

TA 015: INTRODUCTION TO STAGE MANAGEMENT

New Course Proposal

Date Submitted: Wed, 02 Mar 2022 00:40:39 GMT

Originator

trizzi

Justification / Rationale

This course will expand the Technical Theatre Curriculum to include all of the basic disciplines required for employment in Technical Theatre Design and Production. The course will serve as a Foundational Course in a new Technical Theatre Certificate.

Effective Term

Spring 2023

Credit Status

Credit - Degree Applicable

Subject

TA - Theatre Arts

Course Number

015

Full Course Title

Introduction to Stage Management

Short Title

STAGE MANAGEMENT

Discipline

Disciplines List

Theater Arts

Stagecraft

Modality

Face-to-Face

Catalog Description

This course explores the artistic and organizational techniques and practices required of Stage Managers for Theatre, Film, Television, and Live Events. Topics covered include production preparation, safety, rehearsal documentation styles, execution, and calling of shows. The course also addresses the necessary collaborations and relationships with other artists and staff.

Schedule Description

This course explores the artistic and organizational techniques and practices required of Stage Managers for Theatre, Film, Television, and Live Events. Prerequisite: TA 001

Lecture Units

3

Lecture Semester Hours

54

In-class Hours

54

Out-of-class Hours

108

Total Course Units

3

Total Semester Hours

162

Prerequisite Course(s)

Concurrent enrollment with the prerequisite is acceptable with the instructor's approval.

Required Text and Other Instructional Materials**Resource Type**

Book

Open Educational Resource

No

Author

Stern, Lawrence

Title

Stage Management

Edition

12th

Publisher

Routledge

Year

2021

College Level

Yes

ISBN #

9780367647896

Class Size Maximum

16

Requisite Course Objectives

TA 001-Identify the basic elements of drama.

Requisite Course Objectives

TA 001-Identify the types and characteristics of plays and how they formulate into theatre presentation.

Requisite Course Objectives

TA 001-Identify structures of theatre spaces.

Requisite Course Objectives

TA 001-Trace the historical development of the theatre.

Requisite Course Objectives

TA 001-Identify the contributions of each artist to the total production.

Requisite Course Objectives

TA 001-Display a philosophical awareness of theatrical arts.

Course Content

1. The art of Stage Managing: Making things run smoothly
2. Knowing the play and understanding it
3. Scheduling
4. Company rules
5. Getting acquainted with your theater
6. Expediting auditions
7. Budgeting
8. Rehearsal procedures
9. Blocking and cue notation
10. Department management
11. Property management
12. Running the show
13. Closing and/or moving a show
14. Touring a show
15. Working with unions

Course Objectives

Objectives	
Objective 1	Explain the organizational aspects of managing a live performance through the development of production paperwork and communication tools necessary for a performance.
Objective 2	Explain the artistic aspects of managing a live performance through the development of production paperwork and communication tools necessary for a performance.
Objective 3	Apply methods and terminology to communicate effectively with artists and technicians in the performing arts.
Objective 4	Construct and assemble a prompt book and all related paperwork for an assigned script.
Objective 5	Develop and maintain production calendars, cast lists, rehearsal schedules, company rules, and other related production paperwork necessary for production.

Student Learning Outcomes

Upon satisfactory completion of this course, students will be able to:	
Outcome 1	Employ methods of Stage Managing a production from early script analysis, through rehearsals to closing duties.
Outcome 2	Demonstrate computer software proficiency in order to help organize and disseminate information for a live production.
Outcome 3	Demonstrate interpersonal communication skills necessary to work with a wide range of personality types and backgrounds, with strength, sensitivity, and understanding.

Methods of Instruction

Method	Please provide a description or examples of how each instructional method will be used in this course.
Discussion	Students will engage in whole-class and group discussions about the Stage Management process and other pertinent topics.
Demonstration, Repetition/Practice	Students will demonstrate an understanding of the Stage Management process through the development of schedules, prompt books, and online communication skills.
Lecture	Instructors will lecture on the history of Stage Management and Production as a practical tool for the development and design of a production.
Participation	Students will apply skills, learned in lecture and demonstration, toward the practical installation of functional and creative tools and techniques used in Stage Management and Production.

Methods of Evaluation

Method	Please provide a description or examples of how each evaluation method will be used in this course.	Type of Assignment
Critiques	Students will participate in critiques of their classmates' work, following a guided protocol that encourages active reflection and dialogue. (20% of critiques will be completed out of class; 80% in class)	In and Out of Class
Student participation/contribution	Students will participate actively and appropriately in class discussions, exercises, and projects. (50% of student participation in discussions, exercises, and projects will take place out of class; 50% in class)	In and Out of Class
Presentations/student demonstration observations	Students will prepare and deliver presentations, individually and/or in groups, on relevant course concepts. (50% of presentations and student demonstrations will be prepared and delivered out of class; 50% in class)	In and Out of Class
Term or research papers	Students will write at least one academic research paper that demonstrates an understanding of research, documentation, and synthesis. (80% of the work toward academic research papers will take place out of class; 20% in class)	In and Out of Class
Mid-term and final evaluations	Students will complete midterm and/or final assessments on course concepts. These assessments may be short-answer responses, multiple-choice questions, and portfolio assessments. (50% of midterm and final assessments will be completed out of class; 50% in class)	In and Out of Class
Portfolios	Students will compile a portfolio of design and construction assignments, and then will produce a visual portfolio that reflects on their learning. (80% of work toward a portfolio will be completed out of class; 20% in class)	In and Out of Class

Assignments
Other In-class Assignments

In-Class Assignments are project-based, will be started in class, and will generally require additional time outside of class for completion.

1. Text analysis and historical research for stage management.
2. Create a Prompt Book using industry-specific techniques and tools for Stage Management.
3. Working as a team member in the Production Meeting.
4. Working with various software tools to generate Stage Management Paperwork.
5. Blocking Notation techniques.
6. Working with Directors and Actors in the Rehearsal Process.
7. Running a Technical Rehearsal.
8. Calling cues for a live production.
9. Maintaining the continuity of a production during a run.
10. Closing and wrapping up a production.

Other Out-of-class Assignments

Out-of-Class Assignments are project-based and will generally require 3-6 hours per week.

1. Text analysis and historical research for stage management.
2. Create a Prompt Book using industry-specific techniques and tools for Stage Management.
3. Closing and wrapping up a production.

Grade Methods

Letter Grade Only

Comparable Transfer Course Information**University System**

CSU

Campus

CSU Fullerton

Course Number

THTR 350

Course Title

Stage Management

Catalog Year

2021-2022

COD GE

C3 - Arts, Humanities, and Culture

CSU GE

C1 - Arts, Music, Drama, Cinema Arts

IGETC GE

3A - Arts, Music, Drama

MIS Course Data**CIP Code**

50.0502 - Technical Theatre/Theatre Design and Technology.

TOP Code

100600 - Technical Theater

SAM Code

C - Clearly Occupational

Basic Skills Status

Not Basic Skills

Prior College Level

Not applicable

Cooperative Work Experience

Not a Coop Course

Course Classification Status

Credit Course

Approved Special Class

Not special class

Noncredit Category

Not Applicable, Credit Course

Funding Agency Category

Not Applicable

Program Status

Program Applicable

Transfer Status

Transferable to CSU only

General Education Status

Y = Not applicable

Support Course Status

N = Course is not a support course

Allow Audit

No

Repeatability

No

Materials Fee

No

Additional Fees?

No

Approvals**Curriculum Committee Approval Date**

04/21/2022

Academic Senate Approval Date

04/28/2022

Board of Trustees Approval Date

06/16/2022