

**COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING  
43500 MONTEREY AVE.  
PALM DESERT, CA 92260  
THURSDAY, JUNE 20, 2013  
MINUTES**

- I. Chair O'Neill called the meeting to order at 9:30 a.m. and asked Trustee Broughton to lead the pledge of allegiance.

President Kinnamon called the roll:

Present:           Becky Broughton  
                  Michael O'Neill  
                  Mary Jane Sanchez-Fulton  
                  Bonnie Stefan  
                  Aurora Wilson

Parliamentarian: Carlos Maldonado

Not-Present:     Student Trustee Andrew Campbell (Mr. Campbell joined the meeting after Closed Session)

**II. CONFIRMATION OF AGENDA:**

An item was just brought to the attention of the Board and it must be added to this month's agenda. Action item Fiscal Services #10: Adoption of Education Protection Account Funding and Expenditures.

Stan Dupree, Interim Executive Director Human Resources asked that Consent Human Resources item #5 be removed from the Consent agenda and placed on the Action agenda.

He also asked that Action Human Resources item #8: Consulting Agreement, be removed from the agenda. There have been some questions about various sections of this agreement in relation to Ed Code and our attorney needs to review it. It will be brought back to a future meeting.

Trustee Sanchez-Fulton asked for a travel item to be added to the agenda. Chair O'Neill said the item could be added but the appropriate paperwork would need to be submitted. Trustee Sanchez-Fulton did not have the paperwork. It could be added to a future agenda for ratification once all the paperwork is in place.

**Motion** by Trustee Broughton, second by Trustee Stefan, to accept the agenda as amended.

The agenda is confirmed as amended.

**III. CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**: Property: Parcel Numbers: 656-040-039, 669330015, 669330025, 669330029, 669330030 Agency Negotiator or Designee: Dr. Joel Kinnamon

#### **IV. OPEN SESSION 10:30 a.m.**

In closed session a motion was made by Trustee Sanchez, second by Trustee O'Neill, to authorize President Kinnamon to enter into a non-binding letter of intent for Desert Hot Springs "Learning Center Building" located at Pierson Road and West Drive in the City of Desert Hot Springs. The motion carried with all members voting in favor and no members voting nay. Motion carried unanimously.

#### **V. SWEARING IN OF STUDENT TRUSTEE**

Chair O'Neill administered the Oath of Office to Student Trustee Andrew Campbell. Mr. Campbell was re-elected as the Student Trustee for the 2013-2014 Academic year.

#### **VI. PUBLIC COMMENTS**

Tricia Gerhlein addressed the Board about the Clinton Health Matters Initiative and distributed a handout.

#### **VII. MINUTES:**

Special meeting of May 10, 2013: Trustee Broughton suggested changing the wording regarding inviting the new Trustee to join the members after being sworn in. She thought it should reflect the formality and respect of the process. Chair O'Neill asked the members to submit their suggestions to the Board's Executive Assistant and it will be brought back in July for approval.

There were no corrections to the minutes of the regular meeting of May 17, 2013 and they stand approved.

#### **VIII. REPORTS (all submitted reports will be included with the minutes)**

- A. ASCOD - John Arroyo was not able to be present.
- B. CSEA - Lauro Jimenez was present and gave a brief report.
- C. COLLEGE OF THE DESERT FOUNDATION - Jim Hummer was not able to be present.

- D. ACADEMIC SENATE - Douglas Redman was present and gave a brief report.
- E. FACULTY ASSOCIATION - Denise Diamond was not able to be present.
- F. C.O.D.A.A. - Cathy Levitt was present and gave a brief report.
- G. COLLEGE OF THE DESERT ALUMNI ASSOCIATION - Gene Marchu was not able to be present but had submitted a written report.
- H. GOVERNING BOARD

**Trustee Becky Broughton:** submitted a written report and spoke briefly about the highlights. She commented that Dr. Raul Ruiz was an outstanding commencement speaker. She attended the following:

- beam signing of the new COD Indio Education Center and afterwards attended a 2 + 2 meeting with the City of Indio.
- Several Mecca Thermal Campus expansion meetings
- East Valley committee is working on various things. There is a Sunline meeting on Wednesday at noon and the East Valley committee will be encouraging Sunline to allow our students to ride the bus by showing their student I.D. The committee is working on the Voc Ed fair.

**Trustee Mary Jane Sanchez-Fulton** reported it was an honor to have attended commencement and it was great to see all the students graduating. She was asked to speak at the STEM banquet. She is very proud of our faculty that have given our students the opportunity to be a part of the National Science Foundation scholarship. She acknowledged all math and science faculty. She thanked President Kinnamon for attending the Desert Hot Springs Cabot Foundation event. She attended the Elks breakfast for the high school sports students and the Desert Hot Springs Community breakfast. She also attended the Sunline board meeting and asks for the community to help the college by encouraging Sunline to work with on the transportation issue for our students. Trustee Broughton suggested we also thank Glenn Miller for supporting the college in their transportation efforts.

She commented that the summer robotics camp is a great program and she thanked the Boys and Girls Club of Desert Hot Springs for providing transportation, which enabled the Desert Hot Springs students to attend this camp. She thanked the PaCE program for their support of this camp.

**Trustee Bonnie Stefan** attended the Foundation Board meeting. She also attended the beam signing at the Indio Education Center and then the 2 + 2 with the City of Indio and is thrilled to see the building go up. She is looking forward to all areas of the valley being covered by COD. She reported she received an email from former COD student Anthony Lee. Anthony is an Alpha Mu Gamma member and is working with Dr. Raul Ruiz as a congressional fellow for the summer. She encouraged everyone to view the Monterey entrance at night as everything is lit and it is beautiful.

**Trustee Aurora Wilson** attended commencement and commented it was an incredible experience and a great event. She attended the Indio Beam Signing ceremony and looks forward to seeing the progress there. She had a meeting with COD staff member Larry McLaughlin, Director of Advanced Transportation Technology, some utility companies, CVAG and CalCERTS. This is a great opportunity to expand the curriculum at COD with energy efficiency subjects and create a certificated program. CalCERTS is an organization approved by the California Energy Commission to provide certification to independent contractors to rate a homes' energy use and then follows up by identifying best approaches for the homeowner. CalCERTS will soon be an accredited organization that will provide training in energy efficiency. They have approached College of the Desert as one of three model programs in the state of California to implement a curriculum structure for the certification. Present at the meeting last week were Southern California Edison, IID, SoCal Gas and CVAG. We will be looking to the utilities for the funding needed to see this program through.

**Student Trustee Andrew Campbell** had submitted a written report. He attended commencement and thanked the students that performed and those that spoke. Many of the students graduating are close friends of his and he was glad to see them achieving their dreams. He was invited by President Kinnamon to the after event and he was able to chat with Gene Marchu of the Alumni Association and he thanked Mr. Marchu for the Alumni's support of ASCOD. He thanked the Foundation for their \$100,000 donation to add class sections. He attended the Gay Straight Alliance Club end of year luau. He attended the Indio beam signing with his three-year-old son, who attends the Child Care Center. He also attended the AM/FM Festival where he had the pleasure of meeting the Mayor of Cathedral City and was able to chat with her about College of the Desert. He will be hosting an ASCOD event to evaluate the various events put on this past year. He will attend the ASCOD inaugural luncheon and will be meeting with Assembly Member Manuel Perez to discuss COD events that he could attend and hopes to meet with Assembly Member Brian Nestande as well. Mr. Campbell reported he must leave for class at 2:00.

**Trustee Michael O'Neill** reported that commencement was wonderful. He attended the Indio beam signing and represented the Board at the Citizens Bond Oversight committee meeting. He thanked those community members that sit on that board and who give of their time. The committee is very concerned that we are within our timeline and have the money set aside for the proposed expansion of Mecca Thermal.

He also represented the Board on the Central Campus Redevelopment committee. We are a little behind our timeline on this project and adjustments are being made. He was appointed to a Foundation ad-hoc committee by Foundation Board President Donna Jean Darby. The enthusiasm from the Foundation Board members is overwhelming.

He distributed a newsletter from the ACCJC and hopes it will give the members an understanding about the Accrediting Commission and explains what motivates them.

## **IX. ADMINISTRATIVE REPORTS**

### **1. President**

a. Updates

Dr. Kinnamon also expressed his appreciation to the Foundation Board President, Donna Jean Darby, for all the time she spends on Foundation matters. He also thanked Douglas Redman, Academic Senate President, for his remarks on working together.

We have recently been approved for five grants submitted to the State; **1.** a sector navigator grant, **2.** one in small business we partnered with Victor Valley College, **3.** an energy utilities grant we partnered with Chaffey College, **4.** a regional sector navigator grant health care, and **5.** an advanced transportation grant. He thanked those involved; John Jaramillo, Larry McLaughlin, David George and Pam Hunter.

He attended a scholarship event recently put together by the Alumni Association and Pathways to Success. They gave out \$250,000 in scholarships to these students. He was amazed at the amount of money given out and how these groups were able to provide students with this funding opportunity.

He continues to work with our colleagues in K-12 and CVEP/CSU in looking at the pathways of our students and finding ways to support students as they are moving through higher education. He also reports the robotics camp is almost full for 6 weeks.

b. Education Centers

Desert Hot Springs: Dr. Kinnamon reports we will be signing a letter-of-intent to move forward with the Desert Hot Springs campus. The location is near the high school, Boys and Girls club, City Hall and a library the City will be building.

Mecca Thermal: Dr. Kinnamon reported there is an item on the agenda for approval of a lot line adjustment. It is more desirable to have a rectangular piece of property and we worked with the campus neighbor to adjust both properties. We have also had discussions with this neighbor, who is very interested in partnering with College of the Desert in providing opportunities for our students for internships and the like.

Indio Education Center: Everything is on schedule with this project.

Palm Springs: We continue to move forward on this project.

**2. Interim Vice President Student Affairs Adrian Gonzales**

Mr. Gonzales was not able to be present but Dr. Annebelle Nery and Dean Zerryl Becker gave an update on registration. Registration opened this week for fall 2013. Dr. Nery reported that Dean Becker has done a great job in the transition and has learned a lot very quickly. There were a couple of technical issues that came up and Dr. Nery thanked Marc Drescher, Glenn King, and Florante Roa for their quick responses in addressing the issues. Students saw little to no interruption on the first day of registration.

Dean Becker adjusted the Counseling schedule to accommodate the students' needs.

Dean Becker thanked Dr. Nery for making her transition into this position an easy one. She reported they are in the process of implementing a new application, which should be available in November. This application will be available in Spanish, which will be wonderful for our non-credit and ESL program. They have moved non-credit into Admissions & Records and they will be able to track what they need for the enhanced non-credit FTES. They are also working on an automated SEP which should be implemented in the spring. Trustee Sanchez thanked them for making it an easy transition for the students.

Trustee Stefan asked what is the expected opening date for the Indio campus. Steve Renew reported that construction is expected to be completed the end of December. They are on track for a spring of 2014 opening.

### **3. Interim Executive Director Human Resources Stan Dupree**

Stan Dupree thanked the incredible Human Resources staff for all their hard work. Human Resources has completed three collective bargaining agreements in record time. CODAA, the largest bargaining group, ratified their agreement with 100% of the vote in favor. Everyone worked very well together during this process.

Human Resources has hired Misti Santana as the benefits specialist. Ms. Santana was formerly a payroll specialist in our Fiscal Affairs department.

**X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

#### **A. HUMAN RESOURCES**

1. Volunteers
2. Employment Group C Appointments
3. Retirement/Resignation – Classified & Faculty
4. Approval of Tentative Agreements – DCCD/CTA
5. ~~Approval of Tentative Agreements – DCCD/CSEA~~ *Moved to Action Agenda*
6. Approval of Tentative Agreements – DCCD/CODAA
7. Termination – Classified

#### **B. FISCAL SERVICES**

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Payroll #11
4. Out-of-State/Country Travel

5. Gifts/Donations to the District
6. Memorandum of Understanding
7. Change Orders – Measure B Bond Projects

**Motion** by Student Trustee Campbell, second by Trustee Stefan, to approve the consent agenda as amended. (*Human Resources #5 was moved to the Action agenda.*)

**Discussion:** Trustee Broughton commented there are two items on the consent agenda; volunteers and a donation. She thanked those that volunteer their time and those that donate items or money. All of these donations, both large and small, are greatly appreciated.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

**XI. ACTION AGENDA**

**A. ITEMS PULLED FROM THE CONSENT AGENDA**

1. Human Resources item #5: Approval of Tentative Agreements with CSEA.

**Motion** by Trustee Broughton, second by Trustee Wilson, to approve the tentative agreements as presented.

**Discussion:** Mr. Dupree explained that Article 18 regarding layoff notices changed. Up until January 1, 2013 we were required to give 45-day layoff notices. At that time the law was changed to 60-days’ notice. This change was made on page one but not later in the document. A corrected version was distributed to the members.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

**B. BOARD OF TRUSTEES**

1. Revised Board Policies – Second Reading/Approval

**Motion** by Trustee Broughton, second by Trustee Stefan, to approve the policies as presented.

**Discussion:** Trustee Broughton asked if the haz mat training needs to be repeated every two years and should the new trustees take it. Mr. Dupree will provide training information to the new trustees.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

2. Revision to Administrative Procedure 2715: Code of Ethics Standards of Practice –  
Trustees – Second Reading/Approval

Chair O’Neill passed the gavel to the Vice Chair.

**Motion** by Trustee O’Neill, second by Trustee Stefan, to approve the revised procedure as presented.

**Discussion:** Chair O’Neill thanked Trustee Sanchez and our attorney Dave Erwin for their very thorough review of this procedure. Based on their review item D5 will be struck, as it is not enforceable.

**Motion** to amend by Trustee O’Neill, second by Student Trustee Campbell, to strike 5d.

**Discussion:** Trustee Sanchez-Fulton thanked the members for striking that section. She also suggested implementing a fraud policy in the future.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously to amend.

Vice Chair Broughton asked for discussion on the perfected motion and there was none.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously to approve the amended procedure.

Vice Chair Broughton returned the gavel to Chair O'Neill.

3. 2014 Board of Trustees Meeting Dates – First Reading

**Motion** by Trustee Stefan, second by Trustee Broughton, to receive the 2014 meeting dates for a first reading.

**Discussion:** Trustee Wilson has a conflict with the February 13 date. It was suggested the date be changed to Wednesday, February 12, 2014. Trustee O'Neill cannot attend the March 21 meeting but is not requesting the date be changed.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously with the date change noted.

4. New Board Policy 7141: Pre-Retirement/Part-Time Employment – First Reading

**Motion** by Trustee Wilson, second by Trustee Stefan, to receive the new board policy for a first reading.

**Discussion:** Trustee O'Neill asked if this could at some point have a negative impact on us in a down economy. Mr. Dupree thought Ed Code still gives us the authority to decline these requests.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None

Abstain: None

Motion carried unanimously.

### **C. HUMAN RESOURCES**

#### **1. Employment Group A Appointments – Classified**

**Motion** by Student Trustee Campbell, second by Trustee Stefan, to approve the group A appointments-classified as presented.

**Discussion:** None.

#### **Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson

No: None

Absent: None

Abstain: None

Motion carried unanimously.

#### **2. Leadership – New and/or Revised Job Descriptions**

**Motion** by Trustee Broughton, second by Trustee Wilson, to approve the new and revised job descriptions as presented.

**Discussion:** Trustee Broughton commented there are some minor inconsistencies in these descriptions. Mr. Dupree said there is a typo in the Associate Dean Library job description. He provided a corrected copy. Page 2, item #21, under representative duties should have been omitted.

Trustee Broughton suggested these job descriptions include “requires evening and weekend duties”.

Trustee O’Neill pointed out that some of these job descriptions reference the Board of Trustees and some do not. He suggests making them consistent. Trustee Sanchez-Fulton suggested they all say “Desert Community College District” and not just “District”.

Mr. Maldonado said it is within the districts purview to make these corrections. He also said the members have the option to do a motion to divide if they would like to discuss one of these job descriptions separately.

**Motion** by Trustee Broughton, second by Student Trustee Campbell, to divide the Associate Dean Library Resources and Distance Education from the other job descriptions.

Motion to divide carried unanimously.

**Motion** by Trustee Wilson, second by Student Trustee Campbell, to approve the job description Associate Dean Library with the strikeout of item 21.

**Discussion:** Trustee Sanchez-Fulton asked that "Desert Community College District" be added as previously discussed.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously to strike item 21.

**Motion** by Trustee Stefan, second by Trustee Wilson, to approve the job description Associate Dean Library as amended.

**Discussion:** None

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

**Motion** by Trustee Stefan, second by Student Trustee Campbell, to approve the leadership job descriptions excluding the Associate Dean Library.

**Discussion:** Trustee Sanchez-Fulton asked again that we make sure all job descriptions refer to the Desert Community College District. Mr. Dupree assured the members that this will be corrected.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

## **XII. CONVENE TO CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 3
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Superintendent/President

## **XIII. OPEN SESSION**

No reportable action taken in closed session.

## **XIV. HUMAN RESOURCES cont'd**

3. Leadership – Limited Term Interim Appointments

**Motion** by Trustee Stefan, second by Trustee Wilson, to approve the leadership limited term interim appointments as presented.

**Discussion:** None.

### **Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell (left to go to class)  
Abstain: None

Motion carried unanimously.

4. Unpaid Leave of Absence – Faculty

**Motion** by Trustee Stefan, second by Trustee Wilson, to approve the faculty unpaid leave of absence as presented.

**Discussion:** None.

### **Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

#### 5. Reduced Teaching Load – Faculty

**Motion** by Trustee Broughton, second by Trustee Stefan, to approve the faculty reduced teaching load as presented.

**Discussion:** None.

#### **Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

#### 6. Revised Job Descriptions – Foundation

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the Foundation revised job descriptions as presented.

**Discussion:** Dr. Kinnamon explained these are positions outlined in the Foundation business plan. The positions will be paid through the Foundation but these will be college employees.

#### **Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

7. Renewal of Contract – Leadership

**Motion** by Trustee Broughton, second by Trustee Stefan, to approve the renewal of leadership contract as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

8. ~~Agreement for Independent Contractor~~ *This item was pulled from the agenda.*

9. Employment Group A Appointment - Leadership

**Motion** by Trustee Stefan, second by Trustee Wilson, to approve the group A appointments- leadership as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

**D. FISCAL SERVICES**

1. Budget Transfers

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the budget transfers as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

## 2. 2013-2014 Tentative Budget

**Motion** by Trustee Wilson, second by Trustee Stefan, to approve the tentative budget as presented.

**Discussion:** Wade Ellis, Director of Fiscal Services, explained the tentative budget. This is a roll-over from the 2012-2013 budget with some modifications for items we know of at this time. The budget includes some items that were passed by the legislature. It reflects some revenue increases; 1.57% COLA & 1.63% restoration, as well as Prop 30 dollars (\$5M) and the reduction in some of our utilities. A 3% raise was included for all employees. There was a reduction in our property and liability insurance based on our FTES and we pay based on the previous year. We set aside \$180,000 each year for the Trustee election. The largest change is instructional supplies were moved out of the restrictive lottery and back into the general fund. This amount is \$401,000 and is an estimate and will be revised.

Mr. Ellis also said we did a one-year cut in capital and this is back up to \$200,000. These numbers are a way for the college to operate and pay its bills until we refine the adopted budget in September. This tentative budget does not reflect the reorganization of the college.

Trustee O'Neill asked where the Prop 30 monies are listed. Mr. Ellis said the Prop 30 money is in the base revenue and not listed as separate income. The Chancellor's office has not released the P-2 and this tentative budget is based on the P-1. The P-1 says we will receive \$5,723,099 and will be adjusted once we receive the P-2. Mr. Ellis also explained the resolution added to the agenda under Fiscal Services is to meet the requirements of Prop 30 as we must denote how we will spend that money and in this case we will be spending it on instructional staff.

Trustee Wilson asked why the Prop 30 money can't be shown separately. Mr. Ellis said in the adopted budget it will be shown separately. Trustee Sanchez-Fulton asked if this information will be posted on the COD website as she was unable to find it. Mr. Ellis said it will be posted on the Fiscal Services website after the meeting today. This is also a requirement of the Prop 30 money. All budgets, warrants, etc. are on our website.

Trustee Stefan pointed out a typo on the third page, the letters should be a, b, d.

Trustee O'Neill commented the categorical programs increases are not shown and asked if we are assuming this is the dollar amount based on this current year. Mr. Ellis said when the legislature passed the budget they added \$88M into items like DSPPS, EOPS, CALWORKS - all

those programs that have suffered the last few years. We are not sure what our dollars will be and are not reflected in the tentative budget but will be reflected in the final budget.

Trustee Wilson asked for an explanation on the unrestricted general fund income on page two. Specifically the parking fines. Mr. Ellis said these are the fines we receive from visitors to the campus that do not have parking permits or are parking in the wrong places. The revenue from the fines comes into the general fund, unrestricted. The parking permits fees go into the parking fund, which is a restricted fund.

Trustee Sanchez-Fulton commented there is a process in place for students to dispute these tickets. Mr. Ellis confirmed there is a process in place and is used quite often.

Trustee Wilson asked Mr. Ellis to explain the student enrollment fee of 2%. Mr. Ellis explained these are the student enrollment fees that the college receives, as opposed to the tuition money that goes to the state and comes back to us in our general allocation.

Trustee Wilson also asked about the miscellaneous local income. Mr. Ellis explained there are a multitude of things the college receives that do not fall into other categories.

#### **Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

### 3. 2014-2019 Five-Year Construction Plan

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the five-year construction plan as presented.

**Discussion:** Steve Renew, Director of Facilities, summarized the report for the members. He explained the construction plan is required by Ed Code and is intended to show the state what the college's construction plan is. The Chancellor's office collects all the needs of all the community college districts. Our projects are all locally funded. Our projects were approved for state funding for years but no funding was forthcoming so we elected to use our Bond funds.

The report tells the state what our spending will be and what our priorities are in terms of the projects. It is a five-year plan that is filed every year. The priorities can change. It tells the state what we intend to build in terms of lecture space, laboratory space, office space, library space and AV. This helps us keep track of how much space (square footage) we have compared to our enrollments. Our apportionment is based on enrollments.

Trustee Sanchez-Fulton referenced page five and asked if there is a particular order to these. Mr. Renew said there is and it goes back several years when Measure B was first passed. We looked at enrollment and did the projected enrollments fifteen years out and assessed every building and space on campus. We realized we would need centers on the other ends of the valley and after assessing the existing buildings, determine what we could renovate or modernize, what should be torn down and what needs to be built. It then became a matter of sequencing these.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

4. Designation of Off-Site Location

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the designation of off-site location as presented.

**Discussion:** None.

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

5. Resolution #062113-1 Intent to Exchange Real Property; EVC Mecca/Thermal Center

**Motion** by Trustee Broughton, second by Trustee Stefan, to approve the resolution as presented.

**Discussion:** Chair O'Neill said this equalizes our boundaries and creates a rectangular property line.

**Roll Call Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

6. Resolution #062013-2 Authorized Signatures

**Motion** by Trustee Wilson, second by Trustee Stefan, to approve the resolution as presented.

**Discussion:** None.

**Roll Call Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

7. Notice of Completion – Measure B Bond Projects

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the notices of completion as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

8. Notice of Intent to Award Contracts for the Athletic Facilities Project

**Motion** by Trustee Wilson, second by Trustee Stefan, to approve the notice of intent to award contracts as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson

No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

9. Change Orders:
  - #2 – Monterey Entrance Project – Anderson Charnesky SS &
  - #3 – Math Science Technology Center Project – Arrowhead Mechanical

**Motion** by Trustee Stefan, second by Trustee Wilson, to approve the change orders as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Michael O’Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

10. Adoption of Education Protection Account Funding and Expenditures (*added at the beginning of the meeting*)

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the adoption of education protection account funding and expenditures as presented

**Discussion:** Trustee Sanchez-Fulton asked that this be put on the website soon after the meeting.

**Roll Call Vote**

Yes: Becky Broughton, Michael O’Neill, Mary Jane  
Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

**F. ACADEMIC AFFAIRS**

1. Curriculum Modifications

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the curriculum modifications as presented.

**Discussion:** Trustee Broughton commented on the amount of time this takes our faculty to refine. She is happy to see a class for the power industry and she thanked the faculty for their hard work on these modifications.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

**G. STUDENT AFFAIRS**

1. Approval of 2013-2014 Business Plan for the International Education Program (IEP)

**Motion** by Trustee Stefan, second by Trustee Broughton, to approve the International Education Program Business Plan as presented.

**Discussion:** Christina Delgado explained that Saudi Arabia will be one of our biggest growth markets due to the Saudi Arabia Cultural Mission Scholarship. We have 10 students enrolled this past spring semester from that scholarship. We have approximately twenty applications pending for the fall. Saudi Arabia will quickly become one of our top sending countries. Those students get all their expenses paid by the Cultural Mission and it covers tuition, books, health insurance, and living expenses. Many schools have capped out and are now looking at community colleges to fill that gap. This will greatly impact the IEP office and we are looking at ways to address some internal processes and procedures. These students have a very specific course pattern they must follow and can only major in architecture, computer science, mathematics, and business. These students typically have low English skills and this will impact our credit ESL department. The IEP office is planning a FLEX presentation in the fall to address the cultural differences and the impact they can have in the classroom.

Ms. Delgado recently attended conferences that addressed these international students. Japan has been in decline the last couple of years but they have a new initiative from the government called Global Human Resource Development, in which they are encouraging study abroad. We have already seen 3 students as a direct result of this initiative. China continues to be a huge market and the challenge with China is they are very rank oriented. Community colleges are typically not ranked so they want to see our transfer rates to the ranked schools.

We are improving our marketing efforts for the Intensive English Academy.

Trustee O'Neill commented that many non-faculty do not have the opportunity to attend FLEX activities to receive this training. Ms. Delgado said they will try to do some fun events to help classified staff work more effectively with these students.

Trustee Broughton commented she is pleased to see our relationship with our sister college in Japan and asked about the reciprocal part. Ms. Delgado said we have nothing at this point mostly due to not having Japanese language instruction at COD. We are doing study abroad and we had seven participate in the London program in fall 2012, and three participating this upcoming fall.

Trustee Broughton said she had 2 different high school students that were very interested in learning Japanese. She asked if we had a contact person. Ms. Delgado said we do and will provide that information to Trustee Broughton.

Trustee O'Neill commented that Brazil had been a problem because of visas and asked if this was still an issue. Ms. Delgado said it has been resolved but we are dealing with a few other issues. The numbers from Brazil are increasing but they are questioning the process.

**Vote**

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

**XV. ITEMS FOR INFORMATION/DISCUSSION**

1. Administrative Procedure 7141: Pre-Retirement/Part-Time Employment (Information)

This item was provided for information only.

2. Board Reports regarding BP 2311: Reports at Board Meetings (Discussion)

Chair O'Neill said this is a policy we have been remiss in implementing and is concerned we haven't been abiding by it. Next month we will abide by this policy until a change is made. The policy states that all reports, including Board member reports, are limited to five minutes. Trustee Sanchez-Fulton asked if the policy can be amended. Chair O'Neill said it can be amended, but not today as it is on the agenda as a discussion item only.

Trustee Broughton suggested giving the five minutes a try before we change the policy.

Trustee Stefan asked when the policy was originally approved. It was approved in 2007. Trustee Wilson asked if the constituent groups are given any leeway when giving their reports. They will be limited to five minutes unless they have a presentation. Those groups can also speak for three minutes during public comments.

Trustee Sanchez-Fulton asked if board members can also extend their time. Board members can request an extension of time based on the report content. Trustee Wilson asked if there should be exceptions for the reporting groups in order for the Board to ask questions. Chair O'Neill said no, as there can be no questions or discussion from the board unless it is an agenda item.

Trustee Sanchez-Fulton thought we should have something put in place for those really important matters that come up. Chair O'Neill said we would then have to revise this policy to make that happen. Mr. Maldonado explained to the members that they can have any of the information they want at any time, it just cannot happen during public comments. If someone speaks during public comments and has critical information the Board needs to make a decision later in the meeting the Board has the right to ask them to come back to the table during that agenda item. This policy addresses reports, not public comments.

Chair O'Neill also wanted to discuss the Board members written reports. When Trustee Stefan became Chair she had requested members submit written reports prior to the meetings and give a summary at the meeting. Trustee Broughton commented she doesn't mind submitting a written report but she doesn't think it replaces an oral report and the public probably doesn't look at them in the minutes. It's helpful for the members to have that record and may be important for the Accrediting Commission. Trustee Sanchez-Fulton agreed that keeping it oral is important. Trustee O'Neill questions the benefit of written reports to the public.

## **XVI. SUGGESTIONS FOR FUTURE AGENDAS**

**Trustee Wilson** again requested we contact the CVAG Executive Director regarding a presentation on the CV Link.

**Trustee Stefan:** None.

**Trustee Broughton:** None.

**Trustee Sanchez-Fulton** would like to bring someone from Desert Hot Springs to talk about the Education Center in Desert Hot Springs. She also requested an update on the presentations list. Dr. Kinnamon reported he is still working on it.

Trustee Michael O'Neill requested a future discussion on the iPad vs. paper copies of the agenda.

## **XVII. BOARD COMMENTS**

**Trustee Sanchez-Fulton:** none

**Trustee Broughton** complimented Pam Hunter on the Robotics Camp flyer.

**Trustee Stefan** thanked everyone for all their hard work this last year.

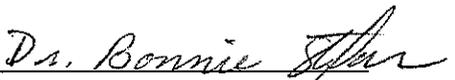
**Trustee Wilson:** None.

**Trustee O'Neill** suggested that when the Trustees have a moment they should go online and pull up one of the Board meetings and watch the meeting. He thought it might help in how we project to the public. At some point we will move into a new boardroom and he thinks we need to look at how we present ourselves. We are trying to improve how we function and how we look/present impacts our outcomes. He suggests getting a real clock for timing the 5 minute reports. He thinks we could do a better job.

**Trustee Sanchez-Fulton** thinks we should bring agenda items up on the screen.

**XVIII. ADJOURN**

Motion by Trustee Stefan to adjourn. Meeting adjourned at 2:45 p.m.

  
By: Bonnie Stefan, Clerk

**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 6/20/2013**

**AREA:** Fiscal Services

**ITEM #: 10**

**Item added at Meeting**

- |                                     |                    |
|-------------------------------------|--------------------|
| <input type="checkbox"/>            | <b>CONSENT</b>     |
| <input checked="" type="checkbox"/> | <b>ACTION</b>      |
| <input type="checkbox"/>            | <b>INFORMATION</b> |

**TITLE: ADOPTION OF EDUCATION PROTECTION ACCOUNT  
FUNDING AND EXPENDITURES**

---

**BACKGROUND:**

On November 6, 2012, voters passed Proposition 30, the Schools and Local Public Safety Protection Act of 2012. This Act authorized the State of California to temporarily increase sales and income taxes for four and seven years, respectively, to generate funds for critical state and local services, including education, police and fire protection, and healthcare. Proposition 30 temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) to provide continuing funding for local school districts and community colleges.

The Education Protection Account (EPA) was created to receive and disburse the revenues derived from the sales and income tax increases. The Director of Finance estimates the total amount of additional revenues derived from the incremental increases in tax rates available for transfer into the EPA.

Per Proposition 30, a community college district has the sole authority to determine how the moneys received from EPA are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each entity receiving funds shall annually publish on its Internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The 2012-2013 P1 State Apportionment Report as revised estimated that the District may receive EPA funds of \$5,723,099. A copy of a new report will be added to the CCSF-311, Annual Financial & Budget Report regarding receipt and expenditure of EPA funds.

The estimate of EPA funds has provided information to make a spending determination. This agenda item provides compliance with the Proposition 30 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA funds that our District will receive are \$5,723,099 and the

entire amount will be spent on instructional salaries and benefits. The EPA funds are components of the ‘computational revenue’ calculation which supplants the State’s General Fund.

It is the intent of the District to use the \$5,723,099 proceeds to partially fund instructional salaries and benefits, which will be posted to the District’s internet website to meet the website posting requirements. This same form will be updated at year-end with actual figures and will be audited as part of the District’s annual financial and compliance audit.

\*Details on the COD Website.

**FISCAL IMPLICATIONS:**

The EPA funds are components of the “Computational revenue” calculation which supplants the State’s General Fund. The additional revenue and corresponding expenditures from the EPA is brought into the revised budget.

Total EPA:	<u>\$5,723,099</u>
Already in adopted budget	-0-
Additional Revenue in Budget	\$5,723,099

**RECOMMENDATION:**

Board of Trustees approves the use of the estimated \$5,723,099 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

<b>Administrator Initiating Item:</b> Joel L. Kinnamon	<b>Cabinet Review &amp; Approval: 6/10/2013</b> <b>Chair &amp; Vice Chair Review: 6/13/2013</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
RESOLUTION #062013-3  
EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Desert Community College District.
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Desert Community College District has determined to spend the monies received from the Education Protection Act on in class instructional salaries and benefits.

ADOPTED this 20<sup>th</sup> day of June, 2013.

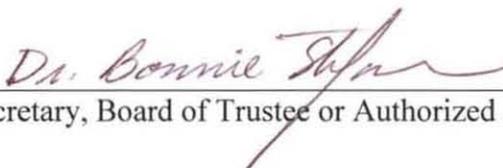
AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

ATTEST: DESERT COMMUNITY COLLEGE DISTRICT

  
Secretary, Board of Trustees or Authorized Agent of the Board

COLLEGE OF THE DESERT COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 062013-1  
INTENT TO EXCHANGE REAL PROPERTY; MECCA-THERMAL CENTER  
(Education Code §81470 et seq.)

WHEREAS, the District's Mecca-Thermal Center is situated on real property commonly described as 61-120 Buchanan Street, Mecca, California ("District Property"); the District Property is identified in Attachment A and marked as "District Property."

WHEREAS, the westerly boundary of the District Property is irregularly shaped with a boundary in diagonal to Buchanan Street in an easterly direction; the eastern boundary of the District Property includes an irregular "panhandle" shape.

WHEREAS, the triangular shaped parcel of real property ("the Adjacent Parcel") adjacent to the westerly boundary of the District Property (identified in Attachment A as "Adjacent Parcel") along Buchanan Street is owned by private party ("Adjacent Property Owner").

WHEREAS, a portion of the District Property along the southerly boundary of the District Property is presently unimproved and not used for District purposes; this portion of the District Property is identified in Attachment A as "the District Parcel."

WHEREAS, the District is authorized by Education Code §81470 et seq. to exchange with any private or public owner real property owned by the District, provided that any such exchange of real property comply with the requirements and processes established in Education Code §81470 et seq.

NOW THEREFORE, the Board of Trustees adopts the following Resolutions.

RESOLVED, pursuant to Education Code §81471, the District intends to exchange the District Parcel for the Adjacent Parcel.

FURTHER RESOLVED, the terms and conditions for exchange of the District Parcel for the Adjacent Parcel shall be fair, reasonable and in the best interests of the District.

FURTHER RESOLVED, that District staff is authorized and directed to implement the procedures set forth in Education Code §81470 et. seq. to effectuate exchange of the District Parcel for the Adjacent Parcel, including without limitation:

- (i) meet and confer with the fee owner of the Adjacent Parcel to discuss terms and conditions of exchange of the District Parcel and the Adjacent Parcel;
- (ii) notification to the Superintendent of the Riverside County Office of Education of the District's intent to exchange the District Parcel for the Adjacent Parcel and request for the Superintendent to select a member of the board of appraisers pursuant to Education Code §81472;
- (iii) designate the District's appraiser for appointment to the board of appraisers;
- (iv) meet and confer with the fee owner of the Adjacent Parcel to appoint the Adjacent Parcel fee owner's appraiser to the board of appraisers and to establish the cost allocations for the board of appraisers pursuant to Education Code §81472;

(v) meet and confer with the board of appraisers to establish the cash values of the exchange of the District Parcel for the Adjacent Parcel and preparation of a report thereon ("Appraisal Report");

(vi) obtain approval of the Superintendent of the Riverside County Office of Education to the Appraisal Report;

(vii) negotiate terms and conditions of the exchange of the District Parcel for the Adjacent Parcel and to reduce the terms and conditions to a written exchange agreement ("Exchange Agreement");

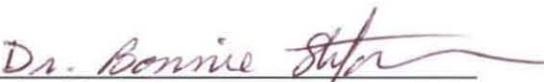
(viii) after the Superintendent of the Riverside County Office of Education approves the Appraisal Report and the Exchange Agreement is prepared, publication of a notice in a newspaper of general circulation in Riverside County of the date, time and place of District's Board of Trustees meeting to consider the Appraisal Report and the Exchange Agreement as required by Education Code §81743.

(ix) perform all other acts and to take other actions necessary or convenient to accomplish the purposes of these Resolutions.

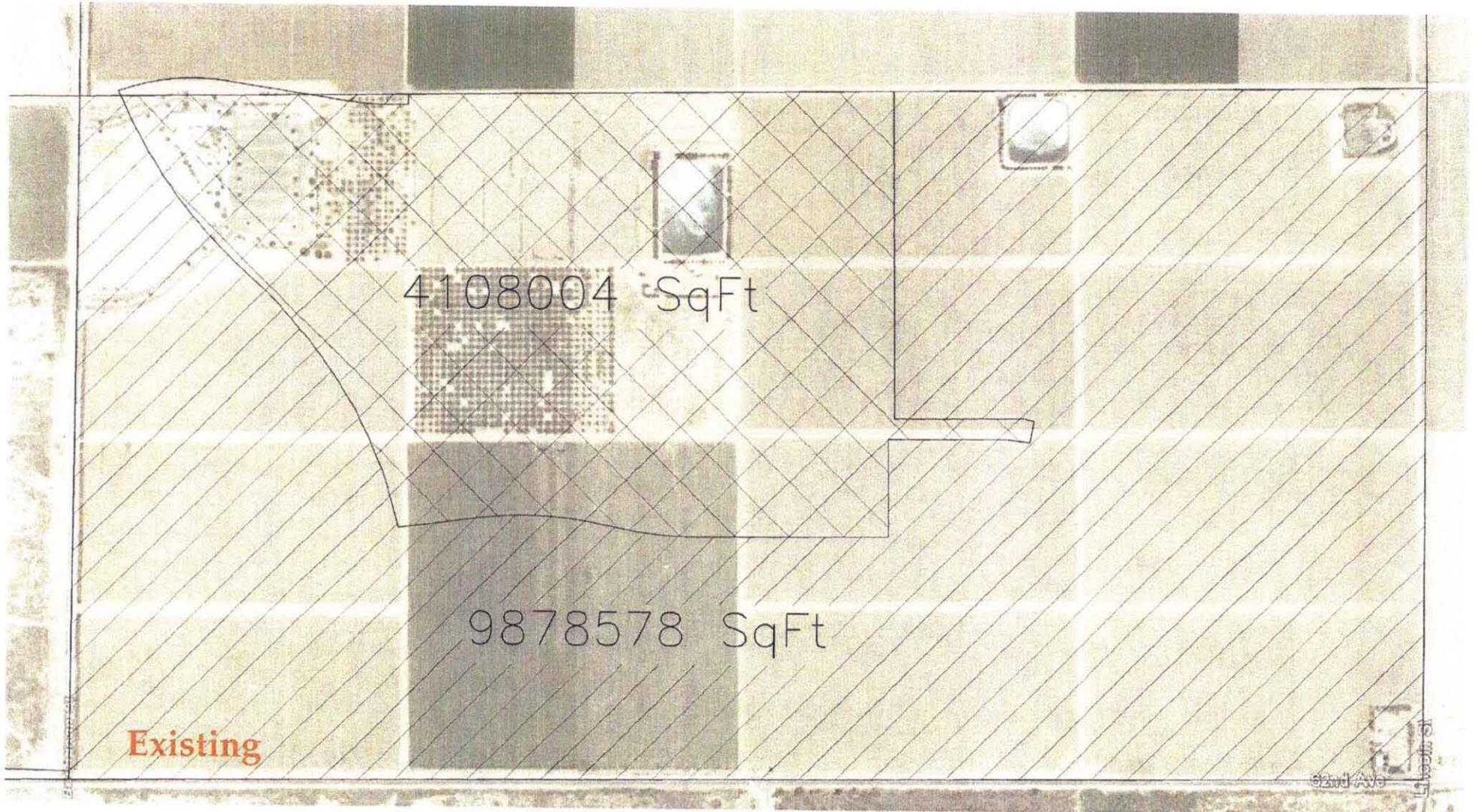
**SECRETARY/CLERK CERTIFICATE**

The undersigned Secretary/Clerk of the College of the Desert Community College District Board of Trustees hereby certifies that the foregoing is a true and correct copy of Resolutions duly adopted by the Board of Trustees of the College of the Desert Community College District at a regularly scheduled public meeting thereof on the 20<sup>th</sup> day of June, 2013, by the following vote of the members thereof:

AYES	<u>5</u>	ABSTAIN	<u>0</u>
NOES	<u>0</u>	ABSENT	<u>0</u>

  
Secretary/Clerk  
College of the Desert Community College District

Attachment "A"  
Adjacent Parcel



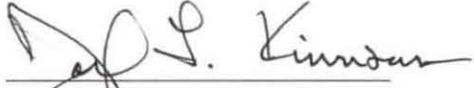
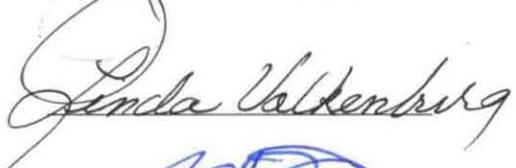
Attachment "A"  
Adjacent Parcel



Desert Community College District  
Board of Trustees

RESOLUTION #062013-2  
Authorized Signatures

BE IT RESOLVED, that effective July 1, 2013, the Board of Trustees of the Desert Community College District authorizes the individuals listed below to sign contractual and financial transactions for the Board of Trustees and to sign orders drawing on the funds of the District with the Riverside County Superintendent of Schools.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Joel L. Kinnamon	Superintendent/President	
Linda Valkenburg	Asst.to Director, Fiscal Services	
Steve Renew	Director, Facilities Services	

PASSED AND ADOPTED this 20th day of June, 2013, by the Board of Trustees of the Desert Community College District of Riverside County, California.

I, Bonnie Stefan, Clerk of the Board of Trustees of Desert Community College District, Riverside County, California, certify that the foregoing is a full and correct copy of a Resolution adopted by the said Board at the June 20, 2013 regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

  
(Clerk's Signature)

  
(Date)

## **DESERT COMMUNITY COLLEGE DISTRICT**

### **ASSOCIATE DEAN** **LIBRARY, LEARNING RESOURCES, & DISTANCE EDUCATION**

#### **THE POSITION**

The Associate Dean of Library, Learning Resources, & Distance Education is a management position as designated by the Board of Trustees of the Desert Community College District. The Associate Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Associate Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

#### **DEFINITION**

Under the direction of the Executive Dean, Institutional Effectiveness, Educational Services and Planning, serve as an administrator of comprehensive programs in the Library, Learning Resources, & Distance Education. Develop, direct, manage, and recommend curriculum and course offerings, faculty and other personnel, and the facilities including the Library, Learning Resources, Distance Education, Academic Skills Center, Learning Communities, Basic Skills Initiative, and the Faculty Resource Center. Coordinate and evaluate programs in the assigned school. The position includes evening responsibility.

#### **REPRESENTATIVE DUTIES**

1. Supervise and evaluate all faculty and staff within the area of responsibility, supervise workload, provide in-service training and resolve conflicts. This responsibility includes planning, organizing, staffing, leading, coordinating and controlling the activities of the school. *E*
2. Call and preside over regularly scheduled staff meetings and special meetings as needed, serve on regular and special committees assigned by the Executive Dean, Institutional Effectiveness, Educational Services and Planning. *E*
3. Develop annual goals and objectives for planning and evaluation purposes and operational efficiency. *E*
4. Prepare budget estimates; administer and monitor approved budgets.
5. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
6. Promote, direct, develop, supervise, and manage library and learning resource facilities, functions, and services within the District. *E*
7. Integrate and coordinate the functions and services of the library learning center with the entire college program. *E*
8. Plan and provide for the development of the library collection to support the college curriculum and continuing education for the college community. *E*
9. Oversee the development and administration of library automation and digitization programs. *E*
10. Review needs, initiate requests for positions, screen, interview, recommend for employment, and evaluate performance of employees. *E*

11. Determine specific needs for employee professional development/continuing education activities and encourage participation as appropriate. *E*
12. Monitor national trends in libraries and instructional technology. *E*
13. Interpret the services and needs of the library and learning resources to the community. *E*
14. Manage and serve on the Friends of the Library Board. *E*
15. Collaborate with Information Technology concerning District software and technologies for use in the classroom and for Distance Education courses. *E*
16. Serve as a liaison to schools involved in distance education and plan, develop, implement, and evaluate distance education programs and services. *E*
17. Facilitate, develop, direct, and supervise technical support for education in distance modalities. *E*
18. Schedule courses for distance education based library programs. *E*
19. Manage budget; facilitate academic support services, support of courseware management systems, and coordinate training needs for distance education faculty. *E*
20. Oversee and coordinate the activities associated with the Academic Skills Center, Learning Communities and Tutoring Services, learning labs, Basic Skills Initiative, and interdisciplinary activities. *E*
21. Represent school concerns and needs to the Executive Dean, Institutional Effectiveness, Educational Services and Planning; participate in the Academic Cabinet. *E*
22. Coordinate and articulate program needs and curriculum identified by faculty, students or the community. *E*
23. Meet schedules and time lines; organize multiple projects effectively and carry out required project details throughout the year. *E*
24. Represent the Schools and the college in community related activities. *E*
25. Perform other duties and responsibilities as assigned.

### **REQUIRED PROFICIENCIES**

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

### **KNOWLEDGE AND ABILITIES**

**Knowledge of:** Principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques; intent and application of student learning outcomes; requirements for prerequisites and course equivalencies; new educational technologies; new library and distance learning trends; the mission and student population of California Community Colleges and the Coachella Valley.

**Ability to:** Plan, organize, direct, administer, review, and evaluate programs and services; exercise honesty, consistency, and sound judgment in the performance of duties; work in the interests of the college as a whole; work productively in a shared governance setting; strong interpersonal skills; ability to establish and maintain effective, harmonious, and collaborative relationships with a diverse population of students, staff and community; lead, train, supervise, and evaluate assigned faculty and staff; serve as an effective leadership team member.

### **MINIMUM QUALIFICATIONS:**

The Desert Community College District has established the following hiring criteria:

- Possession of a master's from an accredited institution; and
- Two years experience in a leadership role specifically associated to Distance Education and /or in managing the daily operations of a library facility.

**DESIRABLE QUALIFICATIONS:**

Possession of a master's degree in library science, library and information science or a related discipline.

**WORKING CONDITIONS**

Environment: Office and Library environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

**EMPLOYMENT STATUS**

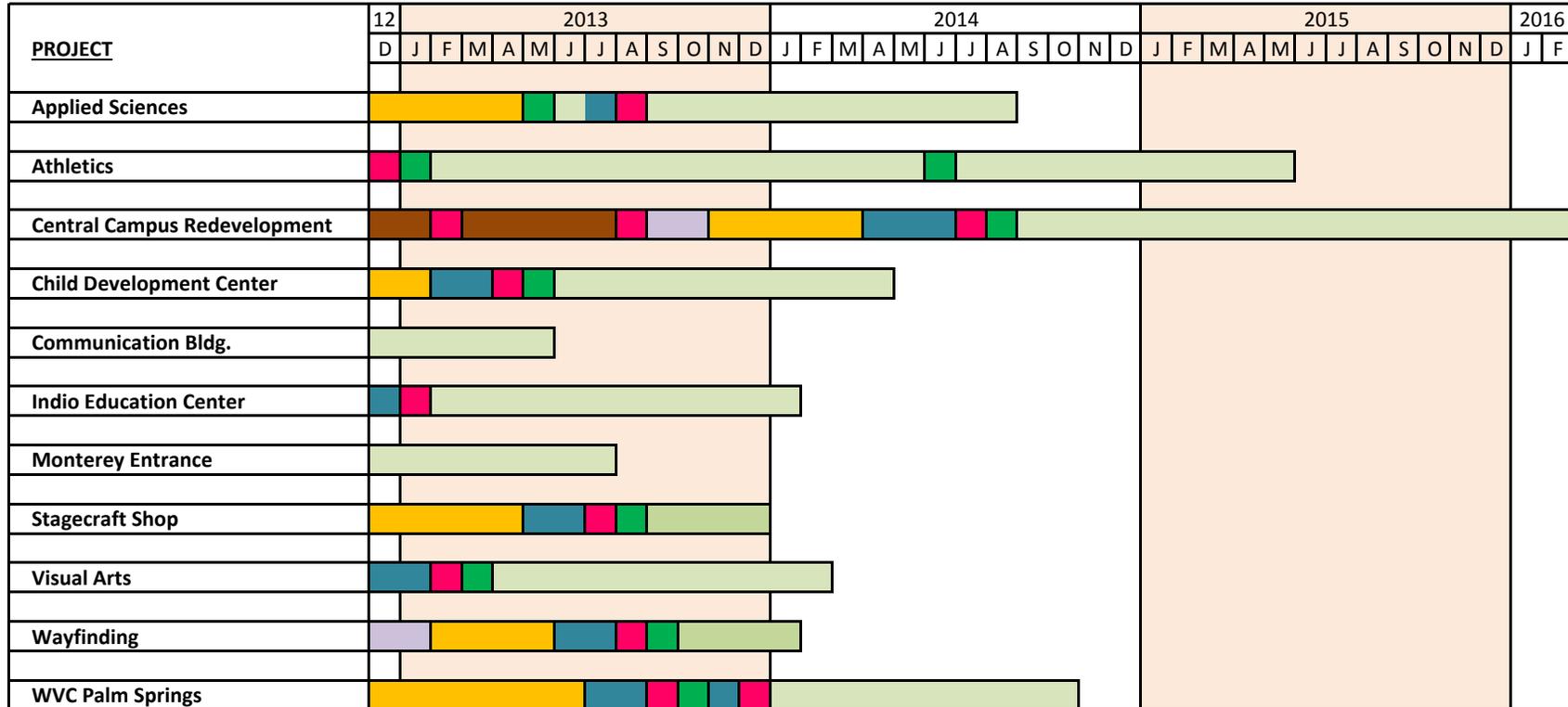
Educational Administrator

Leadership Salary Schedule X

*E:* Essential functions of the job.



**Desert Community College District Capital Improvement Program**  
**BOARD OF TRUSTEES REVIEW OR APPROVAL MILESTONES**  
**2012 - 2016**



LEGEND	
	Board of Trustees
	Pre-Design/Schematic Design/Design Development
	Construction Documents
	DSA Review
	Bidding
	Start of Construction
	Construction

Document Date	
Revised:	Jun. 10, 2013

## Student Trustee report for June 20, 2013

- I attended the COD Graduation Commencement; I was a great opportunity and honor to be a part of the program.
- I attended the Administrators and Deans gathering after the Graduation Commencement, where I communicated with COD's leaders. I also had the opportunity to personally thank Gene Marchu for the entire Alumni's financial contributions.
- I attended the GSA's, end of the school year pool party. I would like to thank them for a well put together event we had family and friends eating and having a great time.
- I attended the Indio Beam signing where the President, Trustees, and the community members signed the beam as well. My three year old son who was there representing the Child Development Center who had the opportunity to sign the Beam as well, maybe one day he will be a Student Trustee or ASCOD President.
- I attended the AM/FM Festival at the Xceleration Indoor Kart Racing in Cathedral City where I had the pleasure of meeting the Mayor of Cathedral City, Kathleen Derosa. She expressed interest in COD so I will maintain communication with her on behalf of ASCOD and COD.
- I will be hosting a ASCOD gathering to reminisce over our successes and our new goals.
- I will be attending the ASCOD Inauguration Luncheon were we will thank the outgoing ASCOD member for their hard work and we will also be welcoming the new ASCOD member.
- This month I will be meeting with Manuel Perez regarding local event he could possibly attend as a guest of ASCOD.

**BOARD REPORT**

**MICHAEL O'NEILL**

**JUNE 20, 2013**

This month I attended various events and meetings as part of my official Trustee duties. The major ones are listed below. As part of my official report to the Board I will discuss some of these in detail.

I attended the following meetings and events this past month:

Basic Peace Officer Training Awards Ceremony

Commencement and Commencement Practice

Indio City and COD Beam Signing Ceremony for the EVC

Citizens Bond Oversight Committee Meeting

Board Agenda Review Meeting

Central Campus Redevelopment User Group Meeting

Meeting with the Faculty Senate President

Various meetings at the request of the President

COD Foundation Committee Chair Meeting

Respectfully Submitted

Michael O'Neill

The Commencement ceremony that was held on May 24<sup>th</sup> was well attended by the families and friends of our Certificate and Degree recipients. The Honorable Dr. Raul Ruiz gave an inspiring speech, sharing with our graduates and their support teams, his story of his personal dreams and of the “angels” that had helped him. He asked the attendees that as they travel through life, to take advantage of all opportunities that they can to develop skills so that they can give back to their community.

Although the 2012-2013 year has ended, we quickly moved toward the 2013-2014 school year with great anticipation. On Tuesday May 28<sup>th</sup> the President/Superintendent and the Trustees joined with the Indio City Council, the City Manager and staff, to sign the final beam for the Indio East Valley Building. The building is on track and if you drive down Oasis Street you should soon be seeing the next phase of the building process. The community is as excited as the College!

The East Valley Friends and Alumni committee will be dark for the rest of the summer. At our last meeting of the year we looked toward activities for the upcoming school year. These include:

- helping to coordinate COD’s participation in the annual Eastern Valley College Voc Tech Night October 16<sup>th</sup> at the Fullenwider Auditorium at the Fairgrounds in Indio
- working with the Indio Chamber of Commerce to have a “follow-up” event celebrating the opening of the Indio building.
- offering College is for You presentations when requested
- creating a presence at the CVHS Adult Education & Citizenship events
- continuing our encouragement of SunLine to work with COD toward the goal of better student accessibility

We hope that the latter topic will be on the Sunline Board Agenda this next Wednesday, June 26<sup>th</sup>. If anyone is interested in attending the meeting, it starts at noon so you need to get there a little early if you hope to find a place to sit.

The East Valley Alumni Committee is going to have a busy and productive year!

I’ve met with some of the new farming neighbors. Most are farmers from this area but some are from the Central Valley. All are enthusiastic about having a college next door.

Among other east valley oriented activities that I’ve attended are several MTC expansion planning meetings. We are in the very early stages of discussion but student needs are being closely studied so that we can more effectively use the building space that we have and plan for future needs.

Last, but certainly not least, the Chair and I attended the monthly agenda meeting.

Serving as Trustee sometimes feels like a full time job but it is rewarding whenever you feel that you have been able to help students find their way or that you have the privilege of representing our school when attending events.

Thank you,

Becky Broughton

These are exciting times at College of the Desert! We have been through a lot and there is much to work through yet. Our future is in our hands. It is clear that Dr. Kinnamon is dedicated to righting the wrongs and putting into place the administrative support required for the Faculty to do what we do best, serve our students through providing a top tier education. There are tough decisions to be made, leadership and Faculty will not always get it right the first time, but I am confident WE WILL GET IT RIGHT!

Here is the tone I would like to set: let's move forward together, let's have a College wide view. Yes, we are each champions of our programs, but we must each be champions of the institution as a whole. It will be my job to listen and bring together all faculty areas.

There are three characteristics necessary to move us forward: communication, trust and participation. Communication between all stakeholders of an issue which begins by listening, then gathering all the related information then proposing multiple solutions before making a decision and keeping all parties informed along the way. At times, the Faculty does not communicate well amongst ourselves let alone with the administration. Trust of the Administration by Faculty and of Faculty by Administration. Without trust it distracts us giving our full attention to what we do best, teach; and from the reason we are here, the students. I want to see a high level of participation from all faculty areas because we are highly effective if we are all working together. It will strengthen the Academic Senate to improve these characteristics.

It is critical in this time of change to have a strong Academic Senate. Not to wield power, not to be a roadblock, not to force the issue, but to work alongside of the Board of Trustees, administration and classified staff to find creative solutions for the issues that face us; for the good of the College; to better serve our students.

Here is a list of some of the issues the Academic Senate will be working on this year, this is only a partial list:

- Dual enrollment
- Concurrent enrollment
- Faculty hiring prioritization
- Meet the faculty/ arena advising
- Student Success initiatives
- Emeritus status resolution

This is a great College. College of the Desert has an amazing Faculty, and we in the process of bringing together a top notch administration! It is a great honor and responsibility to serve as their Academic Senate President and to work alongside a capable administration. There are changes ahead that will reshape our College. Let's move forward together!

-  **CSEA Chapter News** – Our CSEA Chapter Picnic was a great success with record attendance thanks to the efforts of Jesus Madrid and the volunteers who assisted him. Special thanks are in order for Chef Beno and his culinary art students for showcasing the skills they learned in preparation and presentation of fruit and condiments for the lunch. Thank you also to John Marman and Student Trustee Andrew Campbell for joining us.
-  **Negotiations** – The District and CSEA negotiation teams met for our first and only re-opener contract negotiations meeting. We negotiated and signed Tentative Agreements for all open contract articles in one session. Our local CSEA chapter has already ratified the TA and we await your approval in today’s Board Agenda. Most of the modifications before you are related to updates due to changes in California law. We extend our thanks to Dr. Kinnamon and to the Board of Trustees for accepting to increase the classified staff salary schedule by 3% and for maintaining the Health and Welfare as previously agreed.
-  **Health and Welfare** – The Health and Welfare committee met on June 12<sup>th</sup> to interview two insurance brokers—Alliant Insurance Services and Keenan & Associates. We are waiting for the district to confirm how each broker receives compensation and other outstanding questions. “Healthy” competition for our business should lead to better service and perhaps lower fees. The committee is now waiting for a meeting to be schedule for us to review the premiums for the coming year. As we understand it, SISC already has determined the medical premiums. Because the contract year with SISC begins October 1<sup>st</sup>, this leaves little time for discussion and ratification of options on the return of academic staff in late August. We will nonetheless work diligently in the time remaining to find the best balance between the premium levels and the level of benefits.
-  **Reorganization** – This process has presented challenges for classified staff both specifically and broadly. It has been a much more sweeping change than I have experience in my almost 20 years of working at College of the Desert. Because key leadership positions have been either remained unfilled or have been filled by an interim, the staff had already been working with uncertainty. With reorganization, the reporting structures have changed drastically in various areas further adding to the stress of the unknown. To further add to the difficulty various positions with long term and experienced leaders have been recently left vacant in key service areas of the college. Since we first became aware of the possibility of reorganization CSEA has asked to be included in the process as we have historically worked with the district to make these transitions as smooth as possible. We have offered dates to the district to negotiate the effects of this reorganization as well.
-  **Classified School Employees Contributions to Student Success** – Thank you Trustee O’Neill for your kind words in response to the compilation of reflections by classified staff of how we impact the lives of our colleagues and students. We the classified staff consider ourselves an important part of the College of the Desert family and are proud of the role which we serve to contribute to the success of the college and ultimately of the students



Lauro Jimenez  
President, CSEA Chapter 407

Desert Community College District  
Board of Trustees Meeting  
June 20, 2013  
CODAA Report

The adjunct association members were pleased to ratify changes to the collective bargaining agreement which increased the number of office hours eligible for pay and provided a cost of living increase. We thank the administration and the Board for their support and we look forward to negotiation the remaining items that were placed on the bargaining table.

This month, CODAA introduced a discount health plan to adjuncts. The plan, called "Benefit Together," provides discounts of 20% to 50% off of a variety of health care services for a low monthly membership fee. Since adjuncts are the only bargaining unit without a health care benefit, we felt that this service could fill an important need of some adjuncts.

Once again, CODAA will be offering two development opportunities for adjuncts during Fall Semester Flex. We invite the Trustees to attend either or both sessions. Our executive board will also be hosting coffee and donuts for adjuncts on Wednesday and Thursday mornings of Flex and we welcome you to drop by for that as well, and meet some of the adjuncts.

COD Board of Trustees  
Alumni Association Report

June 11, 2013

The Street Fair is going at a somewhat slower pace than last year. I believe much of this has to do with the hot weather we have been having. Otherwise, the summer relocation has been successful.

May 31 the Alumni Association sponsored the maintenance, groundskeepers, and housekeepers pizza lunch as a thank you for keeping the campus looking wonderful all year long.

Also on May 31, the Alumni/Pathways Student Scholarship Club held a bowling party at Palm Springs Lanes. Everyone had a great time at this yearend event.

The Alumni Reception in the gym after commencement was a big success for the students, their families, and friends.

Most importantly, the Alumni Association and Pathways to Success award \$250,000 in student scholarships in one day on Saturday, June 8. This partnership has resulted in over \$1.5 million scholarship dollars awarded, in the past five years, to students going to COD.

### ACTIVATING INDIVIDUALS

CHMI harnesses individuals' and organizations' enthusiasm for healthy living by activating them to help others make healthy changes in their lives through local, scalable efforts.

Clintonhealthmatters.org will connect individuals and communities to online and offline resources and technologies they need to make healthy changes.

### ADVANCING COMMUNITY HEALTH

CHMI will work intensively with selected communities to improve health outcomes, close gaps in health disparities, and welcome pledges to action in communities across the United States.

Current communities include:

- Coachella Valley, California
- Greater Little Rock, Arkansas

In each community CHMI serves as an honest broker and convenes key stakeholders across sectors to create a locally appropriate Blueprint for Action, based on each community's unique health indicators.

### TAKE ACTION – MAKE A PLEDGE

As an effective Clinton Health Matters Initiative collaborator, measures of success will lead to a reduction in the prevalence of preventable disease, a reduction in health care costs associated with preventable disease, and an increase in well-being indicators across the United States.

Specific actions articulate a desired outcome and approach to tackling a specific problem, have clear and feasible objectives within a defined period of time, and incorporate an effective approach to implementation.

In January, the Clinton Foundation hosted its second annual *Health Matters* conference, where participants announced Pledges to Action totaling more than \$100 million. These pledges will work to increase access for education, disease prevention, community building, and access to healthier lifestyles. More than 25 million people all across the United States will benefit directly from these pledges.

Make your Pledge to Action:

[CLINTONFOUNDATION.ORG/PLEDGETOACTION](http://CLINTONFOUNDATION.ORG/PLEDGETOACTION)

### ENGAGING THE PRIVATE SECTOR

CHMI values the role of corporations and national, non-governmental organizations (NGOs) in helping to improve the health and well-being of their employees, customers, and the broader community.

CHMI believes that everyone should have a seat at the table if we are going to create multi-faceted solutions to improve health outcomes and drive down health care costs.

Corporations and NGOs are invited to make pledges focused on instituting business practice changes that will improve the health of their workers, and the larger community, or to invest in community programs aimed at health and well-being.

### ANNUAL HEALTH MATTERS CONFERENCE

The *Health Matters* conference is an annual convening of national thought leaders who demonstrate ways in which individuals, corporate leaders, athletes, and health and wellness experts can contribute to solutions that positively impact health and well-being. The conference was also livestreamed, with more than 17,000 tuning in to view the conference, and 7.8 million people used Facebook and Twitter to extend the conference conversation about health and wellness in the United States.

The conference is the anchor event that occurs annually prior to the Humana Challenge PGA TOUR golf tournament.



Although there is increasing research identifying the importance of making healthy lifestyle choices, across the United States unequal access to health resources and lack of knowledge about how to live healthier are still major contributors to Americans' physical inactivity and reduced quality of overall health and wellness. The Clinton Health Matters Initiative (CHMI) is working to improve the health and well-being of people across the United States by expanding access to health resources and making systematic changes to the way individuals, communities, and organizations think about wellness and how they take action on being healthy.

CHMI works across sectors to develop and implement coordinated, systematic approaches to motivate people to lead healthier lives and create healthier communities.

### THE OUTCOMES FOR HEALTHIER COMMUNITIES WILL MEAN TANGIBLE IMPROVEMENTS INCLUDING

- More individuals taking meaningful action to contribute to the health and well-being of others.
- Improvement in key preventable disease measures and health and well-being indicators.
- A reduction in health care costs associated with preventable disease in targeted communities.
- Increased investments and therefore positive economic impact of commitments made by corporations and organizations to contribute to the health and well-being of others.

Photo, above: Dr. Nancy Snyderman, Chief Medical Editor at NBC News, moderates the "Health Transformation" panel at the 2013 Health Matters conference with: Dr. Kevin Baggott, Senior Vice President and Chief Medical Officer, Tenet Healthcare Corporation; Dr. Donald M. Bonwick, Former President and CEO, Institute for Healthcare Improvement and Former Administrator, Centers for Medicare and Medicaid Services; Michael McCallister, Chairman of the Board, Humana Inc.; Susan Siegel, Corporate Vice President, GE and CEO, GE healthymagination; Dr. Peter Tippett, Chief Medical Officer and Vice President of Innovation, Verizon.

Photo Credit: Adam Schultz/Clinton Foundation

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NATIONAL STRATEGIC PARTNERS



# 2013 HEALTH MATTERS CONFERENCE IMPACT

## A CONFERENCE WITHOUT WALLS

Addressing topics including: Health Transformation, Access to Healthy Lifestyles, Healthy Communities, Mental Health & Addictions, Living Healthy

<p>Speakers</p> <p><b>45</b></p> 	<p>Conference hashtag</p> <p><b>x 4,353</b></p> <p>#HealthMatters2013</p>	<p>Social reach on Facebook</p> <p><b>3.7 MILLION</b></p> 
<p>Onsite Attendees</p> <p><b>380</b></p> 	<p>Livestream views</p> <p><b>17,000</b></p> 	<p>Social reach on Twitter</p> <p><b>4.15 MILLION</b></p> 

## PLEDGES TO ACTION



Pledges investing in disease prevention totaling more than

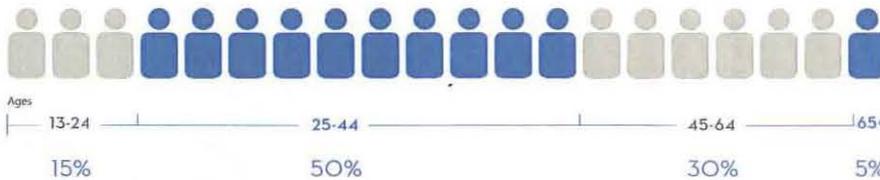
**\$100 MILLION**

that will positively impact more than

**25 MILLION PEOPLE**

in the United States

## REACHING ONLINE CONFERENCE PARTICIPANTS ACROSS GENERATIONS



## REACHING ONLINE CONFERENCE PARTICIPANTS ACROSS THE UNITED STATES



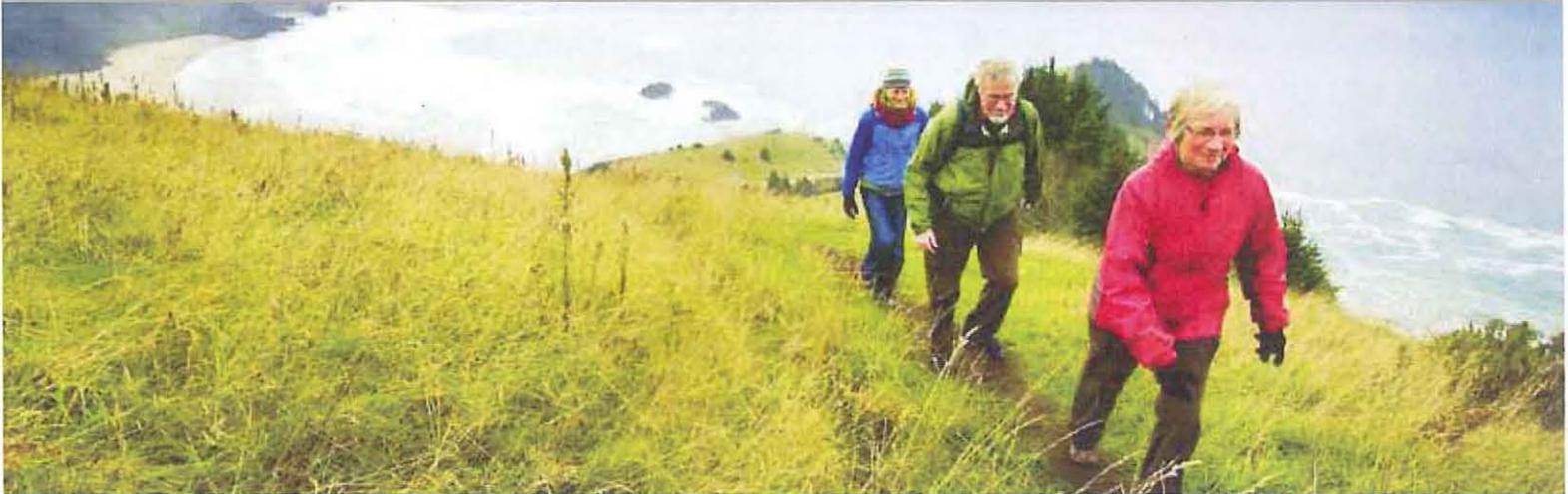
## NATIONAL CONFERENCE SPONSORS





# CLINTON HEALTH MATTERS INITIATIVE

WWW.CLINTONFOUNDATION.ORG  
WWW.CLINTONHEALTHMATTERS.ORG



The Clinton Health Matters Initiative (CHMI) works to improve the health and well-being of people across the United States by activating individuals, communities, and organizations to make meaningful contributions to the health of others. CHMI works to implement evidence-based systems, environmental and investment strategies, with the goals of ultimately reducing the prevalence of preventable diseases, reducing health care costs associated with preventable diseases, and improving the quality of life for people across America.

**Activating Individuals** CHMI harnesses individuals' natural enthusiasm for healthy living by activating them to help others make healthy changes in their lives through local, scalable efforts. With partners, CHMI will provide a platform to catalyze individuals to lead local wellness efforts.

**Advancing Community Health** CHMI will work intensively with selected communities to improve health outcomes, close gaps in health disparities, and welcome pledges to action in communities across the United States. Current selected communities include Coachella Valley and Little Rock.

**Engaging The Private Sector** CHMI values the role of corporations and national, non-governmental organizations (NGOs) in helping to improve the health and well-being of their employees, customers, and the broader community. CHMI believes that everyone should have a seat at the table if we are going to create multi-faceted solutions to improve health outcomes and drive down healthcare costs.

**Annual Health Matters: Activating Wellness in Every Generation Conference** The Health Matters conference is an annual convening of national thought leaders who demonstrate ways in which individuals, corporate leaders, athletes, and health and wellness experts can contribute to solutions that positively impact health and well-being.

Updated 2.7.13

## CLINTON HEALTH MATTERS IN NUMBERS

**MORE THAN 25 PLEDGES WORTH MORE THAN \$100 MILLION** made in disease prevention investments, which will impact more than 25 million people across the United States

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**MORE THAN 400 NATIONAL AND COMMUNITY LEADERS** convened at the annual Health Matters conference in La Quinta, California, to take action on individual and community health and well-being

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**DEVELOPED REGIONAL BLUEPRINT ACTION WITH 45 STEPS** to improve local health and wellness in the Coachella Valley



# COACHELLA VALLEY BLUEPRINT FOR ACTION

CLINTON HEALTH MATTERS INITIATIVE

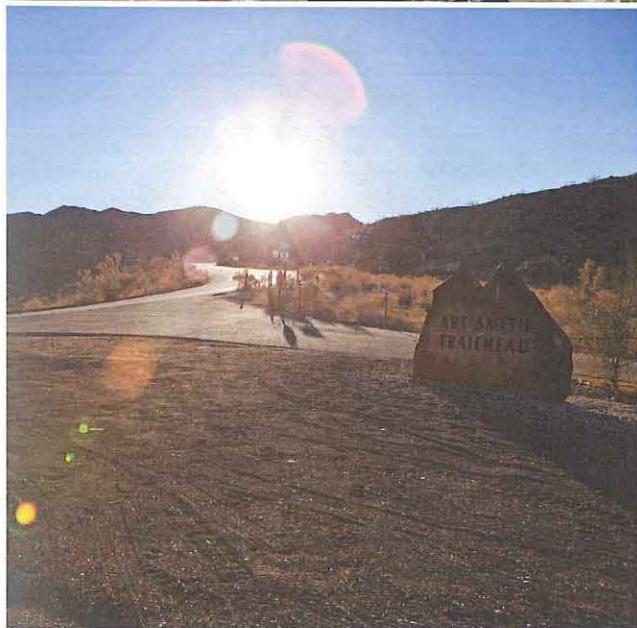


Photo: (top) Barbara Kinney/Clinton Foundation, (bottom) Adam Schultz/Clinton Foundation

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## FOREWORD

The Clinton Health Matters Initiative (CHMI) works to improve the health and well-being of people across the United States and globally by activating individuals, communities, and organizations to make meaningful contributions to the health of others. CHMI works to implement evidence-based systems, environmental and investment strategies, with the goals of ultimately reducing the prevalence of preventable diseases, reducing health care costs associated with preventable diseases, and improving the quality of life for people across the globe. CHMI works to activate individuals to lead healthier lives by providing a platform to access local, scalable solutions for healthy change agents; advance community health by closing gaps in health disparities and focusing efforts in underserved areas; and, engage the private sector through pledges to improve the health and well-being of the nation. These successes are showcased at the annual Health Matters conference, *Health Matters Activating Individuals in Every Generation*, where national thought leaders convene to discuss ways in which individuals, communities, and corporations can contribute to the health of others.

Through these approaches, CHMI's goals are to reduce the prevalence of preventable disease, reduce health care costs associated with preventable disease, and increase investment in health and economic impact of health contributions by organizations.

CHMI works intensively with selected communities to improve health outcomes, close gaps in health disparities, and facilitate pledges to action in communities across the United States. CHMI serves as a convener for regionally-based efforts to engage multiple sectors in improving unique health indicators for each community and lowering health care costs.

The Coachella Valley is the first community to develop a CHMI regional strategy. Located in southeastern California, the Coachella Valley is rich in the diversity of its peoples and its breathtaking terrain. The deserts, mountains, the Salton Sea, and the immense agricultural space are home to almost 400,000 residents.

Home to the Humana Challenge and the annual Clinton Foundation *Health Matters* conference, the region is best known for its chic Palm Springs' golf courses and celebrities. Tourism and agriculture are the leading economic drivers – both bring a large number of seasonal residents to the Valley for work and play.

What's less known is the area also has a child poverty rate of nearly 35.8 percent – some of the nation's poorest citizens live here just miles from some of the wealthiest.

Due in large part to these vast disparities, the Coachella Valley is in a unique position to begin the regional work of CHMI. Local government and non-profit agencies, local businesses, local schools and residents have been working together to create regional efforts to improve the economy, education, environment, community safety and the health status of the Valley. By building upon these efforts through a partnership with the community, elevating best practices, and providing national resources to address local disparities, together we will have a positive effect on health indicators.

- Our vision is to improve the health and well-being of all people living in the United States and across the globe.
- We know that **better health is contagious** – people, communities, and organizations have solutions to share and we are the platform for elevating their collective successes.

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## EXECUTIVE SUMMARY

In December 2012, the Clinton Health Matters Initiative (CHMI) held a meeting of community leaders in the Coachella Valley to determine key actions necessary to reduce health disparities in the region. By utilizing the *County Health Rankings* model, Bold Actions were developed for each of the health factors that contribute to individuals' health and longevity. The *County Health Rankings* model provides an ideal structure on which to base CHMI's work in the Coachella Valley, because it provides a nationally-accepted and evidence-based framework for the contributing factors to morbidity and mortality.

By using the *County Health Rankings* model and its measurements, CHMI created a baseline data frame from which to work, which led to working with community leaders to develop Bold Actions that address: improving the health behaviors, clinical care issues, local social and economic factors, and the physical environment issues that contribute to health outcomes within the Coachella Valley.

The resulting Blueprint for Action reflects key recommendations made by a diverse array of individuals, including local health and education practitioners, policy makers, hospital and clinic administrators, public health workers, philanthropists, non-profit organizations and local community leaders, among others. (See *Appendix C* for a complete participant list.)

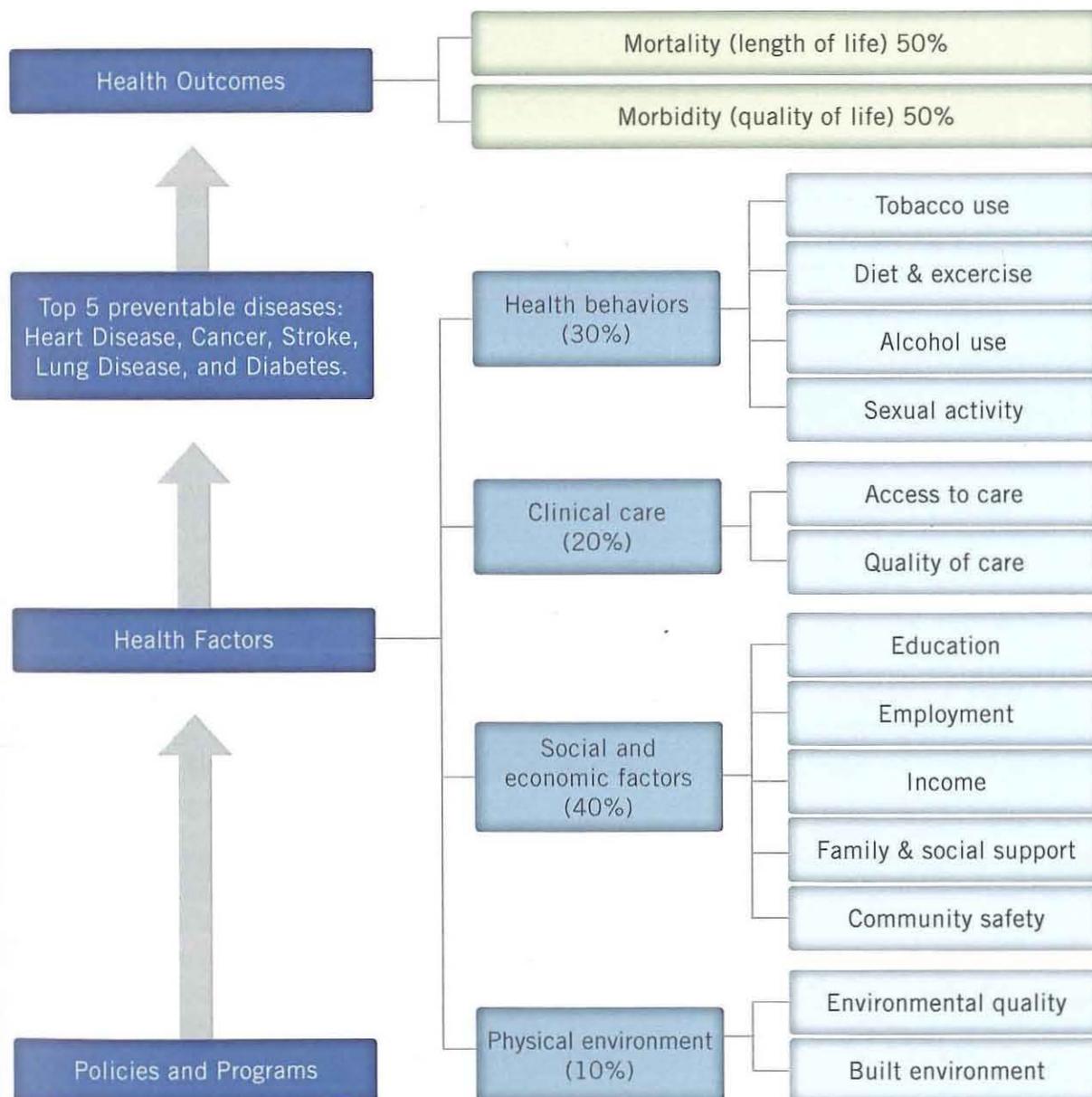
## LONG-TERM MEASURES

The *County Health Rankings* model measures specific community health indicators, enabling a comparison of the health across counties within the United States, as well as with that of the state in which the county resides and established benchmarks.

By using the same methodology (utilizing the latest data publicly available), data specific to the Coachella Valley was calculated

and compared with Riverside County, the state of California, and the National Benchmarks. (See *Appendix B for a complete list of measures.*) The success of the Coachella Valley Blueprint for Action will be tracked through these measurements, as well as process measures tracking the progress of each Bold Action.

## COUNTY HEALTH RANKINGS MODEL



### ALCOHOL, TOBACCO AND OTHER DRUGS

According to the Centers for Disease Control (CDC), smoking is identified as a cause in multiple diseases including various cancers, cardiovascular disease, respiratory conditions, low birth weight, and other adverse health outcomes. And across the United States, approximately 443,000 premature deaths are caused primarily from smoking. While the Coachella Valley is below the national benchmark for individuals who smoke every day or “most days”, the highest percentage of smokers are in the 18-24 year-old age group, and are, in general, of lower educational and economic statuses (Health Assessment Resource Center – “HARC 2010”).

According to HARC 2010, the Coachella Valley has a higher prevalence of people who binge drink than the national benchmark, which is the most common pattern of alcohol abuse in the United States, according to the CDC. Based on a survey HARC conducted in 2010, 21.3 percent of residents who consumed alcoholic beverages engaged in binge drinking during the 30 days prior to being surveyed. When the respondents are broken down by race and ethnicity, the percentages suggested disparities; 17.2 percent of all Caucasian respondents stated that they engaged in binge drinking, as did 33.6 percent of Hispanic respondents. A resort community atmosphere would normally explain the high number of binge drinkers (those on holiday visiting local entertainment venues); however, these numbers do not reflect responses from tourists to the Coachella Valley, and only represent year-round and part-time residents. And as all ages and socio-economic backgrounds are represented, there is not one single contributing factor as a cause. Therefore, the approach to address this issue needs to be diverse.

**OVERALL GOAL:** Reduce mortality and adverse effect (morbidity) by 50 percent in 5 years.

#### BOLD STEPS:

All elementary school children in the Coachella Valley will participate in comprehensive, evidence-based alcohol, tobacco, and other drug prevention programs as part of their schooling.	All health care professionals in the Coachella Valley will receive training that will enable them to identify the symptoms of addiction to alcohol, tobacco, or other drugs.	Increase the number of promotoras (“peer advocates”) who educate their community about substance abuse issues and resources across the Coachella Valley.	Implement a Substance Abuse Advisory Committee, representing a cross-sector of community members, which will lead and coordinate prevention activities across the Coachella Valley.	There will be a residential Substance Abuse Treatment Program, which will be made available to all youth in the Coachella Valley.
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#### INDICATORS OF SUCCESS | BY 2018:

70 percent of all Coachella Valley elementary schools will have implemented an evidence based substance abuse prevention program.	100 percent of Coachella Valley college institutions and residency programs will include substance abuse identification and intervention skills training as a part of the curriculum for all health professions.	100 percent of all community health workers in the Coachella Valley will be trained to educate the community on substance abuse issues.	The Substance Abuse Prevention Task Force will be making measurable progress in addressing current substance abuse issues affecting the community.	The Substance Abuse Residential Program for Youth will be providing services to at least 50 percent of the youth identified as at risk for substance abuse.
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## HEALTHY EATING AND FOOD QUALITY

Obesity is a national epidemic that has, and will continue to have, grave consequences to the United States. Obesity increases the risk for health conditions such as coronary heart disease, type 2 diabetes, cancer, hypertension, dyslipidemia, stroke, liver and gallbladder disease, sleep apnea and respiratory problems, and osteoarthritis. As a result, it is estimated that obesity-related U.S. health care costs amount to more than \$147 billion per year.

According to HARC 2010, 16.4 percent of children in the Coachella Valley are already overweight and 37 percent are obese. In the Coachella Valley, adults - 63.1 percent of Hispanic/Latino and 54.8 percent of Caucasian respondents - have body mass index (BMI) scores placing them in the overweight or obese category. Eighty percent of all adults ate at least one meal away from home in the week prior to the survey, and 17 percent ate seven or more meals away from home during that time period.

In the Coachella Valley, 17 percent of the overall population does not have access to a healthy food outlet. According to HARC 2010, 72.1 percent of all children in the Coachella Valley ate fast food at least one day a week, while only 24.2 percent of children ate at least five servings of fruits and vegetables per day. And yet, agriculture is a major economic driver in the Coachella Valley, representing \$526.3 million of the 2011 economy (CVEP 2012 Economic Report). The major crops grown are those for table consumption such as produce, as opposed to ingredient crops like wheat, grains, or corn, causing an unfortunate juxtaposition in a geographic area where produce is readily grown, but not available for residents to consume.

**OVERALL GOAL:** Healthy food options will be available and embraced across the Coachella Valley.

### BOLD STEPS:

Implement a robust and visible campaign around healthy eating and food quality in the Coachella Valley.	Support the eastern Coachella Valley through a Healthcare District.	Enable retail access to healthy food options for all residents of the Coachella Valley within five miles of their homes.	Implement state-of-the-art education programs and healthy school meals in all Coachella Valley schools.	Actively engage the Coachella Valley agricultural community in the provision of gleaned produce for the food security system.
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### INDICATORS OF SUCCESS | BY 2018:

There will be an active media campaign focused on healthy eating and food quality that has yielded measurable results.	There will be a Healthcare District that supports the eastern Coachella Valley.	At least 80 percent of eastern Coachella Valley residents will have access to healthy food options within five miles of their homes.	All Coachella Valley School Districts will have achieved the Alliance for a Healthier Generation gold-level standard for school meals and health education.*	At least 90 percent of all Coachella Valley farmers will have committed to donating one row of produce per field to the local food security system.
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\*For more information about the Alliance for a Healthier Generation School Meals Program visit: ([https://schools.healthiergeneration.org/\\_asset/l062yk/Healthy-Schools-Program-Framework.pdf](https://schools.healthiergeneration.org/_asset/l062yk/Healthy-Schools-Program-Framework.pdf))

## PHYSICAL ACTIVITY

Decreased physical activity has been related to several disease conditions such as type 2 diabetes, cancer, stroke, hypertension, cardiovascular disease, and premature mortality, independent of obesity. In addition, physical inactivity at the county level is related to health care expenditures of circulatory system diseases.

According to HARC 2010, 70 percent of adults in the Coachella Valley do not participate in daily physical activity; and 89.1 percent do not participate in daily strengthening exercises. For children, only half (50.5 percent) exercise for 60 minutes per day, five or more days per week, and just over half (55.2 percent) of children have main activities that are considered “active” versus 44.8 percent of children whose main activities were “sedentary”. Of HARC 2010 respondents who had children at home, 10.4 percent indicated that they are concerned about their child’s weight and/or physical fitness.

Due to the extreme temperatures during the months of June, July, August, and September in the Coachella Valley, these months are challenging for outdoor activities and there are limited opportunities for indoor recreation. Local communities have begun to address this through the development of multi-use community centers; however, due to the geographic layout of the Coachella Valley, many more of these types of centers are needed to be a resource for all residents to engage in physical activity.

**OVERALL GOAL:** All residents of the Coachella Valley will have access to safe and engaging physical activity opportunities.

### BOLD STEPS:

There will be a cross-sectorial, cohesive physical activity plan for the Coachella Valley.	Coachella Valley residents will have opportunities to be active for at least 60 minutes per day through their learning, working, and neighborhood environments.	Implement recreation infrastructure, including a trail system that allows all people of the Coachella Valley to be active.	Implement a robust and visible media campaign around the importance of regular physical activity for Coachella Valley residents.	Establish a collective fund that supports physical activity infrastructure and programming across the Coachella Valley.
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### INDICATORS OF SUCCESS | BY 2018:

There will be a cross-sectorial physical activity plan that is yielding measurable and actionable results.	There will be best practices to address access to physical activity in at least 70 percent of Coachella Valley work places, educational institutes, and government agencies.	At least 80 percent of Coachella Valley residents will be participating in physical activity 60 minutes per day.	There will be an active physical activity media campaign with measurable results.	At least 80 percent of the funding needed to support the comprehensive physical activity plan will be secured.
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## SEXUAL ACTIVITY

According to the Centers for Disease Control, when youth engage in sexual risk behaviors, it can often result in unintended health outcomes, which may include sexually transmitted disease and pregnancy. In 2011, the CDC reported that 33.7 percent of high school-aged youth engaged in sexual intercourse during the previous three months. The last time these teenagers had sex, 39.8 percent of these teenagers did not use a condom, and 76.7 percent did not use an effective method to prevent pregnancy.

The U.S. birth rate for teens is measured as the number of births per 1,000 females between the ages of 15-19. For the Coachella Valley, this number is 57:1,000, while the national benchmark is 22:1,000. Although the number for the Coachella Valley is more than twice the national benchmark, it should be noted that this number has decreased by 50 percent over the last 10 years (Rivco Health Profiles 2013).

Currently, the CDC estimates that 21 percent of the total number of people living with HIV/AIDS across the United States are not diagnosed and are unaware that they are HIV positive. Nationally, the HIV prevalence rate is 0.4 percent. In the western Coachella Valley cities including Palm Springs, North Palm Springs, Thousand Palm Springs, Cathedral City, and Desert Hot Springs, the prevalence rate is 1.6 percent, four times higher than the national prevalence rate. According to HARC 2010, 53.3 percent of adult survey respondents reported not ever having been tested for HIV.

**OVERALL GOAL:** Coachella Valley residents will have access to the education and services they need to maintain their sexual health.

BOLD STEPS:			
Implement a robust and visible media campaign around the importance of sexual health across the Coachella Valley.	There will be an active, youth leadership council on sexual health, which will be implementing peer leadership meetings across the Coachella Valley.	The "Get Tested Coachella Valley" initiative to encourage residents to be tested for HIV will be fully implemented.	Implement comprehensive, evidence-based, age appropriate health and sexuality education curriculum for Kindergarten through 12th grade and higher education settings across the Coachella Valley.

INDICATORS OF SUCCESS   BY 2018:			
There will be an active sexual health media education campaign, to include the importance of condom use, with measurable results.	At least 75 percent of Coachella Valley youth organizations will have implemented age-appropriate sexual health education taught by peer leaders.	All Coachella Valley residents will have access to an HIV testing site, staffed with experts on sexual health and prevention.	At least 80 percent of Coachella Valley educational institutions will have implemented an evidence-based, comprehensive sexual education program.

**HEALTH CARE – ACCESS & QUALITY**

Adequate access to clinical care requires not only being insured or having the financial means to pay for care, but also having access to providers. Access to primary healthcare professionals ensures that people receive preventive and primary care and, when needed, referrals to appropriate specialty care.

According to HARC 2010, 40 percent of all Coachella Valley residents whose households earn less than \$25,000 annually reported that they do not have health insurance. The largest proportion of those without health care insurance indicated the main reason was because they could not afford to pay the premium (36 percent), and the second-highest reason cited was due to losing or changing jobs (24.8 percent).

Another factor affecting many Coachella Valley residents is lack of access to health services during the evenings and weekends. According to HARC 2010, 57 percent of parents and guardians indicated their child’s health provider does not have services available during these times. And, an average of 28.78 percent of all local emergency room visitors are under the age of 19 (OSPHD), which hospitals report is due to an “after-hours” and weekend need for pediatric care; care that could have been provided by a pediatrician in an outpatient setting. Due to the constraints of a family working the same hours as a traditional physicians’ office, and parents and guardians being unable to take time off of work or of having no transportation, families are forced to go to the emergency rooms for non-urgent care.

Clinical care includes vision and dental coverage, to which many children and adults do not have access in the Coachella Valley. According to HARC 2010, 26.1 percent of children lack vision coverage and nearly half (41.8 percent) of children ages 3-17 had not had an eye exam in the past twelve months. Further, 30.5 percent of children do not have health care coverage that pays for some or all of their routine dental care, and 22.8 percent of children have never been to the dentist.

The ratio of dentists to individuals in the Coachella Valley is 1,373 to 1; however, this is misleading as the city of Coachella only has four licensed dentists, in contrast with Palm Desert which has 105 licensed dentists. If Palm Desert were removed from the equation, the ratio would be 1,988 to 1. Also, it is unclear how many practicing dentists within the Coachella Valley accept the State of California’s dental insurance for low-income families, Denti-Cal (which does not cover adult dentistry), and how many dentists accept patients on a sliding scale.

**OVERALL GOAL:** Better health and better care at lower costs.

BOLD STEPS:				
Residents will experience a seamless transition between medical providers across the Coachella Valley.	All Coachella Valley health care providers will securely exchange health information.	All undocumented Coachella Valley residents will have access to health care.	All Coachella Valley residents will have access to a full array of medical providers and specialists.	Coachella Valley will attract, recruit, and retain sufficient numbers of health care workers to meet the needs of all its residents.

INDICATORS OF SUCCESS   BY 2018:				
A system for health data information exchange will be in place and used between local hospitals, clinics, private physicians, skilled nursing facilities, and long-term care facilities.	Secure technology will be in place and available to all health care workers for the exchange of patient data.	At least 80 percent of undocumented Coachella Valley residents will report adequate access to healthcare.	There will be an increase of 20% in the number of health care providers in current shortage areas.	At least 50 percent of all graduates from local physician residency programs will remain in the Coachella Valley to practice medicine.

**EDUCATION, EMPLOYMENT AND INCOME**

The relationship between more education and improved health outcomes is well known, with years of formal education correlating strongly with improved work and economic opportunities, reduced psychosocial stress, and healthier lifestyles. In the Coachella Valley, 80 percent of residents report graduating high school (California Department of Education) and 69.7 percent report having “some college”(HARC 2010).

Poverty can result in negative health consequences, such as increased risk of mortality, increased prevalence of medical conditions and disease incidence, depression, intimate partner violence, and poor health behaviors. In the Coachella Valley, 15.7 percent of all residents live in poverty, which illustrates the disparities among socioeconomic levels. Within the Coachella Valley, the City of Coachella has a poverty rate of 24.6 percent and the city of Indian Wells has a poverty rate of 2.4 percent. Overall, more than one in three children live in poverty ranging from nearly half of children in the city of Indio and about five percent in the city of Indian Wells (CVEP 2012 Economic Report). Additionally, 79 percent of all school children are eligible for free or reduced lunch (Palm Springs Unified School District, Coachella Valley Unified School District, Desert Sands Unified School District).

While negative health effects resulting from poverty are present at all ages, children living in poverty experience greater morbidity and mortality due to an increased risk of accidental injury and lack of health care access. Children’s risk of poor health and premature mortality may also be increased due to the poor educational achievement associated with poverty.

**OVERALL GOAL:** All people in the Coachella Valley will have access to quality education and living wage employment.

**BOLD STEPS:**

Double the number of Coachella Valley high school graduates attending post-secondary education.	There will be a significant increase in 21st century career opportunities in the Coachella Valley that yield a living wage.	Career, cultural, gender and life skills mentoring programs will be available to all Coachella Valley residents.	Workplaces across the Coachella Valley will be bilingual.	Business acumen support focused on small farmers’ success will be in place.
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**INDICATORS OF SUCCESS | BY 2018:**

At least 50 percent of Coachella Valley high school graduates will meet college going criteria.	At least 12,000 new 21st century good paying jobs will have been created, hired and retained in the Coachella Valley.	At least 75 percent of local educational organizations, government agencies and businesses across the Coachella Valley will have implemented career, cultural, gender and life skills mentoring programs.	All Coachella Valley businesses will have access to affordable second-language learning programs for their employees.	There will be measurable results from the fully implemented small farmers’ success program.
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## FAMILY AND SOCIAL SUPPORT

Limited family and social support and lack of community involvement are associated with increased morbidity and early mortality. Furthermore, social support networks have been identified as powerful predictors of healthy behaviors. Research suggests that individuals with a strong social network that supports healthy behaviors are more likely to participate in healthy lifestyle choices themselves.

Nearly one in four Coachella Valley residents are over the age of 65 (as compared to 11 percent in the State of California). This higher than average senior population enables opportunities for robust volunteer programs that can utilize the knowledge of local seniors to educate families and youth on topics ranging from life skills training to formal literacy programs. This connectivity keeps seniors engaged in the community, provides social support for families, and helps avoid senior isolation.

According to the American Medical Association, “health literacy is the ability to obtain, process and understand basic health information and services needed to make appropriate health decisions and follow instructions for treatment.” In HARC 2010, when respondents were asked what made it very difficult or prevented them from receiving health care when they needed it over the past year, nearly one in five respondents noted difficulty in understanding what is covered by their insurance.

**OVERALL GOAL:** The Coachella Valley – connecting, learning, serving & thriving together.

BOLD STEPS:				
There will be a volunteer network in place that supports the programmatic and infrastructure needs of Coachella Valley non-profit organizations.	There will be robust family health promotion that helps engage and activate families across the Coachella Valley in healthy living	There will be a strategic initiative in place that connects Coachella Valley seniors to healthcare access.	All Coachella Valley residents will have access to formal health education programs.	Community members will be engaged and involved in addressing health disparities and inequities.

INDICATORS OF SUCCESS   BY 2018:				
There will be an active volunteer network available to non-profits across the Coachella Valley that is being utilized by at least 80 percent of area NPOs.	At least 75 percent of Coachella Valley families will have interfaced with the family health program.	At least 75 percent of Coachella Valley seniors will have accessed tools that better engage them in community activities.	At least 75 percent of Coachella Valley residents will have access to health literacy programs where they live, work, play, learn and pray.	All Coachella Valley municipalities will be educated about health disparities/inequities and what can be done to reduce them.

## COMMUNITY SAFETY

High levels of violent crime compromise physical safety and psychological well-being. Crime rates can also deter residents from pursuing healthy behaviors such as exercising out-of-doors.

In 2012, the violent crime rate in the Coachella Valley was 411 incidents per 100,000 residents. This is higher than the overall county rating of 388 to 100,000 and the National Benchmark of 73 to 100,000. As gang-related crimes are not specifically identified as such, the violent crime rate and the homicide rate are used to track these types of crime.

A strong association has also been demonstrated between excessive drinking and alcohol-impaired driving, with approximately 17,000 Americans killed annually in alcohol-related motor vehicle crashes. According to HARC 2010, of those respondents who drink alcohol, more than one in five Coachella Valley residents reported engaging in binge drinking and there are more than 8,000 arrests per year in the County of Riverside for driving while under the influence of alcohol (topgundui.com). Addressing driving under the influence continues to be a challenge in the Coachella Valley. The lack of a large public transportation system combined with a large geographic region contributes to residents drinking and driving. People sometimes travel up to 45 minutes to socialize, and utilizing taxis for that distance is cost prohibitive.

Domestic violence is often an under-reported crime. In order to effectively address this issue, it is important to decrease the total number of domestic violence crimes, while increasing the number of reported domestic violence crimes. In the Coachella Valley, during 2012 the local domestic violence shelter reports assisting approximately 2,500 domestic violence victims; of these, an estimated 110 women and 250 children are in need of shelter services and 2,140 victims are assisted through transitional housing programs, outreach services, and case management/mental health services. An additional 2,300 calls are received through their assistance hotline.

**OVERALL GOAL:** Coachella Valley residents and Law Enforcement Agencies will work together to improve community safety.

### BOLD STEPS:

There will be outreach programs that positively engage youth with Law Enforcement Agencies in every Coachella Valley community.	There will be a full service center offering recreational, health, mental health and social services for residents in every Coachella Valley community.	There will be a decrease in the number of alcohol-related incidents.	There will be a decrease in the number of domestic violence incidents.	There will be a decrease in gang-related crimes
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### INDICATORS OF SUCCESS | BY 2018:

Each Law Enforcement Agency will have at least four separate and distinct programs to positively engage youth with law enforcement.	Each city in the Coachella Valley will have a full service center offering recreational, health, mental health, and social services.	The number of alcohol related incidents in the Coachella Valley will decrease by 25 percent.	The Coachella Valley will have a 25 percent reduction in the gap between the prevalence estimates of Domestic Violence and the number of reported cases.	Coachella Valley violent crimes will be reduced by 25 percent.
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**ENVIRONMENT QUALITY AND THE BUILT ENVIRONMENT**

While the atmosphere in the Coachella Valley appears clear, showcasing beautiful desert vistas, there is a false sense of how healthy the true environment actually is. As fine particle matter and ozone are difficult to detect with the naked eye, it is not always apparent that there are two to three times the number of poor air pollution days in the Coachella Valley than there are overall in the state of California.

The relationship between air pollution and compromised health has been well documented. The negative consequences of ambient air pollution include decreased lung function, chronic bronchitis, asthma, and other adverse pulmonary effects. The number of air pollution particle matter days in the Coachella Valley is 44.3; double the state average and well above the national benchmark, which is 0. The number of air pollution ozone days in the Coachella Valley is also double the state average.

Asthma and allergies are both triggered by poor air quality; this makes it especially difficult for children to exercise outdoors on poor air quality days. In 2010, 14.7 percent of Coachella Valley parents reported that their children were in fair or poor health due to allergies and 12.7 percent reported that their children had asthma (HARC 2010).

**OVERALL GOAL:** The Coachella Valley is the healthiest place in the nation.

BOLD STEPS:				
There will be a fully implemented “Non-motorized Transportation Plan” throughout the region.	There will be a cross-sectorial plan that outlines how existing resources will be aligned and leveraged to support a healthier physical environment across the Coachella Valley.	Implement an ecologically-sound solution to address the public health threat of the Salton Sea.	Local, tribal and regional governments will institutionalize their commitment to make health and wellness a priority.	The program capacity and expertise of the Riverside County Department of Public Health and other critical Public Agencies will be fully aligned to needs of the Coachella Valley.

INDICATORS OF SUCCESS   BY 2018:				
At least 80 percent of the “Non-Motorized Transportation Plan” strategies and tactics will be implemented across the Coachella Valley.	At least 75 percent of the consensus plan to address environmental issues throughout the Coachella Valley will be executed.	An ecologically-sound solution to addressing the public health threat of the Salton Sea will be in the implementation stage.	All Coachella Valley cities will be actively implementing their planned health and wellness strategies and tactics.	The Coachella Valley will increase utilization of food access, built environment and planning services provided by the Riverside County Department of Public Health by 50 percent.

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## APPENDICES

Appendix A-References

Appendix B-Indicators of Success

Appendix C-Partners

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## INDICATORS OF SUCCESS: COUNTY HEALTH RANKINGS &amp; ROADMAPS

	<i>Coachella Valley</i>	<i>Riverside County</i>	<i>California</i>	<i>National Benchmark*</i>
<b>DEMOGRAPHICS</b>				
Population	365,648	2,125,440	36,961,664	
% below 18 years of age	23.38%	29%	26%	
% 65 and older	22.67%	12%	11%	
% African American	2.37%	7%	6%	
% American Indian and Alaskan Native	0.79%	1%	1%	
% Asian	2.62%	6%	13%	
% Native Hawaiian/Other Pacific Islander	0.12%	0%	0%	
% Hispanic	47.34%	45%	37%	
% not proficient in English	17.43%	17%	20%	
% Females	49.98%	50%	50%	
% Rural	75%	7%	6%	
<i>HEALTH OUTCOMES</i>				
<b>MORTALITY</b>				
Premature death	5,900	6,762	5,922	5,466
<b>MORBIDITY</b>				
Poor or fair health	17.40%	19%	19%	10%
Poor physical health days	n/a	3.8	3.7	2.6
Poor mental health days	1.5	3.9	3.6	2.3
Low birthweight	n/a	6.50%	6.70%	6.00%
<i>HEALTH FACTORS</i>				
<b>HEALTH BEHAVIORS</b>				
Adult smoking	13.40%	15%	14%	14%
Adult obesity	17.50%	28%	24%	25%
Physical inactivity		22%	18%	21%
**Cardio Exercise (none)	17.10%			
**Strength Training (none)	48.70%			
Excessive drinking	21.30%	17%	17%	8%
Motor vehicle crash death rate	12.8	16	12	12
Sexually transmitted infections		394	399	84
**Chlamydia only	317.9**			
Teen birth rate	57	47	40	22

	<i>Coachella Valley</i>	<i>Riverside County</i>	<i>California</i>	<i>National Benchmark*</i>
<b>CLINICAL CARE</b>				
Uninsured	17%	23%	20%	11%
Uninsured adults	17%	28%	24%	n/a
Primary care physicians	1,476 to 1	1,576 to 1	847 to 1	631 to 1
Dentists	1,373 to 1	2,640 to 1	1,583 to 1	n/a
Preventable hospital stays	n/a	55	52	49
Diabetes	9.10%	9%	8%	n/a
Diabetic screening	87%	79%	79%	89%
HIV prevalence rate	467	265		n/a
Mammography screening	85%	63%	63%	74%
<b>SOCIAL &amp; ECONOMIC FACTORS</b>				
High school graduation	80%	76%	74%	n/a
Some college		50%	60%	68%
Median household income	\$57,125	\$53,981	\$57,664	n/a
High housing costs	59.70%	50%	47%	n/a
Unemployment	17.50%	14.70%	12.40%	5.40%
Children in poverty	35.80%	23%	22%	13%
Children eligible for free lunch	79%	41%	52%	n/a
Inadequate social support	n/a	24%	25%	14%
Children in single-parent households	35.3%	28%	30%	20%
Violent crime rate	411	388	500	73
Homicide rate	4.6	6	7	n/a
<b>PHYSICAL ENVIRONMENT</b>				
Air pollution-particulate matter days	44.3	36	16	0
Air pollution-ozone days	38	107	51	0
Access to recreational facilities	9.5	6	9	16
Access to healthy foods	83%	87%	79%	n/a
Limited access to healthy foods	2.93%	11%	5%	0%
Fast food restaurants	28%	55%	49%	25%

HEALTH OUTCOMES		
	<i>Data Source</i>	<i>Years of Data</i>
Mortality		2006-2008
Premature death	National Center for Health Statistics; Coachella Valley Data: estimated based upon Riverside County Department of Public Health data 2012	
Morbidity		
Poor or fair health	Behavioral Risk Factor Surveillance System; Coachella Valley Data: Health Assessment Resource Center 2010	2004-2010
Poor physical health days	Behavioral Risk Factor Surveillance System; Coachella Valley Data unobtainable	2004-2010
Poor mental health days	Behavioral Risk Factor Surveillance System; Coachella Valley Data: Health Assessment Resource Center 2010	2004-2010
Low birthweight	National Center for Health Statistics	2002-2008

### HEALTH FACTORS

#### HEALTH BEHAVIORS

	<i>Measure</i>	<i>Data Source</i>	<i>Years of Data</i>
Tobacco Use	Adult smoking	Behavioral Risk Factor Surveillance System; Coachella Valley Data: Health Assessment Resource Center 2010	2004-2010
Diet and Exercise	Adult obesity	National Center for Chronic Disease Prevention and Health Promotion; Coachella Valley Data: Health Assessment Resource Center 2010	2009
		National Center for Chronic Disease Prevention and Health Promotion; Coachella Valley Data: Health Assessment Resource Center 2010	
	Physical Inactivity		2009
Alcohol Use	Excessive drinking	Behavioral Risk Factor Surveillance System; Coachella Valley Data: Health Assessment Resource Center 2010	2004-2010
Motor vehicle crash death rate		National Center for Health Statistics	2002-2008

Sexual Activity	Sexually transmitted infections	National Center for Hepatitis, HIV, STD and TB Prevention; Coachella Valley Data: Riverside County Department of Public Health data (Chlamydia only) 2012. HIV rates obtained from the Desert AIDS Project 2012	2009
	Teen birth rate	National Center for Health Statistics; Coachella Valley Data: Riverside County Department of Public Health data (Chlamydia only) 2012.	2002-2008
<i>CLINICAL CARE</i>			
Access to Care	Uninsured	Small Area Health Insurance Estimates; Coachella Valley Data: Health Assessment Resource Center 2010, which has a different method of calculation.	2009

<i>Measure</i>	<i>Data Source</i>	<i>Years of Data</i>
<b>DEMOGRAPHICS</b> ( <i>Coachella Valley Data obtained from the US Census, 2010</i> )		
Population	Annual Population Estimates	2009
% 18 years and younger	Annual Population Estimates	2009
% 65 years and older	Annual Population Estimates	2009
% African American	Annual Population Estimates	2009
% American Indian and Alaskan Native	Annual Population Estimates	2009
% Asian	Annual Population Estimates	2009
% Native Hawaiian/Other Pacific Islander	Annual Population Estimates	2009
% Hispanic	Annual Population Estimates	2009
% not proficient in English	Annual Population Estimates	2009
% female	Annual Population Estimates	2009
% rural	Annual Population Estimates	2009
<b>HEALTH OUTCOMES</b>		
% diabetic	National Center for Chronic Disease Prevention and Health Promotion Coachella Valley Data: Health Assessment Resource Center	2009 2010
HIV prevalence rate	National Center for Hepatitis, HIV, STD and TB Prevention Coachella Valley Data: Desert AIDS Project	2008 2012
<b>HEALTH BEHAVIORS</b>		
<i>CLINICAL CARE</i>		
Mental health providers	Health Resources & Services Administration Unable to obtain for Coachella Valley	2007
Health care costs	Health Resources & Services Administration	2007
Uninsured Adults	Small Area Health Insurance Estimates Coachella Valley Data: Health Assessment Resource Center	2009 2010
Couldn't see doctor because of cost	Behavioral Risk Factor Surveillance System Unable to obtain for Coachella Valley	2004-2010
Dentists	Health Resources & Services Administration Coachella Valley Data: State of California	2007 2010

## SOCIAL AND ECONOMIC ENVIRONMENT

Median household income	Small Area Income and Poverty Estimates Coachella Valley Data: US Census	2010 2010
% with high housing costs	American Community Survey Coachella Valley Data: Coachella Valley Economic Partnership	2006-2010 2012
% of children eligible for free lunch	USDA Food Environment Atlas Coachella Valley Data: Palm Springs Unified School District, Desert Sands Unified School District and Coachella Valley Unified School District	2006 2012
% illiterate	National Center for Education Statistics Unable to obtain for Coachella Valley	2003

## PHYSICAL ENVIRONMENT

% of labor force that drives alone to work	American Community Survey Unable to obtain for Coachella Valley	2006-2010
Access to healthy foods	Zip Code Business Patterns Coachella Valley Data: same source	2009 2012

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COLLEGE  
*of the* DESERT

# Capital Projects Report

*to the*

## Board of Trustees

June 20, 2013

EISPRO

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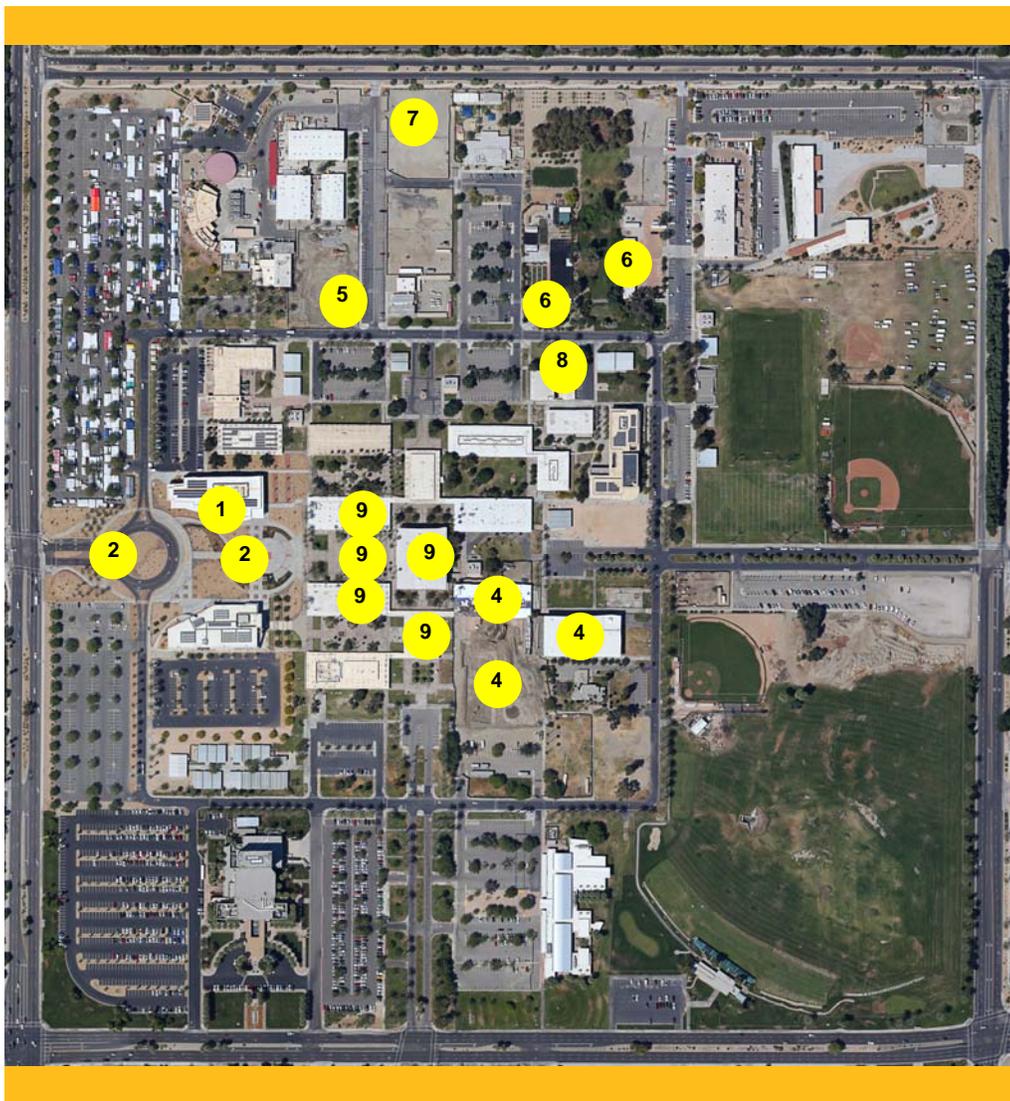


## Current Construction Projects

- 1 Communication Building
- 2 Monterey Entrance
- 3 Indio Education Center (Not Shown)
- 4 Athletic Facilities
- 5 Visual Arts
- 6 Applied Sciences
- 7 Child Development Center

## Projects in Programming & Design

- 8 Stagecraft Shop
- 9 Central Campus Redevelopment
- 10 West Valley Campus - Palm Springs (Not Shown)



# PROJECTS IN CONSTRUCTION . . .

- Project Status Reports

# COMMUNICATION BUILDING

## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Pamela Pence
- **Architect** tBP Architects  
Newport Beach, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

The new Communication Building is planned as a two-story steel framed building that will house classrooms, faculty offices, meeting rooms and ancillary spaces.

- Total Project Budget . . . . . \$25,100,000
- Project Square Footage (GSF) . . . . . 39,800 sq.ft.
- Funding Source . . . . . Measure B
- Construction Start . . . . . Fall 2011
- Targeted Completion . . . . . Spring 2013

### Sustainable Features

- Will be minimum LEED Silver certified
- Building automation controls to optimize mechanical system.
- Water – conserving landscape
- Heating and cooling via central hydronics system
- Photovoltaics
- Shading strategies



# COMMUNICATION BUILDING

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget ..... \$25,100,000
- Construction Budget ..... \$17,570,000
- Expenditures To Date ..... \$19,367,644
- Projected Change Order Percent. .... .0%
- Percent Complete of Project Cost. .... .77%
- Percent Complete of Construction. .... .99%



#### Project Update

- Department relocation completed successfully.
- All Test & Balance complete.
- District Punch Walk: complete; list issued to CM.
- Landscape turnover walk executed and pick-ups complete.
- Faculty computer installation ongoing by IS.
- Lab computer installation scheduled with Dell Services.
- Instructor's lecterns delivered; AV punch to follow installation.

# MONTEREY ENTRANCE

## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Curtis Guy
- **Architect** PMSM Architects  
Santa Barbara, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

This project includes the widening of the entrance (in conjunction with the City) to the college at Monterey Ave and also the adding of hardscape and landscape between the Communication and Student Services buildings.

- Total Project Budget . . . . . \$5,300,000
- Project Square Footage . . . . . Exterior Site Work
- Funding Source . . . . . Measure B
- Construction Start . . . . . Summer 2012
- Targeted Completion . . . . . Summer 2013

### Sustainable Features

- Public transportation
- Drought Tolerant Landscaping
- Efficient irrigation system utilizing reclaimed water



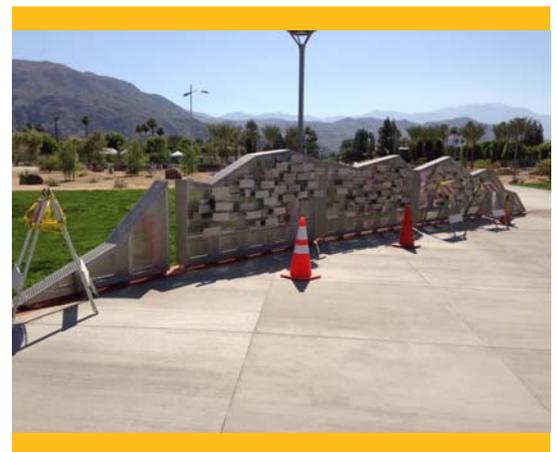
# MONTEREY ENTRANCE

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget .....\$5,300,000
- Construction Budget .....\$3,500,000
- Expenditures To Date.....\$4,509,373
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....85%
- Percent Complete of Construction.....91%



#### Project Update

- AOR punch list received; correction complete.
- Some additional scope items requested.
- Flag pole installation schedule revised
- Asphalt punch list walk complete
- Skate board deterrent installation commenced at the Amphitheater seating; completion not yet scheduled.
- Sculpture successfully relocated.

# INDIO EDUCATION CENTER

## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 45-500 Oasis St.  
Indio, CA 92201
- **Project Manager** EISPRO  
Gregg Capper
- **Architect** GKK Works  
Irvine, CA
- **Construction Manager** GKK Works  
Irvine, CA



### Fast Facts

New 3 story building in Indio with classrooms, administration, offices, and commercial retail space. It will provide permanent school space for the COD Indio classes that are currently being held in leased space, and will allow for additional science and laboratory classes that are so impacted at the Palm Desert campus.

- Total Project Budget . . . . . \$22,000,000
- Project Square Footage (GSF) . . . . . 40,000 sq.ft.
- Funding Source . . . . . Measure B
- Construction Start . . . . . Fall 2012
- Targeted Completion . . . . . Winter 2013-2014

### Sustainable Features

- Will be minimum LEED Silver certified
- Architectural environmental control
- Public transportation



# INDIO EDUCATION CENTER

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget ..... \$22,000,000
- Construction Budget ..... \$16,068,813
- Expenditures To Date..... \$ 7,202,038
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 33%
- Percent Complete of Construction..... 19%

#### Project Update

- City of Indio beam signing held.
- Installation of structural steel members and decking continues.
- Foundations in process
- Installation of HVAC screen and hangers commenced.
- Fire water line and FDC installed.
- Excavation for new storm drain retention pipe commenced



## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Richard Arias
- **Architect** LPA Architects  
Irvine, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

New gymnasium, team rooms, restrooms, shower/locker rooms and maintenance facilities for the Physical Education and Athletics programs, as well as renovation of an initial structure to accommodate weight training, multipurpose rooms and faculty/staff offices for the Physical Education and Athletics programs for the campus. New tennis facilities and athletics quad.

- Total Project Budget ..... \$22,265,238
- Project Square Footage (GSF) ..... 26,840 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Winter 2012-2013
- Targeted Completion Phase 1 ..... Summer 2014
- Targeted Completion Phase 2 ..... Summer 2015

### Sustainable Features

- Will be minimum LEED Silver certified

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget ..... \$22,265,238
- Construction Budget ..... \$14,480,250
- Expenditures To Date..... \$ 6,962,962
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 31%
- Percent Complete of Construction..... 15%



#### Project Update

- Final phase of over-excavation for geo-grid installation for Gym initiated
- Stem walls and slabs on grade poured at Fitness Building east end.
- Final sign off on fitness equipment layout received from department.
- Tunnel fan chase at west end framed.
- Partition framing commenced at Fitness Center east end.
- Bid opening occurred for Bid Release Two.



## PROJECT STATUS REPORT

### CONSTRUCTION

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Gregg Capper
• Architect	Perkins & Will Los Angeles, CA
• Construction Manager	Gilbane San Diego, CA



### Fast Facts

New building with offices, a multi-purpose classroom, new lab space for 2D art, photography, ceramics & screen printing classes, a wood shop, and a large outdoor yard for kilns and 3D art. It will allow the Art programs to relocate into spaces designed specifically for these programs.

- Total Project Budget . . . . . \$8,475,000
- Project Square Footage (GSF) . . . . . 13,710 sq.ft.
- Funding Source . . . . . Measure B
- Construction Start . . . . . Spring 2013
- Targeted Completion . . . . . Spring 2014

### Sustainable Features

- Will be minimum LEED Silver certified



## PROJECT STATUS REPORT CONSTRUCTION

### Fast Financial Facts

- Total Project Budget ..... \$ 8,475,000
- Construction Budget ..... \$ 6,075,000
- Expenditures To Date..... \$ 1,156,188
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 14%
- Percent Complete of Construction..... 15%

### Project Update

- Over-excavation and compaction complete
- Building pad certified.
- Trenching and installation of underground utilities commenced
- Survey and batter boards for building pad complete.
- Temp power installed.



## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Jon Zuber
- **Architect** HGA Architects  
Santa Monica, CA
- **Construction Manager** Gilbane  
San Diego, CA



### Fast Facts

This project encompasses both the Agricultural Sciences, which will be renovated along with a new Greenhouse and Lath House, and a new Applied Sciences building that will be home to the HVAC, Drafting, Construction Technology, Natural Resources, classrooms and Labs. The Dean and Facility offices will also be in this building.

- **Total Project Budget** ..... \$12,045,000
- **Project Square Footage (GSF)** ..... 21,741 sq.ft.
- **Funding Source** ..... Measure B
- **Construction Start** ..... Summer 2013
- **Targeted Completion** ..... Summer 2014

### Sustainable Features

- Will be minimum LEED Silver certified

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget ..... \$12,045,000
- Construction Budget ..... \$ 8,400,000
- Expenditures To Date..... \$ 1,414,036
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....12%
- Percent Complete of Construction..... 2%



#### Project Update

- DSA back check corrections reviewed and stamp-out achieved.
- Fencing and temporary signage plans revised to current status.
- Revised allowance allocation and final estimate from CM reviewed
- Site Demo and Greenhouse & Shade Structure phase initiated.
- Pre-construction meeting held to prepare for bidding.
- Bidding and construction schedule established; advertisement sent.
- Project budget for Phases 1 & 2 validated.

# CHILD DEVELOPMENT CENTER

## PROJECT STATUS REPORT

### CONSTRUCTION

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Richard Arias
- **Architect** HMC Architects  
Ontario, CA
- **Construction Manager** None



### Fast Facts

New laboratory providing direct observation of two separate early childhood groups. Support spaces for the young children and staff are included to facilitate the groups while allowing students the opportunity to monitor the interaction and behavioral development of the children.

- Total Project Budget . . . . . \$5,620,000
- Project Square Footage (GSF) . . . . . 10,314 sq.ft.
- Funding Source . . . . . Measure B
- Construction Start . . . . . Summer 2013
- Targeted Completion . . . . . Spring 2014

### Sustainable Features

- Will be minimum LEED Silver certified



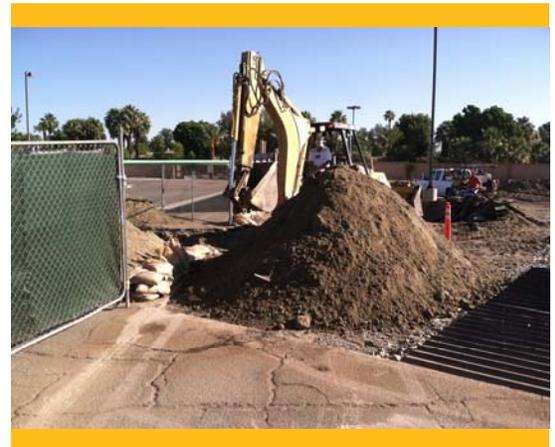
# CHILD DEVELOPMENT CENTER

## PROJECT STATUS REPORT

### CONSTRUCTION

#### Fast Financial Facts

- Total Project Budget ..... \$ 5,620,000
- Construction Budget ..... \$ 3,934,000
- Expenditures To Date..... \$ 448,372
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 8%
- Percent Complete of Construction..... 1%



#### Project Update

- Temporary Fencing installed/site mobilization complete.
- Preconstruction Checklist approved.
- Subcontractor substitution requests in process.
- HVAC (air handling unit) submittal expedited
- Air Handler, Masonry and Casework on critical path
- PM-10 plan approved by SCAQMD.



# PROJECTS IN DESIGN . . .

- Project Status Reports

# WEST VALLEY CAMPUS - PALM SPRINGS

## PROJECT STATUS REPORT

### DESIGN

- **Address** N. Indian Canyon Dr.  
Palm Springs, CA 92262
- **Project Manager** EISPRO  
Jon Zuber
- **Architect** HGA Architects  
Santa Monica, CA
- **Construction Manager** Sundt Construction  
San Diego, CA



### Fast Facts

Construction of a new LEED Gold free-standing 50,393 s.f. 3 story Administration Building , 3,200 s.f. single story DEEC Storage Building and 5,900 s.f. single story Central Utility Plant, & 163 space on-site parking which includes a bus drop-off area. Project will provide educational opportunities to the student population of the western service area of Palm Springs.

- Total Project Budget ..... \$43,000,000
- Phase 1 Project Square Ftg (GSF) ..... 50,000 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Fall 2013
- Targeted Completion ..... Winter 2014-2015

### Sustainable Features

- Will be minimum LEED Gold certified
- Public transportation
- Solar Energy
- Sustainable Site
- 5 Zero Planning

### Project Update

- Scope Directives 1 through 22 and Division “0” reviewed with CM
- Site Logistics and Temporary Sign Plan reviewed
- Project Budget updated.

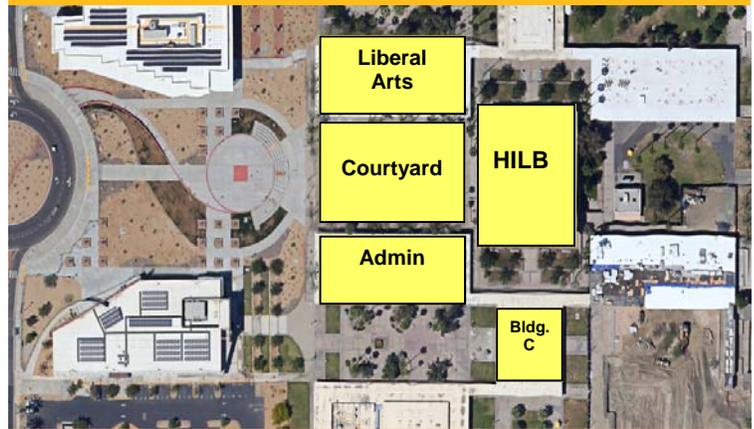


# CENTRAL CAMPUS REDEVELOPMENT

## PROJECT STATUS REPORT

### DESIGN

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Don Searle
- **Architect** LPA Architects  
Irvine, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

Complete renovation of 4 buildings and the central campus fountain plaza. The renovations will prepare spaces to consolidate all administrative functions together and return the Hilb Learning Resource Center/Library to its central role as a research, study and tutoring facility.

- Total Project Budget . . . . . \$37,550,000
- Project Square Footage (GSF) . . . . . 66,526 SF
- Funding Source . . . . . Measure B
- Construction Start . . . . . Summer 2014
- Targeted Completion . . . . . Spring 2016

### Sustainable Features

- Will be minimum LEED Silver certified

### Project Update

- Construction Manager Design Development Estimate in review
- Design Development sign off re-scheduled for June 17, 2013.
- Geotechnical recommendations received and in review
- FF&E Library kickoff meeting held with Architects and users.



## PROJECT STATUS REPORT

### DESIGN

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Don Searle
- **Architect** PMSM Architects  
Santa Barbara, CA
- **Construction Manager** None



### Fast Facts

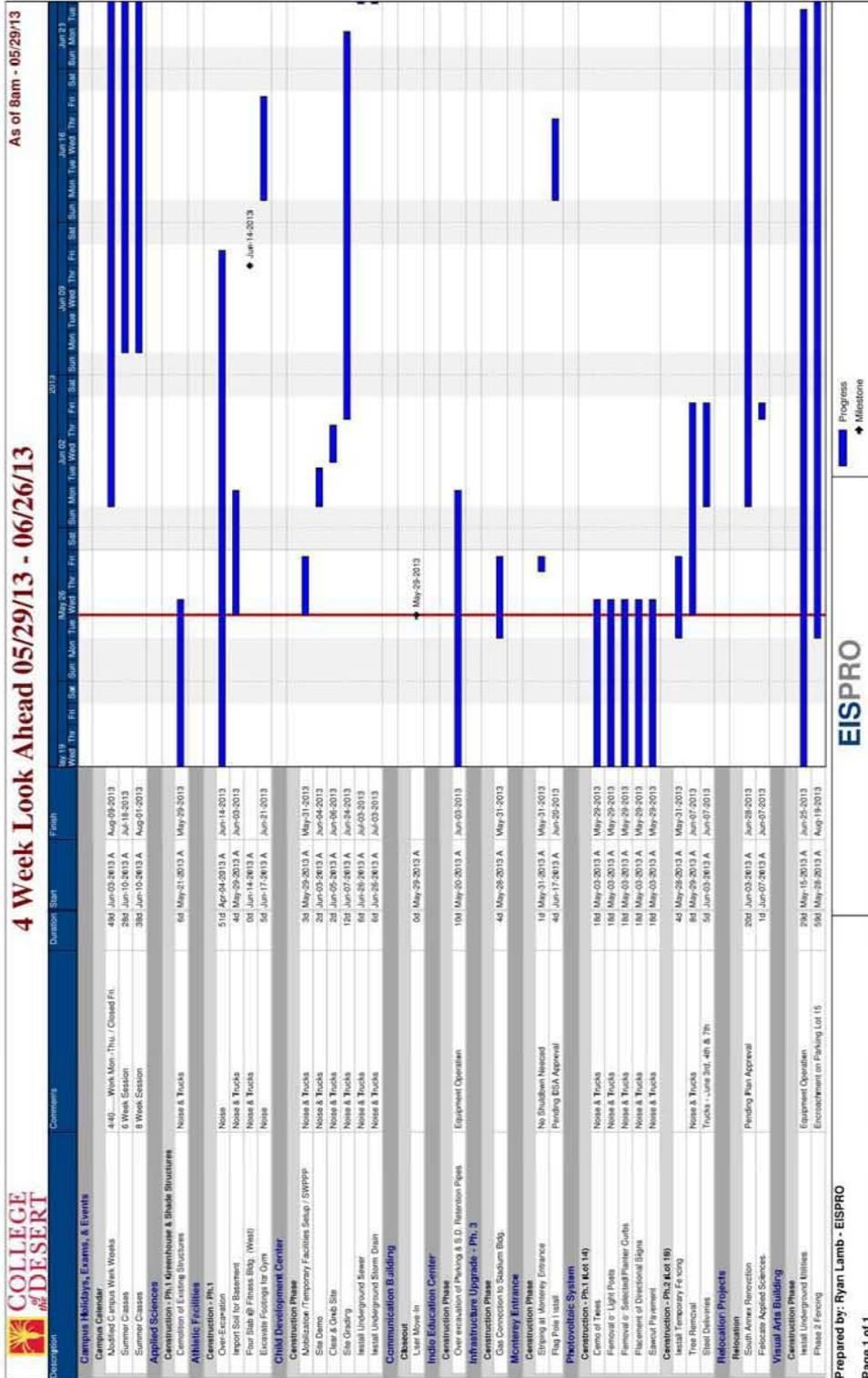
New facility that directly supports Theater Arts functions held on campus. Spaces include a scenery workshop, full costume shop, makeup studio with cast changing facilities, and music/vocal practice rooms.

- Total Project Budget ..... \$1,900,000
- Project Square Footage (GSF) ..... 3,346 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Summer 2013
- Targeted Completion ..... Winter 2013-2014

### Project Update

- DSA Back-check and stamp-out complete
- Addendum prepared
- Pre-bid Job Walk conducted; bidding period commenced

# 4 WEEK LOOK AHEAD



# FINANCIAL REVIEW . . .

- Project Allocation Budget

# COMPLETED PROJECTS

## PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulares	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulares	\$1,920,155	\$1,920,155	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
<b>EXPENDED TOTAL</b>	<b>\$90,154,705</b>	<b>\$90,154,705</b>	<b>\$0.00</b>

Note: All Balances Moved To Contingency



# CURRENT PROJECTS

## PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> <u>Bond + Other</u>	<u>Expense</u> <u>Bond + Other</u>	<u>Balance</u>
(2) Applied Sciences	\$12,045,000	\$1,414,036	\$10,630,964
(2) Athletic Facilities	\$22,265,238	\$6,962,962	\$15,302,276
(1) Business Building Renovation	\$4,598,036	\$4,598,036	\$0
Campus Electronic Sign	\$300,000	\$19,861	\$280,139
Campus Energy Monitoring	\$295,801	\$288,303	\$7,498
(2) Campus IT Infrastructure	\$2,600,000	\$2,457,314	\$142,686
Central Campus Redevelopment	\$37,550,000	\$1,262,784	\$36,287,216
(2) Central Plant MBCx	\$3,547,420	\$3,311,908	\$235,512
(2) Child Development Center	\$5,620,000	\$448,372	\$5,171,628
Communication Building	\$25,100,000	\$19,367,644	\$5,732,356
(1) Cravens Student Services Center	\$22,973,961	\$22,952,986	\$20,975
Demo Central Annex / Cooling Tower	\$1,336,262	\$253,978	\$1,082,284
(1) Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0
(2) Imaging	\$400,000	\$226,125	\$173,875
(2) Indio Education Center	\$22,000,000	\$7,202,038	\$14,797,962
(2) Infrastructure Upgrade - Ph III	\$11,732,136	\$11,616,221	\$115,916
(2) Math Science Technology Center	\$24,699,984	\$23,853,725	\$846,259
Mecca-Thermal Interim Modulars	\$10,000,000	\$9,913,929	\$86,071
(2) Mecca-Thermal Septic Sewer System	\$300,000	\$288,401	\$11,599
Monterey Entrance	\$5,300,000	\$4,509,373	\$790,627
(1) Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0
(1) PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0
RDA Small Maintenance Projects	\$759,118	\$683,487	\$75,631
Relocations Project	\$1,500,000	\$368,746	\$1,131,254
Security Cameras & Emergency Phones	\$1,000,000	\$132,450	\$867,550
(2) Site Remediation	\$687,000	\$192,456	\$494,544
Soils Contingency	\$1,401,500	\$0	\$1,401,500
Stagecraft Shop	\$1,900,000	\$229,874	\$1,670,126
(2) Visual Arts Building	\$8,515,353	\$1,156,188	\$7,359,165
Wayfinding	\$500,000	\$91,096	\$408,904
West Valley Palm Springs	\$43,000,000	\$5,220,350	\$37,779,650
<b>SUB TOTAL</b>	<b>\$281,814,799</b>	<b>\$138,910,632</b>	<b>\$142,904,167</b>

(1) Projects pending financial closeout.

(2) Budget Augmentation approved by Cabinet.

## PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
East Valley Mecca/Thermal Campus	\$29,700,000	\$0	\$29,700,000
West Valley Desert Hot Springs Ph II	\$1,800,000	\$0	\$1,800,000
<b>SUB TOTAL</b>	<b>\$31,500,000</b>	<b>\$0</b>	<b>\$31,500,000</b>

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$90,154,705	\$90,154,705	\$0
Current Projects	\$281,814,799	\$138,910,632	\$142,904,167
Future Projects	\$31,500,000	\$0	\$31,500,000
Bond Management and Other Fees	\$21,149,879	\$20,986,626	\$163,253
Contingency	\$2,744,030	\$0	\$2,744,030
<b>TOTAL</b>	<b>\$427,363,412</b>	<b>\$250,051,962</b>	<b>\$177,311,450</b>

<u>DEFERRED PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Art Building Re-Purpose	\$500,000	\$0	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000	\$0	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000	\$0	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000	\$0	\$2,500,000
Engineering Building Renovation	\$4,000,000	\$0	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000	\$0	\$1,000,000
Multi-Use Arts Facility	\$20,386,059	\$0	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000	\$0	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381	\$0	\$3,940,381
Public Safety Academy Phase II	\$10,887,000	\$0	\$10,887,000
<b>TOTAL DEFERRED PROJECTS</b>	<b>\$47,013,440</b>	<b>\$0</b>	<b>\$47,013,440</b>

<u>FUNDING SOURCE</u>	<u>Totals</u>		
Bond Series "A"	\$65,000,000		
Bond Series "B"	\$57,850,000		
Bond Series "C"	\$223,648,444		
State	\$3,144,000		
RDA	\$38,239,954		
Interest	\$30,000,000		
Refunding	\$7,500,000		
Foundation	\$400,000		
Rebates	\$1,331,031		
Surety	\$249,984		
<b>TOTAL</b>	<b>\$427,363,412</b>		

# UPCOMING EVENTS . . .

- No Events Currently Scheduled