

College of the Desert
Prerequisite/Co-requisite Challenge (Form B)

STUDENT MUST ATTACH COMPELLING DOCUMENTATION TO ADEQUATELY SUPPORT THE CHALLENGE

Instructions: In accordance with Title 5, Section 55003, a student may challenge a prerequisite/co-requisite if he or she meets certain criteria. To submit a challenge:

- Student must fill out Sections I-IV below clearly and completely; including the course for which the student wants to register and the prerequisite being challenged.
- Submit the form to the Admissions and Records office along with any proof/evidence/rationale to support your case.
- Admissions & Records will route for the required Faculty/Dean signatures and email the results of the challenge to the student's College of the Desert email address. The decision will be communicated within 10 business days.

I. Student Information (Please Print Clearly)

Name: _____ COD ID#: _____ Date of Birth: _____
Phone/Cell #: _____ E-mail Address: _____

II. Prerequisite/Co-Requisite Challenge Information

Academic Term: Fall _____ Spring _____ Summer _____ Winter _____
COD course I would like to enroll in: _____ Section #: _____ (Example: MUS 002 – MUSIC THEORY II)
Prerequisite/Co-requisite Course(s) I am challenging: 1) _____ (Example: MUS 001 – MUSIC THEORY I)
2) _____
3) _____

- III. Reason for Challenge:** Check the box that identifies the grounds on which you are challenging the prerequisite/co-requisite. It is the student's responsibility to provide compelling documentation to support the challenge.
- a. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite or co-requisite.
 - b. The prerequisite course has not been made reasonably available. (The class has not been offered for a significant amount of time.)
 - c. The prerequisite is discriminatory or being applied in a discriminatory manner.
 - d. The prerequisite was not established in accordance with Title 5 and/or COD District Policy.

IV. Student Acknowledgements: Please read and initial each line below.

_____ I understand that COD faculty have determined that **this prerequisite/co-requisite is necessary for success in the course** that I am requesting to enroll in, and I take personal responsibility for my success or failure if this challenge is approved.

_____ I understand that the approval of **the prerequisite challenge is for prerequisite clearance purposes only** and not for unit credit nor transfer purposes. I understand that other colleges are not obligated to accept COD's evaluation of the challenge coursework.

_____ I understand that an **approved prerequisite clearance does not guarantee space** in the course I am requesting.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Faculty Approved Denied _____ Date: _____

Faculty Approved Denied _____ Date: _____

Dean or Dept. Chair Approved Denied _____ Date: _____