

Course Outline of Record

1. Course Code: DSPS-040
2.
 - a. Long Course Title: Survey Of Resources for DSPS Students
 - b. Short Course Title: SURVEY OF RESOURCES
3.
 - a. Catalog Course Description:
 This course focuses on an in-depth assessment of the student with a disability. It also introduces the student to the information and skills necessary for success in college. Course topics include development of personal goals, self-advocacy skills, use of services provided by DSPS as well as other student support services on campus, and available community resources. Students will learn to implement their student educational plans (prepared by a DSPS counselor) to work toward their educational goals and will learn what accommodations are necessary to achieve these goals.
 - b. Class Schedule Course Description:
 An introduction to college for the DSPS student. Information and skills necessary for success in college will be covered.
 - c. Semester Cycle (if applicable): *N/A*
 - d. Name of Approved Program(s):
4. Total Units: 2.00 Total Semester Hrs: 36.00
 Lecture Units: 2 Semester Lecture Hrs: 36.00
 Lab Units: 0 Semester Lab Hrs: 0
 Class Size Maximum: 29 Allow Audit: No
 Repeatability No Repeats Allowed
 Justification 0
5. Prerequisite or Corequisite Courses or Advisories:
Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm I-A)
 Advisory: Intended for students with disabilities
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
 - a. Baldwin, Amy (2012). *The Community College Experience (Brief)* (Third/e). Boston Pearson Education. ISBN: 9780132480864
 College Level: No
 Flesch-Kincaid reading level: 9.6
 - b. College of the Desert Catalog
7. Entrance Skills: *Before entering the course students must be able:*

8. Course Content and Scope:

Lecture:

1. Use of the College of the Desert (COD) catalog and online resources.
2. Discussion of special programs.
3. Overview of community resources available for students with disabilities.
4. Basic organizational skills and study skills strategies.
5. Understanding college and workplace accommodations.
6. Introduction to Career Development.
7. Degree and Certificate programs.
8. Identify transfer, non-transfer and non-credit course.
9. General educational requirements for occupational and transfer students.
10. Student rights and responsibilities.
11. Review and discuss a working student educational plan (prepared by a DSPS counselor).

12. Create a resource portfolio.

Lab: (if the "Lab Hours" is greater than zero this is required)

9. Course Student Learning Outcomes:

1. Identify college and community resources available to students with disabilities.

2.

Identify and utilize time management, goal setting, and study skills strategies.

10. Course Objectives: *Upon completion of this course, students will be able to:*

a. List the skills required for optimal college success; such as time management, goal setting and study skills strategies.

b. Demonstrate a working knowledge of basic policies and procedures of the community college system.

c. Understand the purpose of the student educational plan (SEP) and how it pertains to the student's individual academic goals.

d. Complete a resource portfolio for students with disabilities.

11. Methods of Instruction: (*Integration: Elements should validate parallel course outline elements*)

a. Lecture

12. Assignments: (*List samples of specific activities/assignments students are expected to complete both in and outside of class.*)

In Class Hours: 36.00

Outside Class Hours: 72.00

a. In-class Assignments

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b. Out-of-class Assignments

1. Writing assignments/essay.
2. Reading/handout assignments.
3. Research DSPS, college, and community resources.
4. Utilize basic organizational and study skills strategies.
5. Review SEP.
6. Prepare class presentations.
7. Create and maintain a resource portfolio.

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- College level or pre-collegiate essays
- Written homework
- Portfolios
- Presentations/student demonstration observations
- Group activity participation/observation
- Self/peer assessment and portfolio evaluation
- True/false/multiple choice examinations
- Student participation/contribution

14. Methods of Evaluating: Additional Assesment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

IO - Personal and Professional Development

Self-evaluate knowledge, skills, and abilities.

Display habits of intellectual exploration, personal responsibility, and physical well being.

IO - Critical Thinking and Communication

Utilizing various communication modalities, display creative expression, original thinking, and symbolic

DSPS 040-Survey Of Resources for DSPS Students

discourse.

PO-SSS Personal Development and Responsibility

Display habits of intellectual exploration, personal responsibility, and physical well being.

Develop individual responsibility, personal integrity, and respect for diverse people and cultures.

PO-SSS Self-Awareness, Self-Understanding, and Self-Advocacy

Evaluate their knowledge, skills, and abilities.

Display three components of an effective self-advocate:

define their own needs.

the ability to get what they need.

Develop realistic goals.

Recognize that knowledge is the key to self-advocacy.

PO-SSS Self-Sufficiency and Independent Learning

Identify and utilize services, programs, and resources to become life-long learners including, but not limited to:

Study/Learning Labs

Supplemental Instruction

Student Development Courses

Tutorial Assistance

Special Programs for Student Success

16. Comparable Transfer Course

University System	Campus	Course Number	Course Title	Catalog Year
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17. Special Materials and/or Equipment Required of Students:

USB Drive

18. Materials Fees: Required Material?

Material or Item	Cost Per Unit	Total Cost
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19. Provide Reasons for the Substantial Modifications or New Course:

To add a textbook that complements the course content.

20. a. Cross-Listed Course (Enter Course Code): *N/A*

b. Replacement Course (Enter original Course Code): *N/A*

21. Grading Method (choose one): Letter Grade Only

22. MIS Course Data Elements

a. Course Control Number [CB00]: CCC000055198

b. T.O.P. Code [CB03]: 493030.00 - Learning Skills, Handicap

c. Credit Status [CB04]: C - Credit - Not Degree Applicable

d. Course Transfer Status [CB05]: C = Non-Transferable

e. Basic Skills Status [CB08]: 1B = Course is a basic skills course

f. Vocational Status [CB09]: Not Occupational

g. Course Classification [CB11]: Y - Credit Course

h. Special Class Status [CB13]: S - Approved for Disability

i. Course CAN Code [CB14]: *N/A*

j. Course Prior to College Level [CB21]: Y = Not Applicable

k. Course Noncredit Category [CB22]: Y - Not Applicable

l. Funding Agency Category [CB23]: Y = Not Applicable

m. Program Status [CB24]: 2 = Stand-alone

Name of Approved Program (if program-applicable): *N/A*

DSPS 040-Survey Of Resources for DSPS Students

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 0

Third Year: 0

24. Resources - Faculty - Discipline and Other Qualifications:

a. Sufficient Faculty Resources: Yes

b. If No, list number of FTE needed to offer this course: *N/A*

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (*Explain:*)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Jackie Matthews Origination Date 04/08/14