



## **College Planning Council**

### **Draft of Minutes for Friday, May 8<sup>th</sup>, 2020**

10:00 am – 12:00 pm

<https://cccconfer.zoom.us/j/97593207085?pwd=VURMUzZXM1hob1ErSzFIRlpxXzZlVZz09>

Dial-in: 16699006833; Meeting ID: 97593207085#

### **Meeting Participants**

#### **Committee Members Present**

Joel Kinnamon, Kim Dozier, Pablo Romero, Elena Cruz Santoyo, Donna Greene, Andrew Johnson, Michael McJilton, Carl Farmer, Linda Emerson, Juan Moreno Ibarra, Geoff Hagopian, Robert R. Holmes, Arianne Schulz, Michael Gayle, Yazzmine De Leon, John White, Mary Lou Marrujo, Douglas Benoit, Oscar Espinoza-Parra Jessica Enders, Sheri Willis, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Ed Reed, Carlos Maldonado, Katie Chartier

#### **Committee Members Not Present**

Darlene Romano, Angel Meraz, Keith Prouty, Keanna Garcia, John Ramont, Ed Reed

#### **Guest(s)**

Brandon Toepfer, Sai Vang, Gary Plunkett, Jeff Larson

#### **Recorder**

### **Meeting Minutes**

#### **1. Call to Order/Roll Call**

- 10:01am

#### **2. Action Items**

## **2.1 Approval of Agenda**

- Approved as presented.

## **2.2 Approval of April 24, 2020 Minutes**

- Carl Farmer moved to approve, second.

## **2.2 Conclusion**

- Approved as presented.

## **2.3 Revised Technology Mater Plan – 2<sup>nd</sup> Reading**

- Sheri Willis moved to approve, second.
- Received feedback from Dr. Martinez on the Technology Master Plan from that feedback we changed goal 5 and modified object 5.1 and added 1.7.

## **2.3 Conclusion**

- Motion carried.

## **2.4 Strong Workforce Steering Committee Description – 1<sup>st</sup> Reading (D. Benoit)**

- Dr. Nery moved to approve, second.
- Committee description modified the titles and membership descriptions.

## **2.4 Conclusion**

- Motion carried.

## **2.5 Updated Food Services Advisory Committee Charter – 1<sup>st</sup> Reading**

- Dr. Nery moved to approve, second.
- Food Services advisory committee charter changed membership details.

## **2.5 Conclusion**

- Motion carried.

## **2.6 Updated Bookstore Advisory Committee Charter – 1<sup>st</sup> Reading**

- Dr. Nery moved to approve, second.
- Bookstore Advisory Committee reflects modifications to the membership.

## **2.6 Conclusion**

- Motion Carried.

## **2.7 Noncredit Work Group Recommendations – 1<sup>st</sup> Reading**

- Sheri Willis moved to approve, second.
- Dr. Nery reviewed the Non-credit work group recommendations presented in handout.

## **2.7 Conclusion**

- Motion carried.

## **2.8 Administrative Procedure 6500 Property Management – 2<sup>nd</sup> Reading**

- Sheri Willis moved to approve, second.
- Second reading for Property Management procedure, only change is to update the reporting management in the policy.

## **2.8 Conclusion**

- Motion carried.

## **2.9 Administrative Procedure 6520 Security for District Property -2<sup>nd</sup> Reading**

- Sheri Willis moved to approve, seconded.
- So we previously did not have a security camera policy at the college we attempted to do an independent camera policy, but we found that it fell in line with AP 6520 the security of district property. This procedure lays out the guidelines for where and how those cameras

are used and deployed and then who has a responsibility for monitoring and reviewing them. CSEA does have a list of all cameras on campus and get an updated list once a new one is placed. Camera signage is not required but helps deter unwanted behavior.

## **2.9 Conclusion**

- Motion carried.

## **2.10 Professional Development Plan – 2<sup>nd</sup> Reading**

- Sheri Willis moved to approve, seconded.
- No comments or feedback received from 1<sup>st</sup> reading. Development Plan has been approved at Academic Senate.

## **2.10 Conclusion**

- Motion carried.

## **2.11 Administrative procedure 4105 Distance Education – 1<sup>st</sup> Reading**

- Sheri Willis moved to approve, second.
- Procedure reflects the legal updates from the Community College League of California. This is our regular Distance Education policy and different from the Senate distance education resolution 1.79.
- ACCJC references are at the bottom of the procedure.

## **2.11 Conclusion**

- Motion carried.

## **3. Information/Discussion Items**

### **3.1 2020-2021 College Planning Council Meeting Dates Discussion**

- No discussion.

### **3.2 Academic Senate Emergency Distance Education Addendum and Online Instruction Training Resolution 1.70 Discussion**

- The original resolution was amended at the last academic senate meeting and approved with modifications. It will come for a second reading next week. The Academic senate approved the 1<sup>st</sup> reading prior to the announcement of going fully online for all 2020.
- Dr. Dozier wanted to bring the resolution to a wider group so that everyone is aware of what is going, that we are trying to be compliant but also be prepared for the potential of this to continue beyond fall.

#### **4. Adjournment**

10:54am

#### **Next Meeting**

Friday, May 22<sup>nd</sup>, 2020

10:00 AM – 12:00 PM