

**Summer 2018** 



# EDGE Summer 2018 Recap

Another successful summer EDGE Program has wrapped up, and there is so much to recap!

To begin, we would like to give a round of applause to all our 2018 EDGE and plEDGE students who worked so hard to achieve their academic goals these past few months. In total, the EDGE staff was able to assist over 1,500 students this summer alone in the areas of EDGE Program review selection, WebAdvisor navigation, and financial aid.

The summer program also brought about fantastic student development workshops that really helped students prepare for what's to come during the fall 2018 semester at College of the Desert. Organized by EDGE Counselor, Jenna Huntzinger, the all-day workshops included counseling presentations by Ms. Huntzinger, scavenger hunt activities by the EDGE staff, as well as a variety of career and CTE presentations from specialized COD staff.

Finally, all students also had the opportunity to take

part in fun EDGE Spirit Days during each Thursday of the program. The first Thursday's theme was COD Spirt Day, in which students were invited to sport their red and gold and wear their COD t-shirts. The second Thursday of the program was Crazy Sock Day, and the final Thursday was Coachella vs. Stagecoach Day, which invited all to show off their unique style in their best festival attire.

Overall, this year's Summer EDGE Program turned out to be a great success for everyone, full of good times, classroom achievement and collegiate growth! Celebrate the end of this year's program by stopping by the EDGE Office in Liberal Arts-1 at the Palm Desert Campus to pick up your free COD EDGE/ plEDGE t-shirt! Come in anytime Monday—Friday, between 7:30 a.m. to 4:30 p.m. Students may also stop by the Indio Campus during the first week of school and also any Monday during the fall semester as well, between 8:00 a.m. to 4:30 p.m., for t-shirts.

For additional resources on EDGE and plEDGE, please contact our EDGE Office by calling 760-636-7970 or be sure to email us at edge@collegeofthedesert.edu.



Students at the Indio Campus proudly showing off their COD school spirit.



Rebecca Suarez rocking her socks on Crazy Sock Day.

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### **Summer 2018**

# A Look Back at Summer EDGE 2018

Summer EDGE 2018 was full of fun moments, especially during our student development workshops and weekly Spirit Days! Let's take a look back at the memories and friendships made through the images captured.





### Summer 2018

# Must Know Information at College of the Desert

With the fall 2018 semester quickly approaching, it's time to go over must know information at College of the Desert! Read below for our list of select EDGE scavenger hunt questions and answers to make sure your transition into this academic year is as easy as can be.

#### $\Rightarrow$ What is the importance of checking your COD email?

Answer: Your COD email is the official communication method of College of the Desert. Students should monitor their COD email regularly to see information from instructors, view college deadline reminders, check out college events, review financial aid updates and missing documents, look at department news, and read pending decisions.

#### $\Rightarrow$ How do you forward your COD emails to a preferred email address that you check more often?

Answer: You'll first need to log into to your MyCOD account and select "MyCOD Email." Then, you'll click on "?" for help in the upper right hand corner. Type "Forwarding" in the search box, and then select "Forwarding" when it comes up as an option. Click on "Start Forwarding" and then enter the email address where you wish to receive your COD emails. Afterward, make sure you click "Save." You may also see the instructions for connecting your MyCOD email to your mobile device by clicking "MyCOD" on the website homepage and locating "MyCOD Email Mobile Instructions" on the right side of the page.

#### ⇒ Where can you purchase your parking permit?

Answer: To purchase a parking permit for the Palm Desert Campus, go to the College of the Desert website homepage and click on the Student Services link up top. From there, click on "Parking" under the Bursar, Fees, Payments Parking heading. You will be able to order and <u>purchase your parking permit online</u> upon clicking the link provided on the webpage. Please note that parking permits are not needed for the Indio, Mecca/Thermal, Palm Springs, or Desert Hot Spring Campuses.

#### $\Rightarrow$ If you are still on a waitlist on the first day of school, should you still attend the class?

Answer: Absolutely! Although it is not a guarantee, chances are that you will be able to get into the class if you show up on the first day and are on time. If added into the class, you will receive an add permit code from the instructor, which will officially make you a part of the course.

#### $\Rightarrow$ What is an add permit code and what do you do with it?

Answer: Classes added on the first day of the term will require an add permit code to enroll. Students with an add permit code must add this class to their schedule in WebAdvisor. <u>Instructions for add permit</u> <u>codes</u> are found on the COD website, on the Admissions & Records webpage.





# Tips on Building Your Resume for Job Success

There is so much excitement when it comes to applying to a job—whether that be to your first job ever, a job you've had your eye on for a while, or your dream job. Yet, with this also comes lots of preparation when putting together one very important part of your application: **your resume.** 

Arranging your resume and making sure it stands out from others can be a very tedious and time-consuming task for many. Lots of people aren't quite sure what to say or share on their resume, however with the right information, your resume will be sure to capture the hiring mangers' attention and land you that position you've been hoping for!

Below is a list of tips on building your resume for success. Check it out and see how you can update yours in just a few easy ways.

#### **Resume Tips**

#### ⇒ Consider Using a Summary Statement

Summary statements are intended to be at the top of your resume, so that it is one of the first things recruiters see. This is an area where you can summarize your qualifications, skills, and experience in order to give prospective employers a sense of who are you and the value you could offer as a new employee.

#### ⇒ Mention Your Awards and Achievements

Employers look to hire new staff who have a history of making positive contributions in the workplace. Include your awards and achievements to showcase your efforts made and your potential to excel at your next position. When mentioning your achievements, use verbs like *enhanced*, *increased*, *improved*, *initiated*, *or expanded* to explain what you have accomplished.

#### $\Rightarrow$ Use action verbs when describing your experience

When putting together your resume, you want to use active language when describing your past and current jobs, internships, or volunteer experiences. Start your descriptions with action verbs like *organized*, *served*, *wrote*, *created*, *led*, *designed or initiated*—just to name a few.

#### $\Rightarrow$ Include your job-related skills and technical skills

It's important to list all your skills and abilities when applying to a job, especially the skills that are directly related to the position for which you are applying to. In addition to this, it's equally important to include your technical skills as well. Technical skills are defined as abilities that are practical and often relate to mechanical use, computer knowledge or technology based.

## Best of luck on your future job search!

## **Contact Us**

Give us a call for more information.

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Visit us on the web at



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