interior Designers.
- Installation of new fence material commenced.
- IT & AV hardware installation continues.
- HVAC transition duct between main mechanical unit and louver complete; factory startup of unit complete.
- Finish grading continues.
- Main Irrigation lines pressure tested; landscaping commenced.
- Fire alarm panel and terminations complete.
- Access control panel and terminations complete.
- Installation and testing of IT & AV Equipment complete.



PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Fritz Gutenberg
- **Architect** PMSM Architects
Santa Barbara, CA
- **Construction Manager** None



Fast Facts

New facility that directly supports Theater Arts functions held on campus. Spaces include a scenery workshop, full costume shop, makeup studio with cast changing facilities, and music/vocal practice rooms.

- **Total Project Budget** \$2,150,000
- **Project Square Footage (GSF)** 3,346 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Fall 2013
- **Targeted Completion** Spring 2014

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 2,150,000
- Construction Budget \$ 1,610,773
- Expenditures To Date..... \$ 1,666,940
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 78%
- Percent Complete of Construction..... 95%

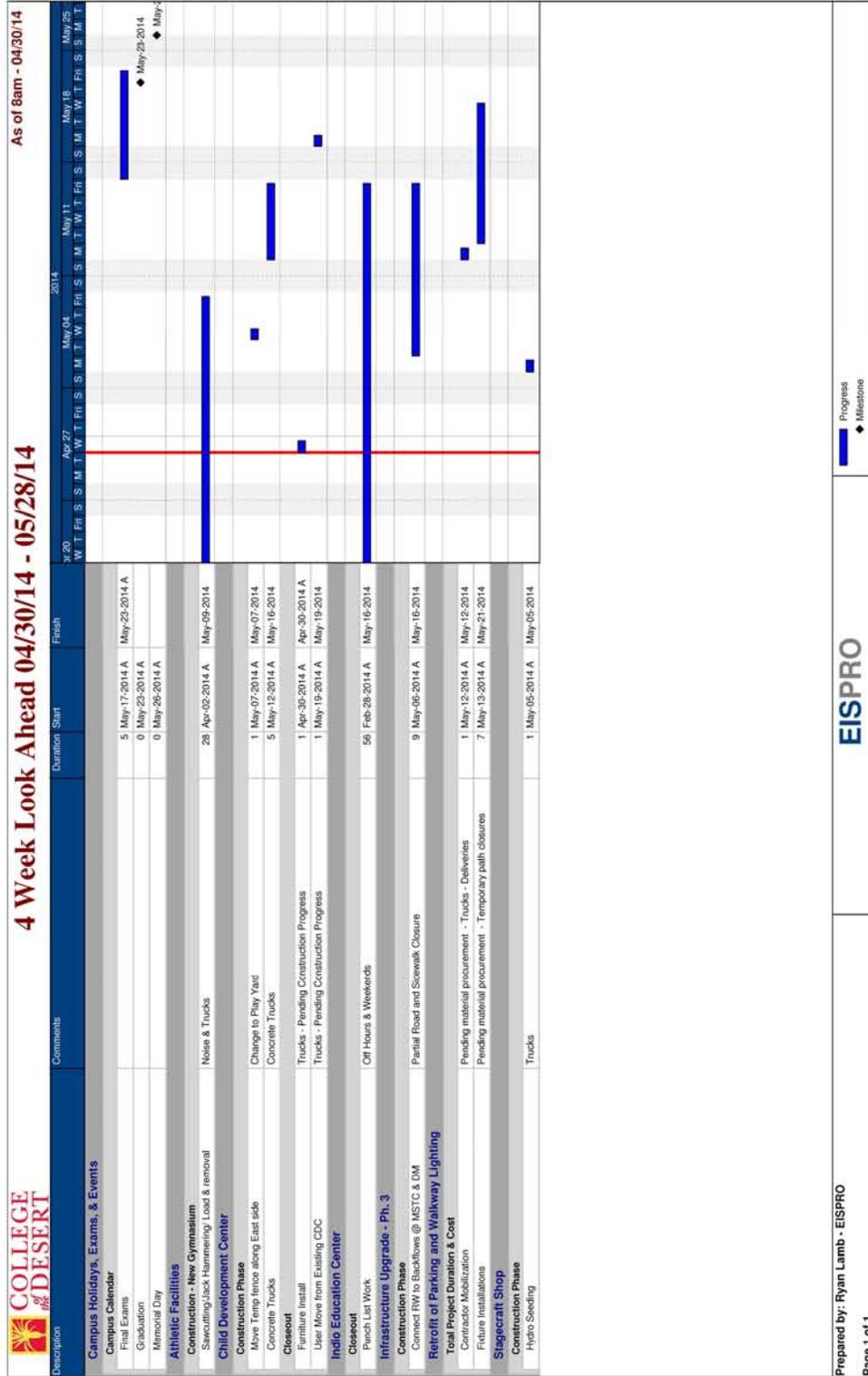


Project Update

- Electrical for landscape sprinkler control panel complete.
- CCD #4 pending DSA Approval.
- CCD #5 DSA -approved.
- Network Equipment installation complete.
- Hardscape transitions sidewalks complete.
- HVAC test and balance complete (possible corrections final report pending).
- Hydronic piping corrections complete.



4 WEEK LOOK AHEAD



Prepared by: Ryan Lamb - EISPRO

Page 1 of 1

EISPRO

Progress
Milestone

FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	Balance
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulars	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulars	\$1,920,155	\$1,920,155	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$114,843,061	\$114,843,061	\$0.00

Note: All Balances Moved To Contingency



CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> <u>Bond + Other</u>	<u>Expense</u> <u>Bond + Other</u>	<u>Balance</u>
Applied Sciences	\$12,381,000	\$7,706,351	\$4,674,649
(2) Athletic Facilities	\$24,065,238	\$17,309,451	\$6,755,787
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$288,864	\$6,937
Campus IT Infrastructure	\$2,600,000	\$2,496,404	\$103,596
Central Campus Redevelopment	\$37,550,000	\$1,427,832	\$36,122,168
Central Plant MBCx	\$3,547,420	\$3,324,358	\$223,062
(2) Child Development Center	\$6,074,000	\$4,982,145	\$1,091,855
(1) (3) Communication Building	\$20,346,832	\$20,222,072	\$124,760
(1) Cravens Student Services Center	\$22,973,961	\$22,953,035	\$20,926
CSSC Second Floor Renovation	\$150,000	\$143,259	\$6,741
Demo Central Annex / Cooling Tower	\$336,262	\$253,978	\$82,284
Imaging	\$400,000	\$399,040	\$960
(1) Indio Education Center	\$23,602,350	\$22,624,684	\$977,666
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,686,083	\$46,053
(2) Math Science Technology Center	\$24,397,061	\$24,284,751	\$112,310
(1) Monterey Entrance	\$5,403,168	\$5,380,856	\$22,312
RDA Small Maintenance Projects	\$1,135,108	\$964,412	\$170,696
Relocations Project	\$1,366,879	\$568,049	\$798,830
Security Cameras & Emergency Phones	\$200,000	\$132,450	\$67,550
Site Remediation	\$687,000	\$309,087	\$377,913
(2) Soils Contingency	\$201,500	\$0	\$201,500
(2) Stagecraft Shop	\$2,150,000	\$1,666,940	\$483,060
(1) Visual Arts Building	\$8,515,353	\$7,770,184	\$745,169
(1) Wayfinding	\$500,000	\$414,196	\$85,804
West Valley Palm Springs	\$43,000,000	\$5,435,647	\$37,564,353
SUB TOTAL	\$253,911,068	\$162,765,019	\$91,146,049

- (1) Projects pending financial closeout.
- (2) Budget Augmentation approved by Administration.
- (3) Balance/Partial transferred to Bond Contingency.

PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
East Valley Mecca/Thermal Campus	\$29,700,000	\$25,630	\$29,674,370
West Valley Desert Hot Springs Ph II	\$2,500,000	\$0	\$2,500,000
SUB TOTAL	\$32,200,000	\$25,630	\$32,174,370

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$114,843,061	\$114,843,061	\$0
Current Projects	\$253,911,068	\$162,765,019	\$91,146,049
Future Projects	\$32,200,000	\$25,630	\$32,174,370
Bond Management and Other Fees	\$24,649,879	\$23,030,938	\$1,618,941
Contingency	\$2,271,850	\$0	\$2,271,850
TOTAL	\$427,875,858	\$300,664,647	\$127,211,210

<u>DEFERRED PROJECTS</u>	<u>Proposed Budget</u>
Art Building Re-Purpose	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000
Engineering Building Renovation	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000
Multi-Use Arts Facility	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381
Public Safety Academy Phase II	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440

<u>FUNDING SOURCE</u>	<u>Totals</u>
Bond Series "A"	\$65,000,000
Bond Series "B"	\$57,850,000
Bond Series "C"	\$223,648,444
State	\$3,144,000
RDA	\$38,752,400
Interest	\$30,000,000
Refunding	\$7,500,000
Foundation	\$400,000
Rebates	\$1,331,031
Surety	\$249,984
TOTAL	\$427,875,858

UPCOMING EVENTS . . .

- No Events Currently Scheduled