

Course Outline of Record

1. Course Code: ABE-320D
2.
 - a. Long Course Title: Fundamentals Of English
 - b. Short Course Title: FUNDAMENTALS/ENGLISH
3.
 - a. Catalog Course Description:
This course prepares students to use critical thinking and dictionary skills
 - b. Class Schedule Course Description:
This course will allow students to read and complete a critical reading text and workbook. Students receive a Pass/No Pass grade mark.
 - c. Semester Cycle (if applicable): N/A
 - d. Name of Approved Program(s):
 - ADVANCED ENGLISH
4. Total Units: 0 Total Semester Hrs: 90.00
 Lecture Units: 0 Semester Lecture Hrs: 0
 Lab Units: 0 Semester Lab Hrs: 90.00
 Class Size Maximum: 35 Allow Audit: No
 Repeatability Repeatable 3 Times
 Justification Noncredit course
5. Prerequisite or Corequisite Courses or Advisories:
Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm I-A)
 Advisory: ABE 320C and/or transcript evaluation
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
 - a. Contemporary Books (1996). Contemporary's Breakthroughs in Critical Reading -. ISBN: 0-209330
 College Level: No
 Flesch-Kincaid reading level: 5
 - b. Contemporary Books (1996). Breakthroughs in Critical Reading, Exercise Book Linwood, III Contemporary. ISBN: 0-8092-3297-9
 College Level: No
 Flesch-Kincaid reading level: N/A
7. Entrance Skills: *Before entering the course students must be able:*
 - a.
 Ability to read at 5th grade or above level
 - ABE 320C - Compose coherent assigned essays
 - ABE 320C - Compose and type job application letter and resume
 - b.
 Adequate vocabulary understanding
 - ABE 320C - Compose coherent assigned essays
 - ABE 320C - Compose and type job application letter and resume
8. Course Content and Scope:

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Lecture:

1. Inference
2. Predicting outcomes
3. Restating and summarizing
4. Cause and effect
5. Comparison and contrast
6. Sequence
7. Main ideas
8. Connotations
9. Facts, opinions, generalizations

Lab: (if the "Lab Hours" is greater than zero this is required)

- Inference
- Predicting outcomes
- Restating and summarizing
- Cause and effect
- Comparison and contrast
- Sequence
- Main ideas
- Connotations
- Facts, opinions, generalizations

9. Course Student Learning Outcomes:

1.
Differentiate between inferences and statements.
2.
Summarize and paraphrase selected readings.
3.
Construct persuasive essays utilizing rhetorical strategies.

10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Demonstrate the ability to make decisions, generalizations, and inferences
- b. Identity between stated and unstated main ideas
- c. Analyze predictions and state outcomes
- d. Identity opinion from fact and draw conclusions
- e. Demonstrate accuracy, completeness and sentence sequence
- f. Use analogy and persuasive techniques
- g. Identify fallacies - relevance and irrelevance
- h. 8. Write expository essay 9. Write current event essay

11. Methods of Instruction: *(Integration: Elements should validate parallel course outline elements)*

Other Methods:

- a. Small group instruction
- b. Independent study

12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 90.00

Outside Class Hours: 0

a. In-class Assignments

- 1. Posttest for book
2. Posttest for Exercise Book

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b. Out-of-class Assignments

Books are available only in class. Students are required to do all workbook and text assignments in class. There are no outside assignments.

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Self-paced testing

14. Methods of Evaluating: Additional Assessment Information:

- a. Pre-tests/evaluations b. Post test/evaluations

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO-BS Independent Study Skills

Recognize that the responsibility for learning and growth is their own.

IO - Personal and Professional Development

Self-evaluate knowledge, skills, and abilities.

16. Comparable Transfer Course

University System

Campus

Course Number

Course Title

Catalog Year

17. Special Materials and/or Equipment Required of Students:

18. Materials Fees: Required Material?

Material or Item

Cost Per Unit

Total Cost

19. Provide Reasons for the Substantial Modifications or New Course:

Course periodic review

20. a. Cross-Listed Course (*Enter Course Code*): *N/A*

b. Replacement Course (*Enter original Course Code*): *N/A*

21. Grading Method (*choose one*): Pass/No Pass Only

22. MIS Course Data Elements

a. Course Control Number [CB00]: CCC000036153

b. T.O.P. Code [CB03]: 493062.00 - Secondary Education (Grad

c. Credit Status [CB04]: N - Noncredit

d. Course Transfer Status [CB05]: C = Non-Transferable

e. Basic Skills Status [CB08]: 1B = Course is a basic skills course

f. Vocational Status [CB09]: Not Occupational

g. Course Classification [CB11]: K - Other Noncredit Enhanced Funding

h. Special Class Status [CB13]: N - Not Special

i. Course CAN Code [CB14]: *N/A*

j. Course Prior to College Level [CB21]: Y = Not Applicable

k. Course Noncredit Category [CB22]: C - Elementary and Secondary Basic Skills

l. Funding Agency Category [CB23]: Y = Not Applicable

m. Program Status [CB24]: 1 = Program Applicable

Name of Approved Program (*if program-applicable*): ADVANCED ENGLISH

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

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First Year: 0

Third Year: 0

24. Resources - Faculty - Discipline and Other Qualifications:

a. Sufficient Faculty Resources: Yes

b. If No, list number of FTE needed to offer this course: *N/A*

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (*Explain:*)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Tyrone Thomas Origination Date 09/16/15