



College Planning Council

Minutes for Friday, September 11, 2020

10:00 am – 12:00 pm

Cravens Multi-Purpose Room

Meeting Participants

Committee Members Present

Joel Kinnamon, Kim Dozier, Laurilie Jackson, Pablo Romero, Elena Cruz Santoyo, Angel Meraz, Donna Greene, Juan Moreno Ibarra, Michael McJilton, Carl Farmer, Linda Emerson, Oceana Collins, David Bashore, Arianne Schulz, Keith Prouty, Michael Gayle, Ireland Olson, Larissa Chavez-Chaidez, Catherine Abbott, Mary Lou Marrujo, Douglas Benoit, Oscar Espinoza-Parra, Jessica Enders, Sheri Willis, John Ramont, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Ed Reed, Carlos Maldonado, Katie Chartier

Committee Members Not Present

Guest(s)

Jeff Larson, Sai Vang, Cheryl Contopulos, Steven Holman, Amanda Phillips, Irene Morales, Scott Adkins

Recorder

Kayci Lydeen

Meeting Minutes

1. Call to Order/Roll Call

- 10:00am

2. Action Items

2.1 Approval of Agenda

- Agenda approved as presented.

2.2 Approval of May 22, 2020 Minutes

2.2 Conclusion

- May 22, 2020 minutes approved as presented.

2.3 Approval to form a Bookstore Services Workgroup

- Jessica Enders moved to approve, seconded by Jeff Baker.
- The goal of the workgroup is to clean up and standardize the Textbook adoption process. Workgroup will include two faculty members, two classified staff, instructional dean and two bookstore staff members. This is strictly the textbook adoption process.

2.3 Conclusion

- Motion carried.

2.4 Approval to form a workgroup for Credit for Prior Learning (CPL)

- Sheri Willis moved to approve, seconded by Dr. Nery
- Credit for Prior learning is a priority of the Chancellors office and all college will be required to create a board policy and administrative procedure regarding CPL and will need to certify by December. CPL typically applies to military credit and the applied sciences. Colleges will be required to look at work experience and apply as credit. Workgroup is very specific and have selected all participants and will appoint a credit CTE and one non-credit CTE to discussions. Faculty in the area will determine the standards and how it will be evaluated. Palomar College has a great example of CPL.

2.4 Conclusion

- Motion carried.

2.5 Administrative Procedure 7110 Delegation of Authority, Human Resources – 1st reading

- Sheri Willis moved to approve, seconded by John Ramont.

- Human Resources has about 20 Administrative Procedures that need to be brought up to date and current. All League recommended changes from the League have been made in red. All changes in blue are local (district) changes.

2.5 Conclusion

- Motion carried.

2.6 Administrative Procedure 7125 Verification of Eligibility for Employment – 1st reading

- Sheri Willis moved to approve, seconded by Douglas Benoit.
- Changes in red are the Leagues recommended changes. Changes in blue are the local (district) changes.

2.6 Conclusion

- Motion carried.

2.7 Administrative Procedure 7126 Applicant Background Checks – 1st reading

- Sheri Willis moved to approve, seconded by Jeff Baker.
- No changes recommended by the League but have made some local changes of bringing Administrative Procedure up to date.

2.7 Conclusion

- Motion carried.

2.8 Administrative Procedure 7145 Personnel Files – 1st reading

- Sheri Willis moved to approve, seconded by Juan Jose Moreno.
- No changes recommended by the League but reviewing and bringing review date current.

2.8 Conclusion

- Motion carried.

2.9 Administrative Procedure 7210 Academic Employees – 1st reading

- Sheri Willis moved to approve, second by Jeff Baker.
- Definition of Academic employees has not changed and we are bringing this current for review purposes.

2.9 Conclusion

- Motion carried.

2.10 Administrative Procedure 7230 Classified Employees – 1st reading

- Sheri Willis moved to approve, seconded by Douglas Benoit.
- Definition of Classified employees and bringing this current for review purposes.

2.10 Conclusion

- Motion carried.

2.11 Diversity Committee Charter – 1st reading

- Sheri Willis moved to approved, seconded by Jeff Baker.
- Diversity committee met for the first time this fall this last week. Committee has recommended expanding the membership for the diversity committee. Committee has also recommended to meet more often to twice a month.

2.11 Conclusion

- Motion carried.

3. Information/Discussion Items

3.1 Deactivate Technology Master Plan Work Group

- The Technology Master plan was completed and approved in May 2020. Workgroup is now deactivated.

3.2 Board Policy 7110 Delegation of Authority, Human Resources

- The League has recommended changes which is shown in red. Blue reflected the district's changes.

3.3 Board Policy 7210 Academic Employees

- BP 7210 reflects the definition of Academic Employees and no changes were changed.

3.4 Board Policy 7230 Classified Employees

- No changes were made to BP 7230 and no recommendations by the League.

3.5 Board Policy 7350 Resignations

- The League recommended a minor change in the Board Policy and will go to the Board for approval.

3.6 College Planning Council Orientation

- Jessica Enders, Dr. Scott Adkins and Irene Morales conducted the College Planning Council Orientation/training.

4. Adjournment

- 10:54 a.m.