

Course Outline of Record

1. Course Code: COUN-061

2. a. Long Course Title: College Success/International Students

b. Short Course Title: COLLEGE SUCCESS/IS

3. a. Catalog Course Description:

This course is required for all first-semester F-1 Visa students. This course is designed to introduce International Students to various college services and programs. It includes enrollment procedures, interpretation of the College of the Desert Assessment, information on educational programs and assistance in developing a personalized Student Educational Plan in order to assist in accomplishing their future goals. Students are introduced to the requirements for Certificates, the Associate in Arts/Science (A.A. or A.S.) degree, and for transferring to a four-year institution. Campus policies and resources are reviewed as well as an overview of American culture, cultural adaptation issues, career planning, and F-1 Visa issues. This course helps F-1 Visa students gain an understanding of the critical elements involved in living and studying successfully in the United States of America. In addition to becoming acquainted with regulations affecting International Students, the class reviews graduation and transfer requirements along with other policies and procedures at College of the Desert.

b. Class Schedule Course Description:

This course provides new F-1 Visa Students with information critical to their success at COD. Student support services, programs, and college expectations are discussed in detail. Students receive a Pass/No Pass grade mark.

c. Semester Cycle (if applicable): N/A

d. Name of Approved Program(s):

4. Total Units: 0.50 Total Semester Hrs: 9.00

Lecture Units: 0.5 Semester Lecture Hrs: 9.00

Lab Units: 0 Semester Lab Hrs: 0

Class Size Maximum: 30 Allow Audit: No

Repeatability No Repeats Allowed

Justification 0

5. Prerequisite or Corequisite Courses or Advisories:

Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)

N/A

6. Textbooks, Required Reading or Software: (List in APA or MLA format.) *N/A*

7. Entrance Skills: *Before entering the course students must be able:*

a. Must be a new F-1 Visa Student at College of the Desert

8. Course Content and Scope:

Lecture:

1. Student rights and responsibilities
2. Discussion of immigration requirements and responsibilities
3. Discussion of college terminology
4. General use of the College of the Desert Catalog
5. General Education requirements for occupational and transfer students
6. Degree and Certificate Programs
7. Course requirements for Degrees and Certificates
8. Identifying transfer, non-transfer, and non-credit courses
9. Registration procedures and enrollment policies
10. Use and purpose of the College of the Desert Schedule of Classes
11. Preparing a Student Educational Plan (SEP)

12. Discussion about American culture and American classroom expectations for success

Lab: *(if the "Lab Hours" is greater than zero this is required)*

9. Course Student Learning Outcomes:

1. Utilize and gain familiarity with campus resources for successful completion of their academic goals.
2. Identify campus student support programs for successful completion of their academic goals.
3. Identify and select appropriate courses needed to complete their education goals.
4. Gain an understanding of the American Culture and expectations in order to succeed in obtaining an American Education.
5. Gain an understanding of U.S. Department of Homeland Security Immigration Requirements for the F-1 Visa Student.

10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Transition into the community college and/or credit coursework
- b. Demonstrate familiarity with basic college policies and procedures
- c. Demonstrate an understanding of college terminology and campus/American culture
- d. Understand course, degree, and transfer requirements
- e. Develop a Student Educational Plan

11. Methods of Instruction: *(Integration: Elements should validate parallel course outline elements)*

- a. Discussion
- b. Lecture

Other Methods:

a. Power Point B. Small Group c. Individual Advising/Counseling

12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 9.00

Outside Class Hours: 18.00

a. Out-of-class Assignments

1. Participate in group exercises
 2. Develop first Student Educational Plan (SEP) appropriate for student's abilities and goals

b. In-class Assignments

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13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Other
 - a. Completion of a Student Educational Plan (SEP)

14. Methods of Evaluating: Additional Assesment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

16. Comparable Transfer Course

| | | | | |
|--------------------------|---------------|----------------------|---------------------|---------------------|
| University System | Campus | Course Number | Course Title | Catalog Year |
|--------------------------|---------------|----------------------|---------------------|---------------------|

17. Special Materials and/or Equipment Required of Students:

18. Materials Fees: Required Material?

| | | |
|-------------------------|----------------------|-------------------|
| Material or Item | Cost Per Unit | Total Cost |
|-------------------------|----------------------|-------------------|

19. Provide Reasons for the Substantial Modifications or New Course:

Periodic review

- 20. a. Cross-Listed Course (Enter Course Code): N/A
- b. Replacement Course (Enter original Course Code): N/A

21. Grading Method (choose one): Pass/No Pass Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000513245
- b. T.O.P. Code [CB03]: 493010.00 - Career Guidance and Orien
- c. Credit Status [CB04]: C - Credit - Not Degree Applicable
- d. Course Transfer Status [CB05]: C = Non-Transferable
- e. Basic Skills Status [CB08]: 2N = Not basic skills course
- f. Vocational Status [CB09]: Not Occupational
- g. Course Classification [CB11]: Y - Credit Course
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: N/A
- j. Course Prior to College Level [CB21]: Y = Not Applicable
- k. Course Noncredit Category [CB22]: Y - Not Applicable
- l. Funding Agency Category [CB23]: Y = Not Applicable
- m. Program Status [CB24]: 2 = Stand-alone

Name of Approved Program (if program-applicable): N/A

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 30
Third Year: 30

24. Resources - Faculty - Discipline and Other Qualifications:

- a. Sufficient Faculty Resources: Yes
- b. If No, list number of FTE needed to offer this course: N/A

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (Explain:)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Lisa, J McFadden Origination Date 03/03/15