



DESERT COMMUNITY COLLEGE DISTRICT
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Palm Desert, CA 92260
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September 12, 2019

SUBJECT: Indio Childhood Development Center
Project Work Group Appointment and Charge Letter

TO: Jessica Enders, Director, Education Centers – East Valley and Work Group Chair
Courtney Doussett, Interim Dean of Health Sciences and Education
Maria Avalos, Instructor, Early Child Education
Donna Greene, Professor, Early Childhood Education
Mac McGinnis, MAAS Companies
Dianne Russom, Director, Child Development Center
Wendy Sanders, Professor, Early Childhood Education
John O. White, Executive Director – Bond Program and Facilities Planning

Dear Colleague:

I invite you to serve on a facility planning work group (Work Group) to advise the Superintendent/President and me regarding the planning and design of the Indio Child Development Center. In this role, the Work Group will review and make recommendations about the program and design within the project's time and budgetary constraints.

This project will entail construction of about 6,500 assignable square feet of new space and 10,000 sf outdoor space (primarily for play yards and active storage) and additional area for parking and drop-off. The new facility across the street from the existing Indio Center buildings would accommodate classrooms (toddlers and pre-school), public areas, dedicated staff space and service and support space.

The initial estimated project budget is approximately \$9 million. The District will implement this project through the MAAS Bond Office. The anticipated project completion date is 2023 to complement opening of the Indio Expansion project. The Work Group will participate in major milestones, such as review of the space program, schematic design and design development in support of the project. The Work Group is charged with helping to steward the project with respect to scope of work, schedule and budget.

The Work Group meetings will begin in fall 2019, and meetings will be most intensive during the early planning and design period. It is my hope that you will be able to accept this appointment. Please contact John O. White, Executive Director – Bond Programs and Facilities Planning (760-565-4827, [or jowhite@collegeofthedesert.edu](mailto:jowhite@collegeofthedesert.edu)) if you are unable to serve.

Sincerely,

Annebelle Nery, Ph.D.
Vice President, Instruction

cc: Joel L. Kinnamon, Ed.D., Superintendent/President

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