



College Planning Council

Minutes For Friday, October 27, 2017		10 AM - 12 PM	Cravens Multi-Purpose Room
Members Present:	Joel Kinnamon, Carl Farmer, Darlene Romano, Pablo Romero, Vida Rossi Dean, Angel Meraz, Sarah Fry, Courtney Doussett, Andrew Johnson, Sally Kalpakoff, Linda Emerson, Maria Herrera, David Bashore, Robert Holmes, Mary Lisi, Lily Casas, Isiah Estrada, Arturo Delgado, John Ramont, Mary Lou Marrujo, Karen Tabor, Amanda Phillips, Leslie Young, Sheri Willis, Mary Anne Gularte, Daniel Martinez, Joseph Aguirre, Katie Chartier, Jessica Enders		
Members not Present:	Anthony Tesch, Lisa Howell, Pamela Ralston, Annebelle Nery, Pam Hunter		
Guest(s):	Michelle Black, Meredith Dillon, Chris Williams, Giuseppe Vezzoli, Fred Motta, Mariana Zepeda, Amy Hetherington, Melanie Feirro, Gary Williams, Janet Miller, Jeff Gunn, Jason Abplanalp, Brian Thompson, Jin An-Dunning, Andie Aldana, Donna Blanton, Pam Stegeman, Kurt Camacho, Alison Airhart, Craig Doussett, Brian Harradine, Michael Gariety, Matt Calfin		
Parliamentarian:	Carlos Maldonado		
Recorder:	Sai Vang		

AGENDA

1. Call to Order: 10:05am			
2. ACTION ITEMS			
2.1 Approval of October 13, 2017 Minutes			
DISCUSSION	None.		
CONCLUSION	Approved as presented.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
2.2 APO Recommendation: Faculty Prioritization – 2nd Reading			
DISCUSSION	<p>Amanda Phillips motioned to approve APO Recommendation: Faculty Prioritization – 2nd Reading, seconded.</p> <p>The Academic Senate approved the 2nd reading of the recommendation at their 10/26/17 meeting. The recommendation is a result of information gathered through surveys and assessments. The committee structure changed to 17 members (16 voting and 1 non-voting) with 8 faculty and 8 leadership representatives. The desired faculty membership are to come from the Academic Senate’s Outcomes & Assessment Committee (OAC). The Senate recommend that each school bring forth only 6 faculty requests.</p>		
CONCLUSION	Motion carried with 2 votes against.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
3. INFORMATION/DISCUSSION ITEMS			
3.1 Facilities Advisory Committee Update			
DISCUSSION	The Facilities Master Plan consultants attended at the most recent Facilities		

	<p>Advisory Committee meeting. They discuss the result of their SWAT analysis. The biggest takeaway from the committee meeting is to encourage everyone at the college to be involve and provide input in the development of the plan. The consultants have met with more than 200 individuals thus far. Surveys for faculty, staff and students has been emailed to the college and are due today. Everyone is encouraged to complete the survey.</p> <p>At a joint meeting with cabinet and senate executive, there were additional feedback to be even more comprehensive on inclusion in the facilities master plan process. President Kinnamon met with the consultants to expand and provide more opportunities for the college to be involve in the process. Additional time spent on the front end for feedback will produce a plan that everyone can embrace and feel a part of the process.</p>	
CONCLUSION		
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
3.2 Assessment of Planning and Outcomes Subcommittee Report		
DISCUSSION	<p>Last year, the Research Office brought to CPC information about how the college measures the institutional outcomes. APO discussed it further and will continue to dig deeper into the information to see how the institutional outcomes are mapped to the CCSSE survey, the graduate survey, and how other schools measure its intuitional outcomes.</p>	
CONCLUSION		
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
3.3 Outreach and Training Subcommittee Report		
DISCUSSION	<p>The subcommittee will be conducting a training for committee chairs and support staff on November 29. Topics will include effective committee participation, use of agenda and minutes templates, best practices for committee chairs and support staff, and Robert’s Rule of Order. The subcommittee also sent CPC surveys in spring 2014 and spring 2017. The committee will review the survey results to identity areas for trainings.</p> <p>The Administrative Computing Committee also sent a survey to faculty and staff for training topics. The results are reviewed to schedule training sessions.</p>	
CONCLUSION		
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
4. Adjournment: 10:17am		
<p>President Kinnamon shared work continues to finalize the Aspen application. He also had not received the accreditation report yet.</p> <p>Denise Diamond expressed excitement and appreciation to have President Kinnamon join the first faculty and administrators bowling event.</p>		
Next Meeting: Friday, December 8, 2017 10:00-12:00 PM		Location: Cravens Multi-Purpose Room

